



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES
HELD AT THE BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046
SEPTEMBER 9, 2024
PUBLIC SESSION – BEGINS AT 7PM**

- 1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor**
This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 4, 2024 and posted in the municipal building.
- 2) ROLL CALL ATTENDANCE - Clerk**
- 3) FLAG SALUTE – Mayor**
- 4) EXECUTIVE SESSION**
- 5) COMMUNITY ANNOUNCEMENTS**
- 6) SPECIAL PRESENTATIONS**
- 7) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES**
- 8) BOROUGH COUNCIL DISCUSSION ITEMS**
 - a. Lakes Update
 - b. Second Quarter 2024 Current Budget Report
 - c. Second Quarter 2024 Water Budget Report & Second Quarter 2024 Sewer Budget Report
 - d. Trust Balances
 - e. Capital Account Balances
- 9) PUBLIC COMMENT**
Please state your name for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.
- 10) ATTORNEY’S REPORT**
 - a. Tax Appeal
- 11) MANAGER’S REPORT**
- 12) RESOLUTIONS**
 - a. R146-24, Urging Congress to Allow Expiration of the Deductibility Cap of State and Local Taxes (SALT)
 - b. R147-24, Enter into a Shared Services Agreement Between Mountain Lakes Board of Education and the Borough of Mountain Lakes to Provide a School Resource Officer
- 13) ORDINANCES TO INTRODUCE**
 - a. 11-24, Authorizing the Salary and/or Wages of the Officers and Employees of the Borough of Mountain Lakes, County of Morris, New Jersey
- 14) ORDINANCES TO ADOPT**
 - a. 10-24, Amending Chapter 102 of the Revised General Ordinances of the Borough of Mountain Lakes and Regulating the Removal, Protection, and Replacement of Trees

15) *CONSENT AGENDA ITEMS

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

- a. *R138-24, Authorizing Change in Custodian of Petty Cash Fund*
- b. *R139-24, Authorizing the Release of a Performance Guarantee by Dutra Excavating & Sewer*
- c. *R141-24, Authorizing the Settlement of a Tax Appeal (Harry George Rudolph IV v. Borough of Mountain Lakes – Block 50, Lot 19)*
- d. *R142-24, Cancelling Taxes for Total Disabled Veteran (Collins, Block 59 Lot 44)*
- e. *R143-24, Authorizing the Payment of Bills*
- f. *144-24, Authorizing the Execution of an Amended Developer's Agreement Between the Borough of Mountain Lakes and Highview Commercial, LLC Assigned to Mountain Lakes Storage*
- g. *R145-24, Authorizing the Award of Contract for Boulevard Walkway Resurfacing Project*

***APPROVAL OF MINUTES**

7/22/24 (Regular)

8/28/24 (Special)

***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

- a. *Arian Nanda and Ethan Wu to the Economic Development Advisory Committee as student members (previously appointed)*
- b. *Hania Shafqat and Evan Mei (previously appointed) to the Environmental Commission as student members*
- c. *Grace Fu and Helen Han to the Historic Preservation Committee as student members*
- d. *Billy Barrett and Jack Buckley to the Lakes Management Advisory Committee as student members*
- e. *Kalvin Lee (previously appointed) and Louise Minitier to the Shade Tree Commission as student members*

16) DEPARTMENT REPORTS SUBMITTED FOR FILING

- Construction Department
- Department of Public Works
- Fire Department
- Health Department
- Police Department
- Recreation Department
- Code Enforcement/Property Maintenance
- Tax Collector

17) COUNCIL REPORTS

18) PUBLIC COMMENT

Please state your name for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

19) NEXT STEPS AND PRIORITIES

20) ADJOURNMENT

**BOROUGH OF MOUNTAIN LAKES
BOROUGH COUNCIL**

Discussion Item

Lakes Update

August 26, 2024

Updated September 4, 2024

Prepared by Khizar A. Sheikh, Mayor

Issue: Discussion regarding Lakes update provided through August 16, 2024 and August 23, 2024 Borough e-blasts. This forum will provide an opportunity for questions to be answered about the update and its subject matter.

Facts: See Ex. A attached.

Current Policy: n/A

Recommendation for Council: n/A

Supporting Documents: n/A

Exhibit A

August 16, 2024 Borough of Mountain Lakes Eblast re: Lakes Update

Lakes Update

Crystal Lake – Earlier this week, a high algae count was recorded in Crystal Lake, and per NJ State standards, an advisory was sent out to the community advising against contact with the water for humans and pets. All of the Borough's lakes are tested regularly, and the algae issue in Crystal Lake is exclusive to this lake. It is not an issue in any of our other water bodies. Crystal Lake was treated for the algae on August 7th, and the algae count also should drop with the recent rainfall and cooler water and air temperatures. The lake water will be retested and treated as needed, and residents will be notified when the algae issue is resolved.

Sunset Lake – Sunset Dam construction was substantially complete as of the end of June, and since that time the lake is beginning to refill naturally via rainfall. This will take some time and is dependent on weather conditions.

Here are responses to some questions we have heard from residents about the Sunset Dam project:

Q: Are there are other options to refill Sunset Lake, for example pumping in water from our aquifer (or other lakes), trucking in water, or lowering the levels of Birchwood Lake and Crystal Lake?

A: Unfortunately, none of these options are environmentally or practically feasible. The lake needs to refill naturally via rainfall and any natural overflow from Crystal Lake. We understand that it may be frustrating to wait for the lake to refill naturally, but it is the only practical way to proceed.

Q: How can the Borough remove the vegetation that has sprung up in Sunset's lakebed?

A: This situation has been discussed with our lakes management vendor and engineer and they advise that this plant life will die off as the lake refills. Once the lake has refilled to a certain level, the Borough will deploy a hydro-rake to remove accumulated vegetation from the lake.

Q: Why was the Sunset Dam project needed?

A: The Sunset Dam project was mandated by the NJ Department of Environmental Protection (DEP). The Borough was given the choice of completing the project per NJ DEP specifications, and on their timeline, or eliminating the lake by draining it. The Borough is committed to preserving our lakes and moved forward with the project.

August 23, 2024 Borough of Mountain Lakes Eblast re: Lakes Update

Crystal Lake Water Quality Advisory has been lifted

Water quality test results for Crystal Lake are back to safe levels for contact with the water. All other lakes and ponds in the Borough are also continuously tested. None of our other water bodies exhibits levels of algae that require any advisory.

Mountain and Wildwood Lake Lowering

As occurs every four years (presidential election years), the Borough is lowering the levels of Mountain and Wildwood Lakes to allow surrounding property owners to perform shoreline maintenance and complete needed repairs to docks and walls. [Properties affected by the lowering have been notified via letter](#). The lakes will be lowered beginning in September until December 1st, at which time they will begin to naturally refill.

For questions concerning docks, please refer to the [Borough's ordinance governing Lake Construction](#).

For questions concerning property maintenance, please refer to the [Borough's Property Maintenance Ordinance](#).

**BOROUGH OF MOUNTAIN LAKES
INTEROFFICE MEMORANDUM**

TO: Mitchell Stern, Borough Manager
SUBJECT: Second Quarter 2024 Current Budget Report
DATE: July 29, 2024

Attached is the second quarter budget report for the current fund budget:

Summary:

As of the end of the second quarter most of the revenues realized seem to be on target with the budgeted amounts. The fees & permits and the clerk fees & permits realized are less than 50%. These amounts can vary from year to year. The Dish Wireless realized amount will be under budget for the year. I did not realize when we budgeted for this line item that in 2023 the company had paid ahead for January 2024 so, 13 months revenue was realized. The budget expenditure line items of concern are the planning board other expenses to cover the overage on consultant costs and the police salaries and wages line item for overtime. If transfers are needed, they will be made to these accounts later in the year.

Revenues:

- Amount to be Raised By Taxation – The reserve for uncollected taxes for 2024 has been realized in the second quarter. In 2023, the reserve for uncollected taxes was not realized until the third quarter.
- Anticipated Surplus – Half of the surplus budgeted has been realized. This amount is taken from the 12/31/23 fund balance which was \$3,661,455.09.
- Fees & Permits – Fees and Permits consists of revenue from various departments such as; planning board, zoning board, police department, smoke detectors, and parking permits to name a few.
- Interest on Investments – The 2024 budgeted amount was a conservative amount. The interest rates have remained the same so we have realized more than the budgeted amount.
- Recreation Fees & Income – The majority of the anticipated amount has been collected. Any overage will go to fund balance.
- Trash Bag Receipts – A nominal amount was budgeted because we were not sure what our sales would be.
- Dish Wireless – The budgeted amount will not be realized because the budgeted amount was overstated. The budget amount was based on the realized revenue from 2023 and that consisted of 13 months revenue. This was a new line item in the 2023 budget. Going forward the realized revenue will only be for 12 months.
- Uniform Construction Code Fees – These fees are based on the number of building permits that are filed and that can vary from year to year. We have collected 90.52% of our budgeted amount. Any excess will go to fund balance.
- State Aid Revenue – We received a payment schedule from the State and the revenue will be received from July through December.
- Receipts Delinquent Tax – The delinquent tax balances as of 12/31/23 was \$313,809.62, an additional \$14,014.74 was added for the 6%-year end penalty. We collected \$271,342.16 through 6/30/24 leaving a balance of \$56,482.20.
- The tax collection percentage was 97.80% in the first quarter and 98.98% in the second quarter.

Expenditures:

- Salary and Wages – A portion of the finance salaries and wages and the planning and zoning wages are for part time employees which are paid after they work. The Tax Collector salaries and wages are under spent because our Tax Collector left and a clerical person was hired along with a part-time Tax Collector to fill the position. The Uniform Construction Code has additional funds

budgeted in case additional hours are needed for inspections. Solid Waste salaries and wages expended is a little low but more hours will be worked during the fall for leaf collection. Recreation salaries and wages is primarily for the summer positions. The police salaries and wages will be over budget due to increased overtime. The department is currently down 2 officers due to a retirement and an injury.

- Mayor & Council Other Expenses – Funds are available in all line items.
- Clerk Other Expenses – The majority of the funds available are in the codification, elections, and agenda management software line items. These funds will be spent later in the year.
- Annual Audit – This budget amount is for the 2023 audit fees, which is complete.
- Computer Services – Charges for maintenance and police support were not charged to this account in error, it will be corrected in August.
- Tax Collection Other Expenses – The majority of the budget remaining is in the training and education and office supplies line items. Most of these funds will be spent before year end.
- Tax Assessor Other Expenses – The reassessment contract has been encumbered for the entire year.
- Reserve for Tax Appeals – This amount has not been transferred into the Reserve account.
- Legal Other Expenses – The encumbrances are for the attorney's retainer for the entire year.
- Engineering Other Expenses – The engineering expenses are encumbered through May. The bi-annual dam inspection will be done by year end. There is 18,200.00 budgeted for that.
- Planning Board Other Expenses – The consultant line item is over by \$1,600.00. We may need to transfer funds to this budget before year end.
- Board of Adjustment Other Expenses – Nothing has been spent for planning review of ordinances. That line item has \$7,500.00 budgeted.
- Uniform Construction Code Other Expenses – The entire contract for Spatial Data has been paid.
- Code Enforcement Other Expenses – This is a small budget that is used for miscellaneous items as needed.
- Liability Insurance – We received a refund for the risk management fees, therefore the budget is showing percentage spent as 45.04%.
- Health Benefit Waiver – The water and sewer budget amounts for the year have not been transferred to the current fund budget therefore, the amount expended is a little high. These amounts will be transferred in August.
- Insurance – Unemployment Compensation – This amount will get transferred to the Unemployment Trust Account. Depending upon the unemployment claims filed during the year we might need to transfer more funds into this account later in the year.
- Police Other Expenses – The accounts that have a majority of their funds available as of 6/30/24 are: radio repairs, training and conferences, educational reimbursement, and accreditation. The majority of these expenses will be paid out by year end.
- Traffic and Safety Committee Other Expenses – Activity on this account is for the purchase of items for the bike rodeo.
- Interlocal Services MC Dispatch and Denville Court – The contracts are encumbered for the entire year.
- Emergency Management Other Expenses – Majority of their budget is for equipment that has not been purchased yet.
- Fire Department Other Expenses – The funds remaining in their budget for testing of equipment and fire prevention education will be done later in the year. They also have funds remaining for training, radio repairs, and medical supplies which have not been needed so far this year.
- Fire Safety Other Expenses – The majority of the funds remaining are for training not yet taken.
- Streets and Roads Other Expenses – The two subaccounts that are significantly over budget are tree removal (\$7,338.46) and miscellaneous (\$12,248.50). If trees are a hazard they need to be removed. This expense varies from year to year. The majority of the expenses for the miscellaneous line item are for asphalt and concrete recycling that the Borough had to dispose of.
- Shade Tree Commission – Some pruning work has been done but nothing has been encumbered for the planting of trees.

- Solid Waste Other Expenses – The entire contract with Suburban Disposal is encumbered for the year.
- Recycling Tax – The recycling tax is paid as we receive the invoices. We have only paid for 4 months.
- Vehicle Repairs & Maintenance – Funds are spent as needed for vehicle repairs.
- Building & Grounds – Funds are encumbered as needed.
- Health Other Expenses – The contract was being paid monthly to Bloomfield Township. Invoices were paid through June. The Borough recently entered into a new contract with the Township of Mount Olive for the remainder of the year.
- Environmental Committee – The funds are encumbered as needed.
- Woodlands Committee – The funds are encumbered as needed.
- Dog Regulation – \$2,800.00 of the budget was transferred to the Animal Control Trust account where the expenses are paid from. The additional \$1,000.00 will be transferred to the trust account in August. The expenses will be monitored in the trust fund and if additional funds are needed we will have to do a transfer in November.
- Parks & Playgrounds Other Expenses – The fireworks and trout derby accounts are fully expended. Many of the other line items are for summer expenses and have been expended.
- Maintenance of Parks and Beaches – The contracts for the lake treatment program, nutrient inactivation, and goose management have all been encumbered for the year. The majority of the hydro raking budget has also been spent.
- Aid to Public Library – This is encumbered for the entire year.
- Accumulated Leave Compensation – Funds were transferred to the trust account.
- Celebration of Public Events – These funds are budgeted for the Memorial Day event, which all the expenses have been paid.
- Electricity & Street Lighting – As of June 30th we have paid the May street lighting bills and electrical bills. The bills are paid as we get the invoices.
- Natural Gas – As of June 30th expenses were paid through the middle of June.
- Telecommunications – The expenses are paid through March and a blanket purchase order has been encumbered for the Borough Hall phones through year end.
- Petroleum Products – The account seems to be on target for the year. As of June 30th, the balance in the account was prior to the finance office moving the second quarter outside services jobs gasoline percentage to the police trust account therefore, the account balance is higher. The Board of Education will be billed for their annual usage and the balances from the water and sewer budgets totaling \$12,750.00 will be credited back to this account. We will continue to monitor the account.
- Reserve for Salary Adjustment – This is budgeted in case the funds are needed later in the year.
- PERS – The employers' bill was paid in full in April. The remaining funds are for the employers' 2024 retros. We will not get billed for the retro amount until 2025.
- Social Security – This amount is based on the total salaries & wages expended.
- PFRS – The employers' bill was paid in full in April. The remaining funds are for the employers' PFRS 2024 retro bill.
- LOSAP – The 2024 budget amount will be paid out in 2025 for volunteer fire fighters that qualify.
- DCRP – This line item is for the employer's share (4.05%) of part time employee wages enrolled in the Defined Contribution Retirement Plan. As of June 30th the second quarter credit for the Borough hall employees was not made yet.
- Grant expenditures – These funds are transferred to the grant account and subsequently spent from there.
- Capital Improvement Fund – The entire budget amount was transferred to the General Capital account.
- Payment of Bonds and Notes Principal and Interest are paid according to a schedule of when they come due.
- Deferred Charges – This amount is for the special emergency and will be charged out in August.

- Reserve for Uncollected Taxes – This amount has been charged out by journal entry against the Amount to be Raised revenue line item.



Monica Goscicki
Chief Financial Officer

Borough of Mountain Lakes Budget Comparison

Current Fund - Revenue Budgets

Account Number	Description	Activity to 6/30/2024				Activity to 6/30/2023				
		Budget	Activity	Balance	% Received	Total Realized in 2023	Budget	Activity	Balance	% Received
01-190-07-200-000	AMOUNT TO BE RAISED BY TAXATION	6,911,526.01	1,268,585.01	5,642,941.00	18.35%	\$7,927,543.69	\$6,981,087.33	\$0.00	\$6,981,087.33	0.00%
01-192-08-101-000	ANTICIPATED SURPLUS	2,000,000.00	1,000,000.00	1,000,000.00	50.00%	\$1,750,000.00	\$1,750,000.00	\$875,000.00	\$875,000.00	50.00%
01-192-08-101-004	CAPITAL SURPLUS - GENERAL CAPITAL					\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	100.00%
01-192-08-103-000	LICENSES - LIQUOR	12,500.00	12,938.00	-438.00	103.50%	\$12,938.00	\$12,500.00	\$10,438.00	\$2,062.00	83.50%
01-192-08-104-000	OTHER LICENSES	1,500.00	2,380.00	-880.00	158.67%	\$1,535.00	\$1,500.00	\$3,975.00	-\$2,475.00	265.00%
01-192-08-105-000	FEES & PERMITS	38,000.00	14,066.99	23,933.01	37.02%	\$38,374.75	\$45,616.00	\$20,414.03	\$25,201.97	44.75%
01-192-08-106-010	CLERK'S FEES & PERMITS	4,500.00	1,798.00	2,702.00	39.96%	\$5,703.00	\$3,500.00	\$2,785.00	\$715.00	79.57%
01-192-08-110-000	MUNICIPAL COURT FINES & COSTS	35,000.00	16,432.56	18,567.44	46.95%	\$37,462.44	\$32,500.00	\$19,117.91	\$13,382.09	58.82%
01-192-08-112-000	INTEREST & COSTS-TAX COLLECTION	45,000.00	33,554.94	11,445.06	74.57%	\$60,044.04	\$50,000.00	\$35,960.48	\$14,039.52	71.92%
01-192-08-113-000	INTEREST ON INVESTMENTS	147,909.46	178,875.16	-30,965.70	120.94%	\$267,318.38	\$40,000.00	\$66,417.63	-\$26,417.63	166.04%
01-192-08-115-000	CABLE FRANCHISE FEES	16,752.99	16,752.99	0.00	100.00%	\$17,833.62	\$18,000.00	\$17,833.62	\$166.38	99.08%
01-192-08-116-000	UTILITY FUND BALANCES	45,947.00	45,947.00	0.00	100.00%	\$45,947.00	\$45,947.00	\$45,947.00	\$0.00	100.00%
01-192-08-118-000	RECREATION FEES & INCOME	85,000.00	80,242.00	4,758.00	94.40%	\$89,757.00	\$85,000.00	\$77,495.00	\$7,505.00	91.17%
01-192-08-119-000	RENT FROM RAILROAD STATIONS	41,838.00	21,492.96	20,345.04	51.37%	\$41,838.29	\$41,733.00	\$17,389.15	\$24,343.85	41.67%
01-192-08-120-000	T-MOBILE CELL TOWER LEASE	80,050.00	41,078.58	38,971.42	51.32%	\$80,050.60	\$80,050.00	\$46,081.77	\$33,968.23	57.57%
01-192-08-122-000	BOARD OF EDUCATION-FIELD LEASE	45,000.00	22,500.00	22,500.00	50.00%	\$45,000.00	\$45,000.00	\$22,500.00	\$22,500.00	50.00%
01-192-08-123-000	VERIZON GROUND LEASE	36,090.00	18,448.02	17,641.98	51.12%	\$36,090.09	\$36,090.00	\$17,910.72	\$18,179.28	49.63%
01-192-08-125-000	SOLID WASTE FEES	101,307.00	51,199.74	50,107.26	50.54%	\$101,307.08	\$101,060.00	\$51,307.08	\$49,752.92	50.77%
01-192-08-126-000	TRASH BAG RECEIPTS	500.00	2,975.00	-2,475.00	595.00%	\$7,285.00	\$0.00	\$5,122.50	-\$5,122.50	
01-192-08-128-000	DISH WIRELESS	31,600.00	14,832.00	16,768.00	46.94%	\$31,632.00	\$28,800.00	\$16,800.00	\$12,000.00	58.33%
01-192-08-160-000	UNIFORM CONSTRUCTION CODE FEES	134,000.00	121,291.00	12,709.00	90.52%	\$134,807.00	\$140,000.00	\$66,374.00	\$73,626.00	47.41%
01-192-08-227-000	RESERVE FOR DEBT SERVICE	8,737.43	8,738.18	-0.75	100.01%					
01-192-09-000-000	STATE AID REVENUE (NON-GRANT)	465,793.77	0.00	465,793.77	0.00%	\$441,945.08	\$441,944.62	\$0.00	\$441,944.62	0.00%
01-192-10-000-000	FEDERAL & STATE GRANT REVENUE	118,752.74	118,752.74	0.00	100.00%	\$348,111.51	\$341,911.51	\$341,911.51	\$0.00	100.00%
01-192-15-499-000	RECEIPTS DELINQUENT TAX	335,000.00	271,342.16	63,657.84	81.00%	\$505,978.21	\$446,500.00	\$458,917.29	-\$12,417.29	102.78%
01*192-18-001-000	CURRENT YEAR TAXES RECEIVED	0.00	17,501,196.63	-17,501,196.63			\$0.00	\$17,210,930.73	-\$17,215,310.34	
01-192-20-200-000	UNANTICIPATED REVENUES (MRNA)	0.00	33,332.25	-33,332.25		\$72,510.81	\$0.00	\$53,399.06	-\$53,399.06	
TOTALS		10,742,304.40	20,898,751.91	-10,156,447.51		\$12,106,012.59	\$10,773,739.46	\$19,489,027.48	-\$8,719,667.63	

Borough of Mountain Lakes Budget Comparison														
Current Fund - Expenditure Budgets														
Activity to 6/30/2024														
Activity to 6/30/2023														
Account Number	Description	Budget	Activity	Encumbered	Balance	% Expended	% Expend. & Encumb.	Total Expended in 2023/2024	Budget	Activity	Encumbered	Balance	% Expended	% Expend.
01-201-20-100-001	GENERAL ADMIN - SALARY & WAGES	142,567.56	70,358.05	0.00	72,209.51	49.35%	49.35%	\$125,430.64	\$129,372.02	\$61,441.45	\$0.00	\$67,930.57	47.49%	47.49%
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	98,774.00	31,679.14	12,178.60	54,916.26	32.07%	44.40%	\$53,783.16	\$93,234.00	\$23,229.53	\$8,198.13	\$61,806.34	24.92%	33.71%
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	6,350.00	751.32	0.00	5,598.68	11.83%	11.83%	\$3,424.49	\$6,100.00	\$500.50	\$0.00	\$5,599.50	8.20%	8.20%
01-201-20-120-001	MUNICIPAL CLERK - SALARY/WAGE	53,754.00	27,574.56	0.00	26,179.44	51.30%	51.30%	\$50,840.00	\$50,840.00	\$27,180.77	\$0.00	\$23,659.23	53.46%	53.46%
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	28,084.00	3,059.58	5,014.53	20,009.89	10.89%	28.75%	\$15,074.73	\$23,200.00	\$3,127.39	\$3,311.79	\$16,760.82	13.48%	27.76%
01-201-20-130-001	FINANCE - SALARY & WAGE	71,860.45	33,697.92	0.00	38,162.53	46.89%	46.89%	\$66,925.00	\$70,451.42	\$32,140.07	\$0.00	\$38,311.35	45.62%	45.62%
01-201-20-130-020	FINANCE - OTHER EXPENSES	14,418.00	8,053.02	323.73	6,041.25	55.85%	58.10%	\$11,172.79	\$14,565.00	\$7,721.17	\$290.00	\$6,553.83	53.01%	55.00%
01-201-20-135-020	ANNUAL AUDIT	24,987.50	24,987.50	0.00	0.00	100.00%	100.00%	\$24,525.00	\$24,525.00	\$24,525.00	\$0.00	\$0.00	100.00%	100.00%
01-201-20-140-020	COMPUTER SERVICES	52,734.00	11,987.24	3,185.41	37,561.35	22.73%	28.77%	\$41,602.60	\$51,700.00	\$15,832.59	\$1,977.19	\$33,890.22	30.62%	34.45%
01-201-20-145-001	TAX COLLECTOR - SALARY & WAGE	39,122.10	15,413.70	0.00	23,708.40	39.40%	39.40%	\$39,954.30	\$38,355.09	\$19,177.50	\$0.00	\$19,177.59	50.00%	50.00%
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	7,225.00	3,467.13	0.00	3,757.87	47.99%	47.99%	\$9,293.28	\$11,775.00	\$5,706.99	\$1,750.00	\$4,318.01	48.47%	63.33%
01-201-20-150-001	TAX ASSESSOR - SALARY & WAGE	23,995.48	11,507.99	0.00	12,487.49	47.96%	47.96%	\$23,523.75	\$23,523.75	\$11,761.89	\$0.00	\$11,761.86	50.00%	50.00%
01-201-20-150-020	TAX ASSESSOR - OTHER EXPENSES	23,000.00	16,458.25	5,000.00	1,541.75	71.56%	93.30%	\$21,363.99	\$22,700.00	\$14,195.00	\$6,000.00	\$2,505.00	62.53%	88.96%
01-201-20-151-020	RESERVE FOR TAX APPEALS - OTHER EXPENSE	50,000.00	50,000.00	0.00	0.00	100.00%	100.00%	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%	0.00%
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	110,000.00	31,829.99	34,183.50	43,986.51	28.94%	60.01%	\$91,649.98	\$120,000.00	\$42,512.96	\$25,524.96	\$51,962.08	35.43%	56.70%
01-201-20-165-020	ENGINEERING SERVICES	54,614.00	7,050.55	6,897.40	40,666.05	12.91%	25.54%	\$30,420.17	\$35,700.00	\$4,682.10	\$0.00	\$31,017.90	13.12%	13.12%
01-201-21-180-001	PLANNING BOARD - SALARY & WAGE	13,798.86	6,862.80	0.00	6,936.06	49.73%	49.73%	\$12,207.92	\$13,543.03	\$5,748.47	\$0.00	\$7,794.56	42.45%	42.45%
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	13,750.00	9,283.30	343.11	4,123.59	67.51%	70.01%	\$12,379.64	\$15,700.00	\$4,047.29	\$4,481.70	\$7,171.01	25.78%	54.32%
01-201-21-181-020	HISTORIC PRESERVAT'N COMMITTEE	10,000.00	0.00	0.00	10,000.00	0.00%	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%
01-201-21-185-001	BD OF ADJUST - SALARY & WAGE	13,798.86	7,352.32	0.00	6,446.54	53.28%	53.28%	\$12,207.83	\$13,543.03	\$5,748.41	\$0.00	\$7,794.62	42.45%	42.45%
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	25,100.00	8,876.22	431.50	15,792.28	35.36%	37.08%	\$32,068.11	\$39,050.00	\$8,752.48	\$441.22	\$29,856.30	22.41%	23.54%
01-201-22-195-001	UNIFORM CONST CODE-SALARY/WAGE	151,999.50	66,717.38	0.00	85,282.12	43.89%	43.89%	\$124,020.11	\$145,062.50	\$59,049.95	\$0.00	\$86,012.55	40.71%	40.71%
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	21,649.00	14,219.43	809.00	6,620.57	65.68%	69.42%	\$16,511.70	\$20,639.00	\$14,348.92	\$0.00	\$6,290.08	69.52%	69.52%
01-201-22-196-001	CODE ENFORCEMENT - SALARY & WAGE	54,740.00	26,570.97	0.00	28,169.03	48.54%	48.54%	\$53,072.54	\$53,696.08	\$25,990.50	\$0.00	\$27,705.58	48.40%	48.40%
01-201-22-196-020	CODE ENFORCEMENT - OTHER EXPENSE	500.00	0.00	0.00	500.00	0.00%	0.00%	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.00%	0.00%
01-201-23-210-020	INSURANCE - LIABILITY	140,235.85	63,164.76	0.00	77,071.09	45.04%	45.04%	\$112,362.87	\$125,795.20	\$56,772.01	\$0.00	\$69,023.19	45.13%	45.13%
01-201-23-215-020	WORKERS COMPENSATION	100,929.00	50,464.49	0.00	50,464.51	50.00%	50.00%	\$91,546.26	\$91,546.70	\$45,773.13	\$0.00	\$45,773.57	50.00%	50.00%
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	495,021.97	239,704.19	22,343.64	232,974.14	48.42%	52.94%	\$398,851.79	\$505,173.18	\$234,240.77	\$22,852.32	\$248,080.09	46.37%	50.89%
01-201-23-222-020	HEALTH BENEFIT WAIVER	10,183.63	5,676.27	0.00	4,507.36	55.74%	55.74%	\$3,784.29	\$6,467.83	\$8,944.39	\$0.00	-\$2,476.56	138.29%	138.29%
01-201-23-225-020	INSURANCE - UNEMPLOYMENT COMPENSATION	20,000.00	20,000.00	0.00	0.00	100.00%	100.00%	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%	0.00%
01-201-25-240-001	POLICE DEPT - SALARY & WAGE	1,804,623.25	887,248.01	0.00	917,375.24	49.17%	49.17%	\$1,895,778.90	\$1,820,858.10	\$879,319.13	\$0.00	\$941,538.97	48.29%	48.29%
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	136,525.00	51,339.63	10,689.40	74,495.97	37.60%	45.43%	\$83,294.99	\$111,725.00	\$37,160.81	\$5,861.84	\$68,702.35	33.26%	38.51%
01-201-25-241-020	TRAFFIC & SAFETY COMM. - OE	1,600.00	0.00	0.00	1,600.00	0.00%	0.00%	\$1,600.00	\$1,600.00	\$1,088.56	\$0.00	\$511.44	68.04%	68.04%
01-201-25-250-020	INTERLOCAL SERVICES: MC DISPATCH - OE	105,789.69	52,894.85	52,894.84	0.00	50.00%	100.00%	\$105,789.69	\$105,789.69	\$52,894.84	\$52,894.85	\$0.00	50.00%	100.00%
01-201-25-251-020	INTERLOCAL SERVICES: DENVILLE COURT - OE	63,365.00	15,841.25	47,523.75	0.00	25.00%	100.00%	\$61,880.00	\$61,880.00	\$30,464.00	\$30,464.00	\$952.00	49.23%	98.46%
01-201-25-252-001	EMERGENCY MGMT - SALARY & WAGE	5,500.00	2,750.04	0.00	2,749.96	50.00%	50.00%	\$5,500.00	\$5,500.00	\$2,750.04	\$0.00	\$2,749.96	50.00%	50.00%
01-201-25-252-020	EMERGENCY MGMT - OTHER EXPENSE	4,100.00	0.00	0.00	4,100.00	0.00%	0.00%	\$3,994.13	\$4,100.00	\$0.00	\$0.00	\$4,100.00	0.00%	0.00%
01-201-25-255-001	FIRE DEPT - SALARY & WAGE	7,500.00	3,750.00	0.00	3,750.00	50.00%	50.00%	\$7,500.00	\$7,500.00	\$3,750.00	\$0.00	\$3,750.00	50.00%	50.00%
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	34,850.00	6,991.27	3,574.08	24,284.65	20.06%	30.32%	\$25,757.44	\$33,100.00	\$4,420.78	\$910.64	\$27,768.58	13.36%	16.11%
01-201-25-266-001	FIRE DEPT - SAFETY - SALARY & WAGE	17,000.00	7,769.60	0.00	9,230.40	45.70%	45.70%	\$15,984.30	\$15,985.10	\$7,992.18	\$0.00	\$7,992.92	50.00%	50.00%
01-201-25-266-020	FIRE DEPT - SAFETY - OTHER EXP	1,500.00	50.00	0.00	1,450.00	3.33%	3.33%	\$99.98	\$1,500.00	\$60.00	\$0.00	\$1,440.00	4.00%	4.00%
01-201-26-290-001	STREETS & ROADS - SALARY/WAGE	394,070.81	191,154.52	0.00	202,916.29	48.51%	48.51%	\$350,716.31	\$375,302.18	\$170,635.41	\$0.00	\$204,666.77	45.47%	45.47%
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	224,075.00	82,397.15	54,136.65	87,541.20	36.77%	60.93%	\$134,626.87	\$248,560.00	\$32,749.08	\$16,912.34	\$198,898.58	13.18%	19.98%
01-201-26-300-020	SHADE TREE COMMISSION - O/E	65,420.00	170.00	0.00	65,250.00	0.26%	0.26%	\$58,206.10	\$60,245.00	\$11,595.25	\$14,275.00	\$34,374.75	19.25%	42.94%
01-201-26-305-001	SOLID WASTE - SALARY & WAGES	21,830.54	9,269.54	0.00	12,561.00	42.46%	42.46%	\$19,962.60	\$21,422.10	\$9,027.90	\$0.00	\$12,394.20	42.14%	42.14%
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	1,056,250.00	413,540.44	513,030.04	129,679.52	39.15%	87.72%	\$1,004,909.44	\$1,018,250.00	\$411,915.45	\$561,503.94	\$44,830.61	40.45%	95.60%
01-201-26-306-020	RECYCLING TAX	4,900.00	1,394.67	328.92	3,176.41	28.46%	35.18%	\$4,119.78	\$4,900.00	\$1,681.35	\$2,777.36	\$441.29	34.31%	90.99%
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	38,500.00	5,486.82	1,967.12	31,046.06	14.25%	19.36%	\$20,985.09	\$23,500.00	\$6,180.48	\$1,793.60	\$15,525.92	26.30%	33.93%

Borough of Mountain Lakes Budget Comparison

Current Fund - Expenditure Budgets

Account Number	Description	Activity to 6/30/2024						Activity to 6/30/2023						
		Budget	Activity	Encumbered	Balance	% Expended	% Exp. & Encumb.	Total Expended in 2023/2024	Budget	Activity	Encumbered	Balance	% Expended	% Exp. & Encumb.
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	56,100.00	19,948.97	4,125.45	32,025.58	35.56%	42.91%	\$43,406.09	\$55,000.00	\$12,587.49	\$16,086.80	\$26,325.71	22.89%	52.14%
01-201-27-330-001	BOARD OF HEALTH - SALARY/WAGE	5,000.00	2,499.96	0.00	2,500.04	50.00%	50.00%	\$4,999.92	\$5,000.00	\$2,499.96	\$0.00	\$2,500.04	50.00%	50.00%
01-201-27-330-020	BOARD OF HEALTH - OTHER EXP.	35,000.00	13,492.02	0.00	21,507.98	38.55%	38.55%	\$26,984.04	\$30,500.00	\$8,994.68	\$0.00	\$21,505.32	29.49%	29.49%
01-201-27-335-020	ENVIRONMENTAL COMM. - OTHER EXPENSE	2,095.00	425.00	0.00	1,670.00	20.29%	20.29%	\$1,321.41	\$1,825.00	\$655.48	\$0.00	\$1,169.52	35.92%	35.92%
01-201-27-337-020	WOODLAND COMMITTEE - OTHER EXPENSE	3,000.00	0.00	0.00	3,000.00	0.00%	0.00%	\$778.60	\$3,400.00	\$399.00	\$0.00	\$3,001.00	11.74%	11.74%
01-201-27-340-020	DOG REGULATION - OTHER EXPENSE	3,800.00	2,800.00	0.00	1,000.00	73.68%	73.68%	\$3,800.00	\$3,000.00	\$3,000.00	\$0.00	\$0.00	100.00%	100.00%
01-201-28-370-001	RECREATION DEPT. - SALARY/WAGE	129,120.00	29,776.25	0.00	99,343.75	23.06%	23.06%	\$88,317.16	\$117,285.05	\$19,251.24	\$0.00	\$98,033.81	16.41%	16.41%
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	51,782.00	31,349.98	4,173.21	16,258.81	60.54%	68.60%	\$38,108.10	\$55,917.00	\$6,029.15	\$295.39	\$49,592.46	10.78%	11.31%
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	204,300.00	110,761.81	72,645.00	20,893.19	54.22%	89.77%	\$154,144.71	\$189,125.00	\$34,625.73	\$13,769.71	\$140,729.56	18.31%	25.59%
01-201-29-390-020	AID TO PUBLIC LIBRARY	386,082.00	225,214.50	160,867.50	0.00	58.33%	100.00%	\$371,235.00	\$371,235.00	\$216,553.75	\$154,681.25	\$0.00	58.33%	100.00%
01-201-30-415-010	ACCUMULATED LEAVE COMPENSATION - S&W	10,000.00	10,000.00	0.00	0.00	100.00%	100.00%	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	100.00%	100.00%
01-201-30-420-020	CELEBRATION OF PUBLIC EVENTS - O/E	2,000.00	1,500.00	0.00	500.00	75.00%	75.00%	\$1,500.00	\$2,000.00	\$1,500.00	\$0.00	\$500.00	75.00%	75.00%
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	45,000.00	14,378.57	0.00	30,621.43	31.95%	31.95%	\$24,605.21	\$45,000.00	\$7,447.21	\$2,333.16	\$35,219.63	16.55%	21.73%
01-201-31-436-020	ELECTRICITY -STREET LIGHTING	51,000.00	21,237.17	0.00	29,762.83	41.64%	41.64%	\$49,067.88	\$47,940.00	\$15,860.31	\$0.00	\$32,079.69	33.08%	33.08%
01-201-31-437-020	NATURAL GAS	31,200.00	13,049.62	0.00	18,150.38	41.83%	41.83%	\$23,946.96	\$31,200.00	\$11,609.50	\$627.01	\$18,963.49	37.21%	39.22%
01-201-31-440-020	TELECOMMUNICATIONS	25,000.00	6,136.09	10,482.84	8,381.07	24.54%	66.48%	\$15,182.06	\$25,000.00	\$5,541.25	\$7,236.03	\$12,222.72	22.17%	51.11%
01-201-31-447-020	PETROLEUM PRODUCTS	73,500.00	21,475.55	11,736.51	40,287.94	29.22%	45.19%	\$50,924.15	\$73,500.00	\$16,951.43	\$32,945.06	\$23,603.51	23.06%	67.89%
01-201-31-456-010	RESERVE FOR SALARY ADJUSTMENT	70,000.00	0.00	0.00	70,000.00	0.00%	0.00%	\$0.00	\$70,000.00	\$0.00	\$0.00	\$70,000.00	0.00%	0.00%
01-201-36-471-020	PERS	148,514.00	143,513.37	0.00	5,000.63	96.63%	96.63%	\$133,023.00	\$137,073.00	\$133,023.00	\$0.00	\$4,050.00	97.05%	97.05%
01-201-36-472-020	SOCIAL SECURITY (O.A.S.I.)	126,258.66	54,423.71	0.00	71,834.95	43.10%	43.10%	\$108,356.29	\$118,520.01	\$50,232.45	\$0.00	\$68,287.56	42.38%	42.38%
01-201-36-475-000	PFRS - CONTRIBUTION	548,802.00	543,802.00	0.00	5,000.00	99.09%	99.09%	\$573,120.54	\$577,961.00	\$572,961.00	\$0.00	\$5,000.00	99.13%	99.13%
01-201-36-476-020	LENGTH OF SVS AWARDS (LOSAP)	22,500.00	0.00	0.00	22,500.00	0.00%	0.00%	\$11,500.00	\$22,500.00	\$0.00	\$0.00	\$22,500.00	0.00%	0.00%
01-201-36-477-020	DCRP - EMPLOYER	8,000.00	3,880.88	0.00	4,119.12	48.51%	48.51%	\$4,266.85	\$8,000.00	\$5,713.34	\$0.00	\$2,286.66	71.42%	71.42%
01-201-41-700-000	GRANT EXPENDITURES	118,752.74	118,752.74	0.00	0.00	100.00%	100.00%	\$348,111.51	\$341,911.51	\$341,911.51	\$0.00	\$0.00	100.00%	100.00%
01-201-44-901-020	CAPITAL IMPROVEMENT FUND	50,676.34	50,676.34	0.00	0.00	100.00%	100.00%	\$327,484.26	\$327,484.26	\$327,484.26	\$0.00	\$0.00	100.00%	100.00%
01-201-45-920-020	PAYMENT OF BOND PRINCIPAL	790,000.00	320,000.00	0.00	470,000.00	40.51%	40.51%	\$755,000.00	\$755,000.00	\$315,000.00	\$0.00	\$440,000.00	41.72%	41.72%
01-201-45-925-020	PAYMENT OF BAN PRINCIPAL	154,767.60	0.00	0.00	154,767.60	0.00%	0.00%	\$0.00			\$0.00			
01-201-45-930-020	INTEREST ON BONDS	285,650.00	144,425.00	0.00	141,225.00	50.56%	50.56%	\$302,106.25	\$302,106.25	\$152,431.25	\$0.00	\$149,675.00	50.46%	50.46%
01-201-45-935-020	INTEREST ON NOTES	150,227.00	0.00	0.00	150,227.00	0.00%	0.00%	\$0.00			\$0.00	\$0.00		
01-201-46-875-020	DEFERRED CHGS - SPECIAL EMER. 5 YEARS	25,000.00	0.00	0.00	25,000.00	0.00%	0.00%	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	\$0.00	100.00%	100.00%
01-201-50-899-020	RESERVE FOR UNCOLLECTED TAXES	1,268,585.01	1,268,585.01	0.00	0.00	100.00%	100.00%	\$1,242,781.38	\$1,242,781.38	\$0.00	\$0.00	\$1,242,781.38	0.00%	0.00%
TOTALS		10,742,304.40	5,770,920.40	1,038,885.73	3,932,498.27	53.72%	63.39%	\$10,127,773.93	\$10,773,739.46	\$4,724,099.48	\$990,195.29	\$5,059,444.69	43.85%	53.04%

BOROUGH OF MOUNTAIN LAKES
INTEROFFICE MEMORANDUM

TO: Mitchell Stern, Borough Manager

SUBJECT: Second Quarter 2024 Water Budget Report
Second Quarter 2024 Sewer Budget Report

DATE: July 29, 2024

Attached are the second quarter budget reports for the water operating and sewer operating budgets:

Revenue Summary:

The water operating revenue as of June 30, 2024, increased slightly from 2023. The sewer operating revenue as of June 30, 2024, increased slightly from 2023.

Water Operating:

- The total Water Operating budget for 2024 is \$974,799.38, of that amount \$865,000.00 is from water usage fees. Two quarters' revenue of the water usage fees would be \$432,500.00 as of June 30, 2024, we've received \$275,444.17. Our receipts for the second quarter were \$130,427.66. The Borough's biggest collections for water usage fees are in the third and fourth quarters because of the yard usage that is billed.
- The expenditures paid or charged as of 6/30/24 are approximately 48.93% of the total budget. There are overages on the following subaccounts:
 - # 546 – Departmental Supplies – Over budget by \$14,168.00. The majority of these expenses were for supplies needed for water main breaks.
 - # 561 – Water System Repairs - Over budget by \$4,405.89.
 - # 553 – Miscellaneous – Nothing was budgeted for this line item but expenses incurred were for lead line mailing, recycling of asphalt and concrete, and parking lot maintenance.

Sewer Operating:

- The total Sewer Operating budget is \$974,342.66, of that amount \$837,000.00 is from sewer usage fees. Two quarters' revenue from the sewer operating fees would be \$418,500.00. As of June 30, 2024, we've received \$389,398.89. Our receipts for the second quarter were \$195,156.94.
- The expenditures paid or charged as of 6/30/24 are 69.13% of the total budget. They are in excess of 50% of the budget because there are a number of blanket purchase orders currently encumbered and the entire pension bill has been paid for 2024.


Monica Goscicki
Chief Financial Officer

Borough of Mountain Lakes												
Water Operating - Revenue Budgets												
Activity to 6/30/2024							Activity to 6/30/2023					
Account Number	Description	Budget	Activity	Balance	% Received	Total Realized in 2023	Budget	Activity	Balance	% Received		
05-192-08-501-000	ANTICIPATED SURPLUS	109,799.38	54,899.70	54,899.68	50.00%	\$106,262.17	\$106,262.17	\$53,131.08	\$53,131.09	50.00%		
05-192-17-000-000	WATER OPERATING REVENUES	865,000.00	275,444.17	589,555.83	31.84%	\$857,336.01	\$880,000.00	\$272,271.65	\$607,728.35	30.94%		
05-192-17-100-000	MRNA - INTEREST EARNED	0.00	14,005.57	-14,005.57		\$15,265.44	\$0.00	\$2,767.68	-\$2,767.68			
TOTALS		974,799.38	344,349.44	630,449.94	35.33%	\$978,863.62	\$986,262.17	\$328,170.41	\$658,091.76	33.27%		

Water Operating - Expenditure Budgets												
Activity to 6/30/2024							Activity to 6/30/2023					
Account Number	Description	Budget	Activity	Encumbered	Balance	% Expended	Total Expended in 2023/2024	Budget	Activity	Encumbered	Balance	% Expended
05-201-55-510-001	Water Operating - Salary & Wages	422,846.25	214,004.97	0.00	208,841.28	50.61%	\$378,978.87	\$465,319.11	\$190,823.45	\$0.00	\$274,495.66	41.01%
05-201-55-520-520	Water Operating - Other Expenses	450,115.92	197,845.84	23,708.38	228,561.70	49.22%	\$504,739.18	\$451,731.15	\$192,928.69	\$44,161.05	\$214,641.41	52.48%
05-201-55-527-000	Water - Capital Outlay	50,000.00	6,230.72	0.00	43,769.28	0.00%	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
05-201-55-531-000	Water - Social Security	32,347.74	15,708.30	0.00	16,639.44	48.56%	\$28,595.91	\$35,596.91	\$14,386.43	\$0.00	\$21,210.48	40.41%
05-201-55-532-000	Water - P.E.R.S.	19,489.47	19,489.47	0.00	0.00	100.00%	\$18,065.00	\$18,615.00	\$18,065.00	\$0.00	\$550.00	97.05%
TOTALS		974,799.38	453,279.30	23,708.38	497,811.70	48.93%	\$930,378.96	\$986,262.17	\$416,203.57	\$44,161.05	\$525,897.55	46.68%

Borough of Mountain Lakes

Sewer Operating - Revenue Budgets

Activity to 6/30/2024							Activity to 6/30/2023			
Account Number	Description	Budget	Activity	Balance	% Received	Total Realized in 2023	Budget	Activity	Balance	% Received
07-192-08-501-000	ANTICIPATED SURPLUS	117,342.66	58,671.34	58,671.32		\$56,964.95	\$56,964.95	\$28,482.48	\$177,546.62	
07-192-17-000-000	SEWER OPERATING REVENUES	837,000.00	389,398.89	447,601.11	46.52%	\$838,293.98	\$840,000.00	\$393,907.58	\$444,326.83	46.89%
07-192-17-001-000	SEWER - MISCELLANEOUS FEES	20,000.00	18,958.78	1,041.22	94.79%	\$35,869.31	\$10,000.00	\$13,619.59	\$4,296.32	136.20%
07-192-17-200-000	MISC REVENUE NOT ANTIC (MRNA)	0.00	19.20	-19.20						
TOTALS		974,342.66	467,048.21	507,294.45	47.93%	\$931,128.24	\$906,964.95	\$436,009.65	\$626,169.77	48.07%

Sewer Operating - Expenditure Budgets

Activity to 6/30/2024							Activity to 6/30/2023					
Account Number	Description	Budget	Activity	Encumbered	Balance	% Expended	Total Expended in 2023/2024	Budget	Activity	Encumbered	Balance	% Expended
07-201-55-510-001	Sewer Operating - Salary & Wages	271,745.20	130,662.06	0.00	141,083.14	48.08%	\$239,212.79	\$252,852.31	\$117,887.57	\$0.00	\$134,964.74	46.62%
07-201-55-520-520	Sewer Operating - Other Expenses	652,634.79	279,849.80	239,453.40	133,331.59	79.57%	\$591,096.26	\$611,231.44	\$278,495.91	\$226,200.84	\$106,534.69	82.57%
07-201-55-527-000	Sewer Operating - Capital Outlay	15,000.00	0.00	0.00	15,000.00	0.00%	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
07-201-55-531-000	Sewer Operating - Social Security	20,788.51	9,412.87	0.00	11,375.64	45.28%	\$17,415.08	\$19,343.20	\$8,506.51	\$0.00	\$10,836.69	43.98%
07-201-55-532-000	Sewer Operating - P.E.R.S.	14,174.16	14,174.16	0.00	0.00	100.00%	\$13,138.00	\$13,538.00	\$13,138.00	\$0.00	\$400.00	97.05%
TOTALS		974,342.66	434,098.89	239,453.40	300,790.37	69.13%	\$860,862.13	\$906,964.95	\$418,027.99	\$226,200.84	\$262,736.12	71.03%

Borough of Mountain Lakes
Water and Sewer - Billing and Revenue
Second Quarter 2024

	April	May	June
Water:			
Beginning Balance	\$23,185.49	\$102,406.90	\$34,267.26
Adjustments (+/-)	\$1,380.20		-\$33.57
Billed - Including Adjustments	\$120,346.17	\$2,696.84	\$379.65
Receipts - Including Adjustments	-\$42,504.96	-\$70,836.48	-\$17,105.42
Ending Balance	\$102,406.90	\$34,267.26	\$17,507.92
Sewer:			
Beginning Balance	\$31,705.16	\$155,179.96	\$50,553.50
Adjustments (+/-)	-\$1,768.59	-\$13.28	-\$478.28
Billed - Including Adjustments	\$191,864.04	\$4,004.63	\$717.67
Receipts - Including Adjustments	-\$66,620.65	-\$108,617.81	-\$23,641.10
Ending Balance	\$155,179.96	\$50,553.50	\$27,151.79

Water and Sewer Billing by Quarter 2016-2023
In Gallons

	1Q		2Q		3Q		4Q		Total		Total Water & Sewer	Total Water Res & Comm
	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer		
2017												
Residential	22,830,865.00	22,888,733.84	25,549,138.96	24,771,044.08	25,109,834.20	24,246,142.36	21,901,129.88	22,293,119.52	95,390,968.04	94,199,039.80	189,590,007.84	95,390,968.04
Yard	155,968.52	-	13,855,956.68	-	16,339,274.68	-	178,372.04	-	30,529,571.92	-	30,529,571.92	-
Commercial	3,139,238.04	3,363,538.04	3,609,992.88	3,263,013.28	3,604,578.64	3,183,025.80	3,130,120.96	3,315,706.04	13,483,930.52	13,125,283.16	26,609,213.68	13,483,930.52
	26,126,071.56	26,252,271.88	43,015,088.52	28,034,057.36	45,053,687.52	27,429,168.16	25,209,622.88	25,608,825.56	139,404,470.48	107,324,322.96	246,728,793.44	108,874,898.56
2018												
Residential	22,446,514.44	23,300,720.20	21,776,923.76	21,640,726.32	27,307,292.16	26,872,337.56	20,798,653.72	21,224,128.40	92,329,384.08	93,037,912.48	185,367,296.56	92,329,384.08
Yard	33,709.00	-	12,321,982.44	-	17,198,510.32	-	19,100.00	-	29,573,301.76	-	29,573,301.76	-
Commercial	3,226,183.48	3,147,937.00	5,651,948.24	3,187,636.00	5,885,141.04	4,933,749.80	3,068,505.36	3,229,948.36	17,831,778.12	14,499,271.16	32,331,049.28	17,831,778.12
	25,706,406.92	26,448,657.20	39,750,854.44	24,828,362.32	50,390,943.52	31,806,087.36	23,886,259.08	24,454,076.76	139,734,463.96	107,537,183.64	247,271,647.60	110,161,162.20
2019												
Residential	20,962,108.84	20,860,361.96	22,743,753.68	22,384,406.92	26,179,373.44	24,992,783.76	24,748,316.12	24,986,100.32	94,633,552.08	93,223,652.96	187,857,205.04	94,633,552.08
Yard	-	-	9,717,477.60	-	17,016,834.56	-	4,488.00	-	26,738,800.16	-	26,738,800.16	-
Commercial	3,184,787.68	3,271,117.96	5,732,355.40	4,905,997.76	7,939,715.84	6,659,473.88	3,954,193.24	3,843,173.24	20,811,052.16	18,679,762.84	39,490,815.00	20,811,052.16
	24,146,896.52	24,131,479.92	38,193,586.68	27,290,404.68	51,135,923.84	31,652,257.64	28,706,997.36	28,829,273.56	142,183,404.40	111,903,415.80	254,086,820.20	115,444,604.24
2020												
Residential	16,901,849.88	17,705,309.64	28,417,748.60	26,505,730.76	29,617,417.48	28,878,829.56	21,933,298.08	22,289,529.12	96,870,314.04	95,379,399.08	192,249,713.12	96,870,314.04
Yard	-	-	12,723,972.08	-	19,910,212.16	-	233,414.04	-	32,867,598.28	-	32,867,598.28	-
Commercial	4,347,081.56	4,086,096.56	3,583,187.12	2,371,519.76	6,612,500.56	3,700,742.28	2,467,370.68	2,208,979.68	17,010,139.92	12,367,338.28	29,377,478.20	17,010,139.92
	21,248,931.44	21,791,406.20	44,724,907.80	28,877,250.52	56,140,130.20	32,579,571.84	24,634,082.80	24,498,508.80	146,748,052.24	107,746,737.36	254,494,789.60	113,880,453.96
2021												
Residential	21,152,078.80	21,384,174.96	28,418,898.96	27,239,013.00	22,507,333.52	22,038,915.92	23,230,304.56	23,318,392.96	95,308,615.84	93,980,496.84	189,289,112.68	95,308,615.84
Yard	41,074.96	-	15,409,320.48	-	14,898,857.64	-	18,879.60	-	30,368,132.68	-	30,368,132.68	-
Commercial	4,120,849.84	3,857,399.84	8,004,680.48	4,560,433.92	7,212,836.04	4,671,035.68	3,244,004.36	2,929,952.88	22,582,370.72	16,018,822.32	38,601,193.04	22,582,370.72
	25,314,003.60	25,241,574.80	51,832,899.92	31,799,446.92	44,619,027.20	26,709,951.60	26,493,188.52	26,248,345.84	148,259,119.24	109,999,319.16	258,258,438.40	117,890,986.56
2022												
Residential	17,974,511.24	18,203,204.92	26,042,142.60	25,338,246.48	27,992,694.04	27,482,293.08	18,335,502.32	19,121,036.40	90,344,850.20	90,144,780.88	180,489,631.08	90,344,850.20
Yard	204.96	-	11,455,515.32	-	22,195,926.92	-	255,094.32	-	33,906,741.52	-	33,906,741.52	-
Commercial	2,546,152.20	2,287,952.20	5,554,971.00	3,692,778.72	8,467,266.76	5,253,678.92	3,300,478.00	3,234,978.00	19,868,867.96	14,469,387.84	34,338,255.80	19,868,867.96
	20,520,868.40	20,491,157.12	43,052,628.92	29,031,025.20	58,655,887.72	32,735,972.00	21,891,074.64	22,356,014.40	144,120,459.68	104,614,168.72	248,734,628.40	110,213,718.16
2023												
Residential	17,256,615.56	16,129,577.36	24,166,664.84	23,859,835.60	34,274,423.36	33,449,431.52	21,119,938.92	21,213,086.24	96,817,642.68	94,651,930.72	191,469,573.40	96,817,642.68
Yard	711,188.48	-	14,241,554.12	-	28,199,790.12	-	-	-	43,152,532.72	-	43,152,532.72	-
Commercial	3,022,481.92	2,871,621.28	5,015,799.28	3,076,640.60	17,415,319.20	14,893,003.12	3,735,647.00	3,619,360.00	29,189,247.40	24,460,625.00	53,649,872.40	29,189,247.40
	20,990,285.96	19,001,198.64	43,424,018.24	26,936,476.20	79,889,532.68	48,342,434.64	24,855,585.92	24,832,446.24	169,159,422.80	119,112,555.72	288,271,978.52	126,006,890.08
2024												
Residential	20,201,288.08	20,597,064.44	23,474,046.24	19,708,314.36					43,675,334.32	40,305,378.80	83,980,713.12	43,675,334.32
Yard	-	-	8,883,691.00	-					8,883,691.00	-	8,883,691.00	-
Commercial	2,073,327.72	2,125,827.72	3,183,934.28	3,933,014.68					5,257,262.00	6,058,842.40	11,316,104.40	5,257,262.00
	22,274,615.80	22,722,892.16	35,541,671.52	23,641,329.04					57,816,287.32	46,364,221.20	104,180,508.52	48,932,596.32

* Note:

1st Quarter use is January-March current year

2nd Quarter use is April-June current year

3rd Quarter use is July-September current year

4th Quarter use is October-December current year

Borough of Mountain Lakes

2024 Reserve Accounts

	Target Per Policy	Balance 12/31/2023	1st Qtr 2024		2nd Qtr 2024		3rd Qtr 2024		4th Qtr 2024		Balance
			Increases	Decreases	Increases	Decreases	Increases	Decreases	Increases	Decreases	
Reserve for Tax Appeals	\$150,000 - \$200,000	\$379,438.15			\$50,000.00						\$429,438.15
Reserve for Storm Recovery	\$300,000	\$384,998.71									\$384,998.71
Reserve for Accum. Absences	User Friendly Budget sheet 9 \$67,929.70	\$42,231.97			\$10,000.00						\$52,231.97
Reserve for Liability Insurance	\$25,000 - \$50,000	\$50,000.00									\$50,000.00
Capital Improvement Fund	\$100,000	\$40,370.79			\$50,676.34	\$83,456.00					\$7,591.13
Premium on Bonds		\$477.91 *									\$477.91
			1st Qtr 2024		2nd Qtr 2024		3rd Qtr 2024		4th Qtr 2024		Total
			Payments		Payments		Payments		Payments		
Tax Appeals paid from fund balance			\$0.00								\$0.00
* Premium on Bonds is part of the General Capital Fund Balance. The balance as of 12/31/2023 is the premium from the 2017 bond sale.											

Borough of Mountain Lakes

Fund Number	Capital and Trust Accounts	Cash Balance 6/30/2024
4	General Capital	\$ 1,747,292.41
	Subaccounts - Part of the cash balance	
	Capital Improvement Fund Balance	12,871.13
	Premium on Bonds - Part of Fund Balance	477.91
6	Water Capital	\$ 14,156.79
8	Sewer Capital	\$ 40,399.78
12	Payroll Agency	\$ 24,013.88
13	Animal Control	\$ 6,068.21
14	Unemployment	\$ 66,470.36
17	Developer's Escrow	\$ 127,230.14
18	Other Trust	\$ 590,849.38
	Subaccounts:	
	Reserve for Municipal Alliance	4,674.76
	Reserve for Parking Offenses Adj. Act	228.69
	Fire Marshall Trust	7,889.76
	Tax Sale Premiums	78,000.00
	Video Systems for Police Cars	1,294.50
	Reserve for Accumulated Absences	52,231.97
	Reserve for Storm Recovery	384,998.71
	Reserve for Liability Insurance	50,000.00
19	Police Outside Services	\$ 111.09
20	Affordable Housing	\$ 97,796.91
23	Police Forfeiture of Assets	\$ 3,279.00
26	Flexible Spending	\$ 3,991.48
32	Shade Tree Trust	\$ 22,343.78
33	Recreation	\$ 415,683.09
	Subaccounts:	
	Historic Preservation Comm.	35,073.10
	Mountain Lakes Centennial Comm.	14,895.97
	Various Recreation Programs	365,714.02
49	Net Payroll	276.83

Capital Ordinances

Activity to 06/30/2024

* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to 0421556802999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-982-000	2016 CAPITAL ORDINANCE 06-16	-	-	-	-
04-215-55-982-001	Police - Recording System	3,500.00	3,500.00	-	-
04-215-55-982-002	Police - Pole Cameras	18,500.00	18,500.00	-	-
04-215-55-982-003	Fire - General Equipment	25,000.00	25,000.00	-	-
04-215-55-982-004	Public Works - Street Signs	18,000.00	18,000.00	-	-
04-215-55-982-005	CERT/Police - Radios	5,000.00	5,000.00	-	-
04-215-55-982-006	Public Works - Road Paving	270,000.00	270,000.00	-	-
04-215-55-982-007	Public Works - Road Paving State Aid	160,000.00	160,000.00	-	-
04-215-55-982-008	Public Works - Curbs & Sidewalks	50,000.00	50,000.00	-	-
04-215-55-982-009	Public Works - Storm Drain System	38,000.00	38,260.00	-	(260.00)
04-215-55-982-010	Water Utility - Insertion Valve	23,000.00	23,000.00	-	-
04-215-55-982-011	Water Utility - Hydrant Replacement	12,000.00	12,000.00	-	-
04-215-55-982-012	Public Works - Jet Vac	16,000.00	16,000.00	-	-
04-215-55-982-013	Bldgs & Grds - Borough Hall Roof	35,000.00	35,000.00	-	-
04-215-55-982-014	Bldgs & Grds - Railroad Station Steps	55,000.00	37,530.75	16,770.00	699.25
04-215-55-982-015	Bldgs & Grds - Esplande Steps	12,000.00	12,000.00	-	-
04-215-55-982-016	Recreation - Midvale Boat Dock	15,000.00	15,000.00	-	-
04-215-55-982-017	Public Works - Blvd Traf. Light Generato	6,000.00	6,000.00	-	-
04-215-55-982-018	Recreation - Midvale Park Improvements	26,000.00	26,000.00	-	-
04-215-55-982-019	Manager - Annual Computer Upgrades	17,100.00	17,100.00	-	-
04-215-55-982-020	Manager - Server Upgrade - ECM	45,000.00	45,000.00	-	-
04-215-55-982-021	Police - Scheduling Software	3,300.00	3,300.00	-	-
04-215-55-982-022	Recreation - Island Beach Improv.	641,350.00	624,673.86	-	16,676.14
04-215-55-982-023	Recreation - Birchwood Lake Improv.	716,250.00	690,455.12	-	25,794.88
04-215-55-982-024	Sec.20 - Architect & Eng. Beach Projects	165,400.00	161,448.85	-	3,951.15
04-215-55-982-025	Public Works - HD Pick-up	52,000.00	52,000.00	-	-
		2,428,400.00	2,364,768.58	16,770.00	46,861.42
04-215-55-983-000	2017 CAPITAL ORDINANCE 05-17	-	-	-	-
04-215-55-983-001	Police - Dash Cam System	57,300.00	48,399.40	1,982.64	6,917.96
04-215-55-983-002	Fire - Personal Protective Gear (6 sets)	7,488.00	7,488.00	-	-
04-215-55-983-003	Fire - Pagers (2)	900.00	900.00	-	-
04-215-55-983-004	Fire - Positive Pressure Fan	4,900.00	-	4,900.00	-
04-215-55-983-005	Public Works-Street Sign Replacement	18,000.00	18,000.00	-	-
04-215-55-983-006	Public Works - Pollard Rd. Paving	50,000.00	50,000.00	-	-
04-215-55-983-007	Public Works - Road Milling @Gas Co Proj	25,000.00	25,000.00	-	-
04-215-55-983-008	Public Works - Pollard Rd. Water Main	375,000.00	375,000.00	-	-
04-215-55-983-009	Bldg & Grds-Eng & Design Sunset Lake Dam	99,000.00	99,000.00	-	-
04-215-55-983-010	Public Works - Aeration System-Birchwood	20,000.00	20,000.00	-	-
04-215-55-983-011	Public Works-Pick up Truck Replacement-2	43,000.00	43,000.00	-	-

Capital Ordinances

Activity to 06/30/2024

udget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-983-012	Fire - Jaws of Life & Telescopic Ram	11,712.00	11,712.00	-	-
		712,300.00	698,499.40	6,882.64	6,917.96
04-215-55-984-000	2018 CAPITAL ORDINANCE 4-18	-	-	-	-
04-215-55-984-001	Police Weapon Replacement	10,000.00	10,000.00	-	-
04-215-55-984-002	Fire Personal Protective Gear	9,600.00	9,600.00	-	-
04-215-55-984-003	Fire Pager Replacement	900.00	900.00	-	-
04-215-55-984-004	Fire Other Equipment	4,900.00	4,900.00	-	-
04-215-55-984-005	Public Works Repair Concrete Pad - Recyc	40,000.00	40,000.00	-	-
04-215-55-984-006	Public Works Drainage Projects	19,400.00	19,400.00	-	-
04-215-55-984-007	Pub Wks Rd Repav N.Pocono, Cres. & Gro	575,000.00	575,000.00	-	-
04-215-55-984-008	Public Works Curbs and Sidewalks	141,000.00	141,000.00	-	-
04-215-55-984-009	Water System Fire Hydrant Replace.	25,000.00	25,000.00	-	-
04-215-55-984-010	Water System Entry Door - Well #3	3,500.00	3,500.00	-	-
04-215-55-984-011	Water System Chlorine Injection Well #2	5,000.00	5,000.00	-	-
04-215-55-984-012	Water System Mag Meters Well #2,3,4	20,000.00	20,000.00	-	-
04-215-55-984-013	Manager Borough Hall Architect	50,000.00	46,517.50	3,482.50	-
04-215-55-984-014	Public Works Engine Replac. 2006 Pick up	3,000.00	3,000.00	-	-
04-215-55-984-015	Public Works Replace 1997 Utility Truck	49,000.00	48,075.00	-	925.00
04-215-55-984-016	Public Works Replace 1997 Toro Tractor	43,000.00	43,925.00	-	(925.00)
04-215-55-984-017	Public Works Replace 2006 Code/Bldg Veh	35,000.00	35,000.00	-	-
04-215-55-984-018	Police On Board Computers	30,000.00	29,712.37	-	287.63
04-215-55-984-019	Manager Lightning Detection System	20,000.00	-	-	20,000.00
04-215-55-984-020	Public Works Repair Fence - Recycling	17,900.00	12,803.83	-	5,096.17
04-215-55-984-021	Park Maintenance Cove Park Improvements	16,500.00	-	-	16,500.00
04-215-55-984-022	Park Maintenance Playground Safety Imp.	9,500.00	-	-	9,500.00
04-215-55-984-023	Finance Section 20 Costs	50,000.00	50,000.00	-	-
		1,178,200.00	1,123,333.70	3,482.50	51,383.80
04-215-55-985-000	2019 CAPITAL ORDINANCE 2-19	-	-	-	-
04-215-55-985-001	POLICE LIVESCAN FINGERPRINT STATION	35,000.00	35,000.00	-	-
04-215-55-985-002	POLICE ELEC. SIGNBOARD/SPEED TRAILER	15,385.00	15,385.00	-	-
04-215-55-985-003	FIRE PERSONAL PROTECTIVE EQUIPMENT	28,800.00	28,800.00	-	-
04-215-55-985-004	FIRE OTHER EQUIPMENT	4,900.00	4,900.00	-	-
04-215-55-985-005	PUBLIC WORKS VEHICLE LIFT	72,250.00	72,250.00	-	-
04-215-55-985-006	PUBLIC WORKS RD REPAVING POCONO,MIDVALE	428,966.00	428,966.00	-	-
04-215-55-985-007	PUBLIC WORKS CURBS AND SIDEWALKS	141,000.00	141,000.00	-	-
04-215-55-985-008	MANAGER SUNSET LAKE DAM	2,100,000.00	2,099,655.45	-	344.55
04-215-55-985-009	PUBLIC WORKS DUMP TRUCK	195,000.00	195,000.00	-	-
04-215-55-985-010	PUB WORKS ASBESTOS ABATEMENT DPW FAC.	34,500.00	34,500.00	-	-
04-215-55-985-011	PARKS TENNIS COURT SURFACE REPAIRS	14,000.00	14,000.00	-	-
04-215-55-985-012	PARKS TENNIS COURT FENCE	21,000.00	21,000.00	-	-

Capital Ordinances

Activity to 06/30/2024

Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-985-013	PARKS MIDVALE PARK AED INSTALL	6,500.00	-	-	6,500.00
04-215-55-985-014	ENGINEERING - SECTION 20 COSTS	5,000.00	4,805.27	-	194.73
04-215-55-985-015	FINANCE - SECTION 20 COSTS	83,655.00	72,873.66	-	10,781.34
		3,185,956.00	3,168,135.38	-	17,820.62
04-215-55-986-000	2019 CAPITAL ORDINANCE 10-19	-	-	-	-
04-215-55-986-001	ROAD REPAVING, MORRIS AVE.	598,690.00	608,578.38	-	(9,888.38)
04-215-55-986-002	SECTION 20 COSTS - FINANCE COSTS	11,310.00	1,421.62	-	9,888.38
		610,000.00	610,000.00	-	-
04-215-55-987-000	2020 CAPITAL ORDINANCE 4-20	-	-	-	-
04-215-55-987-001	FIRE AIR PACK REPLACEMENTS	41,673.00	41,673.00	-	-
04-215-55-987-002	FIRE AIR BOTTLE REPLACEMENTS	48,852.00	48,852.00	-	-
04-215-55-987-003	PUB WKS 52" MOWER	13,500.00	13,500.00	-	-
04-215-55-987-004	PUB WKS HYDRANT REPLACEMENT	15,000.00	13,257.25	-	1,742.75
04-215-55-987-005	PUB WKS ROAD REPAVING, CURBS & SIDEWALKS	111,247.00	111,247.00	-	-
04-215-55-987-006	PUB WKS IMPROV. TO STORMWATER DRAINAGE	10,000.00	10,000.00	-	-
04-215-55-987-007	POLICE RETROFIT POLICE VEHICLE	15,000.00	15,000.00	-	-
04-215-55-987-008	FIRE COMMAND VEHICLE	36,111.00	36,111.00	-	-
04-215-55-987-009	FIRE RETROFIT COMMAND VEHICLE	10,000.00	10,000.00	-	-
04-215-55-987-010	PUB WKS 2 MASON DUMP TRUCKS	135,000.00	135,000.00	-	-
04-215-55-987-011	ENGINEERING SECTION 20 COSTS	10,000.00	9,999.99	-	0.01
04-215-55-987-012	FINANCE SECTION 20 COSTS	30,571.00	30,571.00	-	-
04-215-55-987-013	PUB WKS CONDIT ROAD	250,000.00	250,000.00	-	-
04-215-55-987-014	PUB WKS MORRIS AVE.	151,323.00	151,323.00	-	-
		878,277.00	876,534.24	-	1,742.76
04-215-55-988-000	2020 CAPITAL ORDINANCE 7-20	-	-	-	-
04-215-55-988-001	PUB WKS CURBS AND SIDEWALKS	6,000.00	6,000.00	-	-
		6,000.00	6,000.00	-	-
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.	-	-	-	-
04-215-55-989-013	SECTION 20 COSTS - OTHER PROF. SVCS.	-	7,697.31	-	(7,697.31)
04-215-55-989-101	B.H. S&W DEMOLITION-LOWER LEVEL	20,000.00	32,419.02	-	(12,419.02)
04-215-55-989-102	B.H. S&W DEMOLITON-UPPER LEVEL	20,000.00	22,994.64	-	(2,994.64)
04-215-55-989-103	B.H. S&W DEMOLITION-ROOF	10,000.00	15,047.85	-	(5,047.85)
04-215-55-989-106	B.H S&W FOOTING-EXCAVATION	15,000.00	29,389.09	-	(14,389.09)
04-215-55-989-108	B.H S&W FOOTING-SLABS	30,100.00	29,020.87	-	1,079.13
04-215-55-989-109	B.H. S&W FOUNDATION-WALLS-BACK ADDITION	20,000.00	20,014.34	-	(14.34)
04-215-55-989-110	B.H. S&W FOOTING-ENTRANCE	31,600.00	37,767.08	-	(6,167.08)
04-215-55-989-111	B.H. S&W FOUNDATION-WALLS-ENTRANCE	27,600.00	26,376.86	-	1,223.14
04-215-55-989-112	B.H. S&W CMU WALLS-LOWER LEVEL	100,580.00	82,166.22	-	18,413.78
04-215-55-989-113	B.H. S&W CMUWALLS-UPPER LEVEL	100,698.00	24,534.97	-	76,163.03

Capital Ordinances

Activity to 06/30/2024

udget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 042155982000 to

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-989-114	B.H. S&W WATERPROOFING-FOUNDATION WALL	4,820.00	5,118.77	-	(298.77)
04-215-55-989-115	B.H. S&W TPO ROOF	52,000.00	31,247.47	-	20,752.53
04-215-55-989-116	B.H. S&W METAL STUD WALLS-UPPER LEVEL	114,462.00	171,617.21	-	(57,155.21)
04-215-55-989-117	B.H. S&W INSTALL DOOR'S FRAMES-UPPER	7,000.00	8,734.45	-	(1,734.45)
04-215-55-989-118	B.H. S&W METAL STUDS WALLS-LOWER LEVEL	96,231.00	118,269.83	-	(22,038.83)
04-215-55-989-119	B.H. S&W INSTALL DOOR'S FRAME-LOWER	9,400.00	8,603.42	-	796.58
04-215-55-989-120	B.H. S&W STONE VENEER	74,300.00	73,201.59	-	1,098.41
04-215-55-989-121	B.H. S&W EXTENDED ROOF WALL	61,200.00	60,815.04	-	384.96
04-215-55-989-122	B.H. S&W CEMENT FIBER SIDING	82,250.00	5,356.26	-	76,893.74
04-215-55-989-123	B.H. S&W CEILINGS	35,250.00	24,914.10	-	10,335.90
04-215-55-989-124	B.H. S&W INSULATION	33,500.00	24,528.36	-	8,971.64
04-215-55-989-125	B.H. S&W STUCCO	48,600.00	89,863.03	-	(41,263.03)
04-215-55-989-126	B.H. S&W DOORS	16,550.00	2,429.92	-	14,120.08
04-215-55-989-127	B.H. S&W SECURITY DOOR	3,000.00	412.32	-	2,587.68
04-215-55-989-128	B.H. S&W GARAGE DOOR	-	130.07	-	(130.07)
04-215-55-989-129	B.H. S&W WINDOWS-STORE FRONT	46,300.00	40,210.44	-	6,089.56
04-215-55-989-130	B.H. S&W WINDOWS SUN SHADES	25,000.00	3,154.43	-	21,845.57
04-215-55-989-131	B.H. S&W ELEVATOR	-	4,182.77	-	(4,182.77)
04-215-55-989-132	B.H. S&W ELECTRIC	160,000.00	209,669.55	-	(49,669.55)
04-215-55-989-133	B.H. S&W PLUMBING	125,000.00	108,036.39	-	16,963.61
04-215-55-989-134	B.H. S&W HVAC	165,000.00	191,516.31	-	(26,516.31)
04-215-55-989-135	B.H. S&W ALARMS	21,200.00	57,742.53	-	(36,542.53)
04-215-55-989-136	B.H. S&W PAINTING	-	47,528.28	-	(47,528.28)
04-215-55-989-137	B.H. S&W STAIRS AND RAILINGS	31,000.00	40,500.32	-	(9,500.32)
04-215-55-989-138	B.H. S&W FLOORS	91,100.00	47,199.87	-	43,900.13
04-215-55-989-139	B.H. S&W MENS AND WOMENS LACKER ROOMS	3,100.00	-	-	3,100.00
04-215-55-989-141	B.H. S&W 7 BATHROOMS 2 JANITOR 2 LOCKER	53,600.00	20,850.02	-	32,749.98
04-215-55-989-142	B.H. S&W SITE WORK	20,000.00	43,974.75	-	(23,974.75)
04-215-55-989-145	B.H. S&W MISCELLANEOUS	-	14,985.82	-	(14,985.82)
04-215-55-989-146	B.H. S&W MILLWORK	58,700.00	8,308.77	-	50,391.23
04-215-55-989-147	B.H. S&W STRUCTURAL STEEL	22,500.00	103,154.79	-	(80,654.79)
04-215-55-989-148	B.H. S&W CORRINATION OF WORK	34,000.00	42,641.52	-	(8,641.52)
04-215-55-989-150	B.H. S&W IT/TECH	-	30,334.56	-	(30,334.56)
04-215-55-989-151	B.H. S&W OTHER/RELOCATION/GENERATO	-	6,869.12	-	(6,869.12)
04-215-55-989-155	B.H. S&W ADMINISTRATIVE ASSISTANT	20,000.00	56,230.17	-	(36,230.17)
04-215-55-989-170	B.H. S&W CONTINGENCY	10,109.82	18,910.34	-	(8,800.52)
04-215-55-989-204	B.H. O/E DEMOLITON - CONTAINERS	11,000.00	5,912.15	-	5,087.85
04-215-55-989-205	B.H. O/E DEMOLITON - EQUIPMENT	10,000.00	1,024.05	-	8,975.95
04-215-55-989-207	B.H. O/E EQUIPMENT - RENTAL	6,000.00	4,297.34	-	1,702.66
04-215-55-989-208	B.H. O/E FOOTING - SLABS	15,790.00	25,789.94	-	(9,999.94)
04-215-55-989-209	B.H. O/E FOUNDATION - WALLS - BACK ADDIT?	6,000.00	6,817.29	-	(817.29)

Capital Ordinances

Activity to 06/30/2024

idget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-989-210	B.H. O/E FOOTING - ENTRANCE	13,375.00	12,464.41	-	910.59
04-215-55-989-211	B.H. O/E FOUNDTION - WALLS - ENTRANCE	14,600.00	13,116.82	-	1,483.18
04-215-55-989-212	B.H. O/E CMU WALLS - LOWER LEVEL	18,200.00	12,842.55	-	5,357.45
04-215-55-989-213	B.H. O/E CMU WALLS - UPPER LEVEL	12,850.00	4,952.29	-	7,897.71
04-215-55-989-214	B.H. O/E WATERPROOFING FOUNDATION WALL	4,400.00	3,932.84	-	467.16
04-215-55-989-215	B.H. O/E TPO ROOF	145,010.00	134,792.69	16,268.00	(6,050.69)
04-215-55-989-216	B.H. O/E METAL STUD WALLS - UPPER LEVEL	35,300.00	61,968.89	-	(26,668.89)
04-215-55-989-218	B.H. O/E METAL STUDS WALLS - LOWER LEVEL?	28,006.00	53,045.24	-	(25,039.24)
04-215-55-989-220	B.H. O/E STONE VENEER	28,000.00	35,001.71	-	(7,001.71)
04-215-55-989-221	B.H. O/E EXTENDED ROOF WALL	14,800.00	16,084.56	-	(1,284.56)
04-215-55-989-222	B.H. O/E CEMENT FIBER SIDING	53,350.00	48,014.14	-	5,335.86
04-215-55-989-223	B.H. O/E CEILINGS	12,100.00	8,344.99	-	3,755.01
04-215-55-989-224	B.H. O/E INSULATION	32,420.00	36,775.41	-	(4,355.41)
04-215-55-989-225	B.H. O/E STUCCO	8,100.00	36,724.55	2,126.98	(30,751.53)
04-215-55-989-226	B.H. O/E DOORS	94,250.00	74,303.50	2,798.80	17,147.70
04-215-55-989-227	B.H. O/E SECURITY DOOR	7,000.00	9,783.72	-	(2,783.72)
04-215-55-989-228	B.H. O/E GARAGE DOOR	6,800.00	10,173.80	-	(3,373.80)
04-215-55-989-229	B.H. O/E WINDOWS - STORE FRONT	144,000.00	164,207.50	-	(20,207.50)
04-215-55-989-230	B.H. O/E WINDOWS SUN SHADES	80,000.00	2,861.24	-	77,138.76
04-215-55-989-231	B.H. O/E ELEVATOR	110,000.00	107,379.83	-	2,620.17
04-215-55-989-232	B.H. O/E ELECTRIC	220,209.20	203,250.07	-	16,959.13
04-215-55-989-233	B.H. O/E PLUMBING	72,089.00	71,479.43	-	609.57
04-215-55-989-234	B.H. O/E HVAC	220,000.00	250,790.77	-	(30,790.77)
04-215-55-989-235	B.H. O/E ALARMS	24,299.98	26,943.15	-	(2,643.17)
04-215-55-989-236	B.H. O/E PAINTING	35,000.00	20,938.77	-	14,061.23
04-215-55-989-237	B.H. O/E STAIRS AND RAILINGS	37,039.00	40,069.61	-	(3,030.61)
04-215-55-989-238	B.H. O/E FLOORS	79,600.00	59,699.32	-	19,900.68
04-215-55-989-239	B.H. O/E MENS AND WOMENS LOCKER ROOMS	13,100.00	-	-	13,100.00
04-215-55-989-241	B.H. O/E 7 BATHROOMS 2 JANITOR 2 LOCKER	31,400.00	19,171.30	-	12,228.70
04-215-55-989-242	B.H. O/E SITE WORK	20,000.00	18,498.38	162.02	1,339.60
04-215-55-989-243	B.H. O/E RENTAL CONSTR. EQUIP & PURCHASE?	120,000.00	92,402.87	4,147.85	23,449.28
04-215-55-989-244	B.H. O/E OSHA - SAFETY EQUIPMENT	12,000.00	4,514.76	-	7,485.24
04-215-55-989-245	B.H. O/E MISCELLANEOUS	125,000.00	105,776.99	8,083.63	11,139.38
04-215-55-989-246	B.H. O/E MILLWORK	15,000.00	14,353.00	-	647.00
04-215-55-989-247	B.H. O/E STRUCTURAL STEEL	63,061.00	99,540.09	25,378.75	(61,857.84)
04-215-55-989-249	B.H. O/E FURNITURE	81,100.00	24,341.47	-	56,758.53
04-215-55-989-250	B.H. O/E IT/TECH	69,000.00	29,213.91	-	39,786.09
04-215-55-989-251	B.H. O/E OTHER/RELOCATION/GENERATOR	108,000.00	159,430.91	-	(51,430.91)
04-215-55-989-252	B.H. O/E ARCHITECT	171,000.00	164,998.28	-	6,001.72
04-215-55-989-253	B.H. O/E ENGINEERING	25,000.00	28,410.05	-	(3,410.05)
04-215-55-989-254	B.H. O/E FINANCE	30,000.00	15,837.59	-	14,162.41

Capital Ordinances

Activity to 06/30/2024

Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-989-270	B.H. O/E CONTINGENCY	79,000.00	-	-	79,000.00
04-215-55-989-307	B.H. S&W Unantic. Relocating the square tubing	-	(0.01)	-	0.01
		4,463,000.00	4,388,943.00	58,966.03	15,090.97
04-215-55-991-000	2021 CAPTIAL ORDINANCE 10-21	-	-	-	-
04-215-55-991-001	ARMORED PLATE CARRIERS	10,511.00	10,511.00	-	-
04-215-55-991-002	AIR PACK REPLACEMENTS	76,951.00	76,951.00	-	-
04-215-55-991-003	TWO SALTERS	10,000.00	11,738.80	-	(1,738.80)
04-215-55-991-004	CHIPPER	55,000.00	57,639.56	-	(2,639.56)
04-215-55-991-005	TRACK HOE - DO NOT USE!!!!!!!	150,000.00	145,621.64	-	4,378.36
04-215-55-991-006	ELECTRONIC MESSAGE BOARD	15,000.00	15,000.00	-	-
04-215-55-991-007	ROAD REPAVING - NORTH GLEN	228,901.00	236,140.64	-	(7,239.64)
04-215-55-991-008	DO NOT USE!!!!!!ROAD REPAVING - OTHER	180,561.00	175,172.80	-	5,388.20
04-215-55-991-009	DRAINAGE IMPROVEMENTS	100,000.00	83,052.78	-	16,947.22
04-215-55-991-010	RETROFIT POLICE VEHICLE	15,000.00	15,000.00	-	-
04-215-55-991-011	TRAFFIC LIGHT POCONO/N. POCONO	104,000.00	103,892.50	-	107.50
04-215-55-991-012	ENGINEERING GRUNDENS POND	59,570.00	3,882.73	53,944.59	1,742.68
04-215-55-991-013	WATER METER REPLACEMENT PROG.	745,000.00	714,316.01	5,827.72	24,856.27
04-215-55-991-014	ENGINEERING - SECTION 20	10,000.00	9,312.99	-	687.01
04-215-55-991-015	FINANCE - SECTION 20	73,743.00	14,570.44	-	59,172.56
		1,834,237.00	1,672,802.89	59,772.31	101,661.80
04-215-55-992-000	2022 CAPITAL ORDINANCE 2-22	-	-	-	-
04-215-55-992-001	MOBILE VIDEO RECORDERS	50,000.00	13,495.00	-	36,505.00
04-215-55-992-002	TURNOUT GEAR	15,000.00	15,000.00	-	-
04-215-55-992-003	ELECTRONIC MESSAGE BOARD	5,000.00	5,000.00	-	-
04-215-55-992-004	BRINE MACHINE/HOLDING TANK	23,125.00	22,986.26	-	138.74
04-215-55-992-006	ROAD REPAVING - INTERVALE RD.	481,000.00	292,690.30	144,537.95	43,771.75
04-215-55-992-007	ROAD REPAVING - OTHER	250,187.00	249,124.77	800.00	262.23
04-215-55-992-008	CHIEF'S VEHICLE & RETROFIT	60,000.00	60,000.00	-	-
04-215-55-992-009	ELECTRIC - SCHOOL RES. OFFIC. VEHICLE	60,000.00	60,000.00	-	-
04-215-55-992-010	RETROFIT 2 POLICE VEHICLES	30,000.00	30,000.00	-	-
04-215-55-992-011	2 FORD F-350 TRUCKS	80,000.00	-	80,000.00	-
04-215-55-992-012	WATER UTILITY TRUCK	70,000.00	-	70,000.00	-
04-215-55-992-013	DPW BATHROOM RENOVATION	15,000.00	11,923.84	-	3,076.16
04-215-55-992-014	TENNIS COURT REN. & FENCING	80,000.00	80,000.00	-	-
04-215-55-992-015	ENGINEERING - SECTION 20 COSTS	10,000.00	9,145.58	-	854.42
04-215-55-992-016	FINANCE - SECTION 20 COSTS	47,385.00	12,938.60	-	34,446.40
		1,276,697.00	862,304.35	295,337.95	119,054.70
04-215-55-994-000	2023 CAPITAL ORDINANCE 2-23	-	-	-	-
04-215-55-994-001	IMPROVEMENT OF TENNIS COURTS	311,000.00	294,162.59	12,540.00	4,297.41

Capital Ordinances

Activity to 06/30/2024

udget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to

Account Number	Description	Budget	Activity	Encumbered	Balance
		<u>311,000.00</u>	<u>294,162.59</u>	<u>12,540.00</u>	<u>4,297.41</u>
04-215-55-995-000	2023 CAPITAL ORD 6-23 CAP. AMENDMENT	-	-	-	-
04-215-55-995-001	DPW - VEHICULAR EQUIPMENT	16,875.00	16,296.11	-	578.89
04-215-55-995-002	PERSONAL PROTECTIVE EQUIP.	3,889.00	3,889.00	-	-
		<u>20,764.00</u>	<u>20,185.11</u>	<u>-</u>	<u>578.89</u>
04-215-55-996-000	2023 CAPITAL ORDINANCE 8-23	-	-	-	-
04-215-55-996-001	Bottom End of the Police Boat Motor	6,000.00	4,585.90	-	1,414.10
04-215-55-996-002	Interview Room Recording System	6,000.00	-	-	6,000.00
04-215-55-996-003	Men/Women Lockers	30,000.00	29,999.45	-	0.55
04-215-55-996-004	Evidence Lockers and Refrigerators	25,000.00	25,000.00	-	-
04-215-55-996-005	Armory:Bench, Shelving, Locker, Table, Chairs	7,000.00	7,500.00	-	(500.00)
04-215-55-996-006	Sally Port Pistol Lockers	500.00	-	-	500.00
04-215-55-996-007	PPE Regulators	8,553.00	8,553.00	-	-
04-215-55-996-008	Bobcat Skid Steer	18,288.00	-	-	18,288.00
04-215-55-996-009	New Goals for Midvale	8,500.00	8,004.67	-	495.33
04-215-55-996-010	New Picnic Tables: Kaufmann and Midvale	3,000.00	-	-	3,000.00
04-215-55-996-011	Morris Ave. Section 4	241,490.00	151,625.22	-	89,864.78
04-215-55-996-012	Road Repaving - All Other Roads	210,015.00	167,902.03	-	42,112.97
04-215-55-996-013	Retrofit 2 Police Cars	40,000.00	37,802.06	1,484.66	713.28
04-215-55-996-014	Side by Side ATV	20,000.00	20,598.00	-	(598.00)
04-215-55-996-015	Bathymetry Survey	115,000.00	62,500.00	-	52,500.00
04-215-55-996-016	Sidewalks - Library and Lake Drive	65,000.00	-	-	65,000.00
04-215-55-996-017	Vehicles for Fire Department	761,708.00	-	595,247.89	166,460.11
04-215-55-996-018	Computers for Police Vehicles	16,000.00	15,340.56	-	659.44
04-215-55-996-019	Section 20 Costs - Engineering	15,000.00	13,787.33	-	1,212.67
04-215-55-996-020	Section 20 Costs - Finance	57,432.00	10,321.40	-	47,110.60
		<u>1,654,486.00</u>	<u>563,519.62</u>	<u>596,732.55</u>	<u>494,233.83</u>
04-215-55-997-000	CAPITAL ORD. 12-23	-	-	-	-
04-215-55-997-001	Improvement of Sunset Lake Dam	650,000.00	481,964.41	157,981.60	10,053.99
04-215-55-997-002	Section 20 Costs	200,000.00	178,152.70	20,166.85	1,680.45
		<u>850,000.00</u>	<u>660,117.11</u>	<u>178,148.45</u>	<u>11,734.44</u>
04-215-55-998-000	2023 CAPITAL ORD. 13-23 BORO HALL RENOV.	1,045,000.00	-	-	1,045,000.00
04-215-55-998-013	SECTION 20 COSTS - OTHER PROF. SVCS.	-	6,608.27	-	(6,608.27)
04-215-55-998-112	B.H. S&W CMU WALLS-LOWER LEVEL	-	4,618.18	-	(4,618.18)
04-215-55-998-115	B.H. S&W TPO ROOF	-	7,872.26	-	(7,872.26)
04-215-55-998-116	B.H. S&W METAL STUD WALLS-UPPER LEVEL	-	7,453.27	-	(7,453.27)
04-215-55-998-118	B.H. S&W METAL STUDS WALLS-LOWER LEVEL	-	5,365.71	-	(5,365.71)
04-215-55-998-119	B.H. S&W INSTALL DOOR'S FRAME-LOWER	-	5,048.73	-	(5,048.73)
04-215-55-998-120	B.H. S&W STONE VENEER	-	13,230.46	-	(13,230.46)

Capital Ordinances

Activity to 06/30/2024

Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 042155982000 to

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-998-122	B.H. S&W CEMENT FIBER SIDING	-	24,332.24	-	(24,332.24)
04-215-55-998-123	B.H. S&W CEILINGS	-	12,250.33	-	(12,250.33)
04-215-55-998-125	B.H. S&W STUCCO	-	36,218.93	-	(36,218.93)
04-215-55-998-126	B.H. S&W DOORS	-	23,585.97	-	(23,585.97)
04-215-55-998-127	B.H. S&W SECURITY DOOR	-	258.70	-	(258.70)
04-215-55-998-128	B.H. S&W GARAGE DOOR	-	1,084.44	-	(1,084.44)
04-215-55-998-129	B.H. S&W WINDOWS-STORE FRONT	-	16,102.33	-	(16,102.33)
04-215-55-998-130	B.H. S&W WINDOWS SUN SHADES	-	207.65	-	(207.65)
04-215-55-998-131	B.H. S&W ELEVATOR	-	689.07	-	(689.07)
04-215-55-998-132	B.H. S&W ELECTRIC	-	29,992.49	-	(29,992.49)
04-215-55-998-133	B.H. S&W PLUMBING	-	22,050.62	-	(22,050.62)
04-215-55-998-134	B.H. S&W HVAC	-	73,214.47	-	(73,214.47)
04-215-55-998-135	B.H. S&W ALARMS	-	34,358.31	-	(34,358.31)
04-215-55-998-136	B.H. S&W PAINTING	-	27,858.16	-	(27,858.16)
04-215-55-998-137	B.H. S&W STAIRS AND RAILINGS	-	3,291.76	-	(3,291.76)
04-215-55-998-138	B.H. S&W FLOORS	-	37,537.72	-	(37,537.72)
04-215-55-998-141	B.H. S&W 7 BATHROOMS 2 JANITOR 2 LOCKER	-	22,613.13	-	(22,613.13)
04-215-55-998-142	B.H. S&W SITE WORK	-	23,887.38	-	(23,887.38)
04-215-55-998-145	B.H. S&W MISCELLANEOUS	-	376.78	-	(376.78)
04-215-55-998-146	B.H. S&W MILLWORK	-	72,764.88	-	(72,764.88)
04-215-55-998-148	B.H. S&W CORRORDINATION OF WORK	-	658.02	-	(658.02)
04-215-55-998-150	B.H. S&W IT/TECH	-	100,091.95	-	(100,091.95)
04-215-55-998-155	B.H. S&W ADMINISTRATIVE ASSISTANT	-	9,889.43	-	(9,889.43)
04-215-55-998-212	B.H. O/E CMU WALLS - LOWER LEVEL	-	1,167.79	-	(1,167.79)
04-215-55-998-215	B.H O/E TPO ROOF	-	685.53	598.71	(1,284.24)
04-215-55-998-216	B.H. O/E METAL STUD WALLS - UPPER LEVEL	-	1,253.15	-	(1,253.15)
04-215-55-998-218	B.H. O/E METAL STUDS WALLS - LOWER LEVEL?	-	490.29	-	(490.29)
04-215-55-998-220	B.H. O/E STONE VENEER	-	1,087.89	-	(1,087.89)
04-215-55-998-222	B.H. O/E CEMENT FIBER SIDING	-	1,925.47	-	(1,925.47)
04-215-55-998-223	B.H. O/E CEILINGS	-	5,252.89	-	(5,252.89)
04-215-55-998-225	B.H. O/E STUCCO	-	7,408.79	-	(7,408.79)
04-215-55-998-226	B.H. O/E DOORS	-	36,572.67	-	(36,572.67)
04-215-55-998-229	B.H. O/E WINDOWS - STORE FRONT	-	4,604.19	-	(4,604.19)
04-215-55-998-230	B.H. O/E WINDOWS SUN SHADES	-	3,500.00	-	(3,500.00)
04-215-55-998-232	B.H. O/E ELECTRIC	-	7,153.83	-	(7,153.83)
04-215-55-998-233	B.H. O/E PLUMBING	-	6,437.64	88.00	(6,525.64)
04-215-55-998-234	B.H. O/E HVAC	-	17,778.19	755.00	(18,533.19)
04-215-55-998-235	B.H. O/E ALARMS	-	520.50	-	(520.50)
04-215-55-998-236	B.H. O/E PAINTING	-	7,672.10	-	(7,672.10)
04-215-55-998-237	B.H. O/E STAIRS AND RAILINGS	-	5,113.35	-	(5,113.35)
04-215-55-998-238	B.H. O/E FLOORS	-	7,308.72	326.50	(7,635.22)

Capital Ordinances

Activity to 06/30/2024

udget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-998-241	B.H. O/E 7 BATHROOMS 2 JANITOR 2 LOCKER	-	7,287.28	-	(7,287.28)
04-215-55-998-242	B.H O/E SITE WORK	-	18,967.10	-	(18,967.10)
04-215-55-998-243	B.H. O/E RENTAL CONSTR. EQUIP & PURCHASE?	-	1,391.09	1,000.00	(2,391.09)
04-215-55-998-244	B.H. O/E OSHA - SAFETY EQUIPMENT	-	1,018.21	-	(1,018.21)
04-215-55-998-245	B.H. O/E MISCELLANEOUS	-	24,756.43	450.00	(25,206.43)
04-215-55-998-246	B.H. O/E MILLWORK	-	24,439.09	1,000.00	(25,439.09)
04-215-55-998-249	B.H. O/E FURNITURE	-	58,210.45	1,122.81	(59,333.26)
04-215-55-998-250	B.H. O/E IT/TECH	-	49,018.23	1,127.82	(50,146.05)
04-215-55-998-251	B.H O/E OTHER/RELOCATION/GENERATOR	-	22,000.00	-	(22,000.00)
04-215-55-998-255	B.H. O/E FIRE HOUSE DOORS	-	-	52,099.00	(52,099.00)
04-215-55-998-256	B.H. S&W FIRE HOUSE DEMOLITION	-	636.48	-	(636.48)
04-215-55-998-257	B.H. O/E FIREHOUSE IMPROVEMENTS	-	-	2,000.00	(2,000.00)
		1,045,000.00	947,168.99	60,567.84	37,263.17
04-215-55-999-000	2024 CAPITAL ORDINANCE 3-24	-	-	-	-
04-215-55-999-001	BASE STATION RADIO UPGRADE	6,000.00	-	-	6,000.00
04-215-55-999-002	ALCO-TEST	20,000.00	-	-	20,000.00
04-215-55-999-003	BREACHING EQUIPMENT	8,500.00	-	8,209.81	290.19
04-215-55-999-004	TURNOUT GEAR/PPE	16,000.00	-	-	16,000.00
04-215-55-999-005	THERMAL IMAGING CAMERA	8,000.00	-	-	8,000.00
04-215-55-999-006	20" MOW JET FAN	4,000.00	-	-	4,000.00
04-215-55-999-007	FIRE BAY VEHICAL EXHAUST SYSTEM	36,000.00	-	21,241.40	14,758.60
04-215-55-999-008	SOUND SYSTEM UPGRADE	5,000.00	-	-	5,000.00
04-215-55-999-009	FIRE HYDRANT (2 UNITS)	15,000.00	-	-	15,000.00
04-215-55-999-010	PAVING - POWERVILLE ROAD	453,408.00	7,390.06	738.40	445,279.54
04-215-55-999-011	PAVING - ALL OTHER ROADS	225,673.00	-	-	225,673.00
04-215-55-999-012	LINEAR PARK (TROLLEY PATH)	120,000.00	-	-	120,000.00
04-215-55-999-013	RETROFIT 2 POLICE CARS	40,000.00	-	-	40,000.00
04-215-55-999-014	2 FORD F 350'S - (\$25K X 2)	50,000.00	-	38,404.00	11,596.00
04-215-55-999-015	QUAD	12,000.00	-	-	12,000.00
04-215-55-999-016	WATER UTILITY TRUCK - ADD'L FUNDS	20,000.00	-	5,362.00	14,638.00
04-215-55-999-017	MASON DUMP - ML2	100,000.00	-	83,574.00	16,426.00
04-215-55-999-018	SIDEWALKS	55,000.00	-	-	55,000.00
04-215-55-999-019	DPW - GARAGE DOORS	85,000.00	-	-	85,000.00
04-215-55-999-020	DPW - REFINISH FRONT OF BUILDING	15,000.00	-	-	15,000.00
04-215-55-999-021	FINANCE SECTION 20 COSTS	23,513.00	-	-	23,513.00
		1,318,094.00	7,390.06	157,529.61	1,153,174.33
04-215-56-800-000	2024 CAPITAL ORDINANCE 6-24	-	-	-	-
04-215-56-800-001	IMPROVEMENT OF SUNSET LAKE DAM	250,000.00	-	274,900.00	(24,900.00)
04-215-56-800-002	SECTION 20 COSTS	100,000.00	-	-	100,000.00
		350,000.00	-	274,900.00	75,100.00

Capital Ordinances

Activity to 06/30/2024

Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-56-801-000	2024 CAPITAL ORDINANCE 7-24	-	-	-	-
04-215-56-801-001	PFOA/PFOS TREAT. PLANT - SECTION 20 COSTS	218,500.00	-	189,910.00	28,590.00
		<u>218,500.00</u>	-	<u>189,910.00</u>	<u>28,590.00</u>
04-215-56-802-000	2024 CAPITAL ORDINANCE 8-24	-	-	-	-
04-215-56-802-001	IMPROV. OF MOUNTAIN LAKES TRAIN STATION	-	-	-	-
04-215-56-802-002	SECTION 20 COSTS	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTALS		22,340,911.00	18,263,865.02	1,911,539.88	2,165,506.10



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext. 2006

TO: Honorable Mayor and Borough Council
SUBJ: Manager's Report for the Borough Council meeting of September 9, 2024
CC: Robert Oostdyk, Borough Attorney
Page: 1 of 2

School Resource Officer – Shared Services Agreement – The Borough / Board of Education Joint Shared Services Committee met and agreed to the framework for a shared service for the position of School Resource Officer. On our Borough Council meeting agenda, you will find a shared services agreement and corresponding resolution allowing for the approval of the agreement. The agreement has been reviewed and approved by the Board of Education at their recent public meeting. Both Chief Bennett and I have reviewed the agreement and we both recommend approval. The Agreement has been reviewed by the Borough Attorney.

Salary Ordinance Adjustments – Every year, Borough Administration reviews our Salary Ordinance to ensure that salary ranges allow for upcoming annual increases, adjusting where necessary. While we usually conduct this review during the budget process, we found the need to amend the salary ordinance line to accommodate the hiring of a new School Resource Officer. Since we needed to make this adjustment, the entire ordinance was reviewed for the coming year. Recommendations listed below have been discussed with our Borough Council Personnel Subcommittee, who support the recommendations. You will find the ordinance amendment on the Borough Council meeting agenda.

Adjustments to the ordinance are listed below:

- Added title - Tax and Utility Account Clerk range \$45,000-\$56,000 (page 1)
- Certified Recycling Coordinator Maximum from \$3,000 to \$4,000 (page 2)
- Administrative Assistant – Land Use Boards Maximum from \$32.00 to \$35.00 per hour (page 2)
- Fire Department Administrative Officer Maximum from \$8,000 to \$9,000 (page 2)
- Police Specials Maximum from \$30.00 to \$50.00 per hour (page 2)
- Office of Emergency Management Coordinator Maximum from \$3,000 to \$4,000 (page 2)
- Deputy Office of Emergency Management Coordinator Maximum from \$2,500 to \$3,500 (page 2)
- Beach Director/Assistant Director Maximum from \$22,000 to \$24,000 (page 3)



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext. 2006

TO: Honorable Mayor and Borough Council
SUBJ: Manager's Report for the Borough Council meeting of September 9, 2024
CC: Robert Oostdyk, Borough Attorney
Page: 2 of 2

Powerville Road Improvement Project

We appreciate the community's patience during the Powerville Road improvement project, which was funded by a \$234,500 grant from the NJ State Department of Transportation (NJDOT) and included curb improvements, sidewalk repairs, and road paving. We recognize roadwork is disruptive and every effort was made to get this three-week project completed before the first day of school. Unfortunately, the Borough has limited control over timing for road projects and our contractor started work later than expected due to delays on their prior job. A big thank you to the Mountain Lakes School District and Mountain Lakes Police Department for their support throughout the project. Note: The repaving of Kenilworth Road (Powerville to dead end) is being completed at the same time as the Powerville project so the new road surface on Powerville Road will not be damaged by heavy equipment and traffic in this area won't be disrupted a second time.

Other Road Improvement Projects

Remaining road improvement projects are expected to be underway within the next several weeks. Once we receive dates from the contractor, we will send out additional information about the roadwork schedule.

Film Ordinance – Over the past few months, I have been fielding inquiries from movie production companies for filming locations within the Borough. Based on past experience, it is best to have an ordinance in place regulating filming within the Borough should filming occur. Attached, I have included a draft ordinance regulating filming. This draft is based on the Township of Montclair's ordinance. Montclair experiences a significant amount of filming activity, so they have a great deal of experience with this and have amended their ordinance over time to account for concerns. Please review the attached draft ordinance and reach out with any questions or feedback. I am planning to have the ordinance ready for introduction at our October 14th Borough Council Meeting.

Respectfully,
Mitchell

Chapter XXX

FILMING

- § XX-1. **Definitions.**
- § XX-2. **Permit required.**
- § XX-3. **Issuance of permits.**
- § XX-4. **Interference with public activity; notice of filming.**
- § XX-5. **Filming in residential zones.**
- § XX-6. **Refusal to issue permit; employment of patrolmen and electrician.**
- § XX-7. **Appeals.**
- § XX-8. **Waiver of requirements of chapter by Manager.**
- § XX-9. **Copies of permit; inspections.**
- § XX-10. **Reimbursement of certain costs.**
- § XX-11. **Special regulations for major motion pictures.**
- § XX-12. **Fees.**
- § XX-13. **Violations and penalties.**

§ XX-1. **Definitions.**

As used in this chapter, the following terms shall have the meanings indicated:

FILMING — The taking of still or motion pictures either on film or videotape or similar recording medium, for commercial or educational purposes intended for viewing on television, in theaters or for institutional uses. The provisions of this chapter shall not be deemed to include the "filming" of news stories within the Borough of Mountain Lakes.

MAJOR MOTION PICTURE — Any film which is financed and/or distributed by a major motion picture studio, including but not limited to the following:

- A. Universal Pictures.
- B. Warner Brothers, including New Line Cinema, Castle Rock Cinema, Village Road Show and Bel-Aire.
- C. Paramount, including MTV Films and Nickelodeon Movie.
- D. 20th Century Fox, including Fox Searchlight.
- E. Sony/Columbia.
- F. Disney/Miramax.
- G. MGM — United Artists.
- H. Dreamworks.
- I. Any film for which the budget is at least \$5,000,000.
- J. Recurrent weekly television series programming.

PUBLIC LANDS — Any and every public street, highway, sidewalk, square, public park or playground or any other public place within the Borough which is within the jurisdiction and control of the Borough of Mountain Lakes.

§ XX-2. Permit required.

- A. No person or organization shall film or permit filming on public or private land within the Borough of Mountain Lakes without first having obtained a permit from the office of the Municipal Clerk, which permit shall set forth the approved location of such filming and the approved duration of such filming by specific reference to day or dates. No permit shall authorize filming for more than three consecutive days in any one location and in no event shall filming at one location within the Borough exceed a total of six days in any one calendar year, regardless of the number of permits utilized in reaching this six-day maximum. Either or both of the three-consecutive-day and the six-day limitations may be extended only if the filming requested constitutes a major motion picture as defined by § XX-11 of this chapter. Said permit must be readily available for inspection by Borough officials at all times at the site of the filming.
- B. All permits shall be applied for and obtained from the office of the Municipal Clerk during normal business hours. Applications for such permits shall be in a form approved by the Municipal Clerk and be accompanied by a permit fee in the amount established by this chapter in § XX-12 herein.
- C. If a permit is issued and, due to inclement weather or other good cause, filming does not in fact take place on the dates specified, the Municipal Clerk may, at the request of the applicant, issue a new permit for filming on other dates subject to full compliance with all other provisions of this chapter. No additional fee shall be paid for this permit.

§ XX-3. Issuance of permits.

- A. No permits will be issued by the Municipal Clerk unless applied for prior to five days before the requested shooting date; provided, however, that the Borough Manager may waive the five-day period if, in his judgment, the applicant has obtained all related approvals and adjacent property owners or tenants do not need to be notified.
- B. No permit shall be issued for filming upon public lands unless the applicant shall provide the Borough with satisfactory proof of the following:
 - (1) Proof of insurance coverage as follows:
 - (a) For bodily injury to any one person in the amount of \$500,000 and any occurrence in the aggregate amount of \$1,000,000.
 - (b) For property damage for each occurrence in the aggregate amount of \$300,000.
 - (2) An agreement, in writing, whereby the applicant agrees to indemnify and save harmless the Borough of Mountain Lakes from any and all liability, expense, claim or damages resulting from the use of public lands.
 - (3) The posting of cash of \$500 or a maintenance bond of \$500 running in favor of the Borough and protecting and insuring that the location utilized will be left after filming, in a satisfactory condition, free of debris, rubbish and equipment, and that due observance of all Borough ordinances, laws and regulations will be followed. Within 21 days of the completion of the filming, the Borough will return the bond if there has been no damage to public property or public expense caused by the filming.
 - (4) The hiring of an off-duty Mountain Lakes police officer for the times indicated on the permit.

- C. The holder of the permit shall take all reasonable steps to minimize interference with the free passage of pedestrians and traffic over public lands and shall comply with all lawful directives issued by the Mountain Lakes Police Department with respect thereto.

§ XX-4. Interference with public activity; notice of filming.

- A. The holder of a permit shall conduct filming in such a manner as to minimize the inconvenience or discomfort to adjoining property owners attributable to such filming and shall, to the extent practicable, abate noise and park vehicles associated with such filming off the public streets.
- B. The holder shall avoid any interference with previously scheduled activities upon public lands and limit, to the extent possible, any interference with normal public activity on such public lands. Where the applicant's production activity, by reason of location or otherwise, will directly involve and/or affect any businesses, merchants or residents, these parties shall be given written notice of the filming at least three days prior to the requested shooting date and be informed that objections may be filed with the Municipal Clerk, said objections to form a part of applicant's application and be considered in the review of the same. Proof of service of notification to adjacent owners shall be submitted to the Municipal Clerk within two days of the requested shooting date.

§ XX-5. Filming in residential zones.

Filming in residential zones shall be permitted Monday through Friday between the hours of 7:00 a.m. and 9:00 p.m., provided that all requests for night scenes shall be approved in the permit to be granted in accordance with § XX-8 hereof. The setup, production and breakdown required by all filming shall be included in the hours as set forth herein.

§ XX-6. Refusal to issue permit; employment of patrolmen and electrician.

- A. The Borough Manager may refuse to issue a permit whenever he determines, on the basis of objective facts and after a review of the application and a report thereon by the Police Department and by other Borough agencies involved with the proposed filming site, that filming at the location and/or the time set forth in the application would violate any law or ordinance or would unreasonably interfere with the use and enjoyment of adjoining properties, unreasonably impede the free flow of vehicular or pedestrian traffic or otherwise endanger the public's health, safety or welfare.
- B. Further, the Borough reserves the right to require one or more on-site patrolmen in situations where the proposed production may impede the proper flow of traffic, the cost of said patrolman to be borne by the applicant as a cost of production. Where existing electrical power lines are to be utilized by the production, an on-site licensed electrician may be similarly required if the production company does not have a licensed electrician on staff.

§ XX-7. Appeals.

- A. Any person aggrieved by a decision of the Borough Manager denying or revoking a permit or a person requesting relief pursuant to § XX-8 may appeal to the Borough Council. A written notice of appeal setting forth the reasons for the appeal shall be filed with the Manager.
- B. An appeal from the decision of the Manager shall be filed within 10 days of the Manager's decision. The Borough Council shall set the matter down for a hearing within 30 days of the day on which the notice of appeal was filed. The decision of the Borough Council shall be in the form of a resolution supporting the decision of the Borough Manager at the first regularly scheduled public meeting of the Borough Council after the hearing on the appeal, unless the appellant agrees in writing to a later date for the decision. If such a resolution is not adopted within the time required, the decision of the Manager shall be deemed to be reversed, and a permit shall be issued in conformity with the application or the relief pursuant to § XX-8 shall be deemed denied.

§ XX-8. Waiver of requirements of chapter by Manager.

The Borough Manager may authorize filming other than during the hours herein described. In determining whether to allow an extension of hours under this section, the Manager shall consider the following factors:

- A. Traffic congestion at the location caused by vehicles to be parked on the public street.
- B. Applicant's ability to remove film-related vehicles off the public streets.
- C. When the applicant is requesting restrictions on the use of public streets or public parking during the course of the filming.
- D. Nature of the film shoot itself; e.g., indoor or outdoors; day or night; on public or private lands.
- E. Prior experience of the film company/applicant with the Borough, if any.
- F. Consultation with the Council-Ward representative wherein the filming is to take place.

§ XX-9. Copies of permit; inspections.

Copies of the approved permit will be sent to the Police and Fire Departments before filming takes place and to the New Jersey Film Commission. The applicant shall permit the Fire Prevention Bureau or other Borough inspectors to inspect the site and the equipment to be used. The applicant shall comply with all safety instruction issued by the Fire Prevention Bureau or other Borough inspectors.

§ XX-10. Reimbursement of certain costs.

In addition to any other fees or costs mentioned in this chapter, the applicant shall reimburse the Borough for any lost revenue, such as parking meter revenue, repairs to public property or other revenues that the Borough was prevented from earning because of filming.

§ XX-11. Special regulations for major motion pictures.

- A. When filming is requested with respect to a major motion picture, the approved location of such filming and approved duration of such filming by specific reference to day or dates may exceed three consecutive days and/or may exceed six days in duration if approved by the Borough Manager in his or her discretion following a favorable review of the factors set forth in § XX-8 herein.
- B. Any days necessary to be used for setup and preparation for a major motion picture filming may, in the discretion of the Manager, be counted as a filming day where such setup is anticipated to involve one or more of the factors set forth in § XX-8 hereof.

§ XX-12. Fees.

The schedule of fees for the issuance of permits authorized by this chapter are as follows:

- A. Basic filming permit: \$150. Where an applicant requests a waiver of the provision of § XX-3A requiring expedited processing of a permit application within 24 hours of the filming date, the basic filming permit fee for processing the application on an expedited basis shall be \$500.
- B. Daily filming fee payable in addition to the basic filming permit: \$600 per day.
- C. Daily filming fee payable for major motion picture: \$1,500 per day.
- D. Filming permit for nonprofit applicants filming for educational purposes (no daily rate required): \$25.

§ XX-13. Violations and penalties.

Any person who violates any provision of this chapter shall, upon conviction thereof, be punished by a fine not exceeding \$2,000, imprisonment in the county/municipal jail for a term not exceeding 90 days, or a period of community service not exceeding 90 days, or any combination thereof as determined by the Municipal Court Judge. Each day on which a violation of an ordinance exists shall be considered a separate and distinct violation and shall be subject to imposition of a separate penalty for each day of the violation as the Municipal Court Judge may determine.

DRAFT

RESOLUTION AND ORDINANCE REVIEW FOR THE SEPTEMBER 9, 2024 MEETING

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

RESOLUTIONS

R138-24, AUTHORIZING CHANGE IN CUSTODIAN OF PETTY CASH FUND - this resolution changes the petty cash fund custodian to our CFO Monica Goscicki. This resolution is necessary due to the resignation of the current custodian (utility collector).

R139-24, AUTHORIZING THE RELEASE OF A PERFORMANCE GUARANTEE BY DUTRA EXCAVATING & SEWER - this resolution authorizes the release of a performance guarantee from a road opening permit. The Borough Engineer and Borough Attorney recommend the release of the performance bond.

R141-24, AUTHORIZING THE SETTLEMENT OF A TAX APPEAL (HARRY GEORGE RUDOLPH IV V. BOROUGH OF MOUNTAIN LAKES – BLOCK 50, LOT 19) - this resolution authorizes a settlement of a tax appeal for 120 Lookout Road for the year 2024. The settlement was negotiated and recommended by the Borough Tax Assessor and the Borough Attorney.

R142-24, CANCELLING TAXES FOR TOTAL DISABLED VETERAN (COLLINS, 54 COBB ROAD, BLOCK 59, LOT 44) – this resolution cancels / exempts property taxes for a 100% permanent and total disabled veteran.

R144-24, AUTHORIZING A DEVELOPER’S AGREEMENT BETWEEN THE BOROUGH OF MOUNTAIN LAKES AND HIGHVIEW COMMERCIAL, LLC ASSIGNED TO MOUNTAIN LAKES STORAGE - this resolution authorizes the Borough Council to execute a Developer’s Agreement to assign the obligations from the prior developer (Highview) to the new developer (Mountain Lakes Storage). The agreement has been reviewed by the Borough Attorney.

R145-24, AUTHORIZING THE AWARD OF CONTRACT FOR BOULEVARD WALKWAY RESURFACING PROJECT - this resolution authorizes the Borough Manager to enter into a contract with D&L Paving Contractors in the amount of \$76,520.72 for the Boulevard Walkway Resurfacing Project. The Borough Engineer and Borough Attorney reviewed bids that were submitted and have recommended the award.

R146-24, URGING CONGRESS TO ALLOW EXPIRATION OF THE DEDUCTIBILITY CAP OF STATE AND LOCAL TAXES (SALT)” – this resolution urges Congress to allow the SALT deduction cap to expire which will provide more equitable taxation to Mountain Lakes residents.

R147-24, ENTER INTO A SHARED SERVICES AGREEMENT BETWEEN MOUNTAIN LAKES BOARD OF EDUCATION AND THE BOROUGH OF MOUNTAIN LAKES TO PROVIDE A SCHOOL RESOURCE OFFICER - this resolution authorizes the Borough Manager to enter into a shared services agreement with Mountain Lakes Board of Education to provide a School Resource Officer.

ORDINANCES TO INTRODUCE

11-24, AUTHORIZING THE SALARY AND/OR WAGES OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF MOUNTAIN LAKES, COUNTY OF MORRIS, NEW JERSEY- this ordinance sets the minimum and maximum range of salary authorized by the Borough for the Police Specials and Tax / Utility Account Clerk . The ordinance amendment is necessary to accommodate necessary adjustments. Details on the adjustments can be found in the Borough Manager's report.

ORDINANCES TO ADOPT

10-24, AMENDING CHAPTER 102 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES AND REGULATING THE REMOVAL, PROTECTION, AND REPLACEMENT OF TREES - this ordinance establishes NJDEP-mandated regulations for removal, protection, and replacement of trees on private property. This ordinance has been reviewed by the Borough Shade Tree Commission.

If there are any questions prior to the meeting, please feel free to contact me.

**BOROUGH OF MOUNTAIN LAKES
MORRIS COUNTY, NEW JERSEY**

ORDINANCE 11-24

**“ORDINANCE AUTHORIZING THE SALARY AND/OR WAGES OF THE OFFICERS AND EMPLOYEES OF THE
BOROUGH OF MOUNTAIN LAKES, COUNTY OF MORRIS, NEW JERSEY”**

BE IT ORDAINED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, as follows:

Section 1. That the respective salary/wage range, to be paid to the full and part-time professionals, full and part-time department heads and their full or part-time deputies are as follows:

Position	Minimum	Maximum
Borough Manager	\$100,000	\$166,000
Borough Clerk/Registrar	\$10,000	\$100,000
Deputy Borough Clerk	\$0	\$80,000
Chief Financial Officer	\$10,000	\$134,000
Chief of Police	\$90,000	\$180,000
Director of Public Works	\$90,000	\$125,000
Tax Collector	\$30,000	\$73,000
Deputy Borough Treasurer	\$30,000	\$55,000
Accounts Payable/Finance Assistant	\$30,000	\$55,000
Qualified Purchasing Agent	\$1,000	\$10,000
Executive Assistant to Borough Mgr. and/or Borough Clerk	\$20,000	\$60,000
Recreation Director	\$10,000	\$35,000
Recreation Director/Executive Assist. To Borough Mgr.	\$45,000	\$67,000
Construction Official	\$10,000	\$49,000
Construction Code Assistant/Borough Hall Receptionist	\$40,000	\$53,000
Tax and Utility Account Clerk	\$45,000	\$56,000

Section 2. That the respective salary/wage range, to be paid to the full-time employees of the Police Department be as follows:

Position	Minimum	Maximum
Patrolman		Per contract
Sergeant		Per contract
Lieutenant		Per contract
Detective Stipend	\$500	\$1,500
P.D. Admin. Assistant/Borough Hall Receptionist	\$20,000	\$57,500
Administrative Assistant/Records Clerk	\$20,000	\$57,500

All Police Department employees with the exception of the Chief, Special Police, School Crossing Guards, Police Department Administrative Assistant/Records Clerk and Police Matrons are subject to a contract pursuant to Chapter 303 of the Laws of 1968. To the extent that the terms, conditions, and benefits of their employment as set forth in the contract are different from those set forth in this Ordinance, the contract supersedes and takes precedence over the conflicting Ordinance provisions. A copy of the contract is available for public inspection at the office of the Borough Clerk. The terms and conditions of the contract shall remain in effect for the life of the contract. All terms and conditions of the current contract shall remain in force until a successor agreement has been approved by the Governing Body.

Section 3. That the respective salary/wage range, to be paid to the **full-time employees of the Department of Public Works** shall be as follows:

Position	Minimum	Maximum
Operations Manager/Assistant DPW Director	\$55,000	\$94,000
Foreman	\$50,000	\$82,500
Crew Chief	\$40,000	\$70,000
Carpenter/Mason	\$30,000	\$72,500
Equipment Operator	\$25,000	\$75,000
Senior Public Utility Serviceperson	\$30,000	\$85,000
Junior Public Utility Serviceperson	\$25,000	\$55,000
Public Utility Serviceperson	\$25,000	\$47,000
Driver/Laborer	\$25,000	\$75,000
Mechanic	\$25,000	\$71,000
Certified Recycling Coordinator	\$2,500	\$4,000
Administrative Assistant to DPW Director	\$20,000	\$58,500

Section 4. That the respective salary/wage range, to be paid to the **part-time employees** shall be as follows:

Position	Minimum	Maximum
General Administrative – Floater	Prevailing Minimum Wage	\$30.00 per hour
Receptionist	\$12,000	\$30,000
Administrative Assistant – Land Use Boards	Prevailing Minimum Wage	\$35.00 per hour
Secretary, Board of Health	\$3,000	\$6,500
Water and Sewer Utility Clerk	\$2,500	\$22,500
Tax Assessor	\$10,000	\$30,000
Sub-Code Officials/Construction Office	\$5,000	\$33,000
Zoning Officer	\$5,000	\$19,000
Zoning Inspector	\$5,000	\$10,000
Code Enforcement Official	\$3,000	\$16,000
Property Maintenance Officer	\$5,000	\$40,000
Fire Official	\$3,000	\$17,000
Fire Safety Officer	\$3,000	\$6,000
Fire Department Administrative Officer	\$3,000	\$9,000
Police Matron	Prevailing Minimum Wage	\$38.00 per hour
School Crossing Guards	Prevailing Minimum Wage	\$30.00 per hour
Police Specials	Prevailing Minimum Wage	\$50.00 per hour
Permanent/Seasonal Part-Time, Dept. Public Works	Prevailing Minimum Wage	\$30.00 per hour
Office of Emergency Management Coordinator	\$1,000	\$4,000
Deputy Office of Emergency Management Coordinator	\$500	\$3,500
Custodian	Prevailing Minimum Wage	\$25.00 per hour
Recycling Attendant	Prevailing Minimum Wage	\$20.00 per hour

BOROUGH OF MOUNTAIN LAKES MORRIS COUNTY, NEW JERSEY

ORDINANCE 10-24

ORDINANCE AMENDING CHAPTER 102 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES AND REGULATING THE REMOVAL, PROTECTION, AND REPLACEMENT OF TREES

WHEREAS, as part of MS4 Tier A permit stormwater requirements, the New Jersey Department of Environmental Protection (NJDEP) requires municipalities to adopt NJDEP- mandated regulations for the removal, protection, and replacement of trees on private property; and

WHEREAS, the Borough has been regulating the removal of trees pursuant to Article VII of Chapter 102 of the Borough Code and has reviewed its existing regulations in light of the NJDEP mandated regulations; and

WHEREAS, the Shade Tree Commission has made recommendations for changes to the Borough's existing ordinance after review of the NJDEP model and the Borough Council has reviewed these recommendations and finds that it is appropriate to amend the existing ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, as follows:

Section 1. Chapter 102 of the Revised General Ordinances of the Borough of Mountain Lakes, Article VII "Preservation and Protection of Trees", shall be amended by the following amendment to Section 102-33 "Purpose" which shall read, in its entirety, as follows:

§ 102-33 Findings and Purpose.

The Borough Council of the Borough of Mountain Lakes finds that the preservation, maintenance, protection and planting of trees aids in the stabilization of soil by the prevention of erosion and sedimentation; reduces storm water runoff and the potential damage it may create; aids in the removal of pollutants from the air and assists in the generation of oxygen; provides a buffer and screen against noise and pollution; provides protection against severe weather; mitigates the urban heat island effect; aids in the control of drainage and restoration of denuded soil subsequent to construction or grading; provides a haven for birds and other wildlife and otherwise enhances the environment; protects and increases property values; preserves and enhances the Borough's physical and aesthetic appearance; and generally protects the public health and safety as well as the general welfare.

Section 2. Chapter 102 of the Revised General Ordinances of the Borough of Mountain Lakes, Article VII "Preservation and Protection of Trees", shall be amended by the following amendment to Section 102-34 "Definitions" which shall read, in its entirety, as follows:

§ 102-34 Definitions.

For the purpose of this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this ordinance clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The use of the word "shall" mean the requirement is always mandatory and not merely directory.

- A. "Applicant" means any "person", as defined below, who applies for approval to remove trees regulated under this ordinance.
- B. "Diameter at Breast Height (DBH)" means the diameter of the trunk of a mature tree generally measured at a point four and a half feet above ground level from the uphill side of the tree. For species of trees where the main trunk divides below the 4 ½ foot height, the DBH shall be measured at the highest point before any division.
- C. "Hazard Tree" means a tree or limbs thereof that meet one or more of the criteria below. Trees that do not meet any of the criteria below and are proposed to be removed solely for development purposes are not hazard trees.
 - 1. Has an infectious disease or insect infestation;
 - 2. Is dead or dying;
 - 3. Obstructs the view of traffic signs or the free passage of pedestrians or vehicles, where pruning attempts have not been effective;
 - 4. Is causing obvious damage to structures (such as building foundations, sidewalks, etc.);
 - 5. Is determined to be a threat to public health, safety, and/or welfare by a licensed Landscape Architect, certified arborist, Licensed Tree Expert (LTE) or Licensed Tree Care Operator (LTCO).
- D. "Named Parks or Trails" means Lyman Wilson Memorial Park; Linear Park; Birchwood Beach area and loop trail; Island Beach area; Midvale boat launching area; Haswell and Taft Fields; Memorial Park; Briarcliff Park; Frank B. Kaufman Memorial Park; Wildwood Park; and The Esplanade. Trails are path between Briarcliff and High School, path over Crystal Lake Dam, Wilcox path to fields, Mountain Lake Dam access, Oakland Road to YMCA, Romaine Road Basketball Court, and easement between Pickwick and Craven Roads.
- E. "Person" means any individual, resident, corporation, utility, company, partnership, firm, or association.
- F. "Planting strip" means the area within the public right-of-way between the abutting property line and the curb or edge of pavement, exclusive of any sidewalk.
- G. "Protected Tree" means any tree six or more inches in diameter measured at a point 4 1/2 feet above the ground whose trunk is wholly in the setback area of the affected property. If a tree has multiple trunks, then each trunk's diameter shall be measured and added together to determine the size of the tree.
- H. "Resident" means an individual who resides on the residential property or contractor hired by the individual who resides on the residential property where a tree(s) regulated by this ordinance is removed or proposed to be removed.
- I. "Street Tree" means a tree planted within the public right-of-way. This also includes trees planted within shade tree easements and named public parks or trails. The removal of street trees is governed by the regulations of the Shade Tree Commission and the provisions set forth in 102-35.

- J. "Tree" means a woody perennial plant, typically having a single stem or trunk growing to a considerable height and bearing lateral branches at some distance from the ground.
- K. "Tree Caliper" means the diameter of the trunk of a young tree, measured six (6) inches from the soil line. For young trees whose caliper exceeds four (4) inches, the measurement is taken twelve (12) inches above the soil line.
- L. "Tree removal" means to cut down or otherwise kill or to cause irreparable damage and/or death of a tree.

Section 3. Chapter 102 of the Revised General Ordinances of the Borough of Mountain Lakes, Article VII "Preservation and Protection of Trees", shall be amended by the following amendment to Section 102--36 "Protected Trees Within the Setback Area" " which shall be retitled "Permit Required". Subsection 102-36 E shall be deleted. Subsections 102-36 A(2) through 102-36 D shall remain unchanged and Subsection A(1) shall be amended to read as follows:

§ 102-36 Permit Required. Regulations.

A (1) Except as exempted in Section 102-38, no person, firm or corporation shall cut, remove, injure or damage any protected tree without obtaining a Tree Removal Permit in accordance with the regulations and provisions of this Chapter.

Section 4. Chapter 102 of the Revised General Ordinances of the Borough of Mountain Lakes, Article VII, Section 102-37 shall be retitled "Application Procedure" and shall read, in its entirety, as follows:

§ 102-37 Application Procedure.

- A. Application for a tree removal permit shall be made by submission of the following:
 - 1. An application form provided by the Borough containing the following information: the name and address of the applicant; their e-mail address and phone number, the street address of the property in question and the number of tree(s) to be removed.
 - 2. The reason(s) for removing the trees.
 - 3. Any tree removal application, with an approved Planning Board site plan or subdivision, shall post a guaranty equal to 120% of the estimate to plant or replace same. The guaranty is applicable where the project is for new development or construction.
 - 4. A tree removal application shall include a tree removal plan with a diagram showing the location of all trees to be removed, the species of such trees, their diameter, the drip line of the trees to be removed and location of all existing and proposed structures on the property, and property lines. A reproduction of the tax map or an existing survey modified to provide this information would be acceptable.
- B. The fee for processing a tree removal permit shall be charged. The fee schedule is set forth in Chapter 111

C. The applicant shall place a one (1") inch wide yellow ribbon around the trunk of each tree to be removed at a height of four and one-half (4-1/2') feet above the ground so that the proposed tree removal may be inspected in the field.

D. Tree Replacement Requirements

1. Removal of street trees is allowed only with written permission from the Shade Tree Commission, as outlined in Section 102-35.A(1), and replacement shall be under the jurisdiction of the Shade Tree Commission.
2. Any person who removes one or more protected tree(s), unless exempt, with a DBH of 6", unless otherwise provided, shall be subject to the requirements of the Tree Replacement Requirements Table.
3. The species type and diversity of replacement trees shall be in accordance with a list of approved trees Attached hereto as Exhibit A and planting requirements kept on file in the Borough.
4. Replacement tree(s) shall:
 - a. Be replaced with a tree that meets the Tree Replacement Criteria in the table below;
 - b. Be planted within twelve (12) months of the date of removal of the original tree(s) or at an alternative date specified by the municipality;
 - c. Be monitored for a period of two (2) years to ensure their survival and shall be replaced as needed within twelve (12) months; and
 - d. Not be planted in temporary containers or pots, as these do not count towards tree replacement requirements.
 - e. Be of the species listed in the "Recommended List of Replacement Trees" maintained on the Borough website. Preference shall be given to native trees.

Tree Replacement Requirements Table:

Category	Tree Removed (DBH)	Tree Replacement Criteria (See Appendix A)
1	DBH of 2.5" (for street trees) or 6" (for non-street trees) to 12.99"	Replant 1 tree with a minimum tree caliper of 1.5" for each tree removed
2	DBH of 13" to 22.99"	Replant 2 trees with minimum tree calipers of 1.5" for each tree removed
3	DBH of 23" to 32.99"	Replant 3 trees with minimum tree calipers of 1.5" for each tree removed
4	DBH of 33" or greater	Replant 4 trees with minimum tree calipers of 1.5" for each tree removed

5. Replacement Alternatives:

If the municipality determines that some or all required replacement trees cannot be planted on the property where the tree removal activity occurred, then the applicant shall do one of the following:

- (a) Plant replacement trees in a separate area(s) approved by the municipality.

(b) Pay a fee per tree removed as set forth in Chapter 111.

This fee shall be placed into a fund dedicated to tree planting and continued maintenance of the trees.

Section 5. Chapter 102 of the Revised General Ordinances of the Borough of Mountain Lakes, Article VII "Preservation and Protection of Trees", shall be amended by the addition of new Section 102-38 "Exemptions" which shall read, in its entirety, as follows:

102-38. Exemptions.

All persons shall comply with the tree replacement standard outlined above, except in the cases detailed below. Proper justification in the form of photographs or certifications from the property owner or tree removal professional shall be provided, in writing, by all persons claiming an exemption:

- A. The removal of two or fewer trees per year.
- B. Tree farms in active operation, nurseries, fruit orchards, and garden centers;
- C. Properties used for the practice of silviculture under an approved forest stewardship or woodland management plan that is active and on file with the municipality;
- D. Any trees removed as part of a municipal or state decommissioning plan. This exemption only includes trees planted as part of the construction and predetermined to be removed in the decommissioning plan.
- E. Any trees removed pursuant to a New Jersey Department of Environmental Protection (NJDEP) or U.S. Environmental Protection Agency (EPA) approved environmental clean-up, or NJDEP approved habitat enhancement plan;
- F. Approved game management practices, as recommended by the State of New Jersey Department of Environmental Protection, Division of Fish, Game and Wildlife;
- G. Hazard trees.
- H. Invasive species, as listed on the New Jersey Invasive Species Strike Team website.
- I. Trees removed for safety reasons by a public utility company.

Section 6. Chapter 102 of the Revised General Ordinances of the Borough of Mountain Lake, Article VII "Preservation and Protection of Trees", shall be amended by the addition of new Section 102-39 "Enforcement and Violations" which shall read, in its entirety, as follows:

102-39 Enforcement and Violations .

- A. **Enforcement.** No person shall prevent, delay or interfere with any lawful work undertaken by the Shade Tree Commission or the Borough's authorized agent. The Code Enforcement Official of the Borough of Mountain Lakes and, in his absence, the Borough Manager are designated as the enforcing agent for this article. The enforcing agent may order any tree work, or other activity that is carried on in violation of any decision or any provision of this article, to be stopped forthwith. The order shall be issued in writing and a copy served upon any person engaged in tree work or other activity, the applicant and the owner of the lot. Except for such work as is necessary to remedy the violation, any further work shall comply with the terms and conditions of the decision and of this article.

Ordinance 10-24 Changes

The red colored items are deleted from the current ordinance. The blue colored items are changes in the new proposed ordinance. The black colored items are existing and unchanged. The highlighted items are the changes made at introduction of the ordinance.

§ 102-33 Findings and Purpose.

The Borough Council of the Borough of Mountain Lakes finds that the preservation, maintenance, protection and planting of trees aids in the stabilization of soil by the prevention of erosion and sedimentation; reduces storm water runoff and the potential damage it may create; aids in the removal of pollutants from the air and assists in the generation of oxygen; provides a buffer and screen against noise and pollution; provides protection against severe weather; mitigates the urban heat island effect; aids in the control of drainage and restoration of denuded soil subsequent to construction or grading; provides a haven for birds and other wildlife and otherwise enhances the environment; protects and increases property values; preserves and enhances the Borough's physical and aesthetic appearance; and generally protects the public health and safety as well as the general welfare.

~~§ 102-33. Purpose.~~

- ~~A. The purpose of this article is to ensure the preservation and protection of street trees and shrubs and protected trees in the setback area of residential lots.~~
- ~~B. The preservation of trees and their protection from significant harmful effects caused during development and other activities serves the public health, safety and welfare of Mountain Lakes. The benefits to the community include:~~
- ~~(1) Reducing runoff into the lakes; (2) Improving air quality;~~
 - ~~(3) Conserving water; (4) Abating noise;~~
 - ~~(5) Providing cooling in summer;~~
 - ~~(6) Contributing to the pleasant parklike ambience of the community; and~~
 - ~~(7) Enhancing property values.~~
- ~~C. The protection of trees also serves to reduce risks to the health and safety of others associated with falling or dropping limbs from unhealthy or dead trees.~~

§ 102-34 Definitions.

For the purpose of this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this ordinance clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The use of the word "shall" mean the requirement is always mandatory and not merely directory.

- A. "Applicant" means any "person", as defined below, who applies for approval to remove trees regulated under this ordinance.
- B. "Diameter at Breast Height (DBH)" means the diameter of the trunk of a mature tree generally measured at a point four and a half feet above ground level from the uphill side of the tree. For species of trees where the main trunk divides below the 4 ½ foot height, the DBH shall be measured at the highest point before any division.

- C. "Hazard Tree" means a tree or limbs thereof that meet one or more of the criteria below. Trees that do not meet any of the criteria below and are proposed to be removed solely for development purposes are not hazard trees.
1. Has an infectious disease or insect infestation;
 2. Is dead or dying;
 3. Obstructs the view of traffic signs or the free passage of pedestrians or vehicles, where pruning attempts have not been effective;
 4. Is causing obvious damage to structures (such as building foundations, sidewalks, etc.);
 5. Is determined to be a threat to public health, safety, and/or welfare by a licensed Landscape Architect, certified arborist, Licensed Tree Expert (LTE) or Licensed Tree Care Operator (LTCO).
- D. "Named Parks or Trails" means Lyman Wilson Memorial Park; Linear Park; Birchwood Beach area and loop trail; Island Beach area; Midvale boat launching area; Haswell and Taft Fields; Memorial Park; Briarcliff Park; Frank B. Kaufman Memorial Park; Wildwood Park; and The Esplanade. Trails are path between Briarcliff and High School, path over Crystal Lake Dam, Wilcox path to fields, Mountain Lake Dam access, Oakland Road to YMCA, Romaine Road Basketball Court, and easement between Pickwick and Craven Roads.
- E. "Person" means any individual, resident, corporation, utility, company, partnership, firm, or association.
- F. "Planting strip" means the area within the public right-of-way between the abutting property line and the curb or edge of pavement, exclusive of any sidewalk.
- G. "Protected Tree" means any tree six or more inches in diameter measured at a point 4 1/2 feet above the ground whose trunk is wholly in the setback area of the affected property. If a tree has multiple trunks, then each trunk's diameter shall be measured and added together to determine the size of the tree.
- H. "Resident" means an individual who resides on the residential property or contractor hired by the individual who resides on the residential property where a tree(s) regulated by this ordinance is removed or proposed to be removed.
- I. "Street Tree" means a tree planted within the public right-of-way. This also includes trees planted within shade tree easements and named public parks or trails. The removal of street trees is governed by the regulations of the Shade Tree Commission and the provisions set forth in 102-35.
- J. "Tree" means a woody perennial plant, typically having a single stem or trunk growing to a considerable height and bearing lateral branches at some distance from the ground.
- K. "Tree Caliper" means the diameter of the trunk of a young tree, measured six (6) inches from the soil line. For young trees whose caliper exceeds four (4) inches, the measurement is taken twelve (12) inches above the soil line.

- L. "Tree removal" means to cut down or otherwise kill or to cause irreparable damage that leads to the decline and/or death of a tree. This includes, but is not limited to, excessive pruning, application of substances that are toxic to the tree, over-mulching or improper mulching, and improper grading and/or soil compaction around the base of the tree that leads to the decline and/or death of a tree. Removal does not include responsible pruning and maintenance of a tree, or the application of treatments intended to manage invasive species.

§ 102-34. Definitions.

Certain words, phrases and terms are defined below for purposes of this article, unless the context otherwise requires:

~~AFFECTED NEIGHBOR~~ — The owner of record of any property adjacent to the affected property.

~~AFFECTED PROPERTY~~ — The lot or lots for which a tree removal permit, road opening permit, soil moving permit or construction permit is issued.

~~APPLICATION FOR DEVELOPMENT~~ — As defined in § 40-3 of the Code of the Borough of Mountain Lakes.

~~CONSTRUCTION PERMIT~~ — The permit required by Chapter 88, Article II of the Code of the Borough of Mountain Lakes.

~~DEVELOPMENT~~ — As defined in § 40-3 of the Code of the Borough of Mountain Lakes.

~~LOT LINE~~ — As defined in § 40-3 of the Code of the Borough of Mountain Lakes.

~~OWNER~~ — As defined in § 40-3 of the Code of the Borough of Mountain Lakes.

~~PROTECTED TREE~~ — Any tree eight or more inches in diameter or 25 inches or more in circumference measured at a point 4 1/2 feet above the ground whose trunk is wholly in the setback area of the affected property. If a tree has multiple trunks, then each trunk's diameter shall be measured and added together to determine the size of the tree.

~~RIGHT OF WAY~~ — As defined in § 40-3 of the Code of the Borough of Mountain Lakes.

~~ROAD OPENING PERMIT~~ — The permit required by § 204-25 of the Code of the Borough of Mountain Lakes.

~~SETBACK AREAS~~ — The area between the lot lines and the setback lines of a lot.

~~SETBACK LINE~~ — As defined in § 40-3 of the Code of the Borough of Mountain Lakes and listed in Schedule I: Bulk Requirements.

~~SHRUB~~ — A woody plant that does not have a center trunk and does not typically grow over 10 feet high.

~~SOIL MOVING PERMIT~~ — The permit required by § 102-11 of the Code of the Borough of Mountain Lakes.

~~STREET TREE OR SHRUB — Any tree or shrub upon any Borough street, right-of-way, highway, public place or park.~~

~~TREE — Any living deciduous or coniferous species which reaches a typical mature height of 12 feet or more and has a typical mature diameter of four inches or greater measured at a point 4 1/2 feet above the ground.~~

~~TREE REMOVAL PERMIT — The permit required by § 102-36 of the Code of the Borough of Mountain Lakes.~~

§ 102-35. Street trees and shrubs in rights- of-way.

A. Regulations.

- (1) Approval for planting or removing street trees or shrubs. No person shall plant, prune or remove any tree or shrub upon any Borough street, right-of-way, highway, public place or park without written permission from the Shade Tree Commission. Except as required by Subsection A(2) herein, this provision shall not be construed to require a street tree management plan to plant or remove a tree or shrub upon any Borough street, right-of-way, highway, public place or park.
- (2) Street tree management plan required. The Construction Official shall not issue a construction permit for erecting or constructing a building or addition or alteration thereof or improvements upon a property, a road opening permit, or a soil moving permit until a street tree management plan has been approved by the Shade Tree Commission and implemented in accordance with the regulations and provisions of § 102-35. Throughout a period of any construction, alteration or repair to any building or structure, or work on a site which is subject to an approved street tree management plan, the owner, tenant, person, firm or corporation causing said construction, improvement or work shall in all respects comply with an approved street tree management plan. The Planning Board or Zoning Board of Adjustment shall require as part of an application for development a street tree management plan approved by the Shade Tree Commission.
- (3) Other restrictions. No person shall:
 - (a) Cut, break, injure or remove a tree or shrub upon any Borough street, right-of-way, highway, public place or park. This provision shall not apply to the actions of the Borough or a duly franchised public utility in the case of an emergency.
 - (b) Place rope, wire, sign, poster or other fixture on a tree or shrub upon any Borough street, right-of-way, highway, public place or park or injure, misuse or remove any device placed to protect a tree or shrub upon any Borough street, right-of-way, highway, public place or park. This provision shall not apply to the actions of the Borough or a duly franchised public utility in the case of an emergency.

- (c) Fasten or attach an animal to or cause or allow an animal to injure a tree or shrub upon a Borough street, right-of-way, highway, public place or park.
- (d) Place or store, or cause to be placed or stored, any earth, stone, cement, sidewalk, or other substance, that impedes the free access of water and air to the roots of a tree or shrub upon any Borough street, right-of-way, highway, public place or park.
- (e) Pour salt water or other chemical, build fires or station any incinerator, tar kettle, road roller or other engine on or near a tree or shrub upon any Borough street, right-of-way, highway, public place or park in any such manner that the vapor or fumes therefrom may injure the same.

B. Street tree management plan.

- (1) Application. Any owner, person, firm or corporation who shall seek approval of an application for development by the Planning Board or Zoning Board of Adjustment; apply for a construction permit to erect or construct or cause to be erected or constructed a building or addition thereto or alteration thereof or install or cause to be installed improvements upon any property; seek a road opening permit; or seek a soil moving permit shall as a condition thereof apply for and receive approval for and comply with a street tree management plan on such forms and provide such information as may be reasonably required to satisfy the intent and purpose hereof by the Shade Tree Commission in accordance with the following:
 - (a) Identify, by street, block and lot number, the site and adjacent Borough streets, rights-of-ways, highways, public places and parks.
 - (b) Provide the name, address and telephone number of the owner or duly authorized agent of said owner, where applicable.
 - (c) Identify and place on a site plan or survey the location of any existing and/or proposed tree or shrub on adjacent Borough streets, rights-of-ways, highways, public places and parks.
 - (d) Mark any existing tree or shrub and/or the location of a proposed street tree or shrub, by visible, weatherproof and reasonably tamperproof means such as colored plastic tape. Existing trees or shrubs shall not to be sprayed with paint or chemicals or otherwise permanently marked, damaged or defaced.
 - (e) Identify and mark a tree protection zone around trees and shrubs upon Borough streets, rights-of-ways, highways, public places and parks adjacent to the site to a minimum of one foot from the tree trunk in all directions where feasible equal to one-inch diameter of tree trunk (for example, 10 feet from a tree 10 inches in diameter) and one foot beyond the dripline of a shrub. The diameter of the tree must be determined as follows: measure the circumference of the tree

4.5 feet above the ground, then divide that number by 3.14. This is the diameter of the tree.

- (f) Construct and maintain barricades made of snow fencing, or comparable fence material approved by the Shade Tree Commission, to a height of no less than four feet around the perimeter of the tree protection zone, as identified above, until all work is completed and the condition of trees and shrubs within the tree protection zone is approved by the Shade Tree Commission.
- (g) Place signs on barricade denoting a tree protection zone.
- (h) Place all equipment, supplies, stockpiled earth and stones, ditches, and underground utility lines outside the tree protection zone. If an underground line must go within a tree protection zone, it is to be installed by a method approved by the Shade Tree Commission that minimizes to the extent feasible cutting of or damage to roots.
- (i) At the discretion of the Shade Tree Commission, fertilize protected trees and shrubs which show evidence of stress from construction activity to increase vigor and aid in overcoming stress.
- (j) Designate specific corridors for site access, where the driveways or parking areas or walks will be located, and provide protection of root zones where necessary.
- (k) Where a change of slope may cause harm to any existing tree or shrub upon a Borough street, right-of-way, highway, public place or park, a well or other means of protective barrier shall be erected accordingly, said barrier not to encroach on the area required to sustain life of the same.
- (l) In the event it is proposed to replace an existing tree or shrub or in the event a tree or shrub is killed, destroyed or substantially damaged during construction, it must be replaced by one or more trees or shrubs of equivalent size and of a type approved by the Shade Tree Commission. If replacing a tree with a trunk diameter greater than 2.5 to three inches measured 4.5 feet above the ground, in lieu of planting one tree with equivalent trunk diameter, a larger number of smaller trees may be planted, according to a formula based on the diameter of the trunk of the destroyed or damaged tree: For every two inches of tree diameter damaged or destroyed, plant one replacement tree acceptable to the Borough with a two-and-one-half to three-inch diameter measured one foot above planting level. To the extent such replacement tree or trees cannot reasonably be located upon the Borough street, right-of-way, highway, public place or park in place of the original existing tree, the Borough may designate an alternate location upon any Borough street, right-of-way, highway, public place or park.

- (2) Review. The Shade Tree Commission shall review a street tree management plan to determine its compliance with the requirements of this section. In reviewing the aforesaid items, the Shade Tree Commission may utilize the services of the Borough Manager, Borough Engineer, Arborist, or other Borough staff or consultants.
 - (3) Time for decision. The Shade Tree Commission shall, within 15 days after receipt of a complete application, render its decision.
- C. Maintenance guaranty. In the event the planting of trees or shrubs or the replacement of existing trees or shrubs is proposed, an applicant shall post a maintenance guaranty equal to 120% of the estimate of the Shade Tree Commission to plant or replace the same, which maintenance guaranty shall be subject to acceptance by the Borough Council. Upon completion of all construction or disturbance, an applicant may seek approval of planted or replaced trees and shrubs. All trees or shrubs which fail to survive for a period of three years following the approval thereof by the Shade Tree Commission shall be replaced at no cost or expense to the Borough. The replacement shall be made within 60 days following written demand for such replacement or within such additional time as the Shade Tree Commission may direct. In the event the applicant shall fail to comply with the written demand for such replacement by the Shade Tree Commission, the Council may default the guaranty upon notice to the applicant and the sum thereof shall be forfeited to the Borough of Mountain Lakes and applied to the budget of the Shade Tree Commission or Borough. A guaranty shall be released by the Council upon completion of all construction or disturbance, approval of planted or replaced trees and shrubs by the Shade Tree Commission and survival thereof for a period of three years following approval.

§ 102-36. Permit Required. ~~Protected trees within setback area.~~

A. Regulations.

- (1) ~~Tree removal permit required. No person shall remove a protected tree, which does not include dead trees, in the setback area of any lot without first obtaining a tree removal permit. A tree removal permit shall not be required for removal of a protected tree if the work to be done is in accordance with an approved setback tree management plan and the related permits required by Subsection A(2) herein. The tree removal permit shall be automatically approved, with no requirement for neighbor notification, if no more than 50%, up to a maximum of three of the protected trees, which does not include dead trees, in the setback area have been or will be removed in a twelve-month period.~~

Except as exempted in Section 102-38, no person, firm or corporation shall cut, remove, injure or damage any **protected tree** ~~non-street tree of 6" DBH or more in the setback area (as defined in the Borough Land Use Ordinance) of any property within the Borough of Mountain Lakes~~ without obtaining a Tree Removal Permit in accordance with the regulations and provisions of this Chapter. ~~A tree removal permit shall not be required if the work to be done is in accordance with an approved setback tree management plan and the related permits required by Subsection A(2) herein.~~

- (2) Setback tree management plan required. The Construction Official shall not issue a construction permit for erecting or constructing a building or addition or alteration thereof or improvements upon a property, a road opening permit, or a soil moving permit until a setback tree management plan has been approved by the Borough Manager and implemented in accordance with the regulations and provisions of § 102-36. Throughout a period of any construction, alteration or repair to any building or structure, or work on a site which is subject to an approved setback tree management plan, the owner, tenant, person, firm or corporation causing said construction, improvement or work shall in all respects comply with an approved setback tree management plan. The Planning Board or Zoning Board of Adjustment shall require as part of an application for development a setback tree management plan approved by the Borough Manager.
- B. Setback tree management plan and tree removal permit. When required by Subsection A(1) herein, an application for a tree removal permit shall be submitted on forms provided by the Borough Manager. When required by Subsection A(2) herein, a setback tree management plan for protected trees shall be submitted in like manner to § 102-35B. A setback tree management plan must show the location of each protected tree within the setback area of the affected property. The plan must also include any tree or shrub on any Borough right-of-way abutting the affected property. The setback tree management plan must identify each protected tree and whether and how it will be protected. The setback tree management plan or tree removal permit must be approved by the Borough Manager in accordance with the procedures and standards set forth in Subsections D and E below. The Borough Manager may seek the advice of the Shade Tree Commission, the Borough Engineer, the Arborist or other Borough staff or consultants in making any of the decisions entrusted to the Borough Manager by § 102-36. The Borough Manager shall render his decision on a setback tree management plan or tree removal permit within 15 days after receipt of a complete application and the completion of the neighbor notification period in Subsection E.
- C. Appeal to Council. The applicant shall have the right to appeal the decision of the Borough Manager regarding the setback tree management plan or tree removal permit to the Council of the Borough within 10 days of receiving written notice of a decision. Said appeal shall be by written notice of appeal to the Borough Clerk. Upon receipt of said appeal, the Council shall proceed to hear said appeal upon notice to the applicant within 30 days after the filing of said notice of appeal. The Council may, in its discretion and upon complete review of the application and after hearing such testimony as may be warranted, reverse, modify or affirm the aforesaid decision.
- D. Standards. Upon receipt of a setback tree management plan or application for a tree removal permit, the Borough Manager shall review it and inspect the site on which the protected trees are located. The Borough Manager shall consider the following factors in deciding whether to approve the setback tree management plan or the application for a tree removal permit:

- (1) Whether the preservation of the protected tree or trees is important to the benefits of § 102-33.
- (2) The overall effect of removal of such protected tree or trees on the physical and aesthetic value of the applicant's property and adjacent property.
- (3) Whether the proposed removal would constitute a significant change in the screening between existing or proposed buildings on contiguous lots.
- (4) Whether more than 50% up to a maximum of three of the protected trees (which does not include dead trees) in the setback area have been or will be removed in a twelve-month period.
- (5) Whether the tree management plan is adequate to insure the safety and health of any protected trees and all street trees.
- (6) Whether the proposed cutting or removal would impair the growth and development of the remaining trees on the applicant's property or adjacent property.
- (7) Whether the proposed cutting or removal would change existing drainage patterns.
- (8) Whether the proposed removal would allow soil erosion or increase dust.
- (9) Whether the proposed removal would constitute a horticulturally advantageous thinning of an existing overgrown area.
- (10) Whether existing conditions or proposed changes in the topography of the area where such protected tree or trees are located have depressed land configuration or fill of land which shall be deemed injurious to the protected trees or other trees located nearby so as to require welling, construction of an aerification system, or tree removal or replacement.
- (11) Whether the protected tree or trees are dying, diseased, or severely damaged, or the angle of growth makes them a hazard to structures, roads, or human life.
- (12) Whether the presence of the protected tree or trees is likely to cause hardship or will endanger the public or an adjoining property owner by reason of it being diseased or dead or for some other adequate reason with the intent of this article.

~~E. Neighbor notification. No permit shall be issued or setback tree management plan approved until 14 calendar days after a copy of the setback tree management plan or application for a tree removal permit has been delivered to each affected neighbor, except as specified in § 102-36A(1), in order to give each such owner an opportunity to consult with the applicant, take other steps on his or her own property to protect potentially affected trees, and provide written comments on the setback tree management plan or tree removal permit to the Borough Manager within 14 calendar days of delivery. Such delivery to each affected neighbor may be made by hand or by certified mail at the address of the property owner as shown on the current tax duplicate. If by certified mail, such delivery shall be deemed complete upon mailing.~~

~~Prior to permit issuance, the applicant shall provide a signed affidavit of service attesting that such delivery has been completed as required.~~

§ 102-37 Application Procedure.

- A. Application for a tree removal permit shall be made by submission of the following:
1. An application form provided by the Borough containing the following information: the name and address of the applicant; their e-mail address and phone number, the street address of the property in question and the number of tree(s) to be removed.
 2. The reason(s) for removing the trees.
 3. Any tree removal application, with an approved Planning Board site plan or subdivision, shall post a guaranty equal to 120% of the estimate to plant or replace same. The guaranty is applicable where the project is for new development or construction.
 4. A tree removal application shall include a tree removal plan with a diagram showing the location of all trees to be removed, the species of such trees, their diameter, the drip line of the trees to be removed and location of all existing and proposed structures on the property, and property lines. A reproduction of the tax map or an existing survey modified to provide this information would be acceptable.
- B. The fee for processing a tree removal permit shall be charged. The fee schedule is set forth in Chapter 111
- C. The applicant shall place a one (1") inch wide yellow ribbon around the trunk of each tree to be removed at a height of four and one-half (4-1/2') feet above the ground so that the proposed tree removal may be inspected in the field.
- D. Tree Replacement Requirements
1. Removal of street trees is allowed only with written permission from the Shade Tree Commission, as outlined in Section 102-35.A(1), and replacement shall be under the jurisdiction of the Shade Tree Commission.
 2. Any person who removes one or more non-street tree(s), unless exempt, with a DBH of 6", unless otherwise provided, shall be subject to the requirements of the Tree Replacement Requirements Table.
 3. The species type and diversity of replacement trees shall be in accordance with a list of approved trees Attached hereto as Exhibit A and planting requirements kept on file in the Borough.
 4. Replacement tree(s) shall:

- a. Be replaced with a tree that meets the Tree Replacement Criteria in the table below;
- b. Be planted within twelve (12) months of the date of removal of the original tree(s) or at an alternative date specified by the municipality;
- c. Be monitored for a period of two (2) years to ensure their survival and shall be replaced as needed within twelve (12) months; and
- d. Not be planted in temporary containers or pots, as these do not count towards tree replacement requirements.
- e. Be of the species listed in the "Recommended List of Replacement Trees" maintained on the Borough website. Preference shall be given to native trees.

Tree Replacement Requirements Table:

Category	Tree Removed (DBH)	Tree Replacement Criteria (See Appendix A)
1	DBH of 2.5" (for street trees) or 6" (for non-street trees) to 12.99"	Replant 1 tree with a minimum tree caliper of 1.5" for each tree removed
2	DBH of 13" to 22.99"	Replant 2 trees with minimum tree calipers of 1.5" for each tree removed
3	DBH of 23" to 32.99"	Replant 3 trees with minimum tree calipers of 1.5" for each tree removed
4	DBH of 33" or greater	Replant 4 trees with minimum tree calipers of 1.5" for each tree removed

5. Replacement Alternatives:

If the municipality determines that some or all required replacement trees cannot be planted on the property where the tree removal activity occurred, then the applicant shall do one of the following:

- (a) Plant replacement trees in a separate area(s) approved by the municipality.
- (b) Pay a fee per tree removed as set forth in Chapter 111.

This fee shall be placed into a fund dedicated to tree planting and continued maintenance of the trees.

~~§ 102-37. Fees, violations and penalties.~~

~~A. Fees. The fee for a tree removal permit shall be as set forth in Chapter 111.~~

~~B. Violations and penalties for § 102-35. Any person violating any provision of § 102-35 shall be subject to penalties up to the amount provided in Article III of Chapter 1 of~~

~~this Code, as amended and supplemented. Each tree or shrub illegally removed or damaged shall be a separate violation. Notwithstanding, the Borough or court may reduce the penalties and suspend the imprisonment and community service in the event the violator shall agree as follows:~~

- ~~(1) To abate the violation by replacing at his sole expense the tree or trees damaged or destroyed, as shall be determined by the Shade Tree Commission;~~
- ~~(2) To reimburse the Borough for all reasonable charges of the enforcing authority, Council, Shade Tree Commission and Borough Attorney;~~
- ~~(3) In exercising the authority established hereby, for any tree or shrub upon any Borough street, right of way, highway, public place and park, the Shade Tree Commission shall:
 - ~~(a) Require that, for each tree damaged or destroyed, the violator plant a replacement tree or trees as specified by the Shade Tree Commission. The number of replacement trees required shall be based on the diameter of the damaged or destroyed tree(s) measured 4.5 feet from the ground. If the tree(s) has been cut to a height of less than 4.5 feet, or to ground level, then the diameter of the remaining stump(s) shall be used to determine the number of replacement trees required. If the tree and stump have been removed entirely, the last recorded diameter entered into the Street Tree Inventory Database shall be used to determine the number of replacement trees required. If there is a multiple-trunk tree, then each trunk's diameter shall be measured and added together to determine the total diameter of the damaged or destroyed tree. In all cases, the number of replacement trees shall be determined by this formula: one replacement tree of no less than 2.5 to three inches in diameter measured one foot above planting level for every two inches of diameter of damaged or destroyed tree, unless otherwise approved by the Shade Tree Commission.~~
 - ~~(b) Direct that replacement trees be planted near the location of damaged or destroyed trees and otherwise throughout the Borough.~~
 - ~~(c) Require that the violator provide a maintenance guaranty of the survival and normal healthy development of replacement trees for a period of three years in an amount equal to 120% of the cost of replacement trees in accordance with § 102-35C.~~~~

~~C. Violations and penalties for § 102-36. Any person violating any provision of § 102-36 shall be subject to penalties up to the amount provided in Article III of Chapter I of this Code, as amended and supplemented. Each protected tree illegally removed or damaged shall be a separate violation. Notwithstanding, the Borough or court may reduce the penalties and suspend the imprisonment and community service in the event the violator shall agree as follows:~~

~~(1) To abate the violation by replacing at his sole expense the tree or trees damaged or destroyed, as shall be determined by the Borough Manager;~~

~~(2) In exercising the authority established hereby for any protected tree, the Borough~~

~~Manager shall:~~

~~(a) Require that, for each protected tree damaged or destroyed, the violator plant a replacement tree as specified by the Borough Manager.~~

~~(b) Direct that replacement trees be planted near the location of damaged or destroyed trees.~~

~~(c) Require that the violator provide a maintenance guaranty of the survival and normal healthy development of replacement trees for a period of three years in an amount equal to 120% of the cost of replacement trees in accordance with §102-35C.~~

~~(3) To reimburse the Borough for all reasonable charges of the enforcing authority, Council and Borough Attorney.~~

~~D. Enforcement. No person shall prevent, delay or interfere with any lawful work undertaken by the Shade Tree Commission or the Borough's authorized agent. The Code Enforcement Official of the Borough of Mountain Lakes and, in his absence, the Borough Manager are designated as the enforcing agent for this article. The enforcing agent may order any tree work, or other activity that is carried on in violation of any decision or any provision of this article, to be stopped forthwith. The order shall be issued in writing and a copy served upon any person engaged in tree work or other activity, the applicant and the owner of the lot. Except for such work as is necessary to remedy the violation, any further work shall comply with the terms and conditions of the decision and of this article.~~

~~E. Liability. Nothing in this article shall be deemed to impose any liability upon the Borough or its officers or employees or agents or upon the Shade Tree Commission or any of its members. Nothing in this article shall be deemed to relieve the owner and/or occupant of any private property from the duty to keep trees and shrubs thereon in a safe condition.~~

102-38. Exemptions.

All persons shall comply with the tree replacement standard outlined above, except in the cases detailed below. Proper justification in the form of photographs or certifications from the property owner or tree removal professional shall be provided, in writing, by all persons claiming an exemption:

A. The removal of two or fewer trees per year.

B. Tree farms in active operation, nurseries, fruit orchards, and garden centers;

- C. Properties used for the practice of silviculture under an approved forest stewardship or woodland management plan that is active and on file with the municipality;
- D. Any trees removed as part of a municipal or state decommissioning plan. This exemption only includes trees planted as part of the construction and predetermined to be removed in the decommissioning plan.
- E. Any trees removed pursuant to a New Jersey Department of Environmental Protection (NJDEP) or U.S. Environmental Protection Agency (EPA) approved environmental clean-up, or NJDEP approved habitat enhancement plan;
- F. Approved game management practices, as recommended by the State of New Jersey Department of Environmental Protection, Division of Fish, Game and Wildlife;
- G. Hazard trees.
- H. Invasive species, as listed on the New Jersey Invasive Species Strike Team website.
- I. Trees removed for safety reasons by a public utility company.

102-39 Enforcement and Violations .

- A. Enforcement. No person shall prevent, delay or interfere with any lawful work undertaken by the Shade Tree Commission or the Borough's authorized agent. The Code Enforcement Official of the Borough of Mountain Lakes and, in his absence, the Borough Manager are designated as the enforcing agent for this article. The enforcing agent may order any tree work, or other activity that is carried on in violation of any decision or any provision of this article, to be stopped forthwith. The order shall be issued in writing and a copy served upon any person engaged in tree work or other activity, the applicant and the owner of the lot. Except for such work as is necessary to remedy the violation, any further work shall comply with the terms and conditions of the decision and of this article.
- B. Violations and penalties for § 102-35. Any person violating any provision of § 102-35 shall be subject to penalties up to the amount provided in Article III of Chapter 1 of this Code, as amended and supplemented. Each tree or shrub illegally removed or damaged shall be a separate violation. Notwithstanding, the Borough or court may reduce the penalties and suspend the imprisonment and community service in the event the violator shall agree as follows:
 - (1) To abate the violation by replacing at his sole expense the tree or trees damaged or destroyed in accordance with the provisions of 102-37
 - (2) To reimburse the Borough for all reasonable charges of the enforcing authority, Council, Shade Tree Commission and Borough Attorney;
 - (3) In exercising the authority established hereby, for any tree or shrub upon any Borough street, right-of-way, highway, named park or trail, the Shade Tree Commission shall:
 - (a) Require that, for each tree damaged or destroyed, the violator plant a replacement tree or trees as specified by the Shade Tree Commission. The number of replacement trees required shall be based on the diameter of the damaged or destroyed tree(s) measured 4.5 feet from the ground. If the tree(s) has been cut to a height of less than 4.5 feet, or to ground level, then the diameter of the remaining stump(s) shall be used to determine the number of replacement trees required. If the tree and stump have been removed entirely, the last recorded diameter entered into the Street Tree Inventory Database shall be used to determine the number of replacement trees required. If

there is a multiple-trunk tree, then each trunk's diameter shall be measured and added together to determine the total diameter of the damaged or destroyed tree. In all cases, the number of replacement trees shall be determined by this formula: one replacement tree of no less than 2.5 to three inches in diameter measured one foot above planting level for every two inches of diameter of damaged or destroyed tree, unless otherwise approved by the Shade Tree Commission.

(b) Direct that replacement trees be planted near the location of damaged or destroyed trees and otherwise throughout the Borough.

(c) Require that the violator provide a maintenance guaranty of the survival and normal healthy development of replacement trees for a period of three years in an amount equal to 120% of the cost of replacement trees in accordance with § 102-35C.

- C. Violations and penalties for § 102-36. Any person violating any provision of § 102-36 shall be subject to penalties up to the amount provided in Article III of Chapter 1 of this Code, as amended and supplemented. Each tree illegally removed or damaged shall be a separate violation. Notwithstanding, the Borough or court may reduce the penalties and suspend the imprisonment and community service in the event the violator shall agree to abate the violation by replacing at his sole expense the tree or trees damaged or destroyed in accordance with the provisions of 102-37;

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS**

RESOLUTION 138-24

“RESOLUTION AUTHORIZING CHANGE IN CUSTODIAN OF PETTY CASH FUND”

WHEREAS, Anne Stusnick was custodian of the Administration Department Petty Cash Fund, and

WHEREAS, in accordance with N.J.S.A. 40:5-21, the Borough of Mountain Lakes is changing custodians to Monica Goscicki; and

WHEREAS, Monica Goscicki is bonded in the amount of \$50,000 by virtue of a surety bond.

NOW THEREFORE, BE IT RESOLVED, that the Borough of Mountain Lakes, County of Morris hereby authorizes such action effective 8/1/24, and this resolution will be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 9, 2024.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 139-24

**“RESOLUTION AUTHORIZING THE RELEASE OF A PERFORMANCE GUARANTEE BY DUTRA EXCAVATING &
SEWER”**

WHEREAS, Dutra Excavating & Sewer has requested the release of their performance bond for the road opening permit for 2 Lakewood Drive; and

WHEREAS, the Borough Engineer has deemed the project complete and has recommended the release of the performance guarantee; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the performance guarantee for the road opening permit for 2 Lakewood Drive be released.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 9, 2024.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 141-24

**“RESOLUTION AUTHORIZING THE SETTLEMENT OF A TAX APPEAL (HARRY GEORGE RUDOLPH IV v.
BOROUGH OF MOUNTAIN LAKES – BLOCK 50, LOT 19)”**

WHEREAS, a tax appeal has been filed in the Tax Court of New Jersey captioned “Harry George Rudolph IV v. Borough of Mountain Lakes” challenging the 2024 assessment on Block 50, Lot 19 (120 Lookout Road); and

WHEREAS, the Plaintiff and the Tax Assessor have agreed to a settlement of this tax appeal as set forth in a proposed Stipulation of Settlement attached hereto; and

WHEREAS, the Borough Council finds that it is in the best interest of the Borough to approve the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey that the Borough Attorney is authorized to execute a Stipulation of Settlement in settlement of all pending tax appeals captioned “Harry George Rudolph IV v. Borough of Mountain Lakes”; and be it further

RESOLVED that the Tax Collector is hereby authorized to process a credit on the 2024 taxes as a result of the settlement of this tax appeal.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 9, 2024.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 142-24

“RESOLUTION CANCELLING TAXES FOR TOTAL DISABLED VETERAN (COLLINS, BLOCK 59 LOT 44)”

WHEREAS, on May 16, 2024 the Department of Veterans Affairs declared Marshall E. Collins a 100% permanent and total disabled veteran; and

WHEREAS, as of said date the law exempts said property from taxation.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey authorizes the Tax Collector to cancel the taxes for 2024 in the amount of \$8,450.38 and for 2025 in the amount of \$6,624.68.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 9, 2024.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 143-24

“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated **September 9, 2024** and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 9, 2024.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 09/09/2024 For bills from 08/22/2024 to 09/05/2024

Check#	Vendor	Description	Payment	Check Total
24447	101 - 84 LUMBER COMPANY	PO 29558 DRAINAGE	46.76	
		PO 29606 BH: RENOVATIONS - FIREHOUSE	63.76	110.52
24448	2426 - AGL WELDING SUPPLY CO.	PO 28419 DPW - EQUIPMENT & TOOLS - BLANKET	94.33	94.33
24449	206 - ALLEN PAPER & SUPPLY CO.	PO 29427 DPW - DEPARTMENT SUPPLIES	381.90	381.90
24450	3861 - AMAZON CAPITAL SERVICES	PO 29560 FIRE DEPT: ORDER # 111-2135084-6793868	673.41	
		PO 29585 DPW: ORDER# 111-4664014-7655405	263.88	937.29
24451	189 - ANCHOR ACE HARDWARE	PO 28273 POLICE: MISC SUPPLIES - BLANKET	8.97	
		PO 28585 WATER OPERATING - DEPARTMENTAL SUPPLIES	3.99	
		PO 29437 DPW - DEPARTMENT SUPPLIES - BLANKET	839.75	852.71
24452	336 - BORGATA HOTEL CASINO & SPA	PO 29300 2024 LEAGUE OF MUNICIPALITIES - CYNTHIA	354.00	354.00
24453	4368 - BUY WISE AUTO PARTS, INC.	PO 29568 POLICE: VEHICLE REPAIR - 2020 FORD EXPLO	93.64	
		PO 29574 DPW - VEHICLE REPAIR/MAINTENANCE	234.94	328.58
24454	4135 - CGP&H, LLC	PO 29575 PROFESSIONAL SERVICES FOR JULY 2024	516.00	516.00
24455	3799 - CIFELELLI & SON GENERAL CONSTRUCTION	PO 29562 LIBRARY: SIDEWALKS	13,680.00	13,680.00
24456	4090 - CLEAN MAT SERVICES, LLC	PO 28748 2024 FLOOR MAT SERVICE APR-DEC BLANKET	362.72	362.72
24457	455 - CONDURSOS GARDEN CENTER	PO 29421 DPW - DEPARTMENT SUPPLIES	126.75	126.75
24458	1481 - CORE & MAIN, LP	PO 28899 WATER METER REPLACEMENT PROJECT	1,995.00	1,995.00
24459	431 - COUNTY CONCRETE CORP.	PO 29625 MATERIALS: CONCRETE	4,692.41	4,692.41
24460	2396 - COUNTY WELDING SUPPLY CO.	PO 28591 DPW - EQUIPMENT & TOOLS - BLANKET	36.00	
		PO 29552 DPW - EQUIPMENT & TOOLS	309.33	345.33
24461	4586 - CREATIVE MANAGEMENT, INC	PO 29412 DIESEL FUEL - BLANKET	303.58	303.58
24462	576 - DAVE'S TIRE, LLC	PO 29483 DPW - VEHICLE REPAIR/MAINTENANCE NJ STAT	4,401.84	
		PO 29553 DPW - VEHICLE REPAIR/MAINTENANCE - NJ S	733.64	
		PO 29563 DPW - VEHICLE REPAIR/MAINTENANCE - NJ S	194.00	5,329.48
24463	2971 - DIRECT ENERGY BUSINESS	PO 29613 SEWER: ELECTRIC SERVICE: JULY - AUG 202	31.13	
		PO 29614 BORO HALL: ELECTRIC SERVICE: JULY - AUG	1,252.58	
		PO 29615 WATER: ELECTRIC SERVICE - JULY - AUG 20	6,595.29	
		PO 29617 PARKS & BEACHES: ELECTRIC SERVICE: JULY	188.97	8,067.97
24464	2971 - DIRECT ENERGY BUSINESS	PO 29619 BORO GARAGE: ELECTRIC SERVICE: JULY - AU	610.70	610.70
24465	4652 - DOG WASTE DEPOT	PO 29582 DPW - DEPARTMENT SUPPLIES	468.00	468.00
24466	652 - DOVER BRAKE AND CLUTCH CO. INC	PO 28304 DPW - VEHICLE REPAIR & MAINTENANCE - BLA	276.00	276.00
24467	4102 - DURABLE DOOR	PO 29555 BLDG MAINTENANCE	369.00	369.00
24468	2438 - EAGLE AUTO & TRUCK SERVICES, INC	PO 29604 POLICE: TOWING - CHARGER	190.32	190.32
24469	4555 - FFI APPARATUS, LLC	PO 29348 FIRE DEPT: VEHICLE MAINTENANCE	878.97	878.97
24470	2356 - FIRE DEX, GW LLC	PO 29603 FIRE DEPT: GEAR CLEANING	636.75	636.75
24471	2517 - FIREFIGHTER ONE, LLC	PO 29616 FIRE DEPT: ANNUAL TESTING	480.00	480.00
24472	4514 - GALLS, LLC	PO 29578 POLICE: CROSSING GUARD ESSENTIALS ETC.	336.91	336.91
24473	653 - GANNET NEW YORK/NEW JERSEY LOCALIQ	PO 29583 ADVERTISING - ACCT 1120339	107.54	107.54
24474	876 - GARDEN STATE LABORATORIES, INC	PO 29598 WATER OPERATING - TREATMENT OF WELLS	1,344.00	1,344.00
24475	196 - GRIFFITH-ALLIED TRUCKING, LLC	PO 29507 UNLEADED GASOLINE - BLANKET	2,004.17	2,004.17
24476	4188 - HERC RENTALS, INC.	PO 29621 EQUIPMENT	465.00	465.00
24477	4055 - HOFFMAN SERVICES, INC	PO 29188 DPW - SAFETY EQUIPMENT	550.00	550.00
24478	4674 - HOME AND HARDSCAPE SOFTWASH	PO 29569 EXTERIOR/INTERIOR WINDOW CLEANING 2024	839.00	839.00
24479	911 - HOME DEPOT CREDIT SERVICES	PO 29189 DPW - DEPARTEMENT SUPPLIES - NJ STATE CO	232.68	
		PO 29501 DPW - DEPARTMENT SUPPLIES - BLANKET- CO	346.27	
		PO 29572 SUPPLIES - MISC DEPARTMENTS - ACCOUNT EN	276.50	
		PO 29607 BH: RENOVATIONS - FIREHOUSE	276.87	
		PO 29607 BH: RENOVATIONS - FIREHOUSE	273.94	1,406.26
24480	3817 - IL TORRENTE PIZZA	PO 29248 DPW - MEALS - BLANKET	65.84	65.84
24481	859 - JCP&L	PO 29589 ACCT#100 075 505 725 - BILL PRD: 7/24 -	4.65	
		PO 29591 ACCT#100 154 666 612/ BILL PRD: 7/24- 8/	5.00	
		PO 29594 ACCT#100 141 241 693 BILL PRD: 7/23 - 8/	109.04	
		PO 29610 STREET LIGHTING - ASSORTED ACCOUNTS - JU	116.67	
		PO 29611 ACCT#100 151 758 974 - BILL PRD: 7/24 -	680.63	915.99
24482	3959 - JEFFERSON RECYCLING II, LLP	PO 29056 S & R / WATER DEPT: RECYCLING OF CONCRET	750.00	
		PO 29605 S & R / WATER DEPT: RECYCLING OF CONCRET	500.00	
		PO 29605 S & R / WATER DEPT: RECYCLING OF CONCRET	750.00	2,000.00
24483	4627 - K. J. RENZLAND EXCAVATING, INC	PO 29593 S & R / WATER DEPARTMENT - RECYCLING OF	2,400.00	
		PO 29593 S & R / WATER DEPARTMENT - RECYCLING OF	2,400.00	4,800.00
24484	1090 - KENVIL POWER MOWER	PO 29482 DPW - EQUIPMENT & TOOLS	734.99	734.99
24485	4669 - LOCOMOTION POWERSPORTS, INC	PO 29439 S & R - ALL TERRAIN VEHICLE FOR SIDEWALK	10,863.95	10,863.95
24486	1210 - LOEFFEL'S WASTE OIL SVC., LLC	PO 29551 SOLID WASTE - WASTE OIL RECYCLING	157.50	157.50
24487	4529 - MAG ELECTRIC AND LIGHTING DESIGN, LLC	PO 29554 BLD MAINTENANCE	225.00	225.00
24488	1338 - MGL PRINTING SOLUTIONS, LLC	PO 29101 CLERK: 2025 DOG/CAT LICENSES	471.00	471.00
24489	1309 - MORRIS CTY TAX COLL/TREAS ASSN	PO 29576 FINANCE: LEGISLATION UPDATE & TAX SALE U	30.00	30.00
24490	1371 - MTN. LAKES BOARD OF EDUCATION	PO 29587 SEPT 2024 MTN LAKES SCHOOL DISTRICT GENE	2,153,145.66	2,153,145.66
24491	1199 - MUNICIPAL EMERGENCY SERVICES, INC	PO 28878 POLICE: BODY ARMOR - SAM PIERRE NJ STATE	1,246.38	1,246.38
24492	4223 - NIAGARA MACHINE, INC	PO 29556 FIREHOUSE: FLOOR	756.00	
		PO 29561 SUPPLIES	2,514.24	3,270.24

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 09/09/2024 For bills from 08/22/2024 to 09/05/2024

Check#	Vendor	Description	Payment	Check Total
24493	4677 - NJ PEST, LLC	PO 29577 YELLOW JACKET CONTROL	225.00	225.00
24494	1754 - NORTHEAST COMMUNICATIONS, INC.	PO 29566 POLICE: RADIO REPAIR	75.00	75.00
24495	2727 - ONE CALL CONCEPTS, INC.	PO 29119 ACCT# 12-BML / MAY - DEC 2024 BLANKET	212.35	212.35
24496	2968 - OPTIMUM	PO 28796 DPW: 2024 INTERNET SERVICES ACCT# 07876-	161.21	161.21
24497	2968 - OPTIMUM	PO 28797 DPW: 2024 INTERNET SERVICES ACCT# 07876-	11.87	11.87
24498	3113 - PHILLIPS PREISS GRYGIEL LEHENY HUGH	PO 29600 LEGAL: JULY 2024 - ZONING ORDINANCE - GE	630.00	630.00
24499	2669 - POSTMASTER	PO 29402 WATER/SEWER: POSTAGE FEES 2024	500.00	
		PO 29402 WATER/SEWER: POSTAGE FEES 2024	500.00	1,000.00
24500	4365 - RHEMONE BRYAN	PO 29570 POLICE: REIMBUREMENT	84.27	84.27
24501	3500 - RUTGERS UNIVERSITY	PO 29627 RECYCLING COORDINATOR COURSES - HOLLY GA	1,591.00	1,591.00
24502	4372 - SEACOAST BUSINESS FUNDING (SBF)	PO 29584 S & R - TRAFFIC CONTROL	1,058.40	1,058.40
24503	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 29535 ADMIN: ORDER# 7639177300	62.98	
		PO 29535 ADMIN: ORDER# 7639177300	25.40	88.38
24504	434 - THE COMMUNITY CHURCH OF ML	PO 28259 ADMIN: RENTAL SPACE FOR HPC	500.00	500.00
24505	881 - TMS, INC	PO 28179 ADMIN: 2024 DNS HOSTING / ACCT# GTI - BL	25.24	25.24
24506	1424 - TOWNSHIP OF MONTVILLE	PO 29573 ANIMAL CONTROL CHARGES - 3rd QTR 2024	3,123.88	3,123.88
24507	2801 - TREE KING, INC	PO 29515 S & R - TREE REMOVAL - MCCPC CONTRACT #1	4,931.25	4,931.25
24508	4088 - TURN OUT UNIFORMS, INC	PO 29543 POLICE: UNIFORMS - JEFF SIMS	135.00	135.00
24509	1062 - UNITED SITE SERVICES	PO 29601 BH: RENOVATIONS: PORTA JOHN/FENCE SERVIC	131.75	
		PO 29602 PORTA JOHNS: AUG - SEPT 2024 - CUST ID#	780.53	912.28
24510	4587 - VERIZON	PO 29078 ADMIN: ACCT# 357-361-129-0001-26 - INTER	251.66	251.66
24511	2186 - W.E. TIMMERMAN CO., INC	PO 29564 DPW - EQUIPMENT REPAIR	718.12	718.12
24512	4489 - WALLINGTON PLUMBING & HEATING SUPPLY CO.	PO 29626 SUPPLIES	280.51	280.51
24513	4559 - WAYNE FORD	PO 29567 POLICE: VEHICLE REPAIR FOR 25-02	108.60	108.60
24514	152 - WHITE CAP, LP	PO 29549 CONCRETE MATERIALS	464.02	
		PO 29624 SUPPLIES	473.29	937.31
TOTAL				2,244,329.07

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	1,051.48			
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	354.00			
01-201-20-130-020	FINANCE - OTHER EXPENSES	30.00			
01-201-20-140-020	COMPUTER SERVICES	288.77			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	630.00			
01-201-21-181-020	HISTORIC PRESERVAT'N COMMITTEE	273.94			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	640.15			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	1,116.75			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	14,968.70			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	157.50			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	1,813.44			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	7,785.36			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	9.78			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	780.53			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	2,846.57			
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	116.67			
01-201-31-447-020	PETROLEUM PRODUCTS	2,307.75			
01-207-55-000-000	LOCAL SCHOOL TAXES PAYABLE			2,153,145.66	
01-260-05-100	DUE TO CLEARING			0.00	2,188,542.05
01-285-55-000-006	RESERVE FOR EXTERM'TING PESTS			225.00	
TOTALS FOR Current Fund		35,171.39	0.00	2,153,370.66	2,188,542.05
02-200-40-700-300	Body Armour Grant			1,146.38	
02-200-40-700-340	Clean Communities Grant			1,591.00	
02-260-05-100	DUE TO CLEARING			0.00	2,737.38
TOTALS FOR FEDERAL AND STATE GRANTS		0.00	0.00	2,737.38	2,737.38

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			1,043.63	
04-215-55-991-000	2021 CAPTIAL ORDINANCE 10-21			3,062.79	
04-215-55-996-000	2023 CAPITAL ORDINANCE 8-23			18,372.41	
04-215-55-998-000	2023 CAPITAL ORD. 13-23 BORO HALL RENOV.			184.75	
04-215-55-999-000	2024 CAPITAL ORDINANCE 3-24			14,424.02	
04-260-05-100	DUE TO CLEARING			0.00	37,087.60
TOTALS FOR	General Capital	0.00	0.00	37,087.60	37,087.60
05-201-55-520-520	Water Operating - Other Expenses	11,836.03			
05-260-05-100	DUE TO CLEARING			0.00	11,836.03
TOTALS FOR	Water Operating	11,836.03	0.00	0.00	11,836.03
07-201-55-520-520	Sewer Operating - Other Expenses	531.13			
07-260-05-100	DUE TO CLEARING			0.00	531.13
TOTALS FOR	Sewer Operating	531.13	0.00	0.00	531.13
13-260-05-100	DUE TO CLEARING			0.00	3,594.88
13-286-56-000-000	RESERVE - ANIMAL LICENSE FUND			3,594.88	
TOTALS FOR	Animal Trust	0.00	0.00	3,594.88	3,594.88

Total to be paid from Fund 01 Current Fund	2,188,542.05
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS	2,737.38
Total to be paid from Fund 04 General Capital	37,087.60
Total to be paid from Fund 05 Water Operating	11,836.03
Total to be paid from Fund 07 Sewer Operating	531.13
Total to be paid from Fund 13 Animal Trust	3,594.88
JT# 224297	2,244,329.07

List of Bills - (1210101001001) PAYROLL AGENCY-CASH-PROVIDENT BANK

Payroll Agency Account

Meeting Date: 09/09/2024 For bills from 08/23/2024 to 09/05/2024

Check#	Vendor	Description	Payment	Check Total
5073	4521 - INTERNATIONAL BROTHERHOOD OF TEAMSTERS I	PO 29608 DPW UNION DUES - SEPT 2024	472.00	472.00
5074	1392 - MTN. LAKES POLICE ASSOCIATION	PO 29588 POLICE UNION DUES - SEPT 2024	325.00	325.00
TOTAL				797.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
12-101-01-001-001	PAYROLL AGENCY-CASH-PROVIDENT BANK			0.00	797.00
12-200-00-000-800	POLICE UNION DUES			325.00	
12-200-00-000-801	DPW UNION DUES			472.00	
TOTALS FOR	Payroll Agency Account	0.00	0.00	797.00	797.00

Total to be paid from Fund 12 Payroll Agency Account

797.00

797.00

List of Bills - (1710101001002) Escrow - Developers - Checking

Developer's Escrow

Meeting Date: 09/09/2024 For bills from 08/22/2024 to 09/05/2024

Check#	Vendor	Description	Payment	Check Total
5418	3113 - PHILLIPS PREISS GRYGIEL LEHENY HUGH	PO 29565 JULY 2024 PROFESSIONAL SERVICES - ESCROW	2,160.00	2,160.00
	TOTAL			2,160.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	2,160.00
17-500-00-091-320	CORVELLI SERVICES LLC			2,160.00	
TOTALS FOR	Developer's Escrow	0.00	0.00	2,160.00	2,160.00

Total to be paid from Fund 17 Developer's Escrow

2,160.00

2,160.00

List of Bills - (3310101001001) CASH - RECREATION

Recreation Trust

Meeting Date: 09/09/2024 For bills from 08/23/2024 to 09/05/2024

Check#	Vendor	Description	Payment	Check Total
5680	911 - HOME DEPOT CREDIT SERVICES	PO 29572 SUPPLIES - MISC DEPARTMENTS - ACCOUNT EN	367.73	367.73
5681	3728 - JAKE DENOYER	PO 29618 MLSA SUPPLIES REIMBURSEMENT	1,047.20	1,047.20
5682	4629 - METRO PRINTING & PROMOTIONS, LLC	PO 29599 MLSA EXTRA TSHIRTS FOR SUMMER	253.12	253.12
TOTAL				1,668.05

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	CASH - RECREATION			0.00	1,668.05
33-600-00-090-000	Recreation Trust Reserves			1,668.05	
TOTALS FOR	Recreation Trust	0.00	0.00	1,668.05	1,668.05

Total to be paid from Fund 33 Recreation Trust

1,668.05

1,668.05

**AMENDMENT TO DEVELOPER'S AGREEMENT BETWEEN HIGHVIEW COMMERCIAL, LLC
(ASSIGNED TO MOUNTAIN LAKES STORAGE) AND THE BOROUGH OF MOUNTAIN LAKES**

AGREEMENT made this ____ day of _____, 2024, by and between the **Borough of Mountain Lakes**, a municipal corporation of the State of New Jersey, with its governmental offices located at 400 Boulevard, Mountain Lakes, New Jersey (hereinafter referred to as the "Borough"); and **Mountain Lakes Storage, LLC** (hereinafter referred to as "Assignee" or "Developer");

WITNESSETH:

WHEREAS, the Developer is the contract purchaser of land identified on certain site plan and/or subdivision plan and hereto made a part hereof and referenced as generally described as Block 2 Lot 2 located on Route 46 East in the B Zone; and

WHEREAS, the Developer's predecessor in interest was granted approval by a duly constituted approving authority of the Borough to construct in accordance with the plans, which approval was memorialized in the Resolution of Approval of the Borough of Mountain Lakes Planning Board (the "approving authority") granting conditional use and major site plan approval and minor subdivision approval with variances pursuant to Application #20-273 which Resolution was adopted by the approving authority at their meeting of July 22, 2021 as annexed hereto as Exhibit A (hereinafter "original approval") and;

WHEREAS, Subsequent approval was also granted Developer's predecessor in interest by a duly constituted approving authority of the Borough to construct in accordance with the plans, which approval was memorialized in the Resolution of Approval of the Borough of Mountain Lakes Board of Adjustment (the "approving authority") granting subdivision, and site plan approval with variances pursuant to Application #22-743 which Resolution was adopted by the approving authority at their meeting of December 1, 2022 as annexed hereto as Exhibit B (hereinafter "subsequent approval"); and

WHEREAS, the Developer desires to comply with the terms and conditions of such approvals; and

WHEREAS, the Developer and the Borough desire to amend the original Developer's Agreement Dated January 2022, which Agreement provided for the completion of the various improvements and obligations required by the original approval to now include the subsequent approval and accordingly, the parties wish to express by this Agreement their acceptance of the conditions, safeguards and limitations under which any additional on-site improvements will proceed;

NOW, THEREFORE, in consideration of the approval heretofore granted to the Developer, the mutual covenants herein contained, and the mutual benefits to be derived by the parties from the performance thereof, it is AGREED as follows:

1. The January 2022 Developer's Agreement between the Borough of Mountain Lakes and Highview Commercial, LLC shall be amended as follows:

- a. **Improvements to be Completed by Developer.** The Developer shall, at its sole cost and expense, construct and install all of the improvements: (1) shown on the site plan required as part of the approval of the development application, which plans are referenced as a preliminary and final site plan prepared by Matthew Sharo, P.E. of Dynamic Engineering Consultants, P.C. Sheets 1 through 21 dated Application No. 22-743 Highview Commercial, LLC 372 Route 46 East Block 2, Lot 2 February 9, 2022 revised through June 23, 2022; architectural plans prepared by Perry M. Petrillo of Perry M. Petrillo Architects, P.C. Sheet A- 1.1 dated February 10, 2022, Sheet A- 1.2 dated February 10, 2022 revised through July 8, 2022, Sheet A- 1.3 dated July 8, 2022, Sheet A-2.0 dated February 10, 2022 revised through July 8, 2022 and Sheet A-2.0 (colorized version) dated July 14, 2022; minor subdivision plan prepared by Craig Black, P.E. & L.S. of Dynamic Survey, LLC. consisting of one sheet dated July 8, 2020 revised through June 20, 2022; survey prepared by Craig Black, P.E. & L.S. of Dynamic Survey, LLC consisting of one sheet dated April 29, 2019 revised through January 10, 2022
 - b. **Inspection Fees.** An escrow amount shall be established to facilitate payment of engineering inspection fees in accordance with N.J.S.A. 40:55D-53.1. This account shall be initially funded to the Borough by the Developer prior to construction in the amount of \$19,750. An estimate of site improvement costs for the purpose of determining inspections fees is attached hereto as Exhibit C. Engineering inspections by the Borough Engineer shall be charged against this account at a rate prescribed by appropriate ordinance. The escrow account shall be replenished by the Developer in accordance with the Municipal Land Use Law which provides for a 25% initial escrow deposit. No construction permit or certificate of occupancy shall be issued until such deposit shall be made. In the event there is a portion of any amount unused, it shall be returned to the Developer upon approval of the Borough Council.
 - c. No additional Performance or Maintenance Guarantees are required as a result of the subsequent approval.
 - d. The variances granted under the subsequent approval shall expire on December 1, 2025 if construction has not commenced.
 - e. Any provisions of the original approval which are inconsistent with the subsequent approval shall be null and void.
 - f. Any and all conditions contained within the Resolution of the Board of Adjustment dated December 1, 2022 (subsequent approval) are hereby incorporated by reference in the Developers Agreement as amended and are binding upon the Developer.
2. All other provisions of the Developer's Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused these presents to be duly executed as a sealed instrument the date and year first above written.

ATTEST:


Borough of Mountain Lakes

Cara Fox, Borough Clerk

By: _____
Mitchell Stern, Borough Manager

ATTEST:

Mountain Lakes Storage, LLC



Paul Meisel, Secretary

By: 

Paul Meisel, Managing Member

STATE OF NEW JERSEY
COUNTY OF

SS.:

I CERTIFY that on _____, 2024,
CARA FOX personally came before me, and this person acknowledged under oath, to my satisfaction, that:

(a) this person is the Clerk of the Borough of Mountain Lakes, the municipal corporation named in this document;

(b) this person is the attesting witness to the signing of this document by the proper corporate officer who is the Mayor of the Borough of Mountain Lakes, a municipal corporation;

(c) this document was signed and delivered by the municipal corporation as its voluntary act duly authorized by a proper resolution of its Council;

(d) this person knows the proper seal of the corporation which was affixed to this document;
and

(e) this person signed this proof to attest to the truth of these facts.

Signed and sworn to before me on
_____, 2024.

STATE OF NEW JERSEY, COUNTY OF Bergen SS.:

I CERTIFY that on August 23, 2024,

Paul Meisel

personally came before me, and this person acknowledged under oath, to my satisfaction, that:

(a) this person is the secretary of Mountain Lakes Storage LLC, the corporation named in this document;

(b) this person is the attesting witness to the signing of this document by the proper corporate officer who is the President of the corporation;

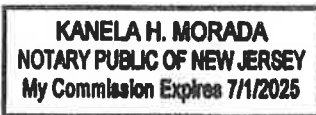
(c) this document was signed and delivered by the corporation as its voluntary act duly authorized by a proper resolution of its Board of Directors;

(d) this person knows the proper seal of the corporation which was affixed to this document; and

(e) this person signed this proof to attest to the truth of these facts.

Signed and sworn to before me on

August 23, 2024.



**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 145-24

“RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR BOULEVARD WALKWAY RESURFACING PROJECT”

WHEREAS, the Borough published specifications and solicited bids for the Boulevard Walkway Resurfacing project; and

WHEREAS, seven (7) bids were received on September 5, 2024; and

WHEREAS, the lowest conforming bid was submitted by D&L Paving Contractors, Nutley, New Jersey in an amount of \$76,520.72; and

WHEREAS, the low bid has been reviewed and recommended by the Borough Engineer and Borough Attorney; and

WHEREAS, the Certified Finance Officer has determined that sufficient funds are available as evidenced by the Certification attached hereto; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, that by D&L Paving Contractors, Nutley, New Jersey shall be awarded the Contract for the Boulevard Walkway Resurfacing project in an amount of \$76,520.72; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to return the bid bonds submitted by the unsuccessful bidders immediately and the bid bond of the successful bidder upon receipt of a fully executed contract, performance guarantee, and other required documents.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 9, 2024.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

CERTIFICATION OF THE AVAILABILITY OF FUNDS

04-215-55-999-012 LINEAR PARK (TROLLEY PATH) \$76,520.72


Monica Goscicki, CFO

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 146-24

“RESOLUTION URGING CONGRESS TO ALLOW EXPIRATION OF THE DEDUCTIBILITY CAP OF STATE AND LOCAL TAXES (SALT)”

WHEREAS, our tax obligation is an issue that concerns all residents in every municipality in the state of New Jersey; and

WHEREAS, the federal Tax Cuts and Jobs Acts of 2017 imposed a \$10,000 cap on state and local tax (SALT) deductions; and

WHEREAS, this cap is set to expire after the 2025 tax year; and

WHEREAS, the deduction for SALT has been a fundamental feature of the tax code for more than 100 years, with the first federal income tax form in 1913 allowing taxpayers to deduct state and local taxes, one of only six deductions allowed at the time, and even the federal Civil War tax in 1862 included a deduction for SALT; and

WHEREAS, this important provision ensures against double taxation and reflects mandatory tax payments, which support public services that benefit all citizens, such as K-12 schools, law enforcement and public safety, transportation and infrastructure, and vital community and public health services; and

WHEREAS, the SALT deduction is one of the few provisions in the federal tax code that recognizes the burden placed on states like New Jersey, which provide significantly more in federal tax revenue than they receive back in federal services and grants; and

WHEREAS, many New Jersey families relied upon the full federal SALT deduction to ensure tax fairness, and capping the SALT deduction has placed an unfair burden on New Jersey homeowners; and

WHEREAS, the SALT deduction cap presents a barrier to affordable homeownership in New Jersey, impacting the ability of new, young families to prosper in the future and seniors to remain in their homes.

NOW, THEREFORE, BE IT RESOLVED that Congress should allow the expiration of the SALT deduction cap and provide more equitable taxation once again to residents of New Jersey; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to U.S. Senator Cory Booker, U.S. Senator George Helmy, Member of Congress for the Borough of Mountain Lakes, Governor Phil Murphy, Senate President Nicholas Scutari, Assembly Speaker Craig Coughlin, Senator and Assembly Representatives for the Borough of Mountain Lakes, and the New Jersey State League of Municipalities.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 9, 2024.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

SHARED SERVICES AGREEMENT

THIS AGREEMENT made this _____ day of _____, 2024, between the MOUNTAIN LAKES BOARD OF EDUCATION, which has offices located at 96 Powerville Road, Mountain Lakes, New Jersey 07046 ("Board"), and the BOROUGH OF MOUNTAIN LAKES, which has offices located at 400 Boulevard, Mountain Lakes, New Jersey 07046 ("Borough").

WITNESSTH:

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 to 35, authorizes public entities to enter into a contract with each other to share services which the entities are empowered to provide or receive within their own jurisdictions, including services incidental to the primary purposes of any of the participating public entities; and

WHEREAS, the Mountain Lakes School District ("District") consists of Mountain Lakes High School ("High School"), Briarcliff Middle School ("Middle School"), Wildwood Elementary School ("Elementary School"), and Lake Drive School ("Lake Drive School"); and

WHEREAS, the Board and the Borough desire to enter into a shared services agreement, authorizing the Borough to provide a School Resource Officer ("SRO") to the Board to be managed by the Mountain Lakes Police Department ("Police Department");

NOW, THEREFORE, it is hereby agreed by and between the parties as follows:

1. Goals and Objectives. It is understood and agreed that both parties share the following goals and objectives with regard to the SRO program in the schools:

a. To provide for occupant safety and building security.

b. To support the Board in the development of operational safety and security plans consistent with the Memorandum of Agreement executed between the parties.

c. To foster educational programs and activities that will increase students' knowledge of and respect for the law.

d. To develop relationships with students, staff, and community stakeholders that support an orderly operation of the school district.

e. To work in conjunction with district and building administration to develop a schedule for the SRO to attend athletic and extracurricular activities held at school.

f. To act swiftly and cooperatively when responding to disruptions and criminal offenses on school property.

g. To report serious crimes that occur on school property and to cooperate with law enforcement officials in their investigation of crimes.

h. To cooperate with law enforcement officials in their investigations of criminal activity that may involve student or school staff.

2. Employment and Assignment of SRO

a. The SRO shall be an employee of the Borough and shall be subject to the administration, supervision, and control of the Police Department.

b. The Borough agrees to incur all compliance with local, state, and federal employment laws/regulations relative to the employment of the SRO.

c. The Board and Borough will mutually develop a job description for the SRO.

d. The Borough will collaborate with the Board on the screening of the SRO.

e. The Borough on an annual basis will meet with the Board or its designee to evaluate the success of the SRO program and provide for its enhancement.

f. The Board reserves the right to request an alternate SRO from the Police Department should the SRO's performance not be consistent with the established goals/objectives of this Agreement.

g. The SRO shall be subject to all personnel policies and practices of the Police Department.

h. Nothing in this Agreement shall preclude the Chief of Police from reassigning individual police officers at the discretions permitted by law and Borough ordinances, as necessary.

i. The Board agrees to share the cost of the SRO program as follows:

1. For the 2024-2025 school year, the Board will reimburse the Borough the pro-rated annual salary of the SRO as determined by both the Board and Borough based upon the market rate of the individual(s) selected.

2. For the 2025-2026 school year and subsequent school years, the Board will reimburse the Borough the salary of the SRO as determined by both the Board and Borough based upon the market rate of the individual(s) selected at hiring, which may increase annually based upon the twelve (12) month average of the consumer price index published monthly by the U.S. Bureau of Labor Statistics (New York-Newark-Jersey).

3. The Borough will incur all remaining costs associated with the employment of the SRO.

3. Duties of SRO

a. The SRO is an employee of the Police Department and is a subordinate to the Chief of Police.

b. The SRO should not refuse any reasonable request by a school official if the duty is consistent with this Agreement and the orderly operation of the District.

c. The SRO shall contact the Chief of Police or designee for guidance if a request appears to be in conflict with the law, Police Department policies/procedures, and/or this Agreement.

d. The SRO is responsible for security in the District.

e. The SRO shall work in cooperation with District and school officials.

f. The SRO shall provide security for school activities consistent with Police Department procedures, including but not limited to:

1. School arrival and dismissal
2. Site review and assessments
3. Lunch and recess

4. Security drills.
5. Security plans and procedures
6. Instructional programs
7. Threat assessments
8. Extra-curricular and athletic events
9. Other events as deemed by the Police Chief and Board designee to substantially impact staff and students

g. The SRO's schedule(s) will be determined in collaboration between the Police Chief and Board designee.

4. Chain of Command

a. As employees of the Police Department, The SRO shall follow the chain of command set forth in the Police Department polices/procedures.

b. In their performance of their duties, the SRO shall coordinate and communicate with the District and school-designated personnel for the appropriate coordination of schedules and duties.

5. Training

a. The SRO shall be required by the Police Department to complete the School Resource Officer program as required by state law and respective administrative code.

b. The SRO shall attend periodic seminars, recertification, and in-service training sessions, as directed by the Chief of Police.

c. All efforts will be made to coordinate this training to avoid interfering with the SRO's responsibilities at the District.

d. The SRO shall attend all relevant briefings and meetings as identified by the Chief of Police or designee, with scheduling consideration given to the orderly operation of the District.

6. Dress Code and Supplies/Materials

a. The SRO shall be provided with appropriate Police Department uniform with an option for casual or tactical clothing as approved by the Chief of Police or his designee and in consultation with Board designee.

b. The SRO will be provided by the Police Department all relevant weapons, equipment, and supplies as deemed appropriate by the Chief of Police or his designee.

7. Transporting Students

a. The SRO shall only transport students in their vehicles pursuant to the Police Department policies and procedures.

b. The SRO shall notify school administration before removing a student from any school property or event.

8. Duration of Agreement

a. This Agreement shall commence on or about September 1, 2024 and shall conclude on or about June 30, 2026. This Agreement may be renewed for an additional mutually agreed upon period.

b. Should the need exist for a successor agreement, negotiations for such shall commence at a minimum of ninety (90) days before the annual extension of this Agreement.

c. This Agreement may be terminated by either party by providing ninety (90) days written notice.

d. Termination of this Agreement will prompt a pro-rated share of reimbursement from the Board to the Borough at a rate of 1/12th for every month the Agreement was active during the respective Board fiscal year.

9. Miscellaneous

a. Each party agrees that, to the fullest extent permitted by Applicable Law, it shall at all times during the time of this Agreement be organized and structured in a manner such that it can be bound with respect to any matter affecting this Agreement by the signature of one individual acting as such party's representative. Upon any party's request made from time to time by notice to another party, such party shall within ten (10) days

provide the other party with notice of the name and address of such party's representative.

b. Each party agrees that its representative will be reasonably available as needed to enable such party to perform its obligations under this Agreement and that, to the extent permitted by Applicable Law; such party's representative will have full power to bind such party as to any matter relating to this Agreement.

c. Representative of the Parties:

1. The Board designates the Board President as its initial representative for the purposes of this Agreement.

2. The Borough designates _____ as its initial representative for the purposes of this Agreement.

10. Indemnification and Insurance

a. The Borough assumes all liability for, and agrees to indemnify and hold the Board and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by the Borough, its agents, servants, employees, guests, licensees and invitees, related to the performance of the Borough's obligations under the terms of this Agreement.

b. The Board assumes all liability for and agrees to indemnify and hold the Borough and its agents, servants and employees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by the Board, its agents, servants or employees related to the performance of the Board's obligations under the terms of this Agreement.

11. Merger

This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this agreement and constitutes the entire contract between the parties.

12. Modification

This Agreement may only be modified by an instrument in writing signed by both parties to the Agreement.

13. Waiver

No waiver by either party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. Neither party may waive any of its rights or any obligations of the other party or any provision of this Agreement except by an instrument in writing signed by that party.

14. Severability

If any of the provisions contained in this Agreement are held illegal, invalid, or unenforceable, the remaining provisions shall remain in full force and effect.

15. Notice

All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the following address:

For the Board:

Business Administrator/Board Secretary
Mountain Lakes Board of Education
96 Powerville Road
Mountain Lakes, NJ 07046

For the Borough:

Borough Administrator
Borough of Mountain Lakes
400 Boulevard
Mountain Lakes, NJ 07046

16. Governing Law

This Agreement shall be governed, construed, and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. The Superior Court of the State of New Jersey, in the County of Bergen, shall have jurisdiction to hear and determine any claims or disputes pertaining directly or indirectly to the Agreement or to any matter arising therefrom. Each of the parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

17. Assignment

Neither party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the other, and any such transfer or assignment or attempt thereat shall be null and void.

18. Section Headings

Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

19. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

20. Public Inspection

A copy of this Agreement shall be available for public inspection at the offices of both parties immediately after passage of a resolution to become a party to the Agreement in accordance with N.J.S.A. 40A:65-5(b).

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed by their duly authorized officials.

WITNESS:

MOUNTAIN LAKES BOARD OF EDUCATION

Alexander Ferreira
Board Secretary/Business
Administrator

Joanne Calabria Barkauskas
Board President

Dated: _____

WITNESS:

BOROUGH OF MOUNTAIN LAKES

Cara Fox
Borough Clerk

Mitchell Stern
Borough Manager

Dated: _____



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
JULY 22, 2024
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ**

CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 4, 2024 and posted in the municipal building.

Mayor Sheikh called the meeting to order at 6:47p.m.

ROLL CALL ATTENDANCE

Roll Call	Present	Absent		Present	Absent
Cannon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Richter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sheikh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

FLAG SALUTE

Mayor Sheikh led the salute to the flag.

EXECUTIVE SESSION

R136-24, Resolution to Enter an Executive Session – Litigation (Tax Appeals), Contract Negotiations & Attorney - Client Privilege (Approval of Executive Minutes)

Motion made by Councilmember Muilenburg, second by Councilmember Cannon to go into Executive Session, with all members in favor signifying by "Aye".

COMMUNITY ANNOUNCEMENTS

Councilmember Korman reported the following: the Town Club's new members event will be held the weekend of September 27th; the Mountain Lakes Library will have chess at Island Beach on July 27th from 10-11:30am.

Councilmember Muilenburg reported the following: the Tourne Boys will perform at Island Beach on August 1st at 7pm; the Recreation Commission will be holding cornhole tournaments at Island Beach every Saturday in August from 9:30-11:30am; there will be a movie night featuring "Encanto" at Island Beach on August 19th at 7:30pm.

Police Chief Bennett announced that National Night Out will be held on August 6th from 5-8pm at RVA Fields in Boonton Township.

SPECIAL PRESENTATIONS

There were no presentations.

REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

There were no reports.

BOROUGH COUNCIL DISCUSSION ITEMS

Borough Council Mid-Year Goals Review

Deputy Mayor Barnett provided an overview of the 2024 Borough Council Goals.

PUBLIC COMMENT

Mayor Sheikh opened the meeting to the public.

Mike Reilly questioned the timeline / next steps of the Sunset Lake Dam project and expressed concern over the vegetation growing in the bottom of the lake. Mr. Reilly suggested that the Council investigate dredging and providing tax breaks for residents living around Sunset Lake.



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
JULY 22, 2024
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ**

Jeremy Lomsk expressed concern over the vegetation growing in the bottom of the Sunset Lake and questioned how the Borough is planning to deal with the vegetation after it dies.

Ben Salari expressed support of Mike Reilly and Jeremy Lomsk public comments.

Gopal Rath - expressed support of the other public comment and suggested that the Council tour Sunset Lake Dam to see their concern of the growing vegetation.

Mayor Sheikh, Borough Manager Stern, Councilmembers Richter, Korman, and Muilenburg responded to the public's comment.

Mayor Sheikh advised the public to reach out to any of the Councilmembers and Borough Manager with any questions / concerns and advised that the public is welcome to attend the Borough's Lake Management Committee meetings.

Committee Liaison Councilmember Richter agreed to update the Sunset Lake residents on the status of the issues they brought forward.

Councilmember Richter advised that the Council had previously discussed dredging Sunset Lake and determined that it was not the best option at this time.

Borough Manager Stern advised that Sunset Lake will be refilled by rainwater and that the vegetation at the bottom of the lake will die when it gets submerged. Mr. Stern agreed to discuss the vegetation again with the Lakes Management Committee.

ATTORNEY'S REPORT

Mr. Oostdyk provided a memo regarding cannabis regulation that was requested from Council at their 6/24/24 meeting. The Council discussed the memo and will determine if they should / should not move forward with a discussion item regarding cannabis in the future.

MANAGER'S REPORT

Borough Manager Stern provided his report (attached). The Council asked questions of Mr. Stern and he answered them.

Mr. Stern advised the following: there is a preconstruction meeting regarding the Powerville Road Improvement project scheduled for July 25th; the Borough will advertise the bid for the Trolley Path project in the next few weeks.

RESOLUTIONS

There were no resolutions.

ORDINANCES TO INTRODUCE

10-24, Amending Chapter 102 of the Revised General Ordinances of the Borough of Mountain Lakes and Regulating the Removal, Protection, and Replacement of Trees

The Council discussed the ordinance and made some changes to the ordinance prior to introduction.



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
 JULY 22, 2024
 HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ**

Introduced: 7/22/24

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ORDINANCES TO ADOPT

There were no ordinances to adopt.

***CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

- a. R131-24, Authorizing the Payment of Bills
- b. R132-24, Authorizing the Borough to Accept Highlands Council Grant to Review the Consistency Review and Recommendations Report for the Borough's Conformance with the Regional Master Plan
- c. R133-24, Requesting Approval of Item of Revenue and Appropriation Under N.J.S.A. 40A: 4-87 for the \$5000 Highlands Grant – Consistency Review and Recommendations Report
- d. R134-24, Authorizing the Release of a Performance Guarantee and Acceptance of a Maintenance Guarantee Submitted by Your Way Construction
- e. R135-24, Authorizing the Settlement of a Tax Appeal (*Abbas/Babar.v. Borough of Mountain Lakes – Block 78, Lot 44*)

***APPROVAL OF MINUTES**

- 2/26/24 (Executive)
- 6/24/24 (Regular)

***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

***Approval of the Consent Agenda**

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Mayor Sheikh was absent at the 6/29/24 Council meeting and abstained from voting on the minutes.



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
JULY 22, 2024
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ**

DEPARTMENT REPORTS SUBMITTED FOR FILING (reports are included only if checked)

- Construction Department
- Department of Public Works
- Fire Department
- Health Department
- Police Department
- Recreation Department
- Code Enforcement/Property maintenance report
- Tax Collector

COUNCIL REPORTS

Mountain Lakes Club Subcommittee – the Council decided that Mayor Sheikh, Councilmember Cannon, and Councilmember Menard will be the members of the subcommittee.

Zoning Board – Councilmember Richter reported that one application was approved, and that the August 1st meeting is cancelled.

Lakes Management Advisory Committee – Councilmember Richter reported the committee discussed the Sunset Lake Dam project and advised that Tigris (Borough Lake Management vendor) took algae samples in Sunset Lake to address concerns of potential blue-green algae.

Recreation Commission – Councilmember Muilenburg reported the following: the commission discussed the Independence Day fireworks and what day to hold the fireworks in 2025; the commission is evaluating the swim and boat fun races and will be discussing ways to improve them; the Recreation Commission is looking to attend a Council meeting in the fall to provide an update on the commission.

Affordable Housing Committee – Councilmember Korman reported that the committee discussed the accessory apartment program and advised that the administrative agent is addressing some issues with the program.

Woodlands Committee – Councilmember Muilenburg reported that the committee discussed the upcoming Boy Scout projects.

Public Works Subcommittee – Deputy Mayor Barnett reported the following: the DPW is hard at work; many of the barges used for the Independence Day fireworks need to be repaired or replaced; the subcommittee discussed the commemorative bench program.

Highlands Subcommittee – Councilmember Korman reported that the committee will be sending the Borough Manager questions that they have for the Highlands Council. After the subcommittee receives answers to the questions, Councilmember Korman will email the questions and answers to all Councilmembers.

Land Use Ordinance Subcommittee – Councilmember Richter reported that the committee received the comprehensive memo regarding the overhaul of all of the Borough's zoning ordinances from the Borough Planner and advised that he will email the memo to all Councilmembers.

PUBLIC COMMENT

Mayor Sheikh opened the meeting to the public.

Sandy Batty (member of the Land Use subcommittee and Highlands Council Subcommittee) advised that she reviewed the Highlands Council Consistency Report and suggested that the Council review the report for accuracy specifically references to "preserved farmland".



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
JULY 22, 2024
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ**

Mayor Sheikh, Councilmember Korman, and Councilmember Richter responded to public's comment.

NEXT STEPS AND PRIORITIES

Mayor Sheikh reviewed the following next steps and priorities:

Next Step	Completed by	Completion date
Discuss Vegetation Growing in Sunset Lake with Lakes Management Committee	Borough Manager	
Email Council Scope of Work Regarding Resolution 132-24	Borough Manager	

ADJOURNMENT at 9:06P.M.

Motion made by Councilmember Muilenburg, second by Councilmember Cannon to adjourn the meeting at 9:06p.m., with all members in favor signifying by "Aye".

Respectfully Submitted,

Cara Fox, Borough Clerk



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
AUGUST 28, 2024
HELD AS A REMOTE MEETING ON ZOOM**

CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on August 26, 2024 and posted in the municipal building.

Deputy Mayor Barnett called the meeting to order at 11a.m.

ROLL CALL ATTENDANCE

Roll Call	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Cannon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Richter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sheikh	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

FLAG SALUTE

Deputy Mayor Barnett led the salute to the flag.

RESOLUTIONS

R137-24, Authorizing the Payment of Bills

R140-24, Authorizing the Issuance of Not Exceeding \$5,346,760 Bond Anticipation Notes of the Borough of Mountain Lakes, in the County of Morris, New Jersey

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

PUBLIC COMMENT

Deputy Mayor Barnett opened the meeting to the public.

There was no one from the public wishing to speak.

ADJOURNMENT at 11:10A.M.

Motion made by Councilmember Richter, second by Councilmember Menard to adjourn the meeting at 11:10a.m., with all members in favor signifying by "Aye".

Respectfully Submitted,

Cara Fox, Borough Clerk



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

CONSTRUCTION OFFICE

MONTHLY ACTIVITY REPORT

JULY 2024

ADMINISTRATIVE SUMMARY

Construction work continues at both Henderson Hall and Wilson Hall at The Craig School. Not all of the work will be completed prior to the start of school so temporary partitions will be installed to separate the students from construction activities. This arrangement will be coordinated among the Construction Office, Fire Official and Fire Department.

Permit holders are slowly getting use to on-line inspection scheduling. Some permit holders are requesting inspections through the on-line portal, by means of email or using the in-person form at the Construction Office. A benefit of the new regulation requiring in-writing inspection requests is a reduction in telephone calls into the office.

An issue was encountered with the sewer drainage system for the kitchen at the High School. This will delay the renovation work for the kitchen. Alternative means for food service for the new school year are in place until the renovation work can be completed.



Construction Permit Activity Report

7/1/2024 -> 7/31/2024

Summary

	Cost:	Count:			
New:	\$0.00	0	Cubic Footage:	5,216 Cu.ft	Permits Issued: 28
Addition:	\$55,000.00	1	Square Footage:	364 Sq.ft	Updates Issued: 2
Alteration:	\$300,886.00	29			
Demolition:	\$0.00	0			
Total:	\$355,886.00	30			

Permits	Count	Permit Fees	Admin Fees	Total	Inspections	Passed	Failed	Other	
Building:	9	\$5,407.00	\$0.00	\$5,407.00	B	38	29 %76.3	2 %5.3	7 %18.4
Plumbing:	2	\$170.00	\$0.00	\$170.00	P	14	14 %100	0 %0	0 %0
Electrical:	22	\$2,545.00	\$0.00	\$2,545.00	E	39	30 %76.9	7 %17.9	2 %5.1
Fire:	0	\$0.00	\$0.00	\$0.00	F	3	3 %100	0 %0	0 %0
Elevator:	0	\$0.00	\$0.00	\$0.00	V	0	0 %	0 %	0 %
Mechanical:	16	\$1,480.00	\$0.00	\$1,480.00	M	17	13 %76.5	0 %0	4 %23.5
	49	\$9,602.00	\$0.00	\$9,602.00		111	89	9	13
DCA Training:	1		19	Other Fees					
DCA State:	28		599	\$300.00					
DCA Minimum:	1		1						
	30		\$619						

(Note: Does not include result of none)

Variations	Total	Paid	Certificates	Issued Total	Paid Total
Building	0	0	CA	35	\$0.00
Plumbing	0	0	CCO	0	\$0.00
Electrical	0	0	CO	2	\$125.00
Fire	0	0	CC	0	\$0.00
Mechanical	0	0	TCO	0	\$0.00
Elevator	0	0	TCC	0	\$0.00
Total:	\$0.00	\$0.00	Total:	37	\$125.00

NOTE:
 Information gathered is based on the Issue date for that item, ie permit issue date, certificate issue date.
 This will cause discrepancies between the payments section which uses Payment date. Example you took in money for a CO but the CO has not been issued yet.

Permit Subcode Exempted (State) Fees			Permit Subcode Waived (Local) Fees		
	Record Count	Total Exempted		Record Count	Total Waived
Building	0	\$0	Building	0	\$0
Plumbing	0	\$0	Plumbing	0	\$0
Electrical	0	\$0	Electrical	0	\$0
Fire	0	\$0	Fire	0	\$0
Mechanical	0	\$0	Mechanical	0	\$0
Elevator	0	\$0	Elevator	0	\$0
Total:		\$0	Total:		\$0
	Record Count	Total Exempted		Record Count	Total Exempted
DCA Fees	0	\$0	Violations		
			Issued	0	\$0.00
					\$250.00

Payments (Based on Payment Date)	
Permit (67)	\$11,046.00
NON-UCC (0)	\$0.00
Variation Payments	\$0.00
Penalty (1)	\$250.00
Inspection Payments	\$0.00
Ongoing Invoice	\$0.00
Test Payments	\$0.00
Other Payments	\$0.00
Grand Total	\$11,296.00



Mountain Lakes Borough
 400 BOULEVARD
 MOUNTAIN LAKES, NJ 07046

Building Summary Report Comparison

Building Summary between the dates of 7/1/2024 and 7/31/2024.

Permit Summary	7/1/2024-7/31/2024	7/1/2023-7/31/2023	Month Diff %	YTD	YTD last Year	YTD Diff %
Permits Issued:	28	33	-15.2%	168	184	-8.7%
Updates Issued:	2	7	-71.4%	18	28	-35.7%
Inspections Scheduled:	111	138	-19.6%	728	801	-9.1%
Inspections Passed:	89	113	-21.2%	588	638	-7.8%
Inspections Failed	9	13	-30.8%	84	95	-11.6%
Certificates Of Occupancy Issued:	2	2	0%	7	9	-22.2%
Certificates of Approval Issued:	35	33	6.1%	163	146	11.6%
Cert Continuing Occupancy Issued:	0	0	NA	0	0	NA
Permit Payments Count:	67	82	-18.3%	369	427	-13.6%
Fee Collected:	\$10,621	\$20,978	-49.4%	\$142,935	\$92,004	55.4%
Fee Collected (Subcodes Only):	\$9,602	\$18,655	-43.2%	\$127,768	\$82,099	49.6%
Violations	0	0	NA	5	8	-37.5%
Violation Payments	\$250.00	\$0.00	NA	\$1,000.00	\$1,250.00	-20%
Ongoing Location Payments	\$0.00	\$0.00	NA	\$0.00	\$0.00	NA
Ongoing Test Payments	\$0.00	\$0.00	NA	\$0.00	\$0.00	NA



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

CONSTRUCTION OFFICE SUMMARY OF FEES COLLECTED

PERIOD	2022 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	13,661.00	13,661.00		
FEBRUARY	6,934.00	20,595.00		
MARCH	13,951.00	34,546.00		
APRIL	8,038.00	42,584.00		
MAY	11,802.00	54,386.00		
JUNE	13,103.00	67,489.00		
JULY	15,811.00	83,300.00		
AUGUST	14,815.00	98,115.00		
SEPTEMBER	8,189.00	106,304.00		
OCTOBER	33,312.00	139,616.00	Wawa fees	26,104.00
NOVEMBER	5,991.00	145,607.00		
DECEMBER	8,991.00	154,598.00		

PERIOD	2023 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	6,040.00	6,040.00		
FEBRUARY	18,631.00	24,671.00		
MARCH	17,114.00	41,785.00		
APRIL	7,334.00	49,119.00		
MAY	11,092.00	60,211.00		
JUNE	12,920.00	73,131.00		
JULY	21,403.00	94,534.00		
AUGUST	7,709.00	102,243.00		
SEPTEMBER	5,562.00	107,805.00		
OCTOBER	5,309.00	113,114.00		
NOVEMBER	19,533.00	132,647.00		
DECEMBER	14,543.00	147,190.00		

PERIOD	2023 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	23,174.00	23,174.00		
FEBRUARY	8,673.00	31,847.00		
MARCH	21,867.00	53,714.00	The Craig School	17,900.00
APRIL	12,212.00	65,926.00		
MAY	14,457.00	80,383.00		
JUNE	53,134.00	133,517.00	The Craig School	41,809.00
JULY	11,296.00	144,813.00		
AUGUST				
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				

BOROUGH OF MOUNTAIN LAKES
Department of Public Works
Department Activity
July 2024

IN HOUSE

All regular work details including building maintenance, vehicle maintenance and repair, trash and recycling, trash bag delivery, street sweeping, lawn maintenance, leaf and brush disposal, daily maintenance.

DPW

- Continued asphalt repairs after completion of water service breaks, basin repairs & pothole repairs
- Continued removal & transportation of asphalt & concrete to recycling facilities
- Continued street sign repairs

WATER DEPARTMENT

- Valve repair/replacement
- Curb box repairs
- Meter replacement appointments
- Leak detection/repairs after borough wide leak detection survey
- Water service line repaired on Briarcliff Road, Barton Road, & Elm Road
- Meter recycling

STORM WATER

- Basin cleaning
- Basin repairs
- Investigated Cobb Road drainage project, constructing final plan

Recreation

- Transported barges for fireworks
- Fireworks set up and clean up at Island Beach
- Assisted Recreation Department with various functions at Birchwood and Island Beach



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Joe Mullaney
Fire Chief
info@mlvfd.com

400 Boulevard
Mountain Lakes, NJ 07046
P -973-394-1094

TO: Mitchell Stern
DATE: 8/15/24
SUBJECT: July 2024 Fire Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during the month of July 2024:

FIRE CALLS (13)

LOCATION	DATE	TIME	DESCRIPTION
Craig School	7/1	7:34 AM	Fire Alarm-Malfunction
10 Sherwood Drive	7/6	3:51 PM	CO Alarm with readings
11 Valley Rd	7/6	8:13 AM	Fire Alarm-Malfunction
High School	7/10	3:07 PM	Fire Alarm- Set off in error
290 Boulevard	7/13	9:50 AM	Fire Alarm-Malfunction
21 Melrose Rd	7/14	5:10 AM	Trash Fire in garage
400 Blvd	7/16	5:41 PM	Wire Fire-Unfounded
46 Dartmouth Rd	7/17	9:44 PM	Wire Fire
298 Boulevard	7/23	10:47 AM	Fire Alarm-Steam from shower
84 Pocono Rd	7/23	4:10 PM	Open Burn-fire extinguished
24 Robinhood Drive	7/26	4:00 AM	Fire Alarm-Malfunction
4 Valley Rd	7/29	10:53 AM	Odor of Gas-Unfounded. NJNG responded
12 Glen Rd	7/31	8:05 PM	Transformer Fire-

DRILLS/TRAINING (6)

LOCATION	DATE	TIME	DESCRIPTION
Firehouse	7/9	7:00 7PM	JFD Officer Training
Firehouse	7/9	8:00 PM	Senior Dept training
Firehouse	7/16	7:00 PM	JFD Training
Firehouse	7/14	7:00 PM	JFD Training
Firehouse	7/21	7:00 PM	JFD Training
Firehouse	7/30	7:00 PM	JFD Training

MEETINGS (4)

LOCATION	DATE	TIME	DESCRIPTION
Firehouse	7/3	7:00 PM	JFD Orientation
Firehouse	7/10	7:00 PM	JFD Orientation
Firehouse	7/17	7:00 PM	JFD Orientation
Firehouse	7/23	8:00 PM	Senior Dept Meeting

WORK DETAILS (0)

COMMUNITY EVENTS (1)

LOCATION	DATE	TIME	DESCRIPTION
RFL-Boonton Twp	7/27	7:30 PM	Assist BT-Fireworks

ANNOUNCEMENTS-(0)

Breakdown of Manhours

Calls- 110
 Drills 60
 Meetings 20
 Miscellaneous- 5

TOTAL: 185



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Derrick Webb
Director of Health/Health Officer
dwebb@mtolivetwp.org

204 Flanders-Drakestown Rd.
Budd Lake, NJ 07828
P - (973) 691-0700 EXT. 7330

PUBLIC HEALTH SERVICES REPORT OF ACTIVITIES July 2024

Administration:

- Met with Mountain Lakes Construction Dept. Staff and Recreation Director (7/09)
- Held Staff Meeting (7/10)
- Attended Morris County Health Officer's Association Meeting (7/10)
- Attended NJACCHO 21C Costing Demo Meeting (7/16)
- Attended Morris Regional Public Health Partnership Meeting (7/17)

Environmental Health:

Major Activities/Updates

- None

July 2024 Statistics

INSPECTIONS & OTHER ACTIVITIES

Inspection Type	Number	July Results			YTD
		Sat.	Cond.	Unsat.	
Retail Food Establishment (RFE) Inspections	0	0	0	0	0
Food Re-Inspections	0	0	0	0	0
Mobile Food Vendors	0	0	0	0	0
Temp. Food Vendors	0	0	0	0	0
RFE - Plan Reviews	0	0	0	0	0
RTF - Pre-Operation Insp.	0	0	0	0	0

Public Recreational Bathing Inspections	0	0	0	0	0
Public Recreational Bathing Sample Results Reviewed	4	4	0	0	4
Youth Camp Inspections	0	0	0	0	0
Meetings/Consultations	1	N/A	N/A	N/A	1
Violation Notices Issued	0	N/A	N/A	N/A	0
Nuisance Complaints					
Residential	0	N/A	N/A	N/A	0
Commercial	0	N/A	N/A	N/A	0
Chapter 24 (Food)	0	N/A	N/A	N/A	0
Other	0	N/A	N/A	N/A	0
Summonses Issued					
Residential	0	N/A	N/A	N/A	0
Commercial	0	N/A	N/A	N/A	0
Chapter 24 (Food)	0	N/A	N/A	N/A	0
Other	0	N/A	N/A	N/A	0
Court Appearances	0	N/A	N/A	N/A	0
Total	5	4	0	0	5

Inspections:

1. None

Health Education:

Major Activities/Updates

Social Media/Website Updates and Postings –

- Pet safety awareness on noise and fireworks.
- Firework safety awareness tips.
- Rodent prevention flyer and tips to prevent rodents at home.
- Summer tick awareness and prevention for targeting Lyme Disease awareness and prevention.
- Heat prevention for car safety and keeping children safe.
- 211 infographics regarding local cooling centers.
- Created and disseminated mosquito control flyer (also added a webpage to align with messages) for homeowners.
- Created a landing page to assist with access to PH social service resources.

- Collaborating with NJCEED to coordinate upcoming fall outreach events. Men's Health in September and Women's Health in October.

Public Health Nursing:

Major Activities/Updates

- None

July Statistics

INVESTIGATIONS & OTHER ACTIVITIES

Activity	July 2024	YTD
Elementary school audit	0	0
Childcare/Pre-school audits	0	0
School/Childcare charts audited	0	0
Child immunizations/NJIS registration	0	0
Adult office visits/phone consultation	0	0
Home Visits	0	0
Blood Pressure Screenings	0	0
Blood Chemistry Screenings	0	0
Female Cancer Screenings	0	0
Skin Cancer Screening	0	0
Foot Screenings	0	0
Hearing Screenings	0	0
COVID-19 Vaccinations	0	0
Influenza Vaccinations	0	0

Communicable Disease Investigations

Number	Communicable Diseases	YTD
0	Babesiosis	0
0	Campylobacteriosis	0
0	Cryptosporidiosis	0
9	COVID - 19 (Confirmed)	9
1	COVID - 19 (Probable)	1
0	Dengue Fever	0
0	Diphtheria	0
0	Ehrlichiosis	0
0	Giardiasis	0

0	Haemophilus Influenza	0
0	Hepatitis A	0
0	Hepatitis B	0
0	Hepatitis B (Perinatal)	0
0	Hepatitis C (Acute)	0
0	Hepatitis C (Chronic)	0
5	Influenza	5
0	Influenza Outbreak	0
0	Other respiratory outbreak	0
0	Legionellosis	0
0	Lyme	0
0	Monkeypox Virus	0
0	Mumps	0
0	Pertussis	0
0	Rocky Mountain Spotted Fever	0
0	Salmonellosis	0
0	Shiga-Toxin E. Coli (STEC)	0
0	Shigellosis	0
0	Strep (GBS and GAS)	0
0	Strep Pneumoniae	0
0	<i>Rabies Post Exposure Prophylaxis</i>	0
0	Tuberculosis	0
0	Varicella	0
0	Yersiniosis	0

Italicized diseases are 'non-reportable'

Quality Management Activities:

- VMSG Updates:
 - Staff training (certificates)
 - Workforce Development training (certificates)
 - PHAB Documentation collection
 - Staff meeting minutes
 - MOHIC Meeting agenda, minutes, sign in sheets
- Data collection for Community Health Assessment (CHA)

Workforce Development:

April Professional Development			
Date	Name of Event	Attendee	# of CEU's
07/15/24 - 07/19/24	2024 National Environmental Health Association Conference	Derrick Webb	0.00
07/17/24	Partnership for Maternal and Child Health - Healthy Homes training for Health Professionals	Helen Giles	0.00
07/18/24	Daniel's Law - New Redactor Training	Derrick Webb	0.00
07/22/24 - 07/26/24	2024 National Association of County and City Health Officials Conference	Derrick Webb	0.00
07/23/24	Ohio State University- CQI for Public Health Fundamentals	Derrick Webb	0.50
07/23/24	FEMA- Introduction to Incident Command System, ICS-100	Derrick Webb	0.20
07/23/24	FEMA- Basic Incident Command System for Initial Response, ICS-200	Derrick Webb	0.20
07/29/24	APHN: Global Warming 101- Causes & Impacts	Angie Deiling	0.00
07/31/24	CDC- Epidemiology and prevention of vaccine preventable disease	Helen Giles	0.00

Respectfully submitted,

Derrick Webb

Derrick Webb, Health Officer



Police Department

Borough of Mountain Lakes

400 Boulevard
Mountain Lakes, NJ 07046
(973) 334-1413 • Fax (973) 334-4123




Mountain Lakes Police Borough Council Monthly Report July 2024

- After 26 years of police service, Sgt. Gil Benitez has decided to retire. Sgt. Benitez began his career with the NJ Transit Police Department before coming to Mountain Lakes. Since 2013, Sgt. Benitez served as the beloved School Resource Officer. The members of the Mountain Lakes Police Department would like to wish Sgt. Benitez the best in his future endeavors. He will be greatly missed.
- On July 1st, 2024, at approximately 4:14 AM, Patrolman Pierre was patrolling along Morris Avenue when he observed a suspicious vehicle idling in the driveway of a residence. Patrolman Pierre made contact with the driver which led to the arrest of 37-year-old Dashawn Tucker of Piscataway for an active traffic warrant out of Piscataway Township. Mr. Tucker posted bail and was released pending a mandatory court date.
- On July 2nd, 2024 the 4th of July Firworks were a success. Thank you to the members of the Borough Council, Borough Administration, DPW, MLVFD, MLPD, and ML CERT.
- On July 10th, 2024, at approximately 3:46 AM, patrol was dispatched to the area of Crane Road and Boulevard for the report of yelling between multiple parties. Patrolman Grady and Patrolman Pierre arrived on scene to find a dispute taking place between two males which led to the arrest of 26-year-old Devin Johnson of Fulton, New York for simple assault.
- On July 10th, 2024, at approximately 11:00 PM, patrol was dispatched to a residence on Hanover Avenue for the report of an attempted burglary. Patrolman Brown and Patrolman Stewart responded to the residence and spoke to the homeowners who stated that they heard loud noises coming from the main floor of their residence. The subsequent investigation found damage to the front door indicating an attempted forced entry to the home. An investigation is ongoing at this time.

- On July 19th, 2024, at approximately 10:01 AM, patrol was dispatched to the Wawa to investigate the report of a “skimmer” found on one of the checkout registers. Patrolman Brown and Detective Torres confirmed that the device found was a skimmer. An investigation is ongoing at this time.
- On July 20th, 2024, at approximately 10:38 AM, The Manager of the Station Restaurant reported a possible burglary that had taken place overnight. Patrolman Brown and Detective Torres conducted an investigation that led to the arrest of 37-year-old Michael Moretti of Toms River, who was found nearby. Mr. Moretti was charged with burglary, theft by unlawful taking, and criminal mischief. Mr. Moretti was then transported to Morris County Correctional Facility.
- On July 21st, 2024, at approximately 7:57 PM, patrol was dispatched to a residence in town for the report of a man standing in front of the residence, bleeding from the arm. Sergeant Cacciabeve and Patrolman Bryan responded to the residence which ultimately led to the arrest of 75-year-old Linda Markkula for simple assault.
- On July 24th, 2024, Sergeant Chris Somjen arrested and charged Sonny Delacruz with driving with a suspended license. It was determined that the suspension was the result of a Driving While Intoxicated conviction which carried a sentence that included a license revocation of ten years. Mr. Delacruz was processed and released pending a mandatory court appearance at Morris County Superior Court.
- On July 28th, 2024, at approximately 7:41 PM, Patrolman Stewart conducted a motor vehicle stop on Fanny Road that led to the arrest of the driver, 39-year-old Sara Ackerman of Boonton, for active traffic warrants as well as active criminal warrants, both out of Rockaway Township. Ms. Ackerman was released pending a mandatory court appearance.
- On July 30th, 2024 at approximately 4:43 PM, Patrolman Brown conducted a motor vehicle stop on Briarcliff Road that led to the arrest of the driver, 57-year-old Patrick Stoll of Boonton for an active traffic warrant out of Boonton. Mr. Stoll was transported to Boonton Police HQ where he was released pending a mandatory court appearance.

A criminal complaint is merely an accusation. Despite this accusation, defendants are presumed innocent unless and until proven guilty beyond a reasonable doubt in a court of law.

Sincerely,

Handwritten signature of Chief Shawn Bennett, consisting of a stylized 'S' followed by 'BN'.

Chief Shawn Bennett

Time Used/Overtime by Month

	<u>Sick Time Hours</u>							<u>Vacation/Comp Hours/Per Day/Bereave</u>							<u>Court Overtime</u>					<u>Department Overtime</u>								
	2018	2019	2020	2021	2022	2023	2024	2018	2019	2020	2021	2022	2023	2024	2018	2019	2020	2021	2022	2023	2024	2018	2019	2020	2021	2022	2023	2024
Jan	216	79	588	324	36	264	10	15	14	0	42	48	224.5	165.5	\$158	\$0	\$154	\$0	\$0	\$0	\$0	\$4,159	\$4,348	\$9,570	\$7,154	\$6,557	\$14,494	\$6,937
Feb	252	86	444	266	68	48	56	104	220	111	189.5	252	171.5	163.75	\$0	\$210	\$258	\$0	\$0	\$0	\$0	\$4,927	\$2,138	\$4,789	\$21,810	\$4,999	\$15,797	\$12,240
March	310	110	332	180	36	118	84	148.5	168	74.5	81	289	257.75	123	\$0	\$0	\$0	\$0	\$447	\$0	\$0	\$29,829	\$6,254	\$4,081	\$7,510	\$4,771	\$29,020	\$14,777
April	0	106	456	240	94	222	120.5	250	265.5	0	226	333	215	249.5	\$0	\$422	\$0	\$263	\$0	\$0	\$164	\$12,146	\$27,385	\$3,930	\$12,820	\$10,392	\$18,838	\$31,123.53
May	204	96	564	204	46	48	126	178	169	36	681	482	260.5	146.75	\$0	\$993	\$0	\$0	\$0	\$0	\$0	\$24,263	\$29,828	\$5,202	\$18,415	\$16,682	\$22,341	\$18,924
June	130	106	540	312	140	69	190	208	254	194	727.5	385	198.5	261.5	\$193	\$0	\$0	\$0	\$161	\$0	\$0	\$21,572	\$32,632	\$21,692	\$25,194	\$12,050	\$37,501	\$19,497
July	152	47	442	420	44	70	214	524	84.5	551	877	482	669.5	543.25	\$158	\$0	\$0	\$0	\$0	\$0	\$0	\$24,005	\$27,180	\$26,802	\$32,344	\$25,516	\$41,289	\$37,455
August	94	246	312	168	104	90	682	748	708	792	541	459			\$193	\$0	\$0	\$263	\$0	\$0	\$18,754	\$34,709	\$22,125	\$30,577	\$28,933	\$30,293		
Sept	94	180	256	70	22	100	375.5	222.5	389	280	549.5	301			\$0	\$0	\$0	\$250	\$161	\$0	\$16,316	\$22,108	\$20,166	\$23,313	\$23,754	\$28,316		
Oct	106	154	314	48	120	68	208	216	292	204	502.5	251.5			\$0	\$0	\$0	\$0	\$161	\$0	\$14,514	\$15,865	\$17,041	\$34,842	\$25,878	\$27,517		
Nov	148	426	302	44	80	156	235.5	176	287	370	550.5	337.25			\$246	\$0	\$0	\$363	\$0	\$0	\$15,103	\$17,554	\$10,442	\$30,691	\$15,320	\$26,166		
Dec	254	600	424	206	104	168	346.5	144.5	376	265	642.5	366.5			\$0	\$0	\$0	\$0	\$0	\$0	\$20,920	\$21,126	\$25,206	\$22,102	\$15,766	\$26,057		
Total	1960	2236	4974	2482	894	1421	800.5	3275	2682	3018.5	4735	5057	3712.5	1653.3	\$947	\$1,625	\$412	\$1,139	\$929	\$0	\$164	\$206,506	\$241,128	\$171,046	\$266,872	\$190,558	\$317,628	\$140,954

July

Total Overtime
Hours Paid
455.50

Total	Total	% of Hrs Equating to
Vaca/Comp Hrs	Vaca/Comp/Personal/Bereave Hrs Creating OT	OT
543.25	268.5	49.42%

Total Sick Time	Total Sick Time	% of Hrs Equating to
Hrs	Hrs Creating OT	OT
214	114	53.27%

**** Operating with 11 Officers**

- 14 hours arrest/investigation**
- 11 hours Traffic control for DPW catch basin repair**
- 36 hours 4th of July Fireworks**
- 12 hours mandatory training**

MOUNTAIN LAKES BORO POLICE DEPARTMENT

Agency Activity Report

By CFS Classification

From Date: 7/1/2024 To Date: 7/31/2024

Report Date: 8/21/2024 12:36:42 PM

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2359
0500	Burglary	3	1	1	1
0600	Theft	1	0	1	0
0800	Other Assaults	1	1	0	0
1100	Fraud	2	0	1	1
1300	Stolen Property	1	0	1	0
2000	Family Offense	2	0	0	2
2400	Disorderly Conduct	4	0	1	3
2600	All Other Offenses	13	3	4	6
4000	Non Criminal Investigations	43	8	19	16
4100	Fire Related	11	4	6	1
5000	Lost Found Property	3	0	2	1
5500	Animal Complaints	22	2	7	13
6000	Traffic Accidents	8	0	4	4
6300	Traffic Enforcement	476	62	201	213
6500	Parking Enforcement	5	0	3	2
6600	Traffic Services	23	0	22	1
7000	Public Services	671	339	111	221
7500	Assist other Agency	13	6	5	2
8100	Warrants Other	2	1	0	1
8500	Departmental Services	1	0	1	0
9000	Administrative	570	220	107	243
	Total:	1875	647	497	731

MOUNTAIN LAKES BORO POLICE DEPARTMENT

Officer Citation Report

From Date : 7/1/2024 To Date : 7/31/2024

Report Date : 8/21/2024 12:37 PM

Officers Name	Badge Number	Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total	
XX	XX	0	0	0	0	0	0	0	0	
XX	XX	69	0	3	0	0	0	0	3	
XX	XX	65	2	6	0	0	0	7	15	
XX	XX	10	0	0	0	0	0	0	0	
XX	XX	1	0	0	0	0	0	0	0	
XX	XX	8	0	1	0	0	0	0	1	
XX	XX	150	2	7	0	0	0	19	28	
XX	XX	25	1	2	0	0	0	1	4	
XX	XX	79	1	11	0	0	0	0	12	
XX	XX	9	1	0	0	0	0	0	1	
XX	XX	25	0	0	0	0	0	0	0	
		Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total	
		Total:	441	7	30	0	0	0	27	64



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Recreation Department
July 2024

Recreation Commission

- Met via Zoom
- Reviewed Director's report
- Discussed offering cornhole on Sundays in August and Fireworks date for 2025

Recreation Director

- Summer Recreation Programs started July 2, with sailing having started June 24
 - Participant registration compared to 2023 is as follows
 - Rec Program 2024 - 507 2023 - 482
 - Sailing 2024 - 112 2023 - 151
 - Teen Adventure 2024 - 189 2023 - 196
- Summer Wrestling event July 10-11 for high school aged kids opened for registration. This event supports Jr Laker Wrestling. There were over 40 participants.
- Thurs, July 11 – Alex Laurenzi and Jazz Trio played at Island Beach. Over 50 people attended and enjoyed the music.
- HUB Lakes sports are in full swing – Women's and Men's Softball; Women's and Men's Volleyball; Women's and Men's Golf one-day event; Youth Dive and Swim.
- Recreation Commission discussed offering cornhole to see if the community would enjoy playing, with hopes to offer a one-day tournament or league. Cornhole will be offered Sundays in August from 9:30am-11:30am at Island Beach.
- July 31 was the International Lifeguard Appreciation Day – a gratitude post was listed on social media. All lifeguards received a certificate of appreciation and a coupon for an ice cream.
- Participated in a rSchools Today training webinar on the scheduling module.
- Laker 55+ Club interest survey was created and included in the July 26 Borough blast, as well as posted to the website. As of July 31, there were 23 responses to the survey. We plan to offer the first meeting in the Fall.

Upcoming Events

- Thursday, August 1st at 7pm - The Tourne - Rock, Pop, Blues and Folk
- Thursday, August 15th at 7pm - Brother Wisdom - Rockin' the Ages
- Mon, August 19 – Movie Night at Island Beach

Monthly Meetings

- Recreation Commission
- HUB Lakes
- DPW Subcommittee

Ongoing tasks

- Manage facility requests from residents and organizations.
- Oversee and support sports programs with school facility requests and supply purchases, if needed.
- Weekly eblast.
- Social Media posts.
- Update the Borough website.
- Borough Hall electronic sign.
- Manage Borough Hall room reservation calendar for conference rooms and Chambers.
- Submit payroll 2x per month.
- Bi-weekly facility report
- Manage Rack and Ring requests



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Joe Mullaney
Code Enforcement Officer
jmullaney@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext .2014
F -973-402-3466

TO: Borough Manager Mitchell Stern
DATE: 8/16/24
SUBJECT: Monthly Report July 2024

The following lists code enforcement/property maintenance issues for the month of April 2024:

- 7/9: Follow up on complaint regarding landscaping company starting work early on Pickwick Lane in violation of local ordinance. Notification made.
- 7/30: Notification to a Rainbow Trail resident regarding property maintenance violations

Smoke and Carbon Monoxide Detector Inspections

DATE	LOCATION	PASS/FAIL
7/5	5 Vale Drive	Pass
7/11	64 Briarcliff Rd	Pass
7/11	21 Yorke Rd	Pass
7/11	67 Briarcliff Rd	Pass
7/26	53 Crestview Rd	Pass
7/30	127 Morris Ave	Pass

SIGN ENFORCEMENT –Monitor placement of temporary signs for compliance with ordinance.

Parking Enforcement: Monitor parking of landscaping trucks on Boulevard and around town to ensure compliance.



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

OFFICE OF THE TAX COLLECTOR

To: Mayor & Borough Council
From: Ann Purcell, Tax Collector
Date: August 22nd, 2024

Re: Report of Receipts for the Month ending July 31st, 2024

TAXES YEAR 2023	\$ 2,847.85
TAXES YEAR 2024	\$ 2,326,790.36
TAXES YEAR 2025 – PREPAID	\$ 24,721.05
INTEREST - TAXES	\$ 3,322.05
WATER YEAR 2023	\$ 2,063.23
WATER YEAR 2024	\$ 41,811.63
WATER PENALTIES	784.55
SEWER YEAR 2023	\$ 375.82
SEWER YEAR 2024	\$ 44,789.16
SEWER PENALTIES	\$ 639.01
TOTAL CASH RECEIPTS AS OF 7/31/2024	\$ 2,448,144.71

Respectfully submitted,


Ann Purcell
Tax Collector