



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
MAY 13, 2024
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ**

CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 4, 2024 and posted in the municipal building.

Mayor Sheikh called the meeting to order at 7:01p.m.

ROLL CALL ATTENDANCE

Roll Call	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Cannon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Richter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sheikh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

FLAG SALUTE

Mayor Sheikh led the salute to the flag.

EXECUTIVE SESSION

There was no executive session.

COMMUNITY ANNOUNCEMENTS

Police Chief Bennett made a statement regarding the School Resource Officer position (attached).

Councilmember Muilenburg announced that today was "Council Goes to Briarcliff" and recognized the children for their engaged participation.

SPECIAL PRESENTATIONS

Swearing In of New Police Officer

Borough Clerk Fox administered the oath of office to new Borough Police Officer Samuel Pierre.

REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

There were no reports.

BOROUGH COUNCIL DISCUSSION ITEMS

First Quarter 2024 Current Budget Report; First Quarter 2024 Water Budget Report & First Quarter 2024 Sewer Budget Report; Trust Balances; Capital Account Balances

Chief Financial Officer Monica Goscicki provided a detailed memo of the first quarter current fund budget, first quarter water and sewer budgets, trust balances and capital account balances. Borough Manager Stern advised that the reports were thoroughly reviewed by the Finance Advisory Committee. The Council asked questions of Borough Manager Stern and he answered them.

PUBLIC COMMENT

Mayor Sheikh opened the meeting to the public.

Helen Schultz – expressed concern with the reassignment of the Police School Resource Officer (SRO) and requested to be part of future discussions.

Jake Wolf, Christine Wolf, Christine Dwyer, and Jeanine Scura - expressed support of keeping SRO Gil Benitez in the schools and requested better communication regarding the SRO.

Kristen Ballinger questioned if the reassignment of the SRO was a manpower issue or a funding issue.



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Liz Festa expressed concern over the reassignment of the SRO and questioned if the Borough was going to hire additional police officers to be able to staff the SRO position.

Helen Penicnak questioned when patrol officers would be present in the schools.

Mayor Sheikh, Deputy Mayor Barnett, Police Chief Bennett, Councilmember Muilenburg, Councilmember Cannon, and Councilmember Richter responded to the public's comment.

Chief Bennett advised the following: an officer must be given 60 days' notice of any reassignment; patrol officers will be present in the schools starting tomorrow; the SRO position is not a required police position; schools have security guidelines that must be followed.

ATTORNEY'S REPORT

Mr. Oostdyk reported the following:

The 2023 tax appeal filing deadline was May 1. The Borough had four County Tax Board appeals, one of which was Verizon which will affirm to the Tax Court with the earlier years. The Borough is scheduled for County Board hearings on May 29th.

The Borough had ten new tax appeals at the State Tax Court. Of those ten, seven are repeats of earlier appeals, which were resolved, and the taxpayers have opted to file again for 2024, one was filed just to memorialize an earlier agreement, and two are new appeals of property which were not the subject of any recent appeals.

Prior to 2024, the Borough had 13 existing unresolved tax appeals which were appealed again for 2024. Other than the Verizon appeal none have open appeals for years prior to 2022.

The Borough has one appeal which has been under appeal since 2022. The Borough Tax Assessor believes that the property is assessed too low and has requested that the governing body authorize a counterappeal for the property located at 15 Point View Place. The property was inspected by the Assessor this past April and she believes an increase is warranted as a result of her inspection. Mr. Oostdyk requested that the Council adopt a resolution authorizing the counterclaim at the May 29th Council meeting and all Councilmembers were in favor.

Overall, the 2024 appeals do not present a significant exposure or budget issue.

The Council asked questions and Mr. Oostdyk answered them.

MANAGER'S REPORT

Borough Manager Stern provided his report (attached). Mr. Stern advised that Wawa was unable to secure high-speed superchargers. Wawa will be installing level two chargers in the next few months. The Council asked questions of Mr. Stern and he answered them.

RESOLUTIONS

There were no resolutions.

ORDINANCES TO INTRODUCE

There were no ordinances to introduce.



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ORDINANCES TO ADOPT

5-24, Amending Chapters 40 and 245 of the Revised General Ordinances of the Borough of Mountain Lakes and Establishing Conditional Use Standards for Churches and Schools

Public Hearing & Adoption of Ordinance 5-24 Tabled

Mayor Sheikh advised that the Mountain Lakes Board of Education is requesting that Ordinance be tabled / postponed until the May 29, 2024 Council meeting to allow time for the Board to review the ordinance with their attorney.

Motion made by Councilmember Cannon, second by Councilmember Richter to table the public hearing and adoption of Ordinance 5-24 until the May 29, 2024 Council meeting, with all members in favor signifying by "Aye".

***CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

- a. *R105-24, Authorizing the Payment of Bills*
- b. *R106-24, Cancelling Remaining Balance of 2022 DOT Morris Ave. Section 4 Grant*
- c. *R107-24, Authorizing 2024 Municipal Employees' Salary*
- d. *R108-24, Authorizing Membership in the New Jersey State Firemen's Association*
- e. *R109-24, Appointing Qualified Purchasing Agent*
- f. *R110-24, Authorizing the Discretionary Award of a Contract for Garage Doors for the Department of Public Works Building to Durable Door in an Amount that May Exceed \$17,500 But Will Be Less than \$44,000*

***APPROVAL OF MINUTES**

4/24/24 (Regular)

***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

***Approval of the Consent Agenda**

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DEPARTMENT REPORTS SUBMITTED FOR FILING (reports are included only if checked)

- Construction Department
- Department of Public Works
- Fire Department
- Health Department
- Police Department
- Recreation Department
- Code Enforcement/Property maintenance report
- Tax Collector



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COUNCIL REPORTS

Affordable Housing Committee – Mayor Sheikh reported that the meeting was postponed.

Planning Board – Mayor Sheikh reported that the board approved a sign application for Kings of Kings and reviewed Ordinance 5-24 and determined that it is consistent with the Borough's master plan.

Shade Tree Commission – Councilmember Cannon reported that member Lucas Stelling delivered a presentation on the presence of mushrooms on failing trees and that the commission discussed the following: how many seedlings were left over after the Trout Derby; the Garden Club's plant sale; Arbor Day; using the Shade Tree Trust Fund to combat invasives; using highlands fund to redo the trails.

Shade Tree Commission – Councilmember Cannon reported that the commission discussed the following: the Borough's pruning schedule; the Trout Derby; the Shade Tree Trust Fund proposal presentation.

Finance Advisory Committee (FAC) – Councilmember Richter reported that the Borough Auditor is scheduled to attend the June 12th meeting and that the committee discussed the first quarter reports.

Zoning Board – Councilmember Richter reported that an application for 19 East Shore Road was carried to the next meeting.

Green team – Deputy Mayor Barnett reported that the committee is working on Sustainable NJ action items to obtain silver certification.

Lakes Management Advisory Committee – Councilmember Richter reported the following: the Highlands Council Special Planner attended the meeting to discuss the impact of joining the Highlands Council and determine what projects the committee would want to include in the Highlands implementation plan; the Sunset Lake Dam project should be completed by the end of June; the committee discussed correcting the inconsistencies in the bathymetric survey report so the report can be finalized; algae growth on the lakes is being monitored and is not an issue at this time.

Health Commission – Councilmember Cannon reported the following: The Borough was in the process finalizing a shared services agreement with the Town of Dover to provide health services; however, Dover's Mayor / Administration became non-communicative and officially backed out of the agreement on May 3rd. The Borough is currently in discussion with two other Morris County communities. The Stigma Free Initiative Trail Walk Contest will launch on May 17th and run for a month. The contest entails taking a picture on one of the Borough trails and posting it on Instagram with the hashtag MLTrails24. All photos will be entered into a drawing for a chance to win prizes such as restaurant gift certificates. Complete contest information will be advertised via the Borough email blast, website, social media platforms. All Health Commission members completed an online training to help the Green Team renew its Sustainable New Jersey silver status.

Economic Development Advisory Committee – Councilmember Richter reported that in response to a proposal to open a cannabis dispensary at the former animal hospital on Route 46, the committee is reviewing whether the Borough should amend its ordinance to allow cannabis businesses.

PUBLIC COMMENT

Mayor Sheikh opened the meeting to the public.

Steve Castellucci – recognized the excellent job that School Resource Officer Gil Benitez has done and supports the Borough training other officers to be an SRO in the future.



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NEXT STEPS AND PRIORITIES

Mayor Sheikh reviewed the following next steps and priorities:

Next Step	Completed by	Completion date
Adopt Resolution to Authorize a Tax Counterappeal for 15 Point View Drive	Borough Council	5/29/24
Determine Time Period to Rescind Cannabis Legislation After Allowing It	Borough Attorney	
Email Council Current Cannabis Ordinance	Borough Attorney	

ADJOURNMENT at 8:45P.M.

Motion made by Councilmember Muilenburg, second by Councilmember Cannon to adjourn the meeting at 8:45p.m., with all members in favor signifying by "Aye".

Respectfully Submitted,



Cara Fox, Borough Clerk



Shawn M. Bennett
CHIEF OF POLICE

Police Department

Borough of Mountain Lakes

400 Boulevard
Mountain Lakes, NJ 07046
(973) 334-1413 • Fax (973) 334-4123



Mayor & Council,

5/13/24

You may be aware that the police officer assigned as the School Resource Officer is resuming duty as a supervising patrol officer. I would like to speak briefly about why this is necessary and ways the Borough has been working with the Mountain Lakes School administration to address this issue.

The decision to reassign the senior officer is due to a temporary manpower issue. The MLPD routinely assigns officers as needs dictate and to ensure that we are protecting the community in the best ways possible. Reassigning is sometimes necessary to maintain patrol staffing and supervision requirements.

As soon as the MLPD became aware of the necessity to change the resource officer's assignment, the Mountain Lakes School District administration was advised.

Borough officials and the school administration recently met to discuss suitable options. This meeting was attended by the Mayor, BOE President, other members of Borough Council, the Bd. of Education, the Borough Manager, and the Schools Superintendent. The goal of this meeting was to work together to find the best solution to continue to protect and serve our community, including the possibility of hiring a School Resource Officer in time for the start of the new school year, and to share best practices from other neighboring communities.

While these options are being evaluated, MLPD patrol officers have been directed to perform school walk-throughs daily.

We recognize the benefits to the School Resource Officer position. Manpower issues, not funding issues, dictated the current reassignment by the MLPD, and it is my sincere hope that the School Resource Officer position will be filled in the near future.

Best Regards,

Chief Shawn Bennett

BOROUGH OF MOUNTAIN LAKES
INTEROFFICE MEMORANDUM

TO: Mitchell Stern, Borough Manager
SUBJECT: First Quarter 2024 Current Budget Report
DATE: April 22, 2024

Attached is the first quarter budget report for the current fund budget:

Summary:

Revenues:

- Anticipated surplus will be realized in April.
- Liquor Licenses – Due by June 30th.
- Other Licenses include food handlers and raffles. The budget amount is already realized any excess will go into fund balance.
- Fees and Permits are made up of items such as: planning board fees, zoning board fees, smoke detectors, soil erosion, and tree removal permits, these receipts can vary from month to month.
- Clerk Fees and Permits are made up of marriage licenses, road opening permits, and municipal assessment searches. These receipts can vary from month to month.
- Municipal Costs & Fines – This can vary from month to month depending on the number of tickets issued by the officers.
- Interest & Costs on Taxes – The amount collected as of 3/31/24 is lower than the amount collected in 2023 because the outstanding tax balance at 12/31/23 was lower than the balance at 12/31/22.
- Interest on Investments – The amount is significantly higher than 2023 due to the increased interest rate on the bank accounts.
- The Board of Education field lease and the majority of the Solid Waste fees are paid to us by the Board of Education. Monthly payments are being made by the Board of Education.
- Reserve for Debt Service – This will be transferred from general capital to current in April.
- The State revenue is usually received between July and November.
- The delinquent tax balance at 12/31/23 was \$313,809.62. In the first quarter of 2024 we collected \$223,473.13, which is 66.71% of the balance. Delinquent notices were sent out on February 23, 2023. The tax collection percentage for the first quarter was 97.80 %.

Expenditures: After reviewing all of the 2024 budget line items, a lot of the other expense line items are less than 25% expended because we were working off the temporary budget until the end of March.

Expenditures: Individual account review:

- Finance O/E and Tax Collection O/E – The service contracts for the year has been paid, that is why the percentage expended/encumbered is above 25%.
- Reserve for Tax Appeals – This will be transferred to the reserve in the trust account in April.

- Group Health Insurance – The group insurance expended amount does not include the transfers from the water and sewer operating budgets for the first quarter as well as the employee contributions. These transfers were made in April.
- Board of Health – O/E – The interlocal service agreement with the Township of Bloomfield is on a month by month basis. Only the month of January was paid through 3/31/24. We paid February and March payments in April.
- Aid to Public Library – The expended amount is for four months. We issue the monthly check to the library at the last meeting of the previous month so they have their monthly payment at the beginning of each month.
- Accumulated Leave Compensation – The budget amount will be transferred to the trust account in April.
- Utilities – The utility bills are typically paid one month after the service is rendered.
- PERS and PFRS – Both the PERS and PFRS employer bills were paid for the year.
- DCRP – Employer – The account was not credited from our general capital account for the first quarter amounts for the Borough hall employees enrolled in DCRP. The transfer was done in April.
- Bond principal and interest amounts are paid according to the due dates on the payment schedules.
- Reserve for Uncollected Taxes is charged out by journal entry and will be done during the second quarter.



Monica Goscicki
Chief Financial Officer

Borough of Mountain Lakes Budget Comparison
Current Fund - Revenue Budgets

Account Number	Description	Activity to 3/31/2024				Activity to 3/31/2023				
		Budget	Activity	Balance	% Received	Total Realized in 2023	Budget	Activity	Balance	% Received
01-190-07-200-000	AMOUNT TO BE RAISED BY TAXATION	6,911,526.01	0.00	6,911,526.01	0.00%	\$7,927,543.69	\$0.00	\$3,572,494.19	\$0.00	0.00%
01-192-08-101-000	ANTICIPATED SURPLUS	2,000,000.00	0.00	2,000,000.00	0.00%	\$1,750,000.00	\$0.00	\$0.00	\$0.00	0.00%
01-192-08-101-004	CAPITAL SURPLUS - GENERAL CAPITAL	0.00	0.00	0.00		\$5,000.00	\$0.00	\$0.00	\$0.00	
01-192-08-103-000	LICENSES - LIQUOR	12,500.00	250.00	12,250.00	2.00%	\$12,938.00	\$0.00	\$0.00	\$0.00	
01-192-08-104-000	OTHER LICENSES	1,500.00	1,590.00	-90.00	106.00%	\$1,535.00	\$0.00	\$-250.00	\$0.00	
01-192-08-105-000	FEES & PERMITS	38,000.00	6,754.85	31,245.15	17.78%	\$38,374.75	\$0.00	\$-1,285.00	\$0.00	
01-192-08-106-010	CLERK'S FEES & PERMITS	4,500.00	1,116.00	3,384.00	24.80%	\$5,703.00	\$0.00	\$-12,110.47	\$0.00	
01-192-08-110-000	MUNICIPAL COURT FINES & COSTS	35,000.00	7,152.42	27,847.58	20.44%	\$37,462.44	\$0.00	\$-1,530.00	\$0.00	
01-192-08-112-000	INTEREST & COSTS-TAX COLLECTION	45,000.00	17,460.32	27,539.68	38.80%	\$60,044.04	\$0.00	\$-7,538.87	\$0.00	
01-192-08-113-000	INTEREST ON INVESTMENTS	147,909.46	93,780.00	54,129.46	63.40%	\$267,318.38	\$0.00	\$-34,028.15	\$0.00	
01-192-08-115-000	CABLE FRANCHISE FEES	16,752.99	16,752.99	0.00	100.00%	\$17,833.62	\$0.00	\$-17,833.62	\$0.00	
01-192-08-116-000	UTILITY FUND BALANCES	45,947.00	0.00	45,947.00	0.00%	\$45,947.00	\$0.00	\$0.00	\$0.00	
01-192-08-118-000	RECREATION FEES & INCOME	85,000.00	15,010.00	69,990.00	17.66%	\$89,757.00	\$0.00	\$-14,475.00	\$0.00	
01-192-08-119-000	RENT FROM RAILROAD STATIONS	41,838.00	10,746.48	31,091.52	25.69%	\$41,838.29	\$0.00	\$-10,433.49	\$0.00	
01-192-08-120-000	T-MOBILE CELL TOWER LEASE	80,050.00	20,539.29	59,510.71	25.66%	\$80,050.60	\$0.00	\$-26,332.44	\$0.00	
01-192-08-122-000	BOARD OF EDUCATION-FIELD LEASE	45,000.00	11,250.00	33,750.00	25.00%	\$45,000.00	\$0.00	\$-11,250.00	\$0.00	
01-192-08-123-000	VERIZON GROUND LEASE	36,090.00	12,298.68	23,791.32	34.08%	\$36,090.09	\$0.00	\$-11,940.48	\$0.00	
01-192-08-125-000	SOLID WASTE FEES	101,307.00	26,198.74	75,108.26	25.86%	\$101,307.08	\$0.00	\$-26,306.08	\$0.00	
01-192-08-126-000	TRASH BAG RECEIPTS	500.00	2,037.50	-1,537.50	407.50%	\$7,285.00	\$0.00	\$-3,432.50	\$0.00	
01-192-08-128-000	DISH WIRELESS	31,600.00	7,416.00	24,184.00	23.47%	\$31,637.00	\$0.00	\$-9,600.00	\$0.00	
01-192-08-160-000	UNIFORM CONSTRUCTION CODE FEES	134,000.00	48,852.00	85,148.00	36.46%	\$134,807.00	\$0.00	\$-38,596.00	\$0.00	
01-192-08-227-000	RESERVE FOR DEBT SERVICE	8,737.43	0.00	8,737.43	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	
01-192-09-000-000	STATE AID REVENUE (NON-GRANT)	465,793.77	0.00	465,793.77	0.00%	\$441,945.08	\$0.00	\$0.00	\$0.00	
01-192-10-000-000	FEDERAL & STATE GRANT REVENUE	118,752.74	118,752.74	0.00	100.00%	\$348,111.51	\$0.00	\$0.00	\$0.00	
01-192-15-495-000	RECEIPTS DELINQUENT TAX	335,000.00	223,473.13	111,526.87	66.71%	\$505,978.21	\$0.00	\$-364,762.06	\$0.00	
01-192-18-001-000	CURRENT YEAR TAXES RECEIVED	0.00	8,782,028.39	-8,782,028.39			\$0.00	\$-8,818,959.07	\$0.00	
01-192-20-200-000	UNANTICIPATED REVENUES (MRNA)	0.00	13,917.18	-13,917.18		\$72,510.81	\$0.00	\$-20,317.80	\$0.00	
TOTALS		10,742,304.40	9,437,376.71	1,304,927.69	87.85%	\$12,106,012.59	\$3,572,494.19	\$-5,879,487.50	\$9,451,753.69	264.57%

Borough of Mountain Lakes Budget Comparison
 Current Fund - Expenditure Budgets

Account Number	Description	Activity to 3/31/2024				Activity to 3/31/2023				% Expended & Encum.	% Expended	% Encum.	
		Budget	Activity	Encumbered	Balance	Total Expended In 2023/2024	Budget	Activity	Encumbered				Balance
01-201-20-100-001	GENERAL ADMIN - SALARY & WAGES	142,567.56	34,544.95	0.00	108,022.61	24.23%	\$125,430.64	24.23%	\$44,420.00	\$35,034.66	\$0.00	\$9,395.34	78.85%
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	98,774.00	9,663.38	8,839.30	80,271.32	9.78%	\$47,246.92	18.73%	\$22,000.00	\$11,644.24	\$2,283.53	\$6,072.23	52.93%
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	6,350.00	395.00	301.32	5,653.68	6.22%	\$3,424.49	10.97%	\$1,500.00	\$450.50	\$0.00	\$1,049.50	30.03%
01-201-20-120-001	MUNICIPAL CLERK - SALARY/WAGE	53,794.00	13,175.04	0.00	40,578.96	24.51%	\$50,840.00	24.51%	\$18,500.00	\$16,227.41	\$0.00	\$2,272.59	87.72%
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	28,084.00	1,292.60	204.00	26,587.40	4.60%	\$15,074.73	5.33%	\$4,000.00	\$1,200.24	\$530.46	\$2,269.30	30.61%
01-201-20-130-001	FINANCE - SALARY & WAGE	17,860.45	16,348.97	0.00	55,511.48	22.75%	\$66,923.75	22.75%	\$19,300.00	\$17,486.39	\$0.00	\$1,813.61	90.60%
01-201-20-130-020	FINANCE - OTHER EXPENSES	14,418.00	6,678.71	320.00	7,419.29	46.32%	\$11,172.79	48.54%	\$9,440.00	\$869.56	\$480.00	\$8,090.44	9.21%
01-201-20-140-020	ANNUAL AUDIT	24,987.50	0.00	0.00	24,987.50	0.00%	\$24,525.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01-201-20-145-001	TAX COLLECTOR - SALARY & WAGE	52,734.00	1,962.05	8,219.00	42,552.95	3.72%	\$39,439.14	19.31%	\$10,000.00	\$4,515.04	\$1,080.98	\$4,403.98	45.15%
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	39,124.10	7,920.38	0.00	31,203.72	20.25%	\$39,954.30	20.25%	\$13,000.00	\$10,914.05	\$0.00	\$2,085.95	83.95%
01-201-20-150-001	TAX ASSESSOR - SALARY & WAGE	7,225.00	2,678.81	120.00	4,426.19	37.08%	\$8,418.28	38.74%	\$4,200.00	\$525.05	\$932.79	\$2,742.16	12.50%
01-201-20-150-020	TAX ASSESSOR - OTHER EXPENSES	23,995.48	5,391.39	0.00	18,604.09	22.47%	\$23,523.75	22.47%	\$8,100.00	\$6,693.25	\$0.00	\$1,406.25	82.64%
01-201-20-151-020	RESERVE FOR TAX APPEALS - OTHER EXPENSE	23,000.00	0.00	1,263.25	21,736.75	0.00%	\$21,963.99	5.49%	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	110,000.00	9,785.32	2,176.79	98,037.89	8.90%	\$100,000.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01-201-20-165-020	ENGINEERING SERVICES	54,614.00	1,830.45	0.00	52,783.55	3.35%	\$30,420.17	8.87%	\$49,000.00	\$19,544.98	\$0.00	\$29,455.02	39.89%
01-201-21-180-001	PLANNING BOARD - SALARY & WAGE	13,798.86	3,035.98	0.00	10,762.88	22.00%	\$12,207.92	22.00%	\$3,900.00	\$3,163.38	\$0.00	\$737.62	81.09%
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	13,750.00	1,833.32	1,153.78	10,762.90	13.33%	\$12,379.64	21.72%	\$6,500.00	\$487.25	\$470.62	\$5,542.13	7.50%
01-201-21-181-020	HISTORIC PRESERVAT'N COMMITTEE	10,000.00	0.00	0.00	10,000.00	0.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01-201-21-185-001	BD OF ADJUT - SALARY & WAGE	13,998.86	3,525.53	0.00	10,473.33	25.55%	\$12,207.83	25.55%	\$3,900.00	\$3,162.35	\$0.00	\$737.65	81.09%
01-201-21-185-020	BD OF ADJUT - OTHER EXPENSES	25,100.00	324.70	1,286.98	23,488.32	1.29%	\$31,810.61	6.42%	\$7,000.00	\$495.58	\$578.51	\$5,925.91	15.94%
01-201-22-195-001	UNIFORM CONST CODE SALARY/WAGE	21,649.00	33,051.18	0.00	118,548.32	21.74%	\$124,020.11	21.74%	\$41,600.00	\$30,956.86	\$0.00	\$10,643.14	74.42%
01-201-22-195-020	UNIFORM CONST CODE SALARY/WAGE	151,999.50	765.03	351.59	20,532.38	3.53%	\$16,511.70	5.16%	\$14,000.00	\$13,870.60	\$12.45	\$12,116.95	13.36%
01-201-22-196-001	CODE ENFORCEMENT - SALARY & WAGE	54,740.00	12,721.02	0.00	42,018.98	23.24%	\$53,072.54	23.24%	\$15,900.00	\$14,479.22	\$0.00	\$1,420.78	91.06%
01-201-23-210-020	INSURANCE - LIABILITY	500.00	0.00	0.00	500.00	0.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01-201-23-215-020	WORKERS COMPENSATION	140,235.85	24,341.46	0.00	115,894.39	17.36%	\$112,362.87	17.36%	\$32,200.00	\$23,894.32	\$0.00	\$8,305.68	74.21%
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	100,929.00	25,232.24	0.00	75,696.76	25.00%	\$91,546.26	25.00%	\$27,000.00	\$22,886.67	\$0.00	\$4,113.33	84.77%
01-201-23-222-020	HEALTH BENEFIT WAIVER	495,021.97	187,452.47	2,818.00	304,751.50	37.87%	\$398,851.79	38.44%	\$220,000.00	\$160,259.27	\$10,614.47	\$49,126.26	72.85%
01-201-23-225-020	INSURANCE - UNEMPLOYMENT COMPENSATION	10,183.63	2,567.86	0.00	7,615.77	25.22%	\$3,784.29	25.22%	\$12,500.00	\$8,944.39	\$0.00	\$3,555.61	71.56%
01-201-25-240-001	POLICE DEPT - SALARY & WAGE	20,000.00	0.00	0.00	20,000.00	0.00%	\$10,000.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	1,804,623.25	417,129.88	6,478.05	1,387,493.37	23.11%	\$1,995,746.78	23.11%	\$815,000.00	\$506,384.15	\$0.00	\$308,615.85	62.13%
01-201-25-241-020	TRAFFIC & SAFETY COMA - OTHER EXPENSES	1,600.00	5,868.54	0.00	124,178.41	4.30%	\$80,933.82	9.04%	\$110,000.00	\$14,685.68	\$4,075.40	\$91,268.92	13.32%
01-201-25-250-020	INTERLOCAL SERVICES: MC DISPATCH - OE	105,789.69	26,447.43	0.00	79,342.26	25.00%	\$105,789.69	25.00%	\$54,250.00	\$26,447.42	\$0.00	\$27,802.58	48.75%
01-201-25-252-001	EMERGENCY MGMT - SALARY & WAGE	5,500.00	15,841.25	0.00	47,524.26	25.00%	\$61,880.00	25.00%	\$30,500.00	\$14,875.00	\$0.00	\$15,625.00	48.77%
01-201-25-252-020	EMERGENCY MGMT - OTHER EXPENSE	4,100.00	1,375.02	0.00	4,124.98	25.00%	\$5,500.00	25.00%	\$2,600.00	\$1,604.19	\$0.00	\$995.81	61.70%
01-201-25-255-001	FIRE DEPT - SALARY & WAGE	7,500.00	1,875.00	0.00	5,625.00	25.00%	\$7,500.00	25.00%	\$7,300.00	\$2,187.50	\$0.00	\$5,112.50	29.97%
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	34,850.00	2,553.88	0.00	32,296.12	7.33%	\$25,577.36	7.33%	\$12,000.00	\$1,568.05	\$142.00	\$10,289.95	14.25%
01-201-25-266-001	PIRE DEPT - SAFETY - SALARY & WAGE	17,000.00	3,443.70	0.00	13,556.30	20.26%	\$15,984.30	20.26%	\$6,700.00	\$4,580.38	\$0.00	\$2,119.62	68.36%
01-201-25-266-020	PIRE DEPT - SAFETY - OTHER EXP	1,500.00	0.00	0.00	1,450.00	3.33%	\$99.98	3.33%	\$300.00	\$60.00	\$0.00	\$240.00	20.00%
01-201-26-290-001	STREETS & ROADS - SALARY/WAGE	394,070.81	102,002.52	0.00	292,068.29	25.88%	\$330,716.31	25.88%	\$130,000.00	\$94,886.97	\$0.00	\$35,113.03	72.99%
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	224,075.00	40,331.91	23,630.66	160,112.43	18.00%	\$133,778.87	18.00%	\$125,000.00	\$14,901.66	\$14,743.97	\$95,354.37	11.97%
01-201-26-300-020	SHADE TREE COMMISSION - O/E	65,420.00	0.00	0.00	65,420.00	0.00%	\$44,311.10	0.00%	\$600.00	\$275.00	\$0.00	\$325.00	45.83%
01-201-26-305-001	SOLID WASTE - SALARY & WAGES	21,830.54	4,729.48	0.00	17,101.06	21.66%	\$19,962.60	21.66%	\$6,000.00	\$4,086.98	\$0.00	\$1,913.02	68.12%
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	1,056,250.00	159,208.45	12,656.02	884,385.53	15.07%	\$1,004,969.44	16.27%	\$326,965.52	\$165,060.46	\$10,872.86	\$151,032.20	50.48%
01-201-26-306-020	RECYCLING TAX	4,900.00	413.19	281.46	4,205.35	8.43%	\$4,119.78	14.18%	\$2,200.00	\$665.82	\$84.18	\$1,500.00	30.26%
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	38,500.00	2,486.52	1,243.32	34,760.16	6.48%	\$15,133.09	9.71%	\$7,000.00	\$3,509.99	\$415.55	\$3,074.46	56.08%

Borough of Mountain Lakes Budget Comparison
Current Fund - Expenditure Budgets

Account Number	Description	Activity to 3/31/2024					Activity to 3/31/2023					
		Budget	Activity	Encumbered	Balance	% Expended & Encum.	Total Expended In 2023/2024	Budget	Activity	Encumbered	Balance	% Expended & Encum.
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	56,100.00	-3,682.84	18,170.68	41,612.16	-6.56%	\$42,927.00	\$40,000.00	\$192.72	\$10,763.28	\$29,044.00	0.48%
01-201-27-330-001	BOARD OF HEALTH - SALARY/WAGE	5,000.00	1,249.98	0.00	3,750.02	25.00%	\$4,999.92	\$2,000.00	\$1,458.31	\$0.00	\$541.69	72.92%
01-201-27-330-020	BOARD OF HEALTH - OTHER EXP	35,000.00	2,248.67	0.00	32,751.33	6.42%	\$26,984.04	\$7,625.00	\$4,497.34	\$2,248.67	\$878.99	88.47%
01-201-27-335-020	ENVIRONMENTAL COMM. - OTHER EXP	2,095.00	425.00	0.00	1,670.00	20.29%	\$1,321.41	\$700.00	\$400.00	\$0.00	\$300.00	57.14%
01-201-27-337-020	WOODLAND COMMITTEE - OTHER EXPENSE	3,000.00	0.00	0.00	3,000.00	0.00%	\$3,800.00	\$700.00	\$0.00	\$242.50	\$457.50	0.00%
01-201-27-340-020	DOG REGULATION - OTHER EXPENSE	3,800.00	9,000.00	0.00	120,120.00	6.97%	\$88,317.16	\$12,000.00	\$0.00	\$0.00	\$511.00	104.26%
01-201-28-370-001	RECREATION DEPT. - SALARY/WAGE	51,782.00	11,959.45	5,939.28	33,883.27	23.10%	\$38,108.10	\$6,000.00	\$910.50	\$689.50	\$4,400.00	15.18%
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP	204,300.00	382.50	0.00	203,917.50	0.19%	\$116,030.01	\$6,000.00	\$104,017.00	\$26,004.25	\$19,078.75	69.76%
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	386,082.00	123,753.00	262,329.00	0.00	\$0.00	\$371,235.00	\$149,100.00	\$0.00	\$0.00	\$0.00	87.20%
01-201-29-390-020	AID TO PUBLIC LIBRARY	10,000.00	0.00	0.00	10,000.00	0.00%	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01-201-30-420-020	CELEBRATION OF PUBLIC EVENTS - S&W	2,000.00	0.00	0.00	2,000.00	0.00%	\$1,500.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	45,000.00	4,151.02	0.00	40,848.98	9.22%	\$23,671.59	\$10,500.00	\$2,426.16	\$990.50	\$7,083.34	23.11%
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	51,000.00	4,202.64	0.00	46,797.36	8.24%	\$49,067.88	\$11,000.00	\$3,933.14	\$0.00	\$7,066.86	35.76%
01-201-31-437-020	NATURAL GAS	31,200.00	6,860.64	1,605.47	22,733.89	21.99%	\$23,505.88	\$15,000.00	\$8,315.55	\$0.00	\$6,684.45	55.44%
01-201-31-440-020	TELECOMMUNICATIONS	25,000.00	2,456.36	2,353.28	20,190.36	9.83%	\$15,182.06	\$13,000.00	\$3,079.30	\$1,297.62	\$8,623.08	23.69%
01-201-31-447-020	PETROLEUM PRODUCTS	73,500.00	13,485.83	0.00	60,014.17	18.35%	\$50,924.15	\$50,000.00	\$5,979.41	\$4,497.80	\$39,522.79	11.96%
01-201-36-471-020	RESERVE FOR SALARY ADJUSTMENT - S&W	70,000.00	0.00	0.00	70,000.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	20.95%
01-201-36-472-020	PERSONNEL SECURITY (O.A.S.I.)	148,514.00	143,513.37	0.00	5,000.63	96.63%	\$133,023.00	\$164,226.00	\$0.00	\$0.00	\$0.00	0.00%
01-201-36-473-000	PRRS - CONTRIBUTION	126,258.66	26,483.31	0.00	99,775.35	20.98%	\$108,355.82	\$47,800.00	\$28,227.93	\$0.00	\$19,572.07	59.05%
01-201-36-476-020	LENGTH OF SVS AWARDS (LOSAP)	548,802.00	543,802.00	0.00	5,000.00	99.09%	\$573,120.54	\$311,236.42	\$0.00	\$0.00	\$311,236.42	0.00%
01-201-36-477-020	DCRP - EMPLOYER	22,500.00	0.00	0.00	22,500.00	0.00%	\$11,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01-201-41-700-000	GRANT EXPENDITURES	8,000.00	3,117.32	0.00	4,882.68	38.97%	\$4,266.85	\$7,000.00	\$4,000.34	\$0.00	\$2,995.66	57.15%
01-201-41-700-020	CAPITAL IMPROVEMENTS	118,752.74	118,752.74	0.00	0.00	100.00%	\$348,111.51	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01-201-44-901-020	PAYMENT OF BOND PRINCIPAL	50,676.34	0.00	0.00	50,676.34	0.00%	\$327,484.26	\$0.00	\$0.00	\$0.00	\$0.00	100.00%
01-201-45-920-020	PAYMENT OF BOND PRINCIPAL	790,000.00	320,000.00	0.00	470,000.00	40.51%	\$755,000.00	\$315,000.00	\$315,000.00	\$0.00	\$0.00	100.00%
01-201-45-925-020	INTEREST ON BONDS	154,767.60	0.00	0.00	154,767.60	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%
01-201-45-930-020	INTEREST ON BONDS	285,650.00	144,425.00	0.00	141,225.00	50.56%	\$302,106.25	\$152,431.25	\$152,431.25	\$0.00	\$0.00	100.00%
01-201-45-935-020	DEFERRED CHGS - SPECIAL EMER. 5 YEARS	150,227.00	0.00	0.00	150,227.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01-201-46-875-020	DEFERRED CHGS - SPECIAL EMER. 5 YEARS	25,000.00	0.00	0.00	25,000.00	0.00%	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01-201-50-899-020	RESERVE FOR UNCOLLECTED TAXES	1,268,585.01	0.00	0.00	1,268,585.01	0.00%	\$1,242,781.38	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TOTALS		10,742,304.40	2,666,870.60	361,741.23	7,713,692.57	24.83%	\$10,050,351.41	\$3,572,494.19	\$1,901,065.86	\$95,955.89	\$1,575,472.44	53.21%

**BOROUGH OF MOUNTAIN LAKES
INTEROFFICE MEMORANDUM**

TO: Mitchell Stern, Borough Manager

SUBJECT: First Quarter 2024 Water Budget Report
First Quarter 2024 Sewer Budget Report

DATE: April 22, 2024

Attached are the first quarter budget reports for the water operating and sewer operating budgets. The 2024 budget was adopted in March, however the 2023 budget was not adopted until April, 2023. The 2024 budget column is the adopted budget but the 2023 budget column has the temporary budget amounts.

Water Operating:

- The receipts for the first quarter were \$152,757.12. The first quarter payment was due on 2/26/2024 and delinquent notices were mailed out on 3/1/2024 with interest calculated through 3/11/24.
- The expenditures are in line with what was expended at 3/31/2023, with the exception of the employer's pension payment which was paid at the end of March in 2024 and in the beginning of April in 2023.

Sewer Operating:

- The receipts for the first quarter were \$194,241.95. The first quarter payment was due on 2/26/2024 and delinquent notices were mailed out on 3/1/2024 with interest calculated through 3/11/2024.
- The expenditures for 2024 are higher than 2023 because the Parsippany sewer charges are encumbered for the entire year and the pension bill was paid in March as opposed to April in 2023.


Monica Goscicki
Chief Financial Officer

Borough of Mountain Lakes												
Water Operating - Revenue Budgets												
Account Number	Description	Activity to 3/31/2024			Total Realized in 2023	% Received	Activity to 3/31/2023			% Received		
		Budget	Activity	Balance			Budget	Activity	Balance			
05-192-08-501-000	ANTICIPATED SURPLUS	109,799.38	0.00	109,799.38	\$106,262.17	0.00%	\$316,382.45	\$146,474.08	\$169,908.37	46.30%		
05-192-17-000-000	WATER OPERATING REVENUES	865,000.00	145,016.51	719,983.49	\$857,336.01	16.76%	\$0.00	\$1,505.47	-\$1,505.47			
05-192-17-100-000	MIRNA - INTEREST EARNED	0.00	7,740.61	-7,740.61	\$15,265.44							
TOTALS		974,799.38	152,757.12	822,042.26	\$978,863.62	15.67%	\$316,382.45	\$147,979.55	\$168,402.90	46.77%		
Water Operating - Expenditure Budgets												
Account Number	Description	Activity to 3/31/2024			Total Expended in 2023/2024	% Expended	Activity to 3/31/2023			% Expended		
		Budget	Activity	Encumbered			Budget	Activity	Encumbered			
05-201-55-510-001	Water Operating - Salary & Wages	422,846.25	107,574.19	0.00	\$315,272.06	25.44%	\$378,978.87	\$154,000.00	\$109,545.94	50.00		
05-201-55-520-520	Water Operating - Other Expenses	450,115.92	29,279.82	18,361.58	402,474.52	10.38%	\$459,298.68	\$131,831.45	\$27,827.18	\$15,722.99		
05-201-55-527-000	Water - Capital Outlay	50,000.00	0.00	0.00	50,000.00		\$0.00	\$0.00	\$0.00	\$0.00		
05-201-55-531-000	Water - Social Security	32,347.74	7,940.74	0.00	24,407.00	24.55%	\$28,595.91	\$12,486.00	\$8,102.53	\$0.00		
05-201-55-537-000	Water - P.E.R.S.	19,489.47	19,489.47	0.00	0.00	100.00%	\$18,065.00	\$18,065.00	\$0.00	\$0.00		
TOTALS		974,799.38	164,284.22	18,361.58	792,153.58	18.76%	\$884,938.46	\$316,382.45	\$140,475.65	\$15,722.99		
										\$160,183.81	49.37%	

Borough of Mountain Lakes

Sewer Operating - Revenue Budgets

Activity to 3/31/2024

Activity to 3/31/2023

Account Number	Description	Budget	Activity	Balance	% Received	Total Realized in 2023	Budget	Activity	Balance	% Received
07-192-08-501-000	ANTICIPATED SURPLUS	117,342.66	0.00	117,342.66	0.00%	\$56,964.95				
07-192-17-000-000	SEWER OPERATING REVENUES:	837,000.00	194,241.95	642,758.05	23.21%	\$838,293.98	\$349,826.55	\$214,035.51	\$135,791.04	61.18%
07-192-17-001-000	SEWER - MISCELLANEOUS FEES	20,000.00	10,307.19	9,692.81		\$35,869.31	\$0.00	\$9,073.74	-\$9,073.74	
07-192-17-200-000	MISC REVENUE NOT ANTIC (MRNA)									
TOTALS		974,342.66	204,549.14	769,793.52	20.99%	\$931,128.24	\$349,826.55	\$223,109.25	\$126,717.30	63.78%

Sewer Operating - Expenditure Budgets

Activity to 3/31/2024

Activity to 3/31/2023

Account Number	Description	Budget	Activity	Encumbered	Balance	% Expended	Total Expended in 2023/2024	Budget	Activity	Encumbered	Balance	% Expended
07-201-55-510-001	Sewer Operating - Salary & Wages	271,745.20	64,839.65	0.00	206,905.55	23.86%	\$239,212.79	\$80,500.00	\$65,849.65	\$0.00	\$14,650.35	81.80%
07-201-55-520-520	Sewer Operating - Other Expenses	652,634.79	142,980.23	341,878.55	167,776.01	74.29%	\$590,724.76	\$249,947.55	\$117,191.25	\$37,397.06	\$95,359.24	61.85%
07-201-55-527-000	Sewer Operating - Capital Outlay	15,000.00	0.00	0.00	15,000.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
07-201-55-531-000	Sewer Operating - Social Security	20,788.51	4,620.76	0.00	16,167.75	21.23%	\$17,415.08	\$6,241.00	\$4,782.90	\$0.00	\$1,458.10	76.64%
07-201-55-532-000	Sewer Operating - P.E.R.S.	14,174.16	14,174.16	0.00	0.00	100.00%	\$13,138.00	\$13,138.00	\$0.00	\$0.00	\$13,138.00	0.00%
TOTALS		974,342.66	226,614.80	341,878.55	405,849.31	58.35%	\$860,040.63	\$349,826.55	\$187,823.80	\$37,397.06	\$124,605.69	64.38%

Borough of Mountain Lakes			
Water and Sewer - Billing and Revenue			
First Quarter 2024			
	January	February	March
Water:			
Beginning Balance	\$26,875.70	\$118,184.98	\$42,495.62
Adjustments (+/-)		-\$238.40	\$1,421.50
Billed - Including Adjustments	\$128,772.87	\$4,391.19	\$6,979.14
Receipts - Including Adjustments	-\$37,463.59	-\$79,842.15	-\$27,710.77
Ending Balance	\$118,184.98	\$42,495.62	\$23,185.49
Sewer:			
Beginning Balance	\$27,662.99	\$179,499.87	\$61,373.44
Adjustments (+/-)	-\$21.85	-\$262.81	-\$1,502.50
Billed - Including Adjustments	\$199,672.16	\$5,054.71	\$71.97
Receipts - Including Adjustments	-\$47,813.43	-\$122,918.33	-\$28,237.75
Ending Balance	\$179,499.87	\$61,373.44	\$31,705.16

Water and Sewer Billing by Quarter 2016-2023
In Gallons

	1Q		2Q		3Q		4Q		Total Water	Total Sewer	Total Water & Sewer	Total Water Res & Comm
	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer				
2017												
Residential	22,830,865.00	22,888,733.84	25,109,834.20	24,246,142.36	21,901,129.88	22,295,119.52	21,901,129.88	22,295,119.52	95,390,968.04	94,199,039.80	189,590,007.84	95,390,968.04
Yard	155,968.52	155,968.52	16,339,274.68	16,339,274.68	178,372.04	178,372.04	178,372.04	178,372.04	30,529,571.92	30,529,571.92	30,529,571.92	30,529,571.92
Commercial	3,139,238.04	3,363,538.04	3,609,992.88	3,265,013.28	3,604,578.64	3,183,025.80	3,130,120.96	3,315,706.04	13,483,930.52	13,125,283.16	26,609,213.68	13,483,930.52
	26,126,071.56	26,252,271.88	43,015,088.52	28,034,057.36	45,053,687.52	27,459,168.16	25,209,622.88	25,609,825.56	139,404,470.48	107,324,322.96	246,728,793.44	108,874,898.56
2018												
Residential	22,446,514.44	23,300,720.20	21,776,923.76	21,640,726.32	27,307,292.16	21,224,128.40	20,798,653.72	21,224,128.40	92,329,384.08	93,037,912.48	185,367,296.56	92,329,384.08
Yard	33,709.00	33,709.00	12,321,982.44	12,321,982.44	17,198,510.32	19,100.00	19,100.00	19,100.00	29,573,301.76	29,573,301.76	29,573,301.76	29,573,301.76
Commercial	3,226,183.48	3,147,937.00	5,651,948.24	3,187,636.00	5,885,141.04	4,933,749.80	3,068,506.36	3,229,948.36	17,831,778.12	14,499,271.16	32,331,049.28	17,831,778.12
	25,706,406.92	26,448,657.20	39,750,854.44	24,828,362.32	50,390,943.52	31,806,087.36	23,886,259.08	24,354,076.76	139,734,463.96	107,637,183.64	247,271,647.60	110,161,162.20
2019												
Residential	20,962,108.84	20,860,361.96	22,743,753.68	22,384,406.92	26,179,373.44	24,992,783.76	24,748,316.12	24,986,100.32	94,633,552.08	93,223,652.96	187,857,205.04	94,633,552.08
Yard	3,184,787.68	3,271,117.96	9,717,477.60	9,717,477.60	17,016,634.56	4,488.00	4,488.00	4,488.00	26,738,800.16	26,738,800.16	26,738,800.16	26,738,800.16
Commercial	24,146,896.52	24,131,479.92	38,193,586.68	27,290,404.68	7,939,715.84	6,659,473.88	3,954,193.24	3,843,173.24	20,811,052.16	18,679,762.84	39,490,815.00	20,811,052.16
	16,901,849.88	17,705,309.64	28,417,748.60	26,505,730.76	51,135,923.84	31,652,257.64	28,706,997.36	28,829,273.56	142,183,404.40	111,903,415.80	254,086,820.20	115,444,604.24
2020												
Residential	21,152,078.80	21,384,174.96	12,723,972.08	12,723,972.08	29,617,417.48	28,878,829.56	21,993,298.08	22,289,529.12	96,870,314.04	95,379,399.08	192,249,713.12	96,870,314.04
Yard	4,107,946.00	4,107,946.00	3,583,187.12	3,583,187.12	19,910,212.16	19,910,212.16	233,414.04	233,414.04	32,867,598.28	32,867,598.28	32,867,598.28	32,867,598.28
Commercial	21,248,331.44	21,791,406.20	44,724,907.80	28,877,250.52	56,140,130.20	32,579,571.84	24,634,082.80	24,498,508.80	146,748,052.24	107,746,737.36	254,494,789.60	113,880,453.96
	17,974,511.24	18,203,204.92	28,418,898.96	27,239,013.00	22,507,333.52	22,036,915.92	23,230,304.56	23,318,392.96	95,308,615.84	93,980,496.84	189,289,112.68	95,308,615.84
2021												
Residential	2,546,152.20	2,287,952.20	15,409,320.48	15,409,320.48	14,898,857.64	3,700,742.28	18,879.60	18,879.60	30,368,132.68	30,368,132.68	30,368,132.68	30,368,132.68
Yard	4,120,849.84	3,857,399.84	8,004,680.48	4,560,433.92	7,212,836.04	4,671,035.68	3,244,004.36	2,929,952.88	22,582,370.72	16,018,822.32	38,601,193.04	22,582,370.72
Commercial	25,314,003.60	25,241,574.80	51,832,899.92	31,799,446.92	44,619,027.20	26,709,951.60	26,493,188.52	26,248,345.84	148,259,119.24	109,999,319.16	258,258,438.40	117,890,986.56
	17,974,511.24	18,203,204.92	26,042,142.60	25,338,246.48	27,992,694.04	27,482,293.08	18,335,502.32	19,121,056.40	90,344,850.20	90,144,780.88	180,489,631.08	90,344,850.20
2022												
Residential	20,520,868.40	20,491,157.12	11,455,515.32	11,455,515.32	22,195,926.92	5,253,678.92	255,094.32	255,094.32	33,906,741.52	33,906,741.52	33,906,741.52	33,906,741.52
Yard	711,188.48	711,188.48	5,554,971.00	3,692,778.72	8,467,266.76	5,253,678.92	3,300,478.00	3,234,978.00	19,868,867.96	14,469,387.84	34,338,255.80	19,868,867.96
Commercial	3,022,481.92	2,871,621.28	43,052,628.92	29,031,025.20	58,655,887.72	32,735,972.00	21,891,074.64	22,356,014.40	144,120,459.68	104,614,168.72	248,734,628.40	110,213,718.16
	17,256,615.56	16,129,577.36	24,166,664.84	23,859,835.60	34,274,423.36	33,449,431.52	21,119,938.92	21,213,086.24	96,817,642.68	94,651,930.72	191,469,573.40	96,817,642.68
2023												
Residential	711,188.48	711,188.48	14,241,554.12	14,241,554.12	28,199,790.12	28,199,790.12	28,199,790.12	28,199,790.12	43,152,532.72	43,152,532.72	43,152,532.72	43,152,532.72
Yard	3,022,481.92	2,871,621.28	5,015,799.28	3,076,640.60	17,415,319.20	14,893,003.12	3,735,647.00	3,619,360.00	29,189,247.40	24,460,625.00	53,649,872.40	29,189,247.40
Commercial	20,990,285.96	19,001,198.64	43,424,018.24	26,936,476.20	79,889,532.80	48,342,434.64	24,855,585.92	24,832,446.24	169,159,422.80	119,112,555.72	288,271,978.52	126,006,890.08
	20,201,288.08	20,597,064.44	20,201,288.08	20,597,064.44	20,201,288.08	20,597,064.44	20,201,288.08	20,597,064.44	20,201,288.08	20,597,064.44	40,798,352.52	20,201,288.08
2024												
Residential	2,073,327.72	2,125,827.72	2,073,327.72	2,125,827.72	2,073,327.72	2,125,827.72	2,073,327.72	2,125,827.72	2,073,327.72	2,125,827.72	4,199,155.44	2,073,327.72
Yard	22,274,615.80	22,772,892.16	22,274,615.80	22,772,892.16	22,274,615.80	22,772,892.16	22,274,615.80	22,772,892.16	22,274,615.80	22,772,892.16	44,997,507.96	22,274,615.80
Commercial												

Note:

1st Quarter use is January-March current year

2nd Quarter use is April-June current year

3rd Quarter use is July-September current year

4th Quarter use is October-December current year

Borough of Mountain Lakes			
Fund Number	Capital and Trust Accounts		Cash Balance 3/31/2024
4	General Capital		\$ 657,005.34
	Subaccounts - Part of the cash balance		
	Capital Improvement Fund Balance	40,370.79	
	Premium on Bonds - Part of Fund Balance	477.91	
6	Water Capital		\$ 14,016.70
8	Sewer Capital		\$ 40,000.00
12	Payroll Agency		\$ 77,923.01
13	Animal Control		\$ 5,221.31
14	Unemployment		\$ 46,162.94
17	Developer's Escrow		\$ 129,826.86
18	Other Trust		\$ 574,995.20
	Subaccounts:		
	Reserve for Municipal Alliance	4,674.76	
	Reserve for Parking Offenses Adj. Act	228.69	
	Fire Marshall Trust	7,889.76	
	Tax Sale Premiums	78,000.00	
	Video Systems for Police Cars	1,269.50	
	Reserve for Accumulated Absences	42,231.97	
	Reserve for Storm Recovery	384,998.71	
	Reserve for Liability Insurance	50,000.00	
19	Police Outside Services		\$ 7,810.01
20	Affordable Housing		\$ 96,829.16
23	Police Forfeiture of Assets		\$ 3,246.56
26	Flexible Spending		\$ 3,704.41
32	Shade Tree Trust		\$ 22,122.68
33	Recreation		\$ 437,371.79
	Subaccounts:		
	Historic Preservation Comm.	34,928.10	
	Mountain Lakes Centennial Comm.	15,997.97	
	Various Recreation Programs	418,441.66	
49	Net Payroll		162.83

Borough of Mountain Lakes
2024 Reserve Accounts

	Balance 12/31/2023	1st Qtr 2024		2nd Qtr 2024		3rd Qtr 2024		4th Qtr 2024		Balance
		Increases	Decreases	Increases	Decreases	Increases	Decreases	Increases	Decreases	
Reserve for Tax Appeals	\$379,438.15									\$379,438.15
Reserve for Storm Recovery	\$384,998.71									\$384,998.71
Reserve for Accum. Absences	\$42,231.97									\$42,231.97
Reserve for Liability Insurance	\$50,000.00									\$50,000.00
Capital Improvement Fund	\$40,370.79									\$40,370.79
Premium on Bonds	\$477.91 *									\$477.91
										Total
Tax Appeals paid from fund balance		Payments		Payments		Payments		Payments		\$0.00
		\$0.00								

* Premium on Bonds is part of the General Capital Fund Balance. The balance as of 12/31/2023 is the premium from the 2017 bond sale.

Borough of Mountain Lakes			
Water and Sewer - Billing and Revenue			
Fourth Quarter 2023			
	October	November	December
Water:			
Beginning Balance	\$17,139.73	\$265,458.36	\$56,801.23
Adjustments (+/-)	\$6,033.60		
Billed - Including Adjustments	\$312,541.27	\$2,502.26	\$3,536.39
Receipts - Including Adjustments	-\$70,256.24	-\$211,159.39	-\$33,461.92
Ending Balance	\$265,458.36	\$56,801.23	\$26,875.70
Sewer:			
Beginning Balance	\$31,740.65	\$193,656.42	\$46,967.71
Adjustments (+/-)	\$1,002.86		
Billed - Including Adjustments	\$224,768.03	\$3,643.07	\$451.06
Receipts - Including Adjustments	-\$63,855.12	-\$150,331.78	-\$19,755.78
Ending Balance	\$193,656.42	\$46,967.71	\$27,662.99

Capital Ordinances

General Capital

Activity to 03/31/2024

* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-975-000	BOND ORDINANCE #06-11: VAR CAP IMPROVE		4,392.00		(4,392.00)
04-215-55-975-001	ADMINISTRATION EQUIPMENT: FUNDED	750.00	750.00		
04-215-55-975-002	ADMINISTRATION EQUIPMENT: UNFUNDED	14,250.00	14,250.00		
04-215-55-975-003	FIRE DEPT EQUIPMENT: FUNDED	1,250.00	1,250.00		
04-215-55-975-004	FIRE DEPT EQUIPMENT: UNFUNDED	23,750.00	23,750.00		
04-215-55-975-005	POLICE DEPT EQUIPMENT: FUNDED	1,750.00	1,750.00		
04-215-55-975-006	POLICE DEPT EQUIPMENT: UNFUNDED	33,250.00	33,250.00		
04-215-55-975-007	DPW EQUIPMENT: FUNDED	675.00	675.00		
04-215-55-975-008	DPW EQUIPMENT: UNFUNDED	12,825.00	12,825.00		
04-215-55-975-009	INFRASTRUCTURE REPAIR/MAINT: FUNDED	216,500.00	215,420.00		1,080.00
04-215-55-975-010	INFRASTRUCTURE REPAIR/MAINT: UNFUNDED	313,500.00	313,500.00		
04-215-55-975-011	BLDGS .GROUNDS REPAIR/MAINT: FUNDED	87,999.59	84,687.59		3,312.00
04-215-55-975-012	BLDGS .GROUNDS REPAIR/MAINT: UNFUNDED	82,000.00	82,000.00		
04-215-55-975-013	WATER/SEWER UTIL EQUIPMENT: FUNDED	2,450.00	2,450.00		
04-215-55-975-014	WATER/SEWER UTIL EQUIPMENT: UNFUNDED	46,550.00	46,550.00		
04-215-55-975-015	LAKES MANAGEMENT: FUNDED	1,750.00	1,750.00		
04-215-55-975-016	LAKES MANAGEMENT: UNFUNDED	33,250.00	33,250.00		
04-215-55-982-000	2016 CAPITAL ORDINANCE 06-16	872,499.59	872,499.59		
04-215-55-982-001	Police - Recording System	3,500.00	3,500.00		
04-215-55-982-002	Police - Pole Cameras	18,500.00	18,500.00		
04-215-55-982-003	Fire - General Equipment	25,000.00	25,000.00		
04-215-55-982-004	Public Works - Street Signs	18,000.00	18,000.00		
04-215-55-982-005	CERT/Police - Radios	5,000.00	5,000.00		
04-215-55-982-006	Public Works - Road Paving	270,000.00	270,000.00		
04-215-55-982-007	Public Works - Road Paving State Aid	160,000.00	160,000.00		
04-215-55-982-008	Public Works - Curbs Sidewalks	50,000.00	50,000.00		
04-215-55-982-009	Public Works - Storm Drain System	38,000.00	38,260.00		(260.00)
04-215-55-982-010	Water Utility - Insertion Valve	23,000.00	23,000.00		
04-215-55-982-011	Water Utility - Hydrant Replacement	12,000.00	12,000.00		
04-215-55-982-012	Public Works - Jet Vac	16,000.00	16,000.00		
04-215-55-982-013	Bldgs Grds - Borough Hall Roof	35,000.00	35,000.00		
04-215-55-982-014	Bldgs Grds - Railroad Station Steps	55,000.00	33,280.75	13,170.00	8,549.25
04-215-55-982-015	Bldgs Grds - Esplanade Steps	12,000.00	12,000.00		
04-215-55-982-016	Recreation - Midvale Boat Dock	15,000.00	15,000.00		
04-215-55-982-017	Public Works - Blvd Traf. Light Generato	6,000.00	6,000.00		
04-215-55-982-018	Recreation - Midvale Park Improvements	26,000.00	26,000.00		
04-215-55-982-019	Manager - Annual Computer Upgrades	17,100.00	17,100.00		
04-215-55-982-020	Manager - Server Upgrade - ECM	45,000.00	45,000.00		
04-215-55-982-021	Police - Scheduling Software	3,300.00	3,300.00		

Capital Ordinances

General Capital

Activity to 03/31/2024

*ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-982-022	Recreation - Island Beach Improv.	641,350.00	624,673.86	-	16,676.14
04-215-55-982-023	Recreation - Birchwood Lake Improv	716,250.00	690,455.12	-	25,794.88
04-215-55-982-024	Sec,20 - Architect .Eng. Beach Projects	165,400.00	161,448.85	-	3,951.15
04-215-55-982-025	Public Works - HD Pick-up	52,000.00	52,000.00	-	-
04-215-55-983-000	2017 CAPITAL ORDINANCE 05-17	2,428,400.00	2,360,518.58	13,170.00	54,711.42
04-215-55-983-001	Police - Dash Cam System	57,300.00	48,161.27	2,220.77	6,917.96
04-215-55-983-002	Fire - Personal Protective Gear (6 sets)	7,488.00	7,488.00	-	-
04-215-55-983-003	Fire - Pagers (2)	900.00	900.00	-	-
04-215-55-983-004	Fire - Positive Pressure Fan	4,900.00	-	-	4,900.00
04-215-55-983-005	Public Works-Street Sign Replacement	18,000.00	18,000.00	-	-
04-215-55-983-006	Public Works - Pollard Rd. Paving	50,000.00	50,000.00	-	-
04-215-55-983-007	Public Works - Road Milling @Gas Co Proj	25,000.00	25,000.00	-	-
04-215-55-983-008	Public Works - Pollard Rd. Water Main	375,000.00	375,000.00	-	-
04-215-55-983-009	Bldg Grds-Eng .Design Sunset Lake Dam	99,000.00	99,000.00	-	-
04-215-55-983-010	Public Works - Aeration System-Birchwood	20,000.00	20,000.00	-	-
04-215-55-983-011	Public Works-Pick up Truck Replacement-2	43,000.00	43,000.00	-	-
04-215-55-983-012	Fire - Jaws of Life Telescopic Ram	11,712.00	11,712.00	-	-
04-215-55-984-000	2018 CAPITAL ORDINANCE 4-18	712,300.00	696,261.27	2,220.77	11,817.96
04-215-55-984-001	Police Weapon Replacement	10,000.00	10,000.00	-	-
04-215-55-984-002	Fire Personal Protective Gear	9,800.00	9,800.00	-	-
04-215-55-984-003	Fire Pager Replacement	900.00	900.00	-	-
04-215-55-984-004	Fire Other Equipment	4,900.00	4,900.00	-	-
04-215-55-984-005	Public Works Repair Concrete Pad - Recyc	40,000.00	40,000.00	-	-
04-215-55-984-006	Public Works Drainage Projects	19,400.00	19,400.00	-	-
04-215-55-984-007	Pub Wks Rd Repav N.Pocono, Cres. . Cro	575,000.00	575,000.00	-	-
04-215-55-984-008	Public Works Curbs and Sidewalks	141,000.00	141,000.00	-	-
04-215-55-984-009	Water System Fire Hydrant Replace.	25,000.00	25,000.00	-	-
04-215-55-984-010	Water System Entry Door - Well #3	3,500.00	3,500.00	-	-
04-215-55-984-011	Water System Chlorine Injection Well #2	5,000.00	5,000.00	-	-
04-215-55-984-012	Water System Mag Meters Well #2,3,4	20,000.00	20,000.00	-	-
04-215-55-984-013	Manager Borough Hall Architect	50,000.00	46,517.50	3,482.50	-
04-215-55-984-014	Public Works Engine Replac. 2006 Pick up	3,000.00	3,000.00	-	-
04-215-55-984-015	Public Works Replace 1997 Utility Truck	49,000.00	48,075.00	-	925.00
04-215-55-984-016	Public Works Replace 1997 Toro Tractor	43,000.00	43,925.00	-	(925.00)
04-215-55-984-017	Public Works Replace 2006 Code/Bldg Veh	35,000.00	35,000.00	-	-
04-215-55-984-018	Police On Board Computers	30,000.00	29,700.02	12.35	287.63
04-215-55-984-019	Manager Lightning Detection System	20,000.00	-	-	20,000.00
04-215-55-984-020	Public Works Repair Fence - Recycling	17,900.00	12,803.83	-	5,096.17
04-215-55-984-021	Park Maintenance Cove Park Improvements	16,500.00	-	-	16,500.00

Capital Ordinances General Capital Activity to 03/31/2024

*ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-984-022	Park Maintenance Playground Safety Imp.	9,500.00	-	-	9,500.00
04-215-55-984-023	Finance Section 20 Costs	50,000.00	50,000.00	-	-
04-215-55-985-000	2019 CAPITAL ORDINANCE 2-19	1,178,200.00	1,123,321.35	3,494.85	51,383.80
04-215-55-985-001	POLICE LIVESCAN FINGERPRINT STATION	35,000.00	35,000.00	-	-
04-215-55-985-002	POLICE ELEC. SIGNBOARD/SPEED TRAILER	15,385.00	15,385.00	-	-
04-215-55-985-003	FIRE PERSONAL PROTECTIVE EQUIPMENT	28,800.00	28,800.00	-	-
04-215-55-985-004	FIRE OTHER EQUIPMENT	4,900.00	4,900.00	-	-
04-215-55-985-005	PUBLIC WORKS VEHICLE LIFT	72,250.00	72,250.00	-	-
04-215-55-985-006	PUBLIC WORKS RD REPAVING POCONO,MIDVALE	428,966.00	428,966.00	-	-
04-215-55-985-007	PUBLIC WORKS CURBS AND SIDEWALKS	141,000.00	141,000.00	-	-
04-215-55-985-008	MANAGER SUNSET LAKE DAM	2,100,000.00	1,791,895.86	293,247.00	14,857.14
04-215-55-985-009	PUBLIC WORKS DUMP TRUCK	195,000.00	195,000.00	-	-
04-215-55-985-010	PUB WORKS ASBESTOS ABATEMENT DPW FAC.	34,500.00	34,500.00	-	-
04-215-55-985-011	PARKS TENNIS COURT SURFACE REPAIRS	14,000.00	14,000.00	-	-
04-215-55-985-012	PARKS TENNIS COURT FENCE	21,000.00	21,000.00	-	-
04-215-55-985-013	PARKS MIDVALE PARK AED INSTALL	6,500.00	-	-	6,500.00
04-215-55-985-014	ENGINEERING - SECTION 20 COSTS	5,000.00	4,805.27	-	194.73
04-215-55-985-015	FINANCE - SECTION 20 COSTS	83,655.00	72,873.66	-	10,781.34
04-215-55-986-000	2019 CAPITAL ORDINANCE 10-19	3,185,966.00	2,860,375.79	293,247.00	32,333.21
04-215-55-986-001	ROAD REPAVING, MORRIS AVE.	598,690.00	608,578.38	-	(9,888.38)
04-215-55-986-002	SECTION 20 COSTS - FINANCE COSTS	11,310.00	1,421.62	-	9,888.38
04-215-55-987-000	2020 CAPITAL ORDINANCE 4-20	610,000.00	610,000.00	-	-
04-215-55-987-001	FIRE AIR PACK REPLACEMENTS	41,673.00	41,673.00	-	-
04-215-55-987-002	FIRE AIR BOTTLE REPLACEMENTS	48,852.00	48,852.00	-	-
04-215-55-987-003	PUB WKS 52" MOWER	13,500.00	13,500.00	-	-
04-215-55-987-004	PUB WKS HYDRANT REPLACEMENT	15,000.00	9,607.25	-	5,392.75
04-215-55-987-005	PUB WKS ROAD REPAVING, CURBS, SIDEWALKS	111,247.00	111,247.00	-	-
04-215-55-987-006	PUB WKS IMPROV. TO STORMWATER DRAINAGE	10,000.00	10,000.00	-	-
04-215-55-987-007	POLICE RETROFIT POLICE VEHICLE	15,000.00	15,000.00	-	-
04-215-55-987-008	FIRE COMMAND VEHICLE	36,111.00	36,111.00	-	-
04-215-55-987-009	FIRE RETROFIT COMMAND VEHICLE	10,000.00	10,000.00	-	-
04-215-55-987-010	PUB WKS 2 MASON DUMP TRUCKS	135,000.00	135,000.00	-	-
04-215-55-987-011	ENGINEERING SECTION 20 COSTS	10,000.00	9,999.99	-	0.01
04-215-55-987-012	FINANCE SECTION 20 COSTS	30,571.00	30,571.00	-	-
04-215-55-987-013	PUB WKS CONDRIT ROAD	250,000.00	250,000.00	-	-
04-215-55-987-014	PUB WKS MORRIS AVE.	151,323.00	151,323.00	-	-
04-215-55-988-000	2020 CAPITAL ORDINANCE 7-20	878,277.00	872,864.24	-	5,392.76
04-215-55-988-001	PUB WKS CURBS AND SIDEWALKS	6,000.00	6,000.00	-	-

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Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.	6,000.00	6,000.00	-	-
04-215-55-989-013	SECTION 20 COSTS - OTHER PROF. SVCS.	-	7,697.31	-	(7,697.31)
04-215-55-989-101	B.H. SW DEMOLITION-LOWER LEVEL	20,000.00	32,419.02	-	(12,419.02)
04-215-55-989-102	B.H. SW DEMOLITON-UPPER LEVEL	20,000.00	22,994.64	-	(2,994.64)
04-215-55-989-103	B.H. SW DEMOLITION-ROOF	10,000.00	15,047.85	-	(5,047.85)
04-215-55-989-106	B.H SW FOOTING-EXCAVATION	15,000.00	29,389.09	-	(14,389.09)
04-215-55-989-108	B.H SW FOOTING-SLABS	30,100.00	29,020.87	-	1,079.13
04-215-55-989-109	B.H. SW FOUNDATION-WALLS-BACK ADDITION	20,000.00	20,014.34	-	(14.34)
04-215-55-989-110	B.H. SW FOOTING-ENTRANCE	31,600.00	37,767.08	-	(6,167.08)
04-215-55-989-111	B.H. SW FOUNDATION-WALLS-ENTRANCE	27,600.00	26,376.86	-	1,223.14
04-215-55-989-112	B.H. SW CMU WALLS-LOWER LEVEL	100,580.00	82,166.22	-	18,413.78
04-215-55-989-113	B.H. SW CMUWALLS-UPPER LEVEL	100,698.00	24,534.97	-	76,163.03
04-215-55-989-114	B.H. SW WATERPROOFING-FOUNDATION WALL	4,820.00	5,118.77	-	(298.77)
04-215-55-989-115	B.H. SW TPO ROOF	52,000.00	31,240.58	-	20,759.42
04-215-55-989-116	B.H. SW METAL STUD WALLS-UPPER LEVEL	114,462.00	171,574.63	-	(57,112.63)
04-215-55-989-117	B.H. SW INSTALL DOOR'S FRAMES-UPPER	7,000.00	8,734.45	-	(1,734.45)
04-215-55-989-118	B.H. SW METAL STUDS WALLS-LOWER LEVEL	96,231.00	118,259.50	-	(22,028.50)
04-215-55-989-119	B.H. SW INSTALL DOOR'S FRAME-LOWER	9,400.00	8,603.42	-	796.58
04-215-55-989-120	B.H. SW STONE VENEER	74,300.00	73,201.59	-	1,098.41
04-215-55-989-121	B.H. SW EXTENDED ROOF WALL	61,200.00	60,815.04	-	384.96
04-215-55-989-122	B.H. SW CEMENT FIBER SIDING	82,250.00	5,356.26	-	76,893.74
04-215-55-989-123	B.H. SW CEILINGS	35,250.00	24,876.23	-	10,373.77
04-215-55-989-124	B.H. SW INSULATION	33,500.00	24,528.36	-	8,971.64
04-215-55-989-125	B.H. SW STUCCO	48,600.00	89,810.58	-	(41,210.58)
04-215-55-989-126	B.H. SW DOORS	16,550.00	2,119.28	-	14,430.72
04-215-55-989-127	B.H. SW SECURITY DOOR	3,000.00	412.32	-	2,587.68
04-215-55-989-128	B.H. SW GARAGE DOOR	-	130.07	-	(130.07)
04-215-55-989-129	B.H. SW WINDOWS-STORE FRONT	46,300.00	40,159.66	-	6,140.34
04-215-55-989-130	B.H. SW WINDOWS SUN SHADES	25,000.00	3,154.43	-	21,845.57
04-215-55-989-131	B.H. SW ELEVATOR	-	4,182.77	-	(4,182.77)
04-215-55-989-132	B.H. SW ELECTRIC	160,000.00	209,536.56	-	(49,536.56)
04-215-55-989-133	B.H. SW PLUMBING	125,000.00	108,022.62	-	16,977.38
04-215-55-989-134	B.H. SW HVAC	165,000.00	190,798.30	-	(25,798.30)
04-215-55-989-135	B.H. SW ALARMS	21,200.00	57,597.94	-	(36,397.94)
04-215-55-989-136	B.H. SW PAINTING	-	47,511.07	-	(47,511.07)
04-215-55-989-137	B.H. SW STAIRS AND RAILINGS	31,000.00	40,483.11	-	(9,483.11)
04-215-55-989-138	B.H. SW FLOORS	91,100.00	47,070.57	-	44,029.43
04-215-55-989-139	B.H. SW MENS AND WOMENS LACKER ROOMS	3,100.00	-	-	3,100.00
04-215-55-989-141	B.H. SW 7 BATHROOMS 2 JANITOR 2 LOCKER	53,600.00	20,797.57	-	32,802.43

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04-215-55-989-142	B.H. SW SITE WORK	20,000.00	43,907.62	-	(23,907.62)
04-215-55-989-145	B.H. SW MISCELLANEOUS	-	14,985.82	-	(14,985.82)
04-215-55-989-146	B.H. SW MILLWORK	58,700.00	7,930.83	-	50,769.17
04-215-55-989-147	B.H. SW STRUCTURAL STEEL	22,500.00	103,154.79	-	(80,654.79)
04-215-55-989-148	B.H. SW COORDINATION OF WORK	34,000.00	42,638.08	-	(8,638.08)
04-215-55-989-150	B.H. SW IT/TECH	-	29,988.08	-	(29,988.08)
04-215-55-989-151	B.H. SW OTHER/RELOCATION/GENERATO	-	6,869.12	-	(6,869.12)
04-215-55-989-155	B.H. SW ADMINISTRATIVE ASSISTANT	20,000.00	56,107.86	-	(36,107.86)
04-215-55-989-170	B.H. SW CONTINGENCY	10,109.82	18,910.34	-	(8,800.52)
04-215-55-989-204	B.H. O/E DEMOLITON - CONTAINERS	11,000.00	5,912.15	-	5,087.85
04-215-55-989-205	B.H. O/E DEMOLITON - EQUIPMENT	10,000.00	1,024.05	-	8,975.95
04-215-55-989-207	B.H. O/E EQUIPMENT - RENTAL	6,000.00	4,297.34	-	1,702.66
04-215-55-989-208	B.H. O/E FOOTING - SLABS	15,790.00	25,789.94	-	(9,999.94)
04-215-55-989-209	B.H. O/E FOUNDATION - WALLS - BACK ADDIT?	6,000.00	6,817.29	-	(817.29)
04-215-55-989-210	B.H. O/E FOOTING - ENTRANCE	13,375.00	12,464.41	-	910.59
04-215-55-989-211	B.H. O/E FOUNDTION - WALLS - ENTRANCE	14,600.00	13,116.82	-	1,483.18
04-215-55-989-212	B.H. O/E CMU WALLS - LOWER LEVEL	18,200.00	12,842.55	-	5,357.45
04-215-55-989-213	B.H. O/E CMU WALLS - UPPER LEVEL	12,850.00	4,952.29	-	7,897.71
04-215-55-989-214	B.H. O/E WATERPROOFING FOUNDATION WALL	4,400.00	3,932.84	-	467.16
04-215-55-989-215	B.H. O/E TPO ROOF	145,010.00	124,133.69	26,927.00	(6,050.69)
04-215-55-989-216	B.H. O/E METAL STUD WALLS - UPPER LEVEL	35,300.00	61,968.89	-	(26,668.89)
04-215-55-989-218	B.H. O/E METAL STUDS WALLS - LOWER LEVEL?	28,006.00	53,045.24	-	(25,039.24)
04-215-55-989-220	B.H. O/E STONE VENEER	28,000.00	35,001.71	-	(7,001.71)
04-215-55-989-221	B.H. O/E EXTENDED ROOF WALL	14,800.00	16,084.56	-	(1,284.56)
04-215-55-989-222	B.H. O/E CEMENT FIBER SIDING	53,350.00	48,014.14	-	5,335.86
04-215-55-989-223	B.H. O/E CEILINGS	12,100.00	8,344.99	2,415.53	1,339.48
04-215-55-989-224	B.H. O/E INSULATION	32,420.00	36,775.41	437.16	(4,792.57)
04-215-55-989-225	B.H. O/E STUCCO	8,100.00	36,724.55	2,168.14	(30,792.69)
04-215-55-989-226	B.H. O/E DOORS	94,250.00	73,217.90	3,884.40	17,147.70
04-215-55-989-227	B.H. O/E SECURITY DOOR	7,000.00	9,783.72	-	(2,783.72)
04-215-55-989-228	B.H. O/E GARAGE DOOR	6,800.00	10,173.80	300.00	(3,673.80)
04-215-55-989-229	B.H. O/E WINDOWS - STORE FRONT	144,000.00	164,207.50	-	(20,207.50)
04-215-55-989-230	B.H. O/E WINDOWS SUN SHADES	80,000.00	2,861.24	-	77,138.76
04-215-55-989-231	B.H. O/E ELEVATOR	110,000.00	96,879.83	10,700.00	2,620.17
04-215-55-989-232	B.H. O/E ELECTRIC	220,209.20	202,781.76	2,337.49	15,089.95
04-215-55-989-233	B.H. O/E PLUMBING	72,089.00	71,521.77	-	567.23
04-215-55-989-234	B.H. O/E HVAC	220,000.00	250,790.77	5,458.02	(36,248.79)
04-215-55-989-235	B.H. O/E ALARMS	24,299.98	26,943.15	-	(2,643.17)
04-215-55-989-236	B.H. O/E PAINTING	35,000.00	20,938.77	-	14,061.23

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04-215-55-989-237	B.H. O/E STAIRS AND RAILINGS	37,039.00	40,069.61	-	(3,030.61)
04-215-55-989-238	B.H. O/E FLOORS	79,600.00	59,699.32	4,160.56	15,740.12
04-215-55-989-239	B.H. O/E MENS AND WOMENS LOCKER ROOMS	13,100.00	-	-	13,100.00
04-215-55-989-241	B.H. O/E 7 BATHROOMS 2 JANITOR 2 LOCKER	31,400.00	19,171.30	-	12,228.70
04-215-55-989-242	B.H. O/E SITE WORK	20,000.00	18,498.38	-	1,501.62
04-215-55-989-243	B.H. O/E RENTAL CONSTR. EQUIP. PURCHASE?	120,000.00	89,852.62	5,845.26	24,302.12
04-215-55-989-244	B.H. O/E OSHA - SAFETY EQUIPMENT	12,000.00	4,514.76	-	7,485.24
04-215-55-989-245	B.H. O/E MISCELLANEOUS	125,000.00	105,201.89	9,023.33	10,774.78
04-215-55-989-246	B.H. O/E MILLWORK	15,000.00	14,353.00	-	647.00
04-215-55-989-247	B.H. O/E STRUCTURAL STEEL	63,061.00	99,540.09	25,378.75	(61,857.84)
04-215-55-989-249	B.H. O/E FURNITURE	81,100.00	15,621.04	8,325.43	57,153.53
04-215-55-989-250	B.H. O/E IT/TECH	69,000.00	28,603.23	610.68	39,786.09
04-215-55-989-251	B.H. O/E OTHER/RELOCATION/GENERATOR	108,000.00	159,080.91	350.00	(51,430.91)
04-215-55-989-252	B.H. O/E ARCHITECT	171,000.00	164,998.28	-	6,001.72
04-215-55-989-253	B.H. O/E ENGINEERING	25,000.00	28,410.05	-	(3,410.05)
04-215-55-989-254	B.H. O/E FINANCE	30,000.00	15,837.59	-	14,162.41
04-215-55-989-270	B.H. O/E CONTINGENCY	79,000.00	-	-	79,000.00
04-215-55-989-307	B.H. SW. Unantic. Relocating the square tubing	-	(0.01)	-	0.01
04-215-55-991-000	2021 CAPITAL ORDINANCE 10-21	4,463,000.00	4,350,611.60	108,321.75	4,066.65
04-215-55-991-001	ARMORED PLATE CARRIERS	10,511.00	10,511.00	-	-
04-215-55-991-002	AIR PACK REPLACEMENTS	76,951.00	76,951.00	-	-
04-215-55-991-003	TWO SALTERS	10,000.00	11,738.80	-	(1,738.80)
04-215-55-991-004	CHIPPER	55,000.00	57,639.56	-	(2,639.56)
04-215-55-991-005	TRACK HOE - DO NOT USE!!!!!!!	150,000.00	145,621.64	-	4,378.36
04-215-55-991-006	ELECTRONIC MESSAGE BOARD	15,000.00	15,000.00	-	-
04-215-55-991-007	ROAD REPAVING - NORTH GLEN	228,901.00	236,140.64	-	(7,239.64)
04-215-55-991-008	DO NOT USE!!!!!!ROAD REPAVING - OTHER	180,561.00	175,172.80	-	5,388.20
04-215-55-991-009	DRAINAGE IMPROVEMENTS	100,000.00	82,152.21	-	17,847.79
04-215-55-991-010	RETROFIT POLICE VEHICLE	15,000.00	15,000.00	-	-
04-215-55-991-011	TRAFFIC LIGHT POCONO/N. POCONO	104,000.00	103,892.50	-	107.50
04-215-55-991-012	ENGINEERING GRUNDENS POND	59,570.00	3,882.73	53,944.59	1,742.68
04-215-55-991-013	WATER METER REPLACEMENT PROG.	745,000.00	714,108.49	3,457.72	27,433.79
04-215-55-991-014	ENGINEERING - SECTION 20	10,000.00	9,312.99	-	687.01
04-215-55-991-015	FINANCE - SECTION 20	73,743.00	14,570.44	-	59,172.56
04-215-55-992-000	2022 CAPITAL ORDINANCE 2-22	1,834,237.00	1,671,694.80	57,402.31	105,139.89
04-215-55-992-001	MOBILE VIDEO RECORDERS	50,000.00	-	13,495.00	36,505.00
04-215-55-992-002	TURNOUT GEAR	15,000.00	15,000.00	-	-
04-215-55-992-003	ELECTRONIC MESSAGE BOARD	5,000.00	5,000.00	-	-
04-215-55-992-004	BRINE MACHINE/HOLDING TANK	23,125.00	22,986.26	-	138.74

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04-215-55-992-006	ROAD REPAVING - INTERVALE RD.	481,000.00	322,415.77	144,076.45	14,507.78
04-215-55-992-007	ROAD REPAVING - OTHER	250,187.00	249,124.77	-	1,062.23
04-215-55-992-008	CHIEF'S VEHICLE .RETROFIT	60,000.00	60,000.00	-	-
04-215-55-992-009	ELECTRIC - SCHOOL RES. OFFIC. VEHICLE	60,000.00	49,733.09	10,266.91	-
04-215-55-992-010	RETROFIT 2 POLICE VEHICLES	30,000.00	30,000.00	-	-
04-215-55-992-011	2 FORD F-350 TRUCKS	80,000.00	-	-	80,000.00
04-215-55-992-012	WATER UTILITY TRUCK	70,000.00	-	-	70,000.00
04-215-55-992-013	DPW BATHROOM RENOVATION	15,000.00	12,375.49	2,197.00	427.51
04-215-55-992-014	TENNIS COURT REN. .FENCING	80,000.00	80,000.00	-	-
04-215-55-992-015	ENGINEERING - SECTION 20 COSTS	10,000.00	8,581.68	-	1,418.32
04-215-55-992-016	FINANCE - SECTION 20 COSTS	47,385.00	12,938.60	-	34,446.40
04-215-55-994-000	2023 CAPITAL ORDINANCE 2-23	1,276,697.00	868,155.66	170,035.36	238,505.98
04-215-55-994-001	IMPROVEMENT OF TENNIS COURTS	311,000.00	247,198.20	59,518.89	4,282.91
04-215-55-995-000	2023 CAPITAL ORD 6-23 CAP. AMENDMENT	311,000.00	247,198.20	59,518.89	4,282.91
04-215-55-995-001	DPW - VEHICULAR EQUIPMENT	16,875.00	16,296.11	-	578.89
04-215-55-995-002	PERSONAL PROTECTIVE EQUIP.	3,889.00	3,889.00	-	-
04-215-55-996-000	2023 CAPITAL ORDINANCE 8-23	20,764.00	20,185.11	-	578.89
04-215-55-996-001	Bottom End of the Police Boat Motor	6,000.00	4,585.90	-	1,414.10
04-215-55-996-002	Interview Room Recording System	6,000.00	-	-	6,000.00
04-215-55-996-003	Men/Women Lockers	30,000.00	20,016.38	9,983.07	0.55
04-215-55-996-004	Evidence Lockers and Refrigerators	25,000.00	25,000.00	-	-
04-215-55-996-005	Armory:Bench, Shelving, Locker, Table, Chairs	7,000.00	3,927.27	3,072.73	-
04-215-55-996-006	Sally Port Pistol Lockers	500.00	-	-	500.00
04-215-55-996-007	PPE Regulators	8,553.00	8,553.00	-	-
04-215-55-996-008	Bobcat Skid Steer	18,288.00	-	-	18,288.00
04-215-55-996-009	New Goals for Midvale	8,500.00	8,004.67	-	495.33
04-215-55-996-010	New Picnic Tables: Kaufmann and Midvale	3,000.00	-	-	3,000.00
04-215-55-996-011	Morris Ave. Section 4	241,490.00	149,298.65	2,884.00	89,307.35
04-215-55-996-012	Road Repaving - All Other Roads	210,015.00	159,585.57	-	50,429.43
04-215-55-996-013	Retrofit 2 Police Cars	40,000.00	3,119.00	36,167.72	713.28
04-215-55-996-014	Side by Side ATV	20,000.00	20,598.00	-	(598.00)
04-215-55-996-015	Bathymetry Survey	115,000.00	62,500.00	-	52,500.00
04-215-55-996-016	Sidewalks - Library and Lake Drive	65,000.00	-	-	65,000.00
04-215-55-996-017	Vehicles for Fire Department	761,708.00	-	595,247.88	166,460.12
04-215-55-996-018	Computers for Police Vehicles	16,000.00	15,340.56	-	659.44
04-215-55-996-019	Section 20 Costs - Engineering	15,000.00	13,678.23	-	1,321.77
04-215-55-996-020	Section 20 Costs - Finance	57,432.00	10,321.40	-	47,110.60
04-215-55-997-000	CAPITAL ORD. 12-23	1,654,486.00	504,528.63	647,355.40	502,601.97

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04-215-55-997-001	Improvement of Sunset Lake Dam	650,000.00	291,929.40	342,504.20	15,566.40
04-215-55-997-002	Section 20 Costs	200,000.00	69,545.95	120,253.60	10,200.45
04-215-55-998-000	2023 CAPITAL ORD. 13-23 BORO HALL RENOV.	850,000.00	361,475.35	462,757.80	25,766.85
		1,045,000.00	-	-	1,045,000.00
04-215-55-998-013	SECTION 20 COSTS - OTHER PROF. SVCS.	-	-	-	(6,204.58)
04-215-55-998-115	B.H. SW TPO ROOF	-	6,204.58	-	(7,151.01)
04-215-55-998-116	B.H. SW METAL STUD WALLS-UPPER LEVEL	-	7,151.01	-	(7,453.27)
04-215-55-998-118	B.H. SW METAL STUDS WALLS-LOWER LEVEL	-	7,453.27	-	(5,365.71)
04-215-55-998-119	B.H. SW INSTALL DOOR'S FRAME-LOWER	-	5,365.71	-	(5,048.73)
04-215-55-998-120	B.H. SW STONE VENEER	-	5,048.73	-	(9,247.41)
04-215-55-998-122	B.H. SW CEMENT FIBER SIDING	-	9,247.41	-	(24,332.24)
04-215-55-998-123	B.H. SW CEILINGS	-	24,332.24	-	(12,250.33)
04-215-55-998-125	B.H. SW STUCCO	-	12,250.33	-	(13,814.27)
04-215-55-998-126	B.H. SW DOORS	-	13,814.27	-	(21,863.57)
04-215-55-998-127	B.H. SW SECURITY DOOR	-	21,863.57	-	(258.70)
04-215-55-998-128	B.H. SW GARAGE DOOR	-	258.70	-	(1,084.44)
04-215-55-998-129	B.H. SW WINDOWS-STORE FRONT	-	1,084.44	-	(10,978.19)
04-215-55-998-130	B.H. SW WINDOWS SUN SHADES	-	10,978.19	-	(207.65)
04-215-55-998-131	B.H. SW ELEVATOR	-	207.65	-	(689.07)
04-215-55-998-132	B.H. SW ELECTRIC	-	689.07	-	(26,983.67)
04-215-55-998-133	B.H. SW PLUMBING	-	26,983.67	-	(22,050.62)
04-215-55-998-134	B.H. SW HVAC	-	22,050.62	-	(72,299.45)
04-215-55-998-135	B.H. SW ALARMS	-	72,299.45	-	(34,358.31)
04-215-55-998-136	B.H. SW PAINTING	-	34,358.31	-	(21,237.68)
04-215-55-998-137	B.H. SW STAIRS AND RAILINGS	-	21,237.68	-	(3,291.76)
04-215-55-998-138	B.H. SW FLOORS	-	3,291.76	-	(30,082.95)
04-215-55-998-141	B.H. SW 7 BATHROOMS 2 JANITOR 2 LOCKER	-	30,082.95	-	(22,058.73)
04-215-55-998-142	B.H. SW SITE WORK	-	22,058.73	-	(13,206.84)
04-215-55-998-145	B.H. SW MISCELLANEOUS	-	13,206.84	-	(376.78)
04-215-55-998-146	B.H. SW MILLWORK	-	376.78	-	(70,233.75)
04-215-55-998-148	B.H. SW CORRINATION OF WORK	-	70,233.75	-	(658.02)
04-215-55-998-150	B.H. SW IT/TECH	-	658.02	-	(94,466.57)
04-215-55-998-155	B.H. SW ADMINISTRATIVE ASSISTANT	-	94,466.57	-	(8,899.05)
04-215-55-998-212	B.H. O/E CMU WALLS - LOWER LEVEL	-	8,899.05	-	-
04-215-55-998-215	B.H. O/E TPO ROOF	-	-	1,185.00	(1,685.53)
04-215-55-998-216	B.H. O/E METAL STUD WALLS - UPPER LEVEL	-	500.53	-	(1,253.15)
04-215-55-998-218	B.H. O/E METAL STUDS WALLS - LOWER LEVEL?	-	1,253.15	-	(490.29)
04-215-55-998-220	B.H. O/E STONE VENEER	-	490.29	-	(1,087.89)
04-215-55-998-222	B.H. O/E CEMENT FIBER SIDING	-	1,087.89	-	(2,925.47)
04-215-55-998-223	B.H. O/E CEILINGS	-	1,925.47	1,000.00	(2,852.89)
		-	2,852.89	-	

Capital Ordinances General Capital Activity to 03/31/2024

* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-998-225	B.H. O/E STUCCO	-	5,185.74	1,000.00	(6,185.74)
04-215-55-998-226	B.H. O/E DOORS	-	33,566.59	3,006.08	(36,572.67)
04-215-55-998-229	B.H. O/E WINDOWS - STORE FRONT	-	4,604.19	-	(4,604.19)
04-215-55-998-230	B.H. O/E WINDOWS SUN SHADES	-	3,500.00	-	(3,500.00)
04-215-55-998-232	B.H. O/E ELECTRIC	-	7,153.83	2,778.16	(9,931.99)
04-215-55-998-233	B.H. O/E PLUMBING	-	6,437.64	88.00	(6,525.64)
04-215-55-998-234	B.H. O/E HVAC	-	16,033.49	791.98	(16,825.47)
04-215-55-998-235	B.H. O/E ALARMS	-	520.50	-	(520.50)
04-215-55-998-236	B.H. O/E PAINTING	-	2,876.19	-	(2,876.19)
04-215-55-998-237	B.H. O/E STAIRS AND RAILINGS	-	5,113.35	-	(5,113.35)
04-215-55-998-238	B.H. O/E FLOORS	-	6,823.72	485.00	(7,308.72)
04-215-55-998-241	B.H. O/E 7 BATHROOMS 2 JANITOR 2 LOCKER	-	6,420.57	926.71	(7,347.28)
04-215-55-998-242	B.H. O/E SITE WORK	-	16,574.37	-	(16,574.37)
04-215-55-998-243	B.H. O/E RENTAL CONSTR. EQUIP. PURCHASE?	-	1,391.09	-	(1,391.09)
04-215-55-998-244	B.H. O/E OSHA - SAFETY EQUIPMENT	-	988.22	-	(988.22)
04-215-55-998-245	B.H. O/E MISCELLANEOUS	-	9,529.12	4,008.24	(13,537.36)
04-215-55-998-246	B.H. O/E MILLWORK	-	8,657.03	15,420.00	(24,077.03)
04-215-55-998-249	B.H. O/E FURNITURE	-	54,051.66	5,575.23	(59,626.89)
04-215-55-998-250	B.H. O/E IT/TECH	-	48,912.24	2,612.40	(51,524.64)
04-215-55-998-251	B.H. O/E OTHER/RELOCATION/GENERATOR	-	22,000.00	-	(22,000.00)
		1,045,000.00	814,603.11	38,876.80	191,520.09
TOTALS		21,326,816.59	18,242,313.28	1,856,400.93	1,228,102.38



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext. 2006

TO: Honorable Mayor and Borough Council
SUBJ: Manager's Report for the Borough Council meeting of May 13, 2024
CC: Robert Oostdyk, Borough Attorney

Lake and Watershed Management Plan Proposal – To assist with efforts to create a long-term plan for our lakes and ponds, Princeton Hydro has developed a scope of work and proposal to create a long-term management plan. After review of the document (copy attached), the plan will be submitted to the NJ Highlands Council for consideration of grant funding to cover the cost of the proposal.

Affordable Housing Vendor Report – Attached, please find a new quarterly report provided by our vendor, CGP&H.

Mute Swans – I have received an email from a resident concerned with the Borough's practice of adding Mute Swan eggs in order to control the Mute Swan population.

Adding of Mute Swan eggs is the preferred non-lethal method by our shared services provider, United States Department of Agriculture (USDA). It is important to note that Mute Swans are considered an invasive species. The swans are known to overtake the local animal population and destroy native vegetation, both in and around the lake. The swans have also created issues for us by defecating on Island Beach, forcing us to close the beach to swimmers due to high fecal coliform counts.

Grant Application for Mountain Lakes Train Station Project – As requested, a copy of the application is attached.

Open Follow-Up Items:

Wawa Electric Vehicle Chargers – We have not received a response to our request for information. I have asked our Borough Attorney to reach out to Wawa's attorney to help resolve this issue.

Respectfully,

Mitchell



A PROPOSAL FOR A BOROUGH OF MOUNTAIN LAKES LAKE AND WATERSHED MANAGEMENT PLAN BOROUGH OF MOUNTAIN LAKES, MORRIS COUNTY, NEW JERSEY

MAY 2024 - DRAFT

PREPARED FOR:

BOROUGH OF MOUNTAIN LAKES
ATTN: MITCHELL STERN
BOROUGH MANAGER
400 BOULEVARD
MOUNTAIN LAKES, NEW JERSEY 07046

PREPARED BY:

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UNDERSTANDING OF PROJECT

Mountain Lakes was developed over a century ago, as a planned residential park, designed to embrace family and community life amid natural surroundings and a harmonious blend of residences and landscape. The Borough of Mountain Lakes celebrated its Centennial in 2011. The celebration highlighted the community's history, achievements and turning points, and the attributes that have made Mountain Lakes a distinguished community, including volunteerism, preservation, philanthropy, and the arts. Although the name "Mountain Lakes" was no doubt chosen for its rustic appeal, it aptly describes the predominant physical characteristics of the 3.2 square mile borough. The borough's environment is a delicate and artful balance of human improvisation upon nature's design. Acres of woodlands, both dedicated parkland and undeveloped borough-owned lots, abound throughout Mountain Lakes to provide shade, barriers to noise and a sense of spaciousness. Nine (9) lakes, created from the numerous small springs and wetlands in the region, are nestled into the landscape and provide sweeping vistas for the enjoyment of natural beauty, as well as for the recreation for which the borough is well known.

Given the publicly accessible nature of all of these lakes, the Borough wishes to take an active role in the direct management of the lakes and their surrounding watersheds. This regional approach to lake management has recently been implemented by staff of both the New Jersey Department of Environmental Protection (NJDEP) and the New Jersey Highlands Council (NJHC) and has been implemented in other New Jersey Highland communities such as Ringwood Borough, West Milford Township, Rockaway Township, Vernon Township and Roxbury Township.



Given the number of lakes in Mountain Lakes Borough, and in an effort to keep the overall Borough study to a reasonable scope of the funding, a selection process occurred with input from the Borough, Princeton Hydro and ultimately, the NJHC. Specifically, the NJHC Master Plan states within Policy 1L2: "to establish tiers of lake management appropriate to management strategies that help protect lake water quality and community value from the impacts of present and future development", and within Objective 1L2a: "Lake management programs shall use the following management tiers around all Highlands Region lakes of greater than 10 acres in size: a Shoreline Protection Tier, a Water Quality Management Tier, a Scenic Resources Tier and a Lake Watershed Tier." Given that both the Policy and Objective use the 10-acre minimum size in the provision of standards for lake protection, it was determined that lakes greater than 10 acres in size would be selected for the study. Additionally, the Highlands Region Land Use Ordinance, which conforming municipalities pass, include this distinction for waterbodies greater than 10 acres, and the Highlands Region ERIs for each town report out on acres of lakes greater than 10 acres in size.

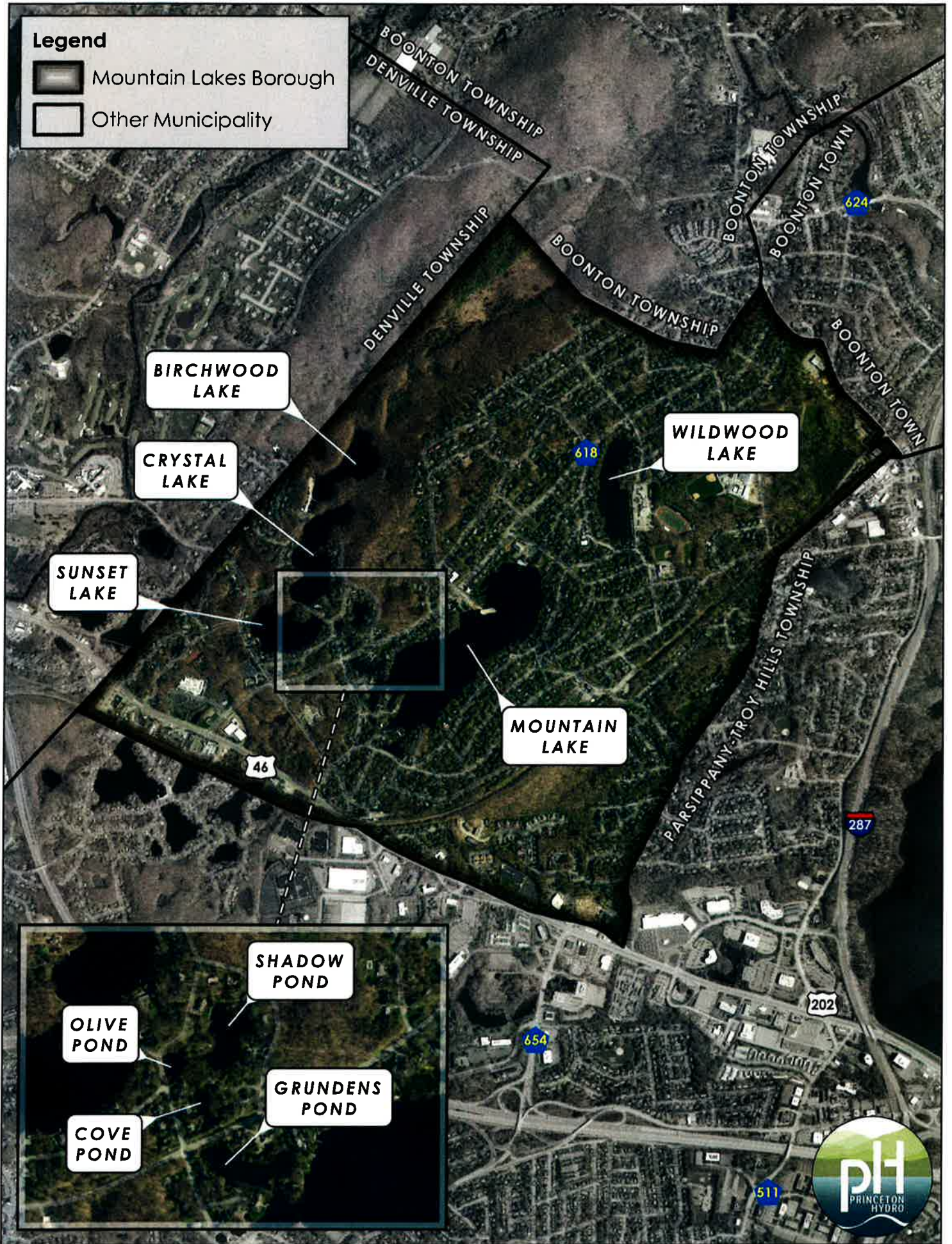
As a result of these conditions described above, the agreed upon list of lakes listed in this SOW are:

- Birchwood Lake
- Crystal Lake
- Wildwood Lake
- Sunset Lake
- Mountain Lake
- Shadow Pond
- Olive Pond
- Grundens Pond
- Cove Pond

A map of these lakes can be found on the subsequent page.

Legend

-  Mountain Lakes Borough
-  Other Municipality





FIRM OVERVIEW

Princeton Hydro is a small business enterprise that was formed in 1998 with the specific mission of providing integrated ecological and engineering consulting services. Offering unparalleled expertise in natural resource management, water resources engineering, geotechnical design and investigation, and regulatory compliance, our staff provides a full suite of services throughout the Mid-Atlantic and New England states. We have offices in Ringoes, New Jersey; Sicklerville, New Jersey; Bowie, Maryland; Exton, Pennsylvania; South Glastonbury, Connecticut and Colorado Springs, Colorado. Our multidisciplinary team has the skill sets necessary to conduct highly comprehensive assessments; develop and design appropriate, sustainable solutions; and successfully bring those solutions to fruition.

At Princeton Hydro, we are committed to changing our ecosystems, quality of life, and communities for the better. Our passion and commitment to the integration of innovative science and engineering drive us to excel on behalf of every client. We take great pride in our reputation of delivering comprehensive ecosystem-based solutions that are cost-effective. Our engineers and scientists have in-depth knowledge of urban, coastal, riverine, floodplain, and wetland environments. Our 50+ technical personnel and nine administrative staff include individuals with academic training and real-world project experience – many with advanced degrees and/or professional licenses – in hydrology and hydrogeology, green stormwater management, aquatic and wetland ecology, coastal resiliency, geotechnical investigation, wetland and stream restoration, fishery biology, population and community ecology dynamics, stakeholder engagement, environmental planning, and environmental risk analysis. The unique skills and cumulative expertise of our highly-experienced staff are reflected in the creative nature of Princeton Hydro's award-winning projects.



PROPOSED SCOPE OF WORK

The proposal to conduct a watershed assessment of the watersheds of the Borough's lakes will entail completion of the following primary general objectives. The objectives are:

1. Identify, quantify and prioritize the watershed-based factors which may cause eutrophication,
2. Identify the watershed management measures needed to address general causes of water quality impairments,
3. Identify the relative cost of the recommended general watershed management measures,
4. Identify and quantify the lake-based factors which may cause eutrophication,
5. Generate a general schedule, based on priority, for the implementation of the recommended watershed management measures,

TASK 1.0 – HISTORICAL DATA REVIEW

Any historical data will be obtained from the Borough, as well as any other regulatory agencies, (such as NJDEP, NJDOT and the USGS), and reviewed in advance of implementing the watershed assessment outlined in Tasks 2.0 and 6.0. By doing so, a capitalization on established water quality trends, problems and issues raised through any past sampling efforts, and evaluation of the relative success of any past restoration efforts can be accomplished. All streams within each watershed that may feed these lakes will also include a review of all available surface water data available through the USGS. This information can be used as the foundation of the watershed assessment. This is part of a standard study approach for any aquatic system; integration of reliable data developed in past studies. Making use of these supplemental data collected by others to complement field efforts is beneficial, assuming that the data were collected by properly trained personnel in a manner consistent with standard NJDEP quality assurance protection plan protocols. Princeton Hydro will give particular attention to any historical files with regards to the coliform testing required to maintain a swimming beach from each of the lakes, should they possess one.

Task 1 Deliverable - A memo describing the findings of the historical data review. Additionally, all of the findings will be incorporated into the final watershed management plans.

Task 1 Fee - \$9,800.00

TASK 2 – WATERSHED MODELING; HYDROLOGIC AND POLLUTANT LOADING

The objective of this task will be to model the watershed hydrologic and nutrient loading properties to each selected lake. (Note that the modeling will be watershed-based and will not include the properties of each lake itself.) The hydrologic and pollutant loading data will enable the Borough to identify and target the primary sub-watersheds or stormwater discharge areas requiring the greatest load control and evaluate the feasibility of managing these loads via engineered practices. This will aid the Borough in selecting, prioritizing and implementing nutrient and sediment load management efforts, thus ensuring that future restoration practices are directed to the watershed projects having the greatest overall benefit to the long-term management of surface water quality.

Watershed pollutant loading and hydrology will be modeled using the MapShed model and its web-based counterpart Model My Watershed (used here interchangeably), both versions of the GWLF model and its various descendants. This model is described as a good mid-level model and recommended for use by the USEPA. The model will be applied to describe system hydrology, essentially the water budget, and pollutant loading within the watershed and constituent subwatersheds of each system. Hydrology and pollutant loading are inextricably linked and thus are calculated in parallel within the model. The pollutants to be modelled include phosphorus,



nitrogen and sediment, while the hydrology will include estimates of precipitation, runoff, evapotranspiration, groundwater flux, and ultimately streamflow or discharge. Estimates of water and pollutant budgets will be provided on a subwatershed and monthly basis.

To describe its basic function, the model works by applying loading coefficients, essentially the quantity of a pollutant produced per unit area, to specific land cover types (for instance low density development or forested wetland) and land areas; the hydrology module operates similarly. A series of algorithms modifies these results according to weather data, soils, and slopes among many other factors. The model then simulates daily loads over a 30-year period using actual climate records, and averages the results over time for monthly and annual outputs. Furthermore, the program allows the user to make modifications to the inputs for septic system function, the number of animals, population density, and many other factors that change pollutant loads and hydrology. Overall, modelling is used as a way to provide estimates of the water budget terms and the pollutants loads, but it does not replace sampling of both the inlet streams and lakes.

Task 2 Deliverable - *Watershed Delineation and Land Use maps, as well as full nutrient and hydrologic models. Additionally, all of the measurements and statistics calculated as part of the models will be incorporated into the final watershed management plans.*

Task 2.0 Fee - \$17,900.00

TASK 3.0 - WATER QUALITY ASSESSMENT – COLLECTION OF WATERSHED-BASED WATER QUALITY DATA

Using the modeling data calculated as part of Task 2, at a minimum, three (3) watershed-based baseflow (no rain in the previous 72 hours) stream monitoring events will be conducted within each lake's single primary sub-watershed with regards to pollutant and hydrologic loading. This sampling will help to fine tune the models in Task 2. During these monitoring events, both *in-situ* and discrete water quality data will be collected. In-situ data will consist of temperature, dissolved oxygen, pH, and specific conductivity, all of which will be measured using a calibrated multi-probe water quality meter. Princeton Hydro is certified by the NJDEP (#10006) in these parameters. Discrete water quality samples will be collected at each site and analyzed for total phosphorus (TP), nitrate-nitrogen (NO₃-N) and total suspended solids (TSS). Additionally, observations of stream inlet conditions will also be recorded during these events.

Task 3.0 Deliverable - *Field collected data as based on baseline watershed conditions. Additionally, the data will be incorporated into the final watershed management plans.*

Task 3.0 Fee - \$8,300.00

TASK 4.0 - WATER QUALITY ASSESSMENT – COLLECTION OF LAKE-BASED WATER QUALITY DATA

A single growing season (May – September) investigation and assessment of the water quality of each of the lakes will be performed. This would entail monthly water quality sampling being conducted at each lake for a total of five (5) sampling events per lake. Samples will be collected at a minimum of two stations (final station locations to be determined in concert with the Borough. During each event and at each station *in-situ* water quality data consisting of real-time measurement of dissolved oxygen, temperature, pH, and specific conductivity will be conducted. These measurements are to be recorded in profile (surface to bottom) at 0.5 to 1-meter increments. At each of these sampling stations the lake's clarity (Secchi disk transparency) will also be measured.

At a station established in the approximate center (or at its deepest point that may not necessarily be in the center of the lake), discrete whole water samples will be collected at a depth 0.5 meters below the surface of



the lake and 0.5 meters above the bottom of the lake. These samples will then be submitted to an NJDEP certified water testing lab for the analysis of total phosphorus (TP), soluble reactive phosphorus (SRP), nitrate nitrogen ($\text{NO}_3\text{-N}$), NH_3 nitrogen (N as ammonia), Chlorophyll a and total suspended solids (TSS). At the same deep-water station, a combined zooplankton/phytoplankton sample will also be collected via net tow and analyzed for species composition, dominant organism and relative density.

Additionally, during each of the five (5) sampling events, a general survey of aquatic vegetation and/or algae growth (planktonic or filamentous) will be conducted. These surveys will provide the Borough with an objective understanding of the amount and distribution of submerged aquatic vegetation (SAV) and algae occurring throughout each lake over the course of the growing season. The survey will include general observations of the shoreline perimeter of the lake. These surveys can be discussed in advance but will focus on areas having a history of significant SAV and/or algae problems.

Task 4.0 Deliverable – Field collected data as based on baseline in-lake conditions. Additionally, the data will be incorporated into the final watershed management plans.

Task 4.0 Fee - \$76,200.00

TASK 5.0 – TROPHIC STATE ASSESSMENT

Using the field data collected in Tasks 3 and 4, as well as the modeling data from Task 2 and the recent bathymetric surveys conducted on the lakes by the Borough, internal phosphorus loading can be estimated using standard limnological metrics and then incorporated into the overall load for that individual lake/watershed. The basic input parameters for this analysis are the lake's volume, maximum depth, average depth, seasonal dissolved oxygen and temperature profiles and hydrologic data. Analysis of the hydrologic data generated through Task 2 in conjunction with the external and internal pollutant loads will be used to compute the existing trophic state of each lake, which describes total system productivity or more simply if the lake is oligotrophic, mesotrophic, or eutrophic.

Task 5.0 Deliverable – Trophic State Assessments as based on baseline in-lake conditions. Additionally, the data will be incorporated into the final watershed management plans.

Task 5.0 Fee - \$10,200.00

TASK 6.0 – ANALYSIS OF THE POLLUTANT REMOVAL ACHIEVABLE THROUGH THE IMPLEMENTATION OF SPECIFIC WATERSHED BASED MANAGEMENT TECHNIQUES

The primary reason for conducting this study is to identify what needs to be done in the watersheds of each respective lake to minimize the annual pollutant load of each. With this data the watershed-based management options can be determined, with the ultimate goal being the reduction and minimization of surface water quality issues, if any.

This will allow for identification of those sub-watersheds having the greatest impact as well as those sub-watersheds having the most manageable (correctable) loads. Using this data, our storm water engineers and green infrastructure experts can provide a list of best management practices (BMPs) to the Borough that could effectively manage the pollutant loads generated by each major sub-watershed's specific pollutant loads. Emphasis will be given to engineered bioretention type systems that can be implemented on a lot-specific or regional scale. Such BMPs have a high capacity for the removal of nutrients.



An examination and discussion of the water quality benefits of restoring and/or creating wetland buffers, riparian buffers, and lakefront aquascape shorelines will also be performed. Where possible, based on inspections of the watershed or information contained in reports made available, our field scientists will identify examples of site-specific locations where wetland buffers, riparian buffers, and lakefront aquascaping could potentially be implemented as part of future watershed management efforts.

If applicable, preliminary base cost estimates will be developed for the design and construction of each recommended engineered stormwater management BMP. The deliverables for this task will be:

- Identification of sub-watershed pollutant loading and the BMPs best suited to manage these loads,
- The utility of restoring or creating wetland buffers, riparian buffers, and lakefront aquascaping, and where possible, the identification of possible implementation sites within each watershed,
- Estimated costs and an assigned priority for each engineered watershed management measure recommended in the report and supported by the collected data.

Task 6.0 Deliverable – A list and description of BMPs and Green Infrastructure techniques that can be utilized as based on the full nutrient and hydrologic models. Additionally, the full list will be incorporated into the final watershed management plans.

Task 6.0 Fee - \$25,700.00

TASK 7.0 – MS4 DISCUSSIONS

NJDEP's newly issued (as of 1st January 2023) Municipal Separate Storm Sewer System (MS4) permit focuses heavily on watershed-level planning to address both water quality and flooding issues throughout New Jersey. In addition to using a more watershed-based approach, the updated MS4 permit will also take climate change into account relative to water quality impairments and the associated impacts of flooding. While the Township has already taken measures toward addressing MS4 permitting, such as outfall pipe mapping, public education, ordinances, and stormwater pollution prevention, some of this information may need to be updated.

As part of the new cycle of MS4 permits, NJDEP wants municipalities to develop a Watershed Improvement Plan for their implementation of projects to address non-point source pollution. The process involved three phases. Phase 1 is mapping all publicly and privately owned stormwater infrastructure, impervious cover and other relevant data by 2026. Phase 2 is planning to outline potential water quality improvement projects and estimate the amount of funding necessary to achieve identified improvements by 2027. Phase 3 is the final plan and implementation, where municipalities will submit final project locations for water quality improvement projects by 2028. Thus, this task will include a minimum of three meetings, which may be virtual or in-person, and the development of a database of available / existing data that can be used to complete these Phases and develop the Watershed Improvement Plan. Some of this data will be developed as part of this Watershed Implementation Plan project. Additionally, guidance will be provided on how to move forward on the new MS4 cycle of activities.

Task 7.0 Deliverable - An understanding of what existing information the Borough has that can be used for the updated MS4 permit and associated Watershed Improvement Plan, as well as what additional information may be required.

Task 7.0 Fee - \$10,000.00



TASK 8.0 - GENERAL ASSESSMENT REPORT

Once all the laboratory data have been received and processed and the watershed modeling has been completed, and any existing historical data reviewed, a General Assessment Report will be authored. The report will discuss the data and observations compiled during the monitoring and compare these data to established USEPA/NJDEP trophic state standards and NJDEP surface water quality threshold values. The report will also cover in detail any water quality issues that were observed or measured, especially the results of the phosphorus loading and the *in-situ* data. The report will also review in detail the results and findings of the field data (Tasks 3, 4 and 5) and the relationships of the modeled data (Task 2.1) relative to any historical data (Task 1) provided by the Borough or other agency, including any other stakeholders.

Within the General Assessment Report, which will be based on the EPA's 9-element watershed plan model, the data will be presented in tables and/or graphs. Within the report an identification of which watershed management techniques and measures are best suited for immediate or long-term implementation. For each recommended technique a preliminary cost estimate (as based on the availability of data) for the implementation of the specified measure will be generated. These data will be used in turn to rank each recommended management measure. Within the report an identification of regulatory constraints affecting each of the recommended watershed-based management measures will be discussed and for each a list of anticipated NJDEP permits, as well as any other anticipated regulatory agency permits.

Within the plan a schedule will be generated for the implementation for the recommended watershed management measures. This will provide the Borough with a sense of not only how to prioritize restoration recommendations, but how to budget for their implementation in both the short-term and long-term. Finally, within the plan a long-term water quality monitoring plan that can be used by both the Borough will be provided to objectively and quantitatively track the watershed-based water quality improvements and ecological benefits achieved through the implementation of any recommendations provided in the General Assessment Report.

Task 8.0 Deliverable – *Final lake and watershed management plan*

Task 8.0 Fee - **\$25,700.00**



In an effort to summarize the total fees for this project, Table 1 below presents each task fee with associated costs.

Table 1 – Task/Fee Summarization

Task	Description	Fee (\$)
1	Historical Data Review	9,800.00
2	Hydrologic and Pollutant Loading Analysis	17,900.00
3	Collection of Baseline Watershed Water Quality Data	8,300.00
4	Collection of Lake-Based Water Quality Data	76,200.00
5	Trophic State Modeling	10,200.00
6	Analysis of Pollutant Removal Watershed Techniques	25,700.00
7	MS4 Discussions	10,000.00
8	General Watershed Assessment Report	25,700.00
TOTAL		\$183,800.00

Table 2 – Proposed Schedule (assuming a September 1, 2024 start)

Task	Description	Schedule
1	Historical Data Review	September 2024 – October 2024
2	Hydrologic and Pollutant Loading Analysis	November 2024 – December 2024
3	Collection of Baseline Watershed Water Quality Data	May 2025 – September 2025
4	Collection of Lake-Based Water Quality Data	May 2025 – September 2025
5	Trophic State Modeling	October 2025
6	Analysis of Pollutant Removal Watershed Techniques	November 2025
7	MS4 Discussions	September 2024 – December 2025
8	General Watershed Assessment Report	December 2025



ATTACHMENT A



PRINCETON HYDRO

2024 GOVERNMENT & NGO RATE SCHEDULE

**HOURLY BILLABLE RATES FOR PRINCETON HYDRO PERSONNEL
AND BASIS FOR BILLING OF DIRECT CHARGES**

<u>JOB GRADE</u>	<u>HOURLY BILLABLE RATE (\$)</u>
Principal	295
COO	266
Associate	238
Director	213
Senior Project Manager	205
Engineer III	175
Engineer II	159
Engineer I	144
Staff Engineer III	132
Staff Engineer II	126
Staff Engineer I	111
Environmental Scientist III	179
Environmental Scientist II	149
Environmental Scientist I	135
Staff Scientist III	132
Staff Scientist II	112
Staff Scientist I	96
Landscape Architect	160
Landscape Designer III	131
Landscape Designer II	117
Landscape Designer I	103
Field Technician III	150
Field Technician II	126
Field Technician I	100
Marketing III	185
Marketing II	140
Marketing I	95
Business Administrator	126
Administrator III	108
Administrator II	95
Administrator I	81
Intern	75

NOTES:

- Labor is billed in increments of 0.10 hours; any portion thereof shall be considered as 0.10 hours.
- For work performed off premises, labor hours are billed as time of departure – time of arrival from the office of Princeton Hydro.

DIRECT CHARGES:

Disbursements: All appropriate direct charges, authorized lodging and meals, travel, field supplies, expendables, telecommunications, computer, GPS/GIS equipment, plan reproduction, and report production will be marked up by 10% to cover administrative and handling expenses.

Internal Charges:

		B/W	Color
Photocopies	Letter	\$0.13 per page	\$0.53 per page
	Legal	\$0.27 per page	\$0.80 per page
	Tabloid	\$0.80 per page	\$1.59 per page
Plan Plotting	24" x 36"	\$5.30 per page	\$10.60 per page
	20" x 42"	\$7.70 per page	\$15.40 per page
Truck Use		\$138.00 per day	
Auto Use		\$0.655 per mile (per current IRS guidelines)	

The information contained within this document is the property of Princeton Hydro and is considered company proprietary information. Disclosure of the information without the express written consent of Princeton Hydro is prohibited.

Thursday, May 2, 2024 at 15:04:39 Eastern Daylight Time

Subject: Mountain Lakes Administrative Agent Services
Date: Thursday, April 25, 2024 at 12:18:44 PM Eastern Daylight Time
From: Erin Stankiewicz <estankiewicz@cgph.net>
To: Mitchell Stern <mstern@mtnlakes.org>
Attachments: image001.png, MountainLakes-QuarterlyReport-April2024.pdf

CAUTION: This email has originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Mitchell,

CGP&H has started a new initiative to keep our clients updated on the work we have been doing on a quarterly basis. Attached is the first report for 2024. Please feel free to share with the mayor and council. If you have any questions, please give me a call.

Thanks,
Erin

Erin Stankiewicz
Planner

estankiewicz@cgph.net
609 664-2769 ext. 46
609 642-4310 (direct line)

1249 South River Road, Suite 301
Cranbury, NJ 08512-3633
Fax 609 664-2786
Company Website: www.cgph.net
Home Improvement Program Website: www.hip.cgph.net
Affordable Homes For Sale and Rent: www.affordablehomesnewjersey.com



Affordable Housing Administration Update

GENERAL MOUNTAIN LAKES UPDATES

- Monitoring
- Working on transferring files from Housing Partnership to CGP&H for Enclave and Legacy.
- Working to set up sales waiting list and have listing posted on our website.
- Will send out homeowner newsletter once files have been transferred.
- Will provide a flyer with a direct link to our website that can be posted on the Borough's website and social media.
- Met with Affordable Housing Committee to discuss new affordable housing legislation (A4).
- Looking into how to apply for additional funding for accessory apartment program.

AFFORDABLE HOUSING FREQUENTLY ASKED QUESTIONS

*WE ARE WORKING TO SET UP OUR WAITING LIST FOR MOUNTAIN LAKES. ONCE THE WEBSITE IS LIVE, YOU CAN DIRECT INTERESTED APPLICANTS TO OUR WEBSITE WITH ANY QUESTIONS.

1. ***How can applicants join the waiting list?*** Applicants interested in affordable housing in Mountain Lakes should be directed to AFFORDABLEHOMESNEWJERSEY.COM.
2. ***How long is the wait for affordable housing?*** Typical wait times for affordable housing are over 2 years.
3. ***Who should applicants contact with questions?*** Most questions can be answered on AFFORDABLEHOMESNEWJERSEY.COM. Applicants can also visit their personalized Affordable Homes New Jersey profile to update their personal information and join waiting lists. Applicants may also leave a message at 609-664-2769 ext. 5 or email homes@cgph.net. Voicemails and emails will generate a case in our system and a CGP&H staff member will respond within four business days. We strive for faster response times, but it depends on how many inquiries we have in the queue. CGP&H typically receives over two hundred calls and emails from applicants interested in affordable housing each day.
4. ***Are there any preferences on the waiting list?*** Applicants that live or work in Essex, Morris, Union, Warren Counties have preference on the Mountain Lakes waiting list.
5. ***Where else should applicants look for affordable housing?*** All affordable housing opportunities are required by law to be posted on NJHRC.gov.



CGP&H

Community Grants, Planning & Housing
Good People. Great Results. Since 1993.

NEW JERSEY AFFORDABLE HOUSING NEWS

[The 2024 Affordable Housing Regional Income Limits](#) were recently released and are now in use.

Governor Murphy signed new affordable housing legislation into law on March 20, 2024. CGP&H is reviewing the new law, especially as it relates to administrative functions such as affirmative marketing requirements, extensions of controls, deed restriction periods and administrative agent responsibilities. The law requires the New Jersey Housing Mortgage Finance Agency (NJ HMFA) to update the Uniform Housing Affordability Controls (UHAC), which could present a significant change to the administrative process.

QUESTIONS

Contact Erin Stankiewicz at 609-642-4310 or estankiewicz@cgph.net

Reference #	19600092
Status	Complete
Login Username	beth@chhistoricalarchitects.com
Login Email	beth@chhistoricalarchitects.com
Organization type:	Entity of county, municipal, or state government
Applicant Organization Name:	Borough of Mountain Lakes
Organization Mailing Address:	400 Boulevard, Mountain Lakes, NJ 07046
Organization Website:	www. https://mtnlakes.org/
Organization Socials (Facebook, Instagram, LinkedIn, etc.):	https://www.facebook.com/BoroughofMountainLakes
Federal EIN (do not enter any dashes or spaces):	226002119
Primary Contact Person First Name:	Mitchell
Primary Contact Person Last Name:	Stern
Primary Contact Person Phone Number:	973-334-3131
Primary Contact Person Email:	mstern@mtnlakes.org
Are all properties owned by the applicant?	Yes
Over time, historic sites may be known by different names. When referencing your property, please use the name provided on the State Historic Preservation Office (SHPO) website. Property Name, as listed by the SHPO:	Mountain Lakes Train Station (in Mountain Lakes Historic District)
Physical Property Address:	99 Midvale Road
Property City:	Mountain Lakes
Property County:	Morris
Provide a link to the property in Google Maps:	https://goo.gl/maps/PHhUd4D4EUcbPwis6
NJ Legislative District of the	26

property(find your legislator):

US Congressional District of the property(find your representative):

11

What is the register status of the resource? Select all that apply.

- Contributing resource to a historic district
- New Jersey Register listed
- National Register listed

Based on the New Jersey or National Register listing, which criteria of significance does your resource(s) or district meet?

Criterion C, "Design/Construction", concerns the distinctive characteristics of the building by its architecture and construction, including having great artistic value or being the work of a master.

Briefly explain if there have been changes or additions to the significance of the resource since the original nomination and listing.

A Historic Preservation Plan was prepared in 2023, which includes a detailed historical development and significance statement for the property.

What was the property's historic use? What is the current use? What are the projected future plans for the property? Please include dates when available.

The property served as a train station from its construction in 1912 until circa 1955, around which time the building was purchased by the Borough of Mountain Lakes. The Borough has leased the building to several businesses including a construction company, law firm, and most recently, a restaurant, the use it maintains today and intends to maintain.

How did the property evolve to meet changing needs? Changes should not be limited to physical alterations.

The building was significantly damaged by fire (1918); the building was rebuilt to largely match the original along with the addition of an extension off the waiting room (1919); the building was acquired by the Borough of Mountain Lakes, ceased to function as a train station, and soon after converted for commercial use (c.1955)

Is your property endangered? If so, briefly explain the nature of the threats and why they developed?

The Borough has undertaken temporary stabilization methods to address loose stones at the chimney and parapets and eliminate potential danger to the public. There are various other exterior conditions at the building that need to be addressed.

Which of the following climate hazards have the potential to affect the resource based on the county it is located in? Select all that apply. (Risk Index Map)

- Earthquake
- Heat wave
- Hurricane
- Ice storm
- Landslide
- Lightning
- Riverine flooding
- Strong wind
- Tornado

How are you factoring climate change into your preservation efforts? How will this project in particular address climate change?

The Borough has established an Environmental Commission, and their Green Team works with groups in town (committees, clubs and schools, etc.) to help Mountain Lakes become more environmentally sustainable by identifying programs and develop concrete actions that Mountain Lakes can implement to become more sustainable and to provides clear "how to" guidance and tools to enable the community to make progress

toward the established goals in energy efficiency, health and wellness, innovation and demonstration projects, landscape design, and civic engagement, etc. The Borough will discuss all plans for the train station with the Green Team to ensure that all proposed work helps to meet the goals set for a sustainable Mountain Lakes.

Is the resource located in a flood zone? (Flood Map) No

Does your resource have flood insurance? Yes

Has the applicant organization attended any events regarding climate change's effects on cultural resources? Yes

List the relevant climate change events attended by the project team members or applicant organization.
Train Station committee member Alex Gotthelf has recently completed the following continuing education:
•Community Resiliency: Challenges and techniques for delivery attainable housing
•Designing for Coastal Resilience: Lessons from Newport
•The Science of Storm Surge Risk Reduction
•Resilience:Flood Mitigation at the Farnsworth House

Train Station committee chair Martin Kane has completed the following:
•Coalition for the Delaware River Watershed Annual Forum "Climate Change & Equitable Sustainability" 2023
•American Museum of Natural History "Climate Change, Shifting Cultures" 2021
•AASLH "Climate & Sustainability" 2023

Train Station committee member Councilmember Cynthia Korman, has completed the following:
•Climate Reality Leadership Training (2023)

Choose what range your grant request falls under: Level II (\$150,001 - \$750,000)

Describe the project for which funding is requested in this grant round. Identify the project goals and explain how the overall project addresses the needs of the resource.
A Historic Preservation Plan was prepared for the Train Station in 2023, which identifies certain exterior and interior conditions at the building that should be addressed. The Borough would now like to proceed with the first phase of a multi-phased exterior restoration, which will focus on the restoration of the clay tile roof, related roof drainage and flashing upgrades, rebuilding of the chimney, and rebuilding/repainting of the parapets. It will be necessary to carry the masonry repairs at the parapet walls to below the roofline. This work also includes the repairs of the retaining walls at the east side, which are in poor condition.

How does this project fit into the larger preservation efforts of your organization or preservation goals for the resource?
A Historic Preservation Plan was prepared for the Train Station in 2023, which identifies certain exterior and interior conditions at the building that should be addressed. Contract documents were prepared in 2024 for the complete exterior restoration and rehabilitation of the Train Station, and the proposed scope of work is the first construction phase of a planned multi-phased

restoration project, focusing on the priority items largely related to the roof and related items, and retaining walls.

Work proposed in this project is for (select all that apply):

- Exterior
- Site

What is the predominant historic preservation treatment, as noted in the Secretary of the Interior’s Standards for Historic Preservation, being applied in this project?

Restoration

Other activities included in this project (select all that apply):

Construction Administration

List the planning documents that substantiate the work proposed in this project, including the year the document was completed. If part of this grant proposal includes preparation of or updates to planning documents, please note that.

Historic Preservation Plan prepared by Connolly & Hickey Historical Architects in February 2023.

Current project status (select all that apply):

- Preliminary Scope of Work prepared
- Proposals submitted
- Consultant selected
- Schematic/design development
- Construction documents complete

Please provide the name of the consulting firm and outline the role that they will perform within the bounds of the overall project:

Connolly & Hickey Historical Architects will provide pre-qualification, bidding, and contract administration services:
-Thomas B. Connolly, AIA
-Margaret M. Hickey, AIA
-Mirek Skros
-Tyler Jacklin

If applicable, please provide the names of additional consultants (engineers, archaeologists, etc.) that will be involved in the project and the roles that they will perform within the bounds of the overall project:

Consulting engineer, James B. Huffman, PE, will provide contract administration services.

Proposed project schedule including major milestones:

09/2024 – Identify qualified contractors
10/2024 – bid opening
11/2024 – start construction
11/2025 – Complete construction

Total Project Cost:

541900

Grant Request:

270950

Match required to complete project (subtract grant request from total)

270950

project cost):

Amount of match already raised (match-in-hand): 108380

Remaining match needed (subtract match-in-hand from match required to complete project): 162570

Does your project have any match expended? No

Do you have any expenses that are ineligible for reimbursement but are necessary to complete your project? See the Grant Guidelines for a list of ineligible activities. No

Cost estimates for the project are based on:* Quantity take-offs from measured drawings

Describe your organization, its mission, and the audience it reaches. Explain the role that your resource plays in the mission of your organization.

The Borough of Mountain Lakes has a Council-appointed subcommittee of five members dedicated to the preservation of the Train Station including all grants obtained for the property. Its members include the Mayor and one councilmember. Additionally, Mitchell Stern, the Borough's Manager, is responsible for managing all grants and contracts related to projects at the train station.

Explain how both cyclical and long-term maintenance of the resource are addressed. Include information about any organizational structure such as a building/maintenance committee or other individuals responsible to make decisions regarding the resource's preservation and maintenance. Identify any planning documents that help guide these decisions.

The Restaurant (tenant) is responsible for the day-to-day maintenance of the building but the Borough is responsible for structural maintenance and repairs, as outlined in the lease for the property. The property's maintenance will continue as currently arranged upon completion of the project. The tenant and Borough follow the maintenance plan that was prepared as part of the Historic Preservation Plan prepared in 2023. The Train Station subcommittee and Borough Manager, working in consultation with Connolly & Hickey Historical Architects, is responsible for all decisions made related to the preservation of the property. All proposed work at the Train Station follows the recommendations of the Historic Preservation Plan.

Have any staff, board, or volunteers attended the following professional development activities in the past 2 years? Select all that apply.

- New Jersey Historic Trust & New Jersey Historical Commission Best Practices Workshops
- New Jersey History & Historic Preservation Conference
- Historic Preservation Commission Trainings

Who will be managing this project? List their names, their relationship to the organization, and their role in the project. List any relevant examples of grants managed by the organization in the past five years.

Mitchell Stern, Borough Manager, will be managing this project, working in conjunction with the Train Station Subcommittee, chaired by Martin Kane.

Does your organization currently have any open grants with the New Yes

Jersey Historic Trust?

Explain the status of your open grants and how your organization has the capacity to manage more than one open grant at a time.

The contract documents are complete, and the grant will be closed out in May 2024.

List any relevant examples of the organization's experience working with consultants and/or contractors. Include the firm name, service provided, contract amount, project start and end date, and project manager.

Mitchell Stern managed the following projects:
Connolly & Hickey and Alden Bailey Restoration Corp. for Stabilization of the Chimney and Parapets at the Train Station. Connolly & Hickey prepared the scope and provided contract administration services for a contract of \$5,500. Alden Bailey completed the stabilization and repair work for a contract of \$5,480. May 2022-August 2022.

Connolly Hickey prepared a Historic Preservation Plan for the Train Station for a contract of \$30,000. November 2022-February 2023.

Connolly & Hickey prepared design and contract documents for the Exterior Restoration of the Train Station for a contract of \$38,350. November 2023-February 2024.

If applicable, explain how you will raise the remaining matching funds for this project or for additional preservation efforts being completed by your organization or at the resource. Include grants you have applied for or plan to apply for and the expected time frame for raising the match.

The Borough submitted a grant application to the Morris County Historic Preservation Trust Fund for the match, which will be available in September 2024 should the funding be provided by the County. The Borough previously received two grants from Morris County for the Train Station totaling \$54,680.

List any recent relevant examples of the organization's experience with successful fundraising campaigns including approximate amounts raised and/or any upcoming planned fundraising campaigns including goal amounts.

Relevant successful grant applications:
Morris County Historic Preservation Trust Fund
2022 – Historic Preservation Plan - \$24,000
2023 – Contract Documents for Exterior Restoration - \$30,680

Other examples of grants managed by Mitchell Stern:
American Rescue Plan
Assistance to Firefighters
NJ BPU Clean Energy
NJ DCA Local Recreation Grant (several)
NJ DEP Stormwater Management Grant
NJ DOT Local Aid grants (several)
NJ State and Local Cybersecurity Grant Program

Explain how your resource is interpreted to the public.

The building currently serves as a popular restaurant, and the upstairs of the restaurant highlights Lackawanna Railroad history.

How does your organization assess the needs of the community and work to address them? Please further demonstrate this in Attachment G, "Letters of Support".

The station, serving as a restaurant, is a vital reuse of a historic resource that brings visitors from the surrounding region to dine at the restaurant, to witness the potential of historic resources for adaptive reuse, and to experience the architecture within the historic district more broadly.

Is the resource compliant with the Americans with Disabilities Act

The upper-level entrance is located at grade and access is via a pair of doors that exceed the minimum three-foot width. The

(ADA)? If so, to what extent? If not, explain how you plan to improve accessibility.

double doors are not the optimal configuration for barrier-free access but are sufficient for the time. Contract documents have been prepared for barrier-free access to the lower level, and this will be addressed in a subsequent phase of construction.

Is the resource located within a Certified Local Government (CLG) municipality? (List of CLGs)

No

Is the resource open to the public on a regular basis?

Yes

Current hours of operation:

The restaurant is open 12-3pm and 4-9pm on weekdays; 4-9:30pm on Saturdays; and 3-8pm on Sundays.

Do you have plans to expand your hours of operation?

No

Number of days/year the site is open:

360

Are visitation numbers collected?

No

Attachment A - Applicant Information

Applicant's Governing Body/Board Resolution and Assurances

Attachment B - Property Ownership

None of the Above

Attachment C - Resource Information & Historic Significance

Most recent nomination form for the property or district

Attachment D - Scope of Work

- Scope Statement (Scope of work, Request for Proposals (RFPs), proposals received and/or selected, signed contracts)
- Capital Scope of Work Form (narrative description of proposed capital work, broken out by CSI construction division.
- Proposed fees and construction estimates for the entire project (multiphase applicants should submit fees and estimates for the project as a whole and broken down by individual phases)
- Design documents, construction documents, bid documents
- Planning documents that substantiate the proposed work
- Resume/credentials of proposed and/or selected consultant and/or contractor

Attachment E - Project Budget

Capital Project Budget Worksheet or Capital Multiphase Budget Worksheet

Attachment F - Organizational Ability

- Cyclical Maintenance Plan
- Resume/credentials of Project Manager/Project Team
- County or municipal government applicants must provide a governing body resolution committing specific matching funds

Attachment G - Public Access & Benefit

Letters of Support (from both Legislators who support your project and from members of the community who engage with your site/resource)

Attachment H - Photographs

Labeled Photos and Photo Identification Key

The applicant certifies the following:
The filing of this application has been approved by the governing body of the applicant The facts, figures, and information contained in this application, including all attachments, are true and correct The matching funds required to complete this project are currently available, or will be available to complete this project within the required time frame Any funds received will be expended in accord with the terms and conditions of N.J.A.C 5:101 and the grant agreement to be executed with the New Jersey Historic Trust The individual signing this agreement has been authorized by the organization to do so on its behalf, and by his/her signature binds the organization to the statements and representations contained in the application The organization agrees to abide by the time frame set forth in the grant guidelines Acting as duly authorized representative for the applicant organization, I am submitting this request for assistance from the New Jersey Historic Trust



Typed Name and Title	Mitchell Stern
Last Update	2024-04-17 08:33:16
Start Time	2024-04-17 08:31:36
Finish Time	2024-04-17 08:33:16
IP	100.1.25.98
Browser	Chrome
Device	Desktop
Referrer	https://fs19.formsite.com/res/formLoginReturn

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 105-24

“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated **May 13, 2024** and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 13, 2024.



Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon		X	X			
Korman					X	
Menard					X	
Muilenburg	X		X			
Richter			X			
Barnett			X			
Sheikh			X			

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 05/13/2024 For bills from 04/19/2024 to 05/09/2024

Check#	Vendor	Description	Payment	Check Total
23867	4442 - 10-SPEC	PO 28859 DPW - BUILDING MAINTENANCE	450.00	450.00
23868	219 - ACCESS	PO 28768 2024 ARCHIVE SERVICES - COST# 156NFY0479	82.75	82.75
23869	456 - ACRISURE NJ PARTNERS INSURANCE SERVICES,	PO 28924 2024 RISK MANAGEMENT FEE - FIRST INSTALL	6,432.00	6,432.00
23870	2237 - ACUITT SPECIALITY PRODUCTS, INC.	PO 28872 DPW - DEPARTMENT SUPPLIES	639.99	639.99
23871	2426 - AGL WELDING SUPPLY CO.	PO 28419 DPW - EQUIPMENT & TOOLS - BLANKET	91.77	91.77
23872	3861 - AMAZON CAPITAL SERVICES	PO 28677 BH/DPW: ORDER# 111-9488098-0341002	171.71	
		PO 28677 BH/DPW: ORDER# 111-9488098-0341002	343.42	
		PO 28794 ADMIN: ORDER# 111-6728574-1605827	52.78	
		PO 28795 ADMIN: ORDER# 111-4661308-3087416	46.20	
		PO 28805 POLICE: ORDER# 111-8416435-7493830	16.88	
		PO 28809 POLICE: ORDER# 111-7569069-2535434	57.00	
23873	3861 - AMAZON CAPITAL SERVICES	PO 28830 WATER METERS: ORDER# 111-8826453-3463464	29.52	687.99
		PO 28844 BH: ORDER# 111-1213023-6124217	25.96	
		PO 28853 POLICE: ORDER# 111-1915858-4045045	113.98	
		PO 28854 POLICE: ORDER# 111-5909618-1574616	199.85	
		PO 28875 DPW: ORDER# 111-7709481-2312258	15.50	
		PO 28886 POLICE: ORDER# 111-2358845-9171416	35.18	
		PO 28888 POLICE: ORDER# 111-3339559-7854668	24.78	444.77
23874	3861 - AMAZON CAPITAL SERVICES	PO 28889 ADMIN: ORDER# 111-5130236-6187425	31.66	
		PO 28990 ADMIN: ORDER# 111-2242434-6513803	30.98	
		PO 28997 ADMIN: ORDER# 111-2055612-4352213 111	230.01	
		PO 28904 RECREATION: ORDER# 111-0965198-1809803	120.39	
		PO 28921 POLICE: ORDER# 111-9786473-7936237	76.73	
		PO 28922 POLICE: ORDER#111-0142179-2849863 111-	234.64	724.43
23975	189 - ANCHOR ACE HARDWARE	PO 28273 POLICE: MISC SUPPLIES - BLANKET	80.52	
		PO 28709 DPW - DEPARTMENT SUPPLIES - BLANKET	53.98	
		PO 28761 DPW - EQUIPMENT & TOOLS - BLANKET	109.92	244.42
23876	189 - ANCHOR ACE HARDWARE	PO 28762 DPW - BUILDING MAINTENANCE - BLANKET	295.72	295.72
23877	4163 - APPRAISAL SYSTEMS, INC.	PO 28939 2024 PROFESSIONAL SERVICE FOR REASSESSME	11,500.00	11,500.00
23878	230 - AT&T	PO 28946 POLICE: INFORMATION REQUEST - DETECTIVE	120.00	120.00
23879	3103 - BENEFIT ANALYSIS, INC.	PO 28883 2024 FLEXIBLE SPENDING ACCOUNTS - BLANKE	225.00	225.00
23880	4368 - BUY WISE AUTO PARTS, INC.	PO 28302 S & R - VEHICLE REPAIR & MAINTENANCE -	228.73	
		PO 28952 DPW - VEHICLE REPAIR & MAINTENANCE - BLA	207.69	436.42
23881	542 - CAIN & SONS FIRE EQUIPMENT, INC	PO 28855 POLICE: FIRE EXTINGUISHER SERVICE	263.00	263.00
23882	3650 - CARA FOX	PO 28943 REIMBURSEMENT NJ CLERK'S CONFERENCE 2024	235.17	235.17
23883	4135 - CGPGH, LLC	PO 28910 PROFESSIONAL SERVICES FOR MARCH 2024	448.00	448.00
23884	4090 - CLEAN MAT SERVICES, LLC	PO 28749 2024 FLOOR MAT SERVICE APR-DEC BLANKET	183.36	183.36
23885	4589 - CODY TRANSPORT, LLC	PO 28436 STORAGE CONTAINER RELOCATION	350.00	350.00
23886	1481 - CORE & MAIN, LP	PO 28390 WATER OPERATING - EQUIPMENT - BLANKET	217.25	
		PO 28611 WATER DEPT - WATER METER REPLACEMENT PRO	178.00	395.25
23887	2396 - COUNTY WELDING SUPPLY CO.	PO 28591 DPW - EQUIPMENT & TOOLS - BLANKET	36.00	36.00
23888	4586 - CREATIVE MANAGEMENT, INC	PO 28740 DPW - DIESEL FUEL - BLANKET	925.14	
		PO 28870 DPW - DIESEL FUEL - BLANKET	1,647.89	2,573.03
23889	4325 - CSI TECHNOLOGY GROUP	PO 28948 POLICE: EQUIPMENT	3,000.00	3,000.00
23890	436 - CY DRAKE LOCKSMITH, INC.	PO 28829 PARKS & BEACHES - GENERAL MAINTENANCE	613.48	613.48
23891	506 - DAN COMO & SONS, INC	PO 28673 SOLID WASTE: LEAF/BRUSH REMOVAL- BLANKET	560.00	
		PO 28834 PARKS/BEACHES GENERAL MAINTENANCE	620.94	
		PO 28873 PARKS/BEACHES - GENERAL MAINTENANCE - BL	495.00	
		PO 28955 SOLID WASTE: LEAF/BRUSH REMOVAL- BLANKET	1,120.00	2,795.94
23892	2971 - DIRECT ENERGY BUSINESS	PO 28970 WATER: ELECTRIC SERVICE - MAR-APR 2024	3,598.87	
		PO 28972 SEWER: ELECTRIC SERVICE MAR - APR 2024	37.87	
		PO 28973 BORO GARAGE: ELECTRIC SERVICE: MAR-APR 2	418.90	4,055.64
23893	2971 - DIRECT ENERGY BUSINESS	PO 28974 BORO HALL: ELECTRIC SERVICE: MAR-APR 20	1,988.72	
		PO 28975 PARKS & BEACHES: ELECTRIC SERVICE: MAR-A	49.79	2,038.51
23894	4119 - DOUGLAS EDLER	PO 28850 2024 CELL PHONE REIMBURSEMENT - BLANKET	120.00	120.00
23895	4377 - EDMUNDS GOVTECH, INC.	PO 28940 SOFTWARE IMPLEMENTATION - FINAL PAYMENT	375.00	
		PO 28940 SOFTWARE IMPLEMENTATION - FINAL PAYMENT	875.00	
		PO 28940 SOFTWARE IMPLEMENTATION - FINAL PAYMENT	375.00	1,625.00
23896	4555 - FFI APPARATUS, LLC	PO 28841 FIRE DEPT: ENGINE 1	2,659.26	2,659.26
23897	653 - GANNET NEW YORK/NEW JERSEY LOCALIQ	PO 28433 PLANNING/ZONING - 2024 ADVERTISING - BLA	14.82	
		PO 28971 CLERK: ADVERTISING BLANKET 2024	671.84	686.66
23898	1787 - GENSERV, LLC	PO 28874 DPW / WATER TOWER - FACILITIES MAINTENAN	525.00	525.00
23899	196 - GRIFFITH-ALLIED TRUCKING, LLC	PO 28781 UNLEADED GASOLINE	2,264.30	
		PO 28954 UNLEADED GASOLINE - MCCPC CONTRACT #1 -	3,036.38	5,300.76
23900	3991 - GRM INFORMATION MANAGEMENT SERVICES	PO 28367 2024 ARCHIVE STORAGE 2-4 QTR - ACCT 01Q	148.66	148.66
23901	4384 - HOFF, INC.	PO 28980 PUBLIC WORKS HYDRANT REPLACEMENT	3,650.00	3,650.00
23902	911 - HOME DEPOT CREDIT SERVICES	PO 28248 WATER OPERATING: DEPARTMENTAL SUPPLIES -	258.36	
		PO 28864 EGG HUNT FENCE SUPPLIES	84.23	
		PO 28879 DPW - EQUIPMENT & TOOLS - NJ STATE CONTR	159.00	

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 05/13/2024 For bills from 04/19/2024 to 05/09/2024

Check#	Vendor	Description	Payment	Check Total
		PO 28900 BUILDING & GROUNDS - MAINTENANCE - NJ ST	249.98	
		PO 28909 BH: RENOVATIONS - SUPPLIES	674.16	1,425.73
23903	911 - HOME DEPOT CREDIT SERVICES	PO 28920 BH: RENOVATIONS - SUPPLIES	164.37	164.37
23904	983 - INSTITUTE FOR FORENSIC PSYCHOLOGY, INC.	PO 28937 POLICE: PSYCH TESTING	550.00	550.00
23905	4447 - J. CALDWELL & ASSOCIATES, LLC	PO 28998 HIGHLANDS PLAN CONFORMANCE ASSISTANCE -	4,725.00	4,725.00
23906	859 - JCP&L	PO 28905 MAST ACCT# 200 000 021 275 / BILL DATE:	2,986.05	
		PO 29906 ACCT#100 075 595 725 - BILL PRD: 3/23 -	4.69	
		PO 28907 ACCT#100 141 241 693 BILL PRD: 3/23 - 4/	39.49	
		PO 28908 ACCT#100 154 666 612/ BILL PRD: 3/23 - 4	4.32	
		PO 28935 STREET LIGHTING - ASSORTED ACCOUNTS - MA	4,210.25	
		PO 28936 ACCT#100 050 702 156 - BILL PRD: 3/28 -	6.79	7,244.99
23907	859 - JCP&L	PO 28937 M/A #200 000 054 011/ BILL DATE: APR 24,	276.34	276.34
23908	4006 - JET VAC EQUIPMENT, LLC	PO 28618 WATER OPERATING - VEHICLE REPAIRS	2,502.08	2,502.08
23909	3789 - JPMONZO, MUNICIPAL CONSULTING LLC.	PO 28927 FINANCE: A STATUTORY DEEP DIVE SEMINAR -	50.00	50.00
23910	1090 - KENVIL POWER MOWER	PO 28880 DPW - EQUIPMENT - BLANKET	25.29	25.29
23911	4116 - MANNING MATERIALS, CORP	PO 28935 BH: RENOVATIONS - STUCCO	1,939.90	1,939.90
23912	3339 - MCCA A C/O JACQUELINE CARDINI	PO 28911 TAX ASSESSOR: 2024 STATE & COUNTY MEMBER	195.00	195.00
23913	3926 - MITCHELL STERN	PO 28983 ADMIN: REIMBURSEMENTS	845.78	845.78
23914	4598 - MORRISTOWN LUMBER & SUPPLY CO., LLC	PO 28929 BH: RENOVATIONS - SUPPLIES	1,236.96	1,236.96
23915	1316 - MOST DEPENDABLE FOUNTAINS, INC	PO 28869 PARKS & PLAYGROUNDS - EQUIPMENT MAINTENA	172.00	172.00
23916	2766 - MOTOROLA SOLUTIONS, INC.	PO 25666 POLICE: In-car Video System NJ START c	13,495.00	13,495.00
23917	4278 - MOUNTAIN LAKES MOTOR CO., LLC	PO 28901 POLICE: VEHICLE REPAIR - 2019 CHEVY TAHO	348.00	348.00
23918	1371 - MTN. LAKES BOARD OF EDUCATION	PO 28931 MAY 2024 MTN LAKES SCHOOL DISTRICT GENER	2,118,523.17	2,118,523.17
23919	1472 - MURPHY MCKEON P.C.	PO 28723 LEGAL: 2024 RETAINER FEES - BLANKET	4,166.66	
		PO 28982 APRIL 2024 LEGAL SERVICES - TAX APPEALS	1,290.00	5,456.66
23920	2529 - MURRAY ROBERTSON	PO 28981 REIMBURSEMENT FOR ELECTRICITY USE FOR AE	1,850.00	1,850.00
23921	4522 - NATIONAL HIGHWAY PRODUCTS, INC	PO 28785 S & R - SIGNS	202.24	202.24
23922	1553 - NEW JERSEY NATURAL GAS	PO 28903 MAR - APR 2024 SERVICE	2,139.87	2,139.87
23923	1522 - NISIVOCIA & COMPANY LLP	PO 28926 FINANCE: 2023 ANNUAL AUDIT - CLIENT NO.	11,250.00	
		PO 28926 FINANCE: 2023 ANNUAL AUDIT - CLIENT NO.	5,625.00	
		PO 28926 FINANCE: 2023 ANNUAL AUDIT - CLIENT NO.	5,625.00	22,500.00
23924	1559 - NJ STATE ASSOC. OF CHIEFS OF POLICE	PO 28843 POLICE: MEMBERSHIP 112TH ANNUAL TRAINING	445.00	445.00
23925	2683 - NJAPZA TREASURER	PO 28861 CONSTRUCTION: NJAPZA LUNCHEON - SUSAN P	65.00	65.00
23926	1562 - NJLM	PO 28840 JOB ADVERTISEMENT - TAX & UTILITY COLLEC	160.00	160.00
23927	2727 - ONE CALL CONCEPTS, INC.	PO 28411 ACCT# 12-BML / 2024 JAN - APRIL BLANKET	363.75	363.75
23928	2968 - OPTIMUM	PO 28796 DPW: 2024 INTERNET SERVICES ACCT# 07876-	161.21	161.21
23929	2968 - OPTIMUM	PO 28797 DPW: 2024 INTERNET SERVICES ACCT# 07876-	11.87	11.87
23930	4567 - PARAGON INTEGRATED SERVICES GROUP, LLC	PO 27961 2023 HYDRO RAKING - RESO# 201-23	38,114.70	38,114.70
23931	1710 - PASQUALE'S PIZZA	PO 28914 POLICE: FOOD MISC	196.95	196.95
23932	3113 - PHILLIPS PREISS GRYGIEL LEHENY HUGH	PO 28896 MARCH 2024 PROFESSIONAL SERVICES - PB	337.50	337.50
23933	4143 - PITNEY BOWES GLOBAL FINANCIAL SVCS, LLC	PO 28941 POSTAGE MACHINE 2024 LEASE - ACCT# 00183	448.50	448.50
23934	3888 - PLANET TECHNOLOGIES, INC	PO 28918 ADMIN: AOS-G AGREEMENT ADD ON	425.04	425.04
23935	4600 - PROSHRED NORTHERN NEW JERSEY	PO 28750 ADMIN: 2024 SHREDDING SERVICES - BLANKET	60.00	60.00
23936	4601 - RANGE SYSTEMS, INC	PO 28765 POLICE: SALLY PORT PISTOL LOCKERS	512.60	
		PO 28765 POLICE: SALLY PORT PISTOL LOCKERS	500.00	1,012.60
23937	3890 - RDC DESIGN GROUP, LLC	PO 28962 ADMIN: 2024 GODADDY REIMBURSEMENT/SUBSCR	520.47	520.47
23938	1734 - READYREFRESH BY NESTLE	PO 28345 WATER DELIVERY: 2024 - ACCT# 0016496903	145.42	145.42
23939	285 - SHAWN BENNETT	PO 28842 POLICE: SHAWN REIMBURSEMENT	250.00	
		PO 28852 POLICE: REIMBURSEMENT - SHAWN BENNETT	51.17	
		PO 28956 POLICE: CHIEF'S REIMBURSEMENT	60.00	361.17
23940	1948 - SHEAFFER SUPPLY, INC.	PO 27690 BH: RENOVATIONS - MISC SUPPLIES - BLANK	180.74	180.74
23941	1994 - SHERWIN-WILLIAMS COMPANY	PO 28802 BH: RENOVATIONS - ACRYOIN	1,983.73	
		PO 28930 BH: RENOVATIONS - SUPPLIES	1,456.22	3,439.95
23942	4186 - SHI INTERNATIONAL CORP	PO 28902 ADMIN: 2024 ADOBE LICENSING - 1 YEAR	193.02	193.02
23943	1935 - SPATIAL DATA LOGIC, INC	PO 28847 CONSTRUCTION: SDL SOFTWARE RENEWAL	11,750.00	11,750.00
23944	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 28845 POLICE: ORDER #7906032404-000-001	277.59	277.59
23945	434 - THE COMMUNITY CHURCH OF ML	PO 28259 ADMIN: RENTAL SPACE FOR HPC	500.00	500.00
23946	4475 - THE HON COMPANY, LLC	PO 28683 BH: RENOVATION - FURNITURE	1,138.14	
		PO 28684 BH RENO: FURNITURE	4,937.52	6,075.66
23947	4591 - TIGRIS	PO 28790 LAKES MANAGEMENT: 2024 MARCH-DECEMBER SE	6,400.00	6,400.00
23948	881 - TMS, INC	PO 28179 ADMIN: 2024 DNS HOSTING / ACCT# GTI - BL	25.24	25.24
23949	4308 - TRANE U.S., INC	PO 28802 BH: RENOVATIONS - HVAC	1,707.72	1,707.72
23950	4191 - TRANSUNION RISK & ALTERNATIVE DATA SOLUT	PO 28279 POLICE: DATA SEARCH - BLANKET	75.00	75.00
23951	2801 - TREE KING, INC	PO 28147 SHADE TREE PRUNE AND REMOVE - BLANKET	13,895.00	
		PO 28482 S & R - TREE REMOVAL	5,790.00	19,685.00
23952	4088 - TURN OUT UNIFORMS, INC	PO 27005 POLICE: UNIFORM FOR KEVIN STEWART #178	19.99	19.99
23953	4088 - TURN OUT UNIFORMS, INC	PO 28876 POLICE: UNIFORM FOR SAMUEL PIERRE #179	2,541.82	2,541.82
23954	2977 - UGI ENERGY SERVICES, INC.	PO 28885 CUST# J0091077, 1078, 1079 - MOUNTAIN LA	731.18	731.18

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 05/13/2024 For bills from 04/19/2024 to 05/09/2024

Check#	Vendor	Description	Payment	Check Total
23955	1062 - UNITED SITE SERVICES	PO 28964 PORTA JOHNS - APR - MAY 2024 - CUST ID#	595.66	
		PO 28965 BH: RENOVATIONS: PORTA JOHN/FENCE SERVIC	169.25	764.91
23956	3346 - USA BLUE BOOK	PO 28476 WATER OPERATING - DEPARTMENTAL SUPPLIES	285.81	285.81
23957	3346 - USA BLUE BOOK	PO 28433 WATER OPERATING - DEPARTMENTAL SUPPLIES	84.75	84.75
23958	4587 - VERIZON	PO 28920 ADMIN: ACCT# 357-361-129-0001-26 - INTER	246.52	246.52
23959	832 - W.W. GRAINGER, INC	PO 28336 DPW - PERSONAL SAFETY EQUIPMENT - BLANKE	35.28	
		PO 28466 DPW - PERSONAL SAFETY EQUIPMENT	167.05	203.13
23960	4031 - WAYNE ELECTRICAL SUPPLY CO.	PO 26788 BE: RENOVATION - ELECTRICAL SUPPLIES BIA	80.51	80.51
23961	4559 - WAYNE FORD	PO 28789 DPW - VEHICLE REPAIR/MAINTENANCE - BLANK	277.44	277.44
23962	4177 - WEINER LAW GROUP, LLP	PO 28894 MAR 2024 PROFESSIONAL SERVICES - PB	600.00	600.00
TOTAL				2,338,921.52

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	2,790.73			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	907.01			
01-201-20-130-020	FINANCE - OTHER EXPENSES	50.00			
01-201-20-135-020	ANNUAL AUDIT	11,250.00			
01-201-20-140-020	COMPUTER SERVICES	997.12			
01-201-20-150-020	TAX ASSESSOR - OTHER EXPENSES	11,695.00			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	5,456.66			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	937.50			
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	14.82			
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	11,815.00			
01-201-23-210-020	INSURANCE - LIABILITY	6,432.00			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	225.00			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	9,147.66			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	8,772.17			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	1,680.00			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	851.40			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	3,778.12			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	376.62			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	8,725.08			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	3,709.12			
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	4,210.25			
01-201-31-437-020	NATURAL GAS	2,429.97			
01-201-31-440-020	TELECOMMUNICATIONS	425.04			
01-201-31-447-020	PETROLEUM PRODUCTS	7,873.79			
01-203-20-145-020	(2023) TAX COLLECTOR - OTHER EXPENSES		875.00		
01-203-25-240-020	(2023) POLICE DEPT - OTHER EXPENSES		19.99		
01-203-26-290-020	(2023) STREETS & ROADS - OTHER EXP.		450.00		
01-203-26-300-020	(2023) SHADE TREE COMMISSION - O/E		13,895.00		
01-203-28-375-020	(2023) MAINT OF PARKS (BEACHES/LAKES)		38,114.70		
01-203-31-435-020	(2023) ELECTRICITY - ALL DEPARTMENTS		925.00		
01-203-31-437-020	(2023) NATURAL GAS		441.08		
01-207-55-000-000	LOCAL SCHOOL TAXES PAYABLE			2,118,523.17	
01-260-05-100	DUE TO CLEARING			0.00	2,277,794.00
TOTALS FOR Current Fund		104,550.06	54,720.77	2,118,523.17	2,277,794.00
02-200-40-700-520				4,725.00	
02-260-05-100				0.00	4,725.00
TOTALS FOR FEDERAL AND STATE GRANTS		0.00	0.00	4,725.00	4,725.00
04-215-55-987-000		2020 CAPITAL ORDINANCE 4-20		3,050.00	
04-215-55-989-000		2020 CAPITAL ORD. 8-20 BORO HALL RENOV.		6,675.42	
04-215-55-991-000		2021 CAPITAL ORDINANCE 10-21		207.52	
04-215-55-992-000		2022 CAPITAL ORDINANCE 2-22		13,495.00	
04-215-55-996-000		2023 CAPITAL ORDINANCE 8-23		500.00	
04-215-55-998-000		2023 CAPITAL ORD. 13-23 BORO HALL RENOV.		9,541.47	
04-260-05-100		DUE TO CLEARING		0.00	34,069.41

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
TOTALS FOR	General Capital	0.00	0.00	34,069.41	34,069.41
05-201-55-520-520	Water Operating - Other Expenses	15,634.43			
05-203-55-520-520	(2023) Water Operating - Other Expenses		660.81		
05-260-05-100	DUE TO CLEARING			0.00	16,295.24
TOTALS FOR	Water Operating	15,634.43	660.81	0.00	16,295.24
07-201-55-520-520	Sewer Operating - Other Expenses	5,662.87			
07-203-55-520-520	(2023) Sewer Operating - Other Expenses		375.00		
07-260-05-100	DUE TO CLEARING			0.00	6,037.87
TOTALS FOR	Sewer Operating	5,662.87	375.00	0.00	6,037.87

Manual CK # 23866
 $+ 43.42 = 2,277,837.42*$
[Signature]

Total to be paid from Fund 01 Current Fund	2,277,794.00
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS	4,725.00
Total to be paid from Fund 04 General Capital	34,069.41
Total to be paid from Fund 05 Water Operating	16,295.24
Total to be paid from Fund 07 Sewer Operating	6,037.87
	<u>2,338,921.52</u>

Checks Previously Disbursed

23865	STATE OF NJ - PWT DIVISION OF TAXAT	PO# 28848	STATE OF NJ - PUBLIC COMMUNITY WAT	222.75	4/22/2024
23866	ANNE STUSNICK - PETTY CASH	PO# 28891	APRIL 2024 - REIMBURSE PETTY CASH	43.42	4/26/2024
				<u>266.17</u>	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	43.42	2,277,794.00	2,277,837.42
Fund 02 FEDERAL AND STATE GRANTS		4,725.00	4,725.00
Fund 04 General Capital		34,069.41	34,069.41
Fund 05 Water Operating	222.75	16,295.24	16,517.99
Fund 07 Sewer Operating		6,037.87	6,037.87
BILLS LIST TOTALS	266.17	2,338,921.52	<u>2,339,187.69</u>

**List of Bills - (1210101001001) PAYROLL AGENCY-CASH-PROVIDENT BANK
Payroll Agency Account**

Meeting Date: 05/13/2024 For bills from 04/19/2024 to 05/09/2024

Check#	Vendor	Description	Payment	Check Total
5064	4521 - INTERNATIONAL BROTHERHOOD OF TEAMSTERS L PO 28932	DPW UNION DUES - APRIL 2024	381.00	381.00
	TOTAL			381.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
12-101-01-001-001	PAYROLL AGENCY-CASH-PROVIDENT BANK			0.00	381.00
12-200-00-000-801	DPW UNION DUES			381.00	
TOTALS FOR	Payroll Agency Account	0.00	0.00	381.00	381.00

Total to be paid from Fund 12 Payroll Agency Account

381.00

381.00

List of Bills - (1710101001002) Escrow - Developers - Checking Developer's Escrow

Meeting Date: 05/13/2024 For bills from 04/19/2024 to 05/09/2024

Check#	Vendor	Description	Payment	Check Total
5401	3113 - PHILLIPS PREISS GRYGIEL LEHENTY HUGH	PO 28895 MARCH 2024 PROFESSIONAL SERVICES - ESCRO	80.00	80.00
5402	1916 - STICKEL, KOENIG, SULLIVAN & DRILL,	PO 28892 JAN-MAR 2024 PROFESSIONAL SERVICES - ESC	153.00	153.00
5403	4177 - WEINER LAW GROUP, LLP	PO 28893 MARCH 2024 PROFESSIONAL SERVICES - ESCRO	502.50	502.50
TOTAL				735.50

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	735.50
17-500-00-091-320	CORVELLI SERVICES LLC			80.00	
17-500-00-091-419	264 MORRIS AVE. LLC			153.00	
17-500-00-091-421	THE CRAIG SCHOOL			355.00	
17-500-00-091-422	DUSKO JOLDZIC			102.50	
17-500-00-091-423	KING OF KINGS LUTHERAN CHURCH			45.00	
TOTALS FOR	Developer's Escrow	0.00	0.00	735.50	735.50

Total to be paid from Fund 17 Developer's Escrow

735.50

735.50

**List of Bills - (3310101001001) CASH - RECREATION
Recreation Trust**

Meeting Date: 05/13/2024 For bills from 04/19/2024 to 05/09/2024

Check#	Vendor	Description	Payment	Check Total
5607	3861 - AMAZON CAPITAL SERVICES	PO 28923 TRACK: ORDER# 111-6150332-9625056	54.46	54.48
5608	3745 - BRANCHBURG SPORTS COMPLEX, LLC	PO 28865 TEEN ADVENTURE - BRANCHBURG SPORTS COMPL	200.00	200.00
5609	4606 - GINA BERTHIAUME	PO 28867 RECREATION: BERTHIAUME REFUND - SUMMER	315.00	315.00
5610	3731 - GROUP SALES BOX OFFICE	PO 28871 TEEN ADVENTURE - BROADWAY TICKETS	7,868.50	7,868.50
5611	3926 - MITCHELL STERN	PO 28983 ADMIN: REIMBURSEMENTS	300.00	300.00
5612	1371 - MTN. LAKES BOARD OF EDUCATION	PO 28917 RECREATION: RSCHOOLS FACILITY SCHEDULER	1,050.00	1,050.00
5613	1651 - PEERLESS CONCRETE PRODUCTS CO.	PO 28833 RECREATION: COMMEMORATIVE BENCH SAMPLE	350.00	350.00
TOTAL				10,137.98

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	CASH - RECREATION			0.00	10,137.98
33-600-00-090-000	Recreation Trust Reserves			10,137.98	
TOTALS FOR	Recreation Trust	0.00	0.00	10,137.98	10,137.98

Total to be paid from Fund 33 Recreation Trust
10,137.98
=====

10,137.98

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 106-24

“RESOLUTION CANCELLING REMAINING BALANCE OF 2022 DOT MORRIS AVE. SECTION 4 GRANT”

WHEREAS, there is a receivable with an offsetting appropriation from the State of New Jersey Department of Transportation for improvement of Morris Avenue Section 4 in the amount of \$1,311.27; and

WHEREAS, this receivable and appropriation are no longer needed by the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the receivable and appropriation be cancelled.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 13, 2024.

Cara Fox
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon		X	X			
Korman					X	
Menard					X	
Muilenburg	X		X			
Richter			X			
Barnett			X			
Sheikh			X			

	2023	2024	\$ Change	% Change
BOROUGH MANAGER	\$152,403	\$155,451	\$3,048	2.00%
BOROUGH CLERK	\$82,000	\$86,700	\$4,700	5.73%
ASSESSOR - P/T	\$23,524	\$23,995	\$471	2.00%
COLLECTOR	\$63,925	\$65,204	\$1,279	2.00%
FINANCE ASSISTANT - PART-TIME 1	\$43,950	\$44,829	\$879	2.00%
CHIEF FINANCIAL OFFICER	\$123,000	\$125,460	\$2,460	2.00%
FINANCE ASSISTANT – PART TIME 2	\$44,362	\$45,249	\$887	2.00%
CHIEF OF POLICE	\$165,732	\$169,047	\$3,315	2.00%
RECREATION DIRECTOR – PART TIME	\$31,285	\$0	-\$31,285	-100%
RECREATION DIRECTOR/EXECUTIVE ASST. TO BOROUGH MGR.	\$60,000	\$61,200	\$1,200	2.00%
DIRECTOR - PUBLIC WORKS	\$115,005	\$117,305	\$2,300	2.00%
ADMINISTRATIVE ASSISTANT - PUBLIC WORKS	\$54,364	\$51,000	-\$3,364	-6.19%
DPW OPERATIONS MANAGER/ASST DPW DIR.	\$76,782	\$88,467	\$11,685	15.22%
RECEPTIONIST – PART TIME	\$28,315	\$0	-\$28,315	-100%
PLANNING BOARD SCTY – PART TIME	\$12,793	\$14,400	\$1,607	12.56%
ZONING BOARD SCTY – PART TIME	\$12,793	\$14,400	\$1,607	12.56%
CONSTRUCTION CODE OFFICIAL - PT	\$35,829	\$36,545	\$716	2.00%
PLUMBING SUB-CODE - PT/ BUILD TECH INSP - PT	\$30,000	\$30,600	\$600	2.00%
ELECTRICAL SUB-CODE - PT	\$18,379	\$18,746	\$367	2.00%
FIRE SUB-CODE - PT	\$8,526	\$8,696	\$170	2.00%
BUILDING SUB-CODE OFFICIAL - PT	\$20,292	\$20,698	\$406	2.00%
CONSTRUC. CODE ASSIST/BORO HALL RECEP.	\$48,501	\$49,471	\$970	2.00%
PROPERTY MAINTENANCE OFFICIAL	\$35,140	\$35,843	\$703	2.00%
ZONING OFFICER – PART TIME (2/17/22)	\$17,056	\$17,397	\$341	2.00%
P.D.ADMIN. ASSISTANT/BOROUGH HALL RECEPTIONIST	\$38,220	\$38,984	\$764	2.00%
EMERGENCY MANAGEMENT COORDINATOR	\$3,000	\$3,000	\$0	0.00%
EMERGENCY MANAGEMENT DEPUTY CO-ORD	\$2,500	\$2,500	\$0	0.00%
FIRE OFFICIAL – PT	\$11,485	\$12,500	\$1,015	8.84%
FIRE SAFETY OFFICER – PT	\$4,500	\$4,500	\$0	0.00%
FIRE DEPT. ADMIN OFFICER – PT	\$7,500	\$7,500	\$0	0.00%
SECRETARY – BOARD of HEALTH	\$5,000	\$5,000	\$0	0.00%
CUSTODIAN - PT	\$16,645	\$18,866	\$2,221	14.00%
RECYCLING EMPLOYEE - PT	\$20,422	\$20,831	\$409	2.00%
QUALIFIED PURCHASING AGENT	\$5,000	\$5,000	\$0	0.00%
CERTIFIED RECYCLING CO-ORDINATOR	\$2,500	\$2,500	\$0	0.00%
CROSSING GUARDS – P/T – HOURLY RATE	\$26.99	\$27.53	\$.54	2.00%
POLICE CLASS II – P/T – HOURLY RATE	\$26.99	\$27.53	\$.54	2.00%

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 109-24

“RESOLUTION APPOINTING QUALIFIED PURCHASING AGENT”

WHEREAS, pursuant to Ordinance 01-11, the Borough Council has established the position of Qualified Purchasing Agent (“QPA”) as authorized by N.J.S.A. 40A:11-9 et seq. and N.J.A.C. 5:32-4; and

WHEREAS, the appointment of a QPA will provide the Borough with greater purchasing flexibility and result in savings for the Borough; and

WHEREAS, it is the desire of the Council to appoint **Mitchell Stern** to this position for the Borough of Mountain Lakes.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, hereby appoints **Mitchell Stern** to the position of Qualified Purchasing Agent.

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CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 13, 2024.

Cara Fox
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon		X	X			
Korman					X	
Menard					X	
Muilenburg	X		X			
Richter			X			
Barnett			X			
Sheikh			X			

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 110-24

“RESOLUTION AUTHORIZING THE DISCRETIONARY AWARD OF A CONTRACT FOR GARAGE DOORS FOR THE DEPARTMENT OF PUBLIC WORKS BUILDING TO DURABLE DOOR IN AN AMOUNT THAT MAY EXCEED \$17,500 BUT WILL BE LESS THAN \$44,000”

WHEREAS, the Borough of Mountain Lakes has a need to purchase garage doors for the Department of Public Works building; and

WHEREAS, the Borough of Mountain Lakes has identified Durable Door as a supplier of the garage doors; and

WHEREAS, it is anticipated that the purchase contract Durable Door will exceed \$17,500 but be less than \$44,000; and

WHEREAS, the New Jersey Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq. requires contracts in excess of \$17,500 to be issued in a fair and open or non-fair and open manner; and

WHEREAS, Durable Door has provided the required documentation, which is on file with the Borough, for a non-fair and open contract to be awarded; and

WHEREAS, the Chief Finance Officer will certify that funds are available upon submission of a purchase requisition; and

WHEREAS, it is the recommendation of the Borough Manager that should they be needed, contracts in excess of \$17,500 but less than \$44,000 be authorized in the manner required by law.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey as follows:

1. Should they be needed, contracts in excess of \$17,500 but less than \$44,000 may be authorized in the manner required by law.
2. The Borough Manager is hereby authorized and directed to execute the necessary documents related to this resolution.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 13, 2024.



Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon		X	X			
Korman					X	
Menard					X	
Muilenburg	X		X			
Richter			X			
Barnett			X			
Sheikh			X			