



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
 FEBRUARY 26, 2024
 HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046**

CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 4, 2024 and posted in the municipal building.

Mayor Sheikh called the meeting to order at 6:33p.m.

ROLL CALL ATTENDANCE

Roll Call	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Cannon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Richter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sheikh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mulenburg	<input type="checkbox"/>	<input checked="" type="checkbox"/>			

Councilmember Korman arrived at 6:37pm.

FLAG SALUTE

Mayor Sheikh led the salute to the flag.

EXECUTIVE SESSION

R77-24, Resolution to Enter an Executive Session – Litigation (Tax Appeals), Contract Negotiations & Attorney - Client Privilege (Approval of Executive Minutes)

Motion made by Councilmember Richter, second by Councilmember Cannon to go into Executive Session, with all members in favor signifying by "Aye".

COMMUNITY ANNOUNCEMENTS

Councilmember Korman made the following announcements: The Mountain Lakes Garden Club will hold a discussion about seeds on February 27th; the Garden Club would like to display the winners of their "Circle of Life" Photography Show at Borough Hall; Performances for Mountain Lakes High School's musical "Something Rotten" will be held February 29th through March 2nd.

SPECIAL PRESENTATIONS

There were no presentations.

REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

Lakes Management Committee Update

Lakes Management Chair Derek Jackson provided an update and advised that the committee recommends hiring an independent advisor to assist in the development of a maintenance, preservation, and restoration plan for the Borough lakes. The focus of the independent advisor would include the following: recommend how to balance recreation with natural aquatic growth needs which support marine life habitat; how to manage and/or remove the sediment deposits that are naturally accumulating in the lakes in a cost-efficient manner; review infrastructure enhancements needed to minimize stormwater impact on our lakes.

The Council asked questions of Mr. Jackson and he answered them.



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BOROUGH COUNCIL DISCUSSION ITEMS

Fourth Quarter 2023 Current Budget Report; Fourth Quarter 2023 Water Budget Report and Fourth Quarter 2023 Sewer Budget Report; Trust Balances; Capital Account Balances

Chief Financial Officer Monica Goscicki provided a detailed memo of the fourth quarter current fund budget, fourth quarter water and sewer budgets, trust balances and capital account balances. Borough Manager Stern advised that all of the reports were thoroughly reviewed by the Finance Advisory Committee. The Council asked questions of Mrs. Goscicki and she answered them.

2024 Municipal Budget Presentation

Borough Manager Stern gave a PowerPoint presentation of the 2024 municipal budget. The council asked questions of Mr. Stern and he answered them.

Resolution 78-24, Introduce 2024 Municipal Budget

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Richter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Proposed Zoning Amendment / Draft Ordinance

Councilmember Richter provided an overview of the subcommittee and advised that the subcommittee supports the Borough Planner's 2/8/24 memo and moving forward with adopting an ordinance for conditional use standards for places of assembly in residential zones.

Borough Planner Kate Keller discussed the 2/8/24 memo and the rationale behind the bulk standards in the proposed zoning ordinance. Ms. Keller advised the following: some of the Neighborhood Coalition's concerns were incorporated into the proposed ordinance; the proposed ordinance is in response to the Borough's Master Plan Reexamination Report; if an applicant does not meet the standards of the proposed ordinance, it would require a Zoning Board hearing for a "D" variance; the proposed ordinance recommendations are based on realistic opportunity.

The Council asked questions of Ms. Keller and she answered them.

PUBLIC COMMENT REGARDING ZONING AMENDMENT / DRAFT ORDINANCE

Mayor Sheikh opened the meeting to the public.

Robert Von Schalscha requested that the proposed ordinance protect the residents and maintain the look / feel of the residential neighborhood. Mr. Von Schalscha also asked questions about maximum building height, add on structures being included in calculation, and parking.

Abram Kirshenbaum questioned if entities in the proposed ordinance can rent out space to a for profit entity.

John Cali asked questions regarding the proposed ordinance limiting the expansion of non-residential entities and if the entities would be grandfathered in.

Ms. Keller responded to the public's comment and advised that the proposed zoning ordinance does not address non-profit tax status.



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The Council discussed the public's comments / questions and requested that Ms. Keller do the following: review proposed zoning ordinance item D-9 on page 3 - sufficient year-round screening; explore adding language in proposed zoning ordinance regarding roof-top structures & review structure maximum height; review proposed zoning ordinance item D10; add frontage buffer requirement to proposed zoning ordinance.

PUBLIC COMMENT

Mayor Sheikh opened the meeting to the public.

Abram Kirshenbaum requested that the proposed zoning ordinance reduce the 40% maximum improved lot coverage.

Steve Castellucci questioned if the proposed zoning ordinance affects overlay zones.

Jenny Ota expressed support for resident Suzanne Atkin-Platt's recommendations for the proposed zoning ordinance and requested that access in and out of the non-residential property be on a main road.

Mayor Sheikh, Borough Planner Kate Keller, and Councilmember Richter responded to the public's comments.

ATTORNEY'S REPORT

Mr. Oostdyk had nothing to report.

MANAGER'S REPORT

Borough Manager Stern provided his report (attached). The Council asked questions of Mr. Stern and he answered them.

RESOLUTIONS

There were no resolutions.

ORDINANCES TO INTRODUCE

2-24, Amending Chapter 202 of the Code of the Borough of Mountain Lakes and Revising Stormwater Management Regulations

Introduced: 2/26/24

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ORDINANCES TO ADOPT

1-24, Calendar Year 2024 Ordinance to Exceed the Municipal Budget Appropriation Limits and Establish a Cap Bank

Introduced: 2/12/24

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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PUBLIC COMMENT/HEARING

Mayor Sheikh opened the meeting to the public.

There was no one from the public wishing to speak.

Adopted: 2/26/24

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Richter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

***CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

- a. R79-24, Authorizing the Payment of Bills
- b. R80-24, Authorizing the Borough to Accept Highlands Council Grant for the Hiring of a Special Planner to Coordinate the Process of Highlands Regional Master Plan Conformance
- c. R81-24, Authorizing the Discretionary Award of a Contract for Millwork and Related Materials to Quality Granite & Marble in an Amount That May Exceed \$17,500 But Will Be Less Than \$44,000
- d. R82-24, Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12A
- e. R83-24, Authorizing the Borough's Participation in the Sourcewell National Purchasing Cooperative
- f. R84-24, Authorizing the Settlement of a Tax Appeal (Grunin v. Borough of Mountain Lakes – Block 62, Lot 17)

***APPROVAL OF MINUTES**

9/11/23 (Executive)

2/12/24 (Regular)

***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

- a. Calvin Lee to the Shade Tree Commission as a student member
- b. Steve Castellucci to the Affordable Housing Advisory Committee as Member with a term running through 12/31/26

***Approval of the Consent Agenda**

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Richter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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DEPARTMENT REPORTS SUBMITTED FOR FILING (reports are included only if checked)

- Construction Department
- Department of Public Works
- Fire Department
- Health Department
- Police Department
- Recreation Department
- Code Enforcement/Property maintenance report

COUNCIL REPORTS

The Council tabled the reports until the next meeting.

PUBLIC COMMENT

Mayor Sheikh opened the meeting to the public.

There was no one from the public wishing to speak.

NEXT STEPS AND PRIORITIES

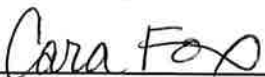
Mayor Sheikh reviewed the following next steps and priorities:

Next Step	Completed by	Completion date
Review Proposed Zoning Ordinance Item D-9 on Page 3 - Sufficient Year-Round Screening	Borough Planner	
Explore Adding Language in Proposed Zoning Ordinance Regarding Roof-top Structures & Review Structure Maximum Height	Borough Planner	
Review Proposed Zoning Ordinance Item D10	Borough Planner	
Add Frontage Buffer Requirement to Proposed Zoning Ordinance	Borough Planner	

ADJOURNMENT at 9:44P.M.

Motion made by Councilmember Menard, second by Councilmember Korman to adjourn the meeting at 9:44p.m., with all members in favor signifying by "Aye".

Respectfully Submitted,



Cara Fox, Borough Clerk



BUREAU OF INTERNAL REVENUE

DEPARTMENT OF FINANCE

Taxes Management Advisory Committee
Borough Council Presentation Feb 26, 2014



A Diverse Committee Membership

- Members live on Mountain Lake, Sunset Lake, Crystal Lake, Olive Pond and Shadow Pond. However, most members do not live on a lake.
- Average member tenure 4 years. Longest tenure 18 years.

- Alpesh Amin
- Debra Dewing
- Lucien Foster
- Andy Hilton
- Derek Jackson (Chair)
- Jason Miner
- Nikki Riley
- Wayne Roth
- Mike Russo
- Billy Barrett (Student)
- John Corbo (Student)
- Connor Higgins (Student)
- Jack Buckley (Student)

Advisors

- Chris Richter (Council Liaison)
- Jackie Bay (Environment Commission Liaison)
- Mitchell Stern (Borough Manager)
- Bob Schindler (Black Lagoon Pond Management)

Goals and Objectives



- Advocate for the health and preservation of the borough's bodies of water by "advising and assisting the government in matters pertaining to the maintenance and restoration of the quality of the watersheds, lakebeds and waters of the Lakes of Mountain Lakes"
- Educate residents about our lakes and how they can be help preserve them



What do we do?

- Formally meet the first Tuesday of each month
- Report topics of concern to the borough manager, council and/or our lake management vendor partner
- Meet on an adhoc basis onsite to observe, discuss lake conditions or other specific topics of interest
- Research and/or educate ourselves on matters related to our lakes
- Collaborate with similar Borough and/or lake association committees on experiences and lessons learned
- Create educational campaigns and material for residents
- Observe, make use of, and hopefully enjoy our lakes

2023 Lake Maintenance Review



- Maintenance Contract Transition
 - Our long time vendor Solitude experienced employee attrition which caused it to be incapable of servicing contracts in New Jersey, including ours.
 - There was a gap in service from April until July while Solitude was unresponsive and a new vendor was found
 - Hired a new vendor partner Tigris (Black Lagoon)
- Ongoing Maintenance Work
 - Spring hydro-raking with traditional equipment in Wildwood
 - Winter hydro-raking with harvesting machine in Mountain Lake
 - In addition to the budgeted Borough scope, at least 20 waterfront residents explored private weed and sediment removal on their waterfront



Climate change is impacting the lake environment and health

Source: Tigris 2023 Year End Presentation

- Higher atmospheric temperatures and frequent severe rain events increase runoff and make the environment more hospitable to algae growth.
- The warmer winters encourage early season algae blooms in most lakes in the region. Mountain Lakes follows this trend.
- Despite the earlier blooms, NJ DEP regulations limit algae treatments to be between April 1 and September 30.

Algae in our lakes is not at toxic levels

Source: Tigris 2023 Year End Presentation



- There are low levels of green, golden brown and blue-green algae in our lakes. It is normal and healthy to find this algae in lakes.
- Although blue-green algae can be toxic in abundance, the observed species and/or cell counts are not at a level of risk. We have counts of 100 cells / ml vs 20000+ cells / ml that NJ associates with Harmful Algae Blooms (HABs).

Some algae and aquatic plant growth is healthy for the lakes

Source: Tigris 2023 Year End Presentation



- There are many benefits including
 - Habitat and food for fish and wildlife
 - Improved water clarity and quality
 - Protect shorelines and lake bottoms
 - Can be visually attractive

Beauty is in the eye of the beholder

Source: Tigris 2023 Year End Presentation



- Residents have differing opinions about the beauty and use of the lakes.
 - Lake clarity and color
 - Sandy beach vs living shoreline
 - Aquatic growth impact on distance swimmers, sailors, paddlers and fishermen

Too much of a good thing is bad

Source: Tigris 2023 Year End Presentation



- Too much algae and/or plants can accelerate eutrophication, thereby decreasing oxygen levels and aquatic life
- There is a delicate balance in nature
 - Because of the many factors that influence the lakes, including competing recreational objectives of residents, there is no precise formula and science to achieve balance
 - For example, bass weed helps create a healthy environment for fish but has become so abundant in Mountain Lake that it now impacts other recreational activities.

Our maintenance is reacting to observed symptoms



- Given the large number of dynamic variables impacting our lakes, it is very difficult to determine cause and effect, or predict with certainty the impact of changes.
- NJ DEP limitations on treatment prevent us from proactively treating lakes early in the season.
- The Borough requires a strong strategic plan to proactively ensure the maintenance, preservation and restoration of the lakes.

2023 Lake Restoration Review



- Infrastructure Restoration
 - Sunset Lake dam – Remains in-progress
 - Grunden’s Pond dam – under NJ DEP Review
- Bathymetric survey of lakes in the early Summer
 - Goal was to measure the depth and volume of sediment in the lake beds
 - We have a similar study from 2012 for comparison
 - Data is critical in developing a strategic plan

	Mean Depth (ft)	Mean Sediment Thickness (ft)	Mean Depth Change (ft)		Sediment Pct
			2012 - 2023		
Mountain Lake	6.80	2.10	0.23		24%
Shadow / Olive	3.70	1.70	Unknown		32%
Sunset Lake	4.40	3.64	0.32		45%
Crystal Lake	7.80	6.30	1.00		45%
Wildwood Lake	4.50	1.20	1.40		21%
Birchwood Lake	5.40	5.30	0.85		50%
Cove Lake	3.70	1.40	Unknown		29%
Grunden's Pond	2.90	1.70	Unknown		36%
Average	4.90	2.92	0.76		35%

The committee is focused on executing upon the charter defined by the Council



- To advise and assist the Borough government in matters pertaining to the maintenance and restoration of the quality of the watersheds, lakebeds and waters of the Lakes of Mountain Lakes, including tributaries and estuaries.
- The Committee consists of nine voting members that are appointed annually.
- The Committee will study methods of Lake maintenance and restoration to **develop a Management Plan for lake and watershed protection and improvement**. This Plan will include a program for monitoring existing lake and watershed conditions and a system of record keeping which will enable year-to-year comparison of the quality of the Borough lakes and streams.



We recommend an independent advisor to assist in the development of a maintenance, preservation and restoration plan

- Historically our lake management vendor performed treatments on the lakes, and was a strategic advisor on how to ensure the long term health of the lakes. This including advice on how to remove sediment, as well as the execution of the scope of work.
- We recommend the Borough retain the services of a third party lake consultant to provide unbiased advice on how to manage our lakes. This could broaden the range of services and/or solutions used beyond what our current partners provide. With this we can more confidently advise the Borough on the solutions needed to preserve the lakes.

With the help of an advisor we hope
the 2024 plan will advise on mission
critical questions and concerns



- Recommend how to balance recreation with natural aquatic growth needs which support marine life habitat
- How to manage and/or remove the sediment deposits that are naturally accumulating in the lakes in a cost efficient manner
- Review infrastructure enhancements needed to minimize stormwater impact on our lakes
 - One focus area should be Wildwood Lake where stormwater runoff appears to be filling in the northwest end along the Boulevard



Thank You



Appendix

Potential 2024 Budget Items



- Hydro-raking (typically ~\$80K annually)
- Treatment / Remediation Partner (Tigris in 2024)
- Consultant - partner to help develop a strategy and plan
- Fish restocking in Sunset
- Communication Budget

Tigris / Black Lagoon Report



- Tigris presented the 2023 year end report during the Lakes Committee's February 6, 2023 public meeting.
- In addition to the members of the committee, six residents attended the meeting.



The Borough of Mountain Lakes

2023 Year-End Report

By Bob Schindler

Operations Director

Aquatic Biologist



2023 Year End Summary



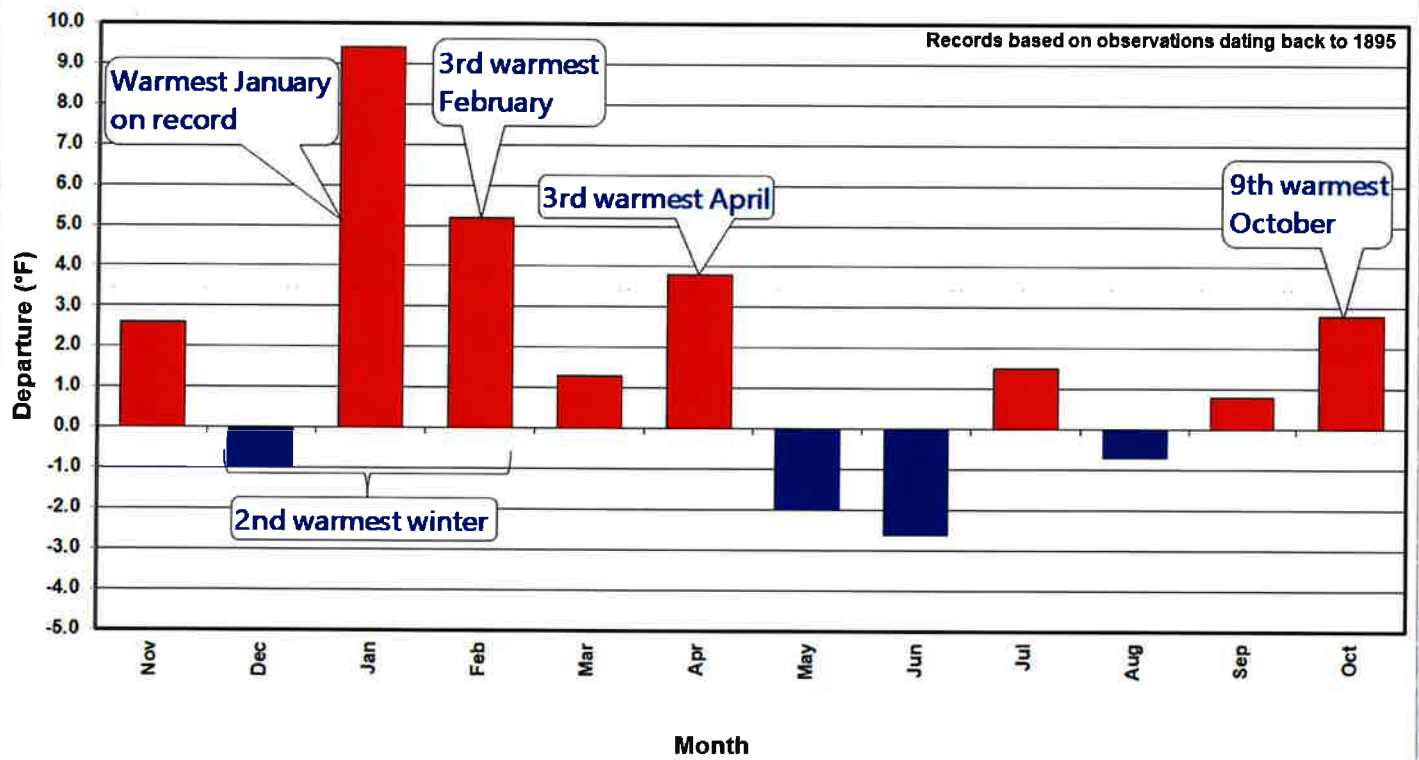
- 2023 Lake Treatment Review
- 2023 Water Quality Data
- 2023 Algae Sampling Results



NJ Monthly Temperature Departures (November 2022 – October 2023)

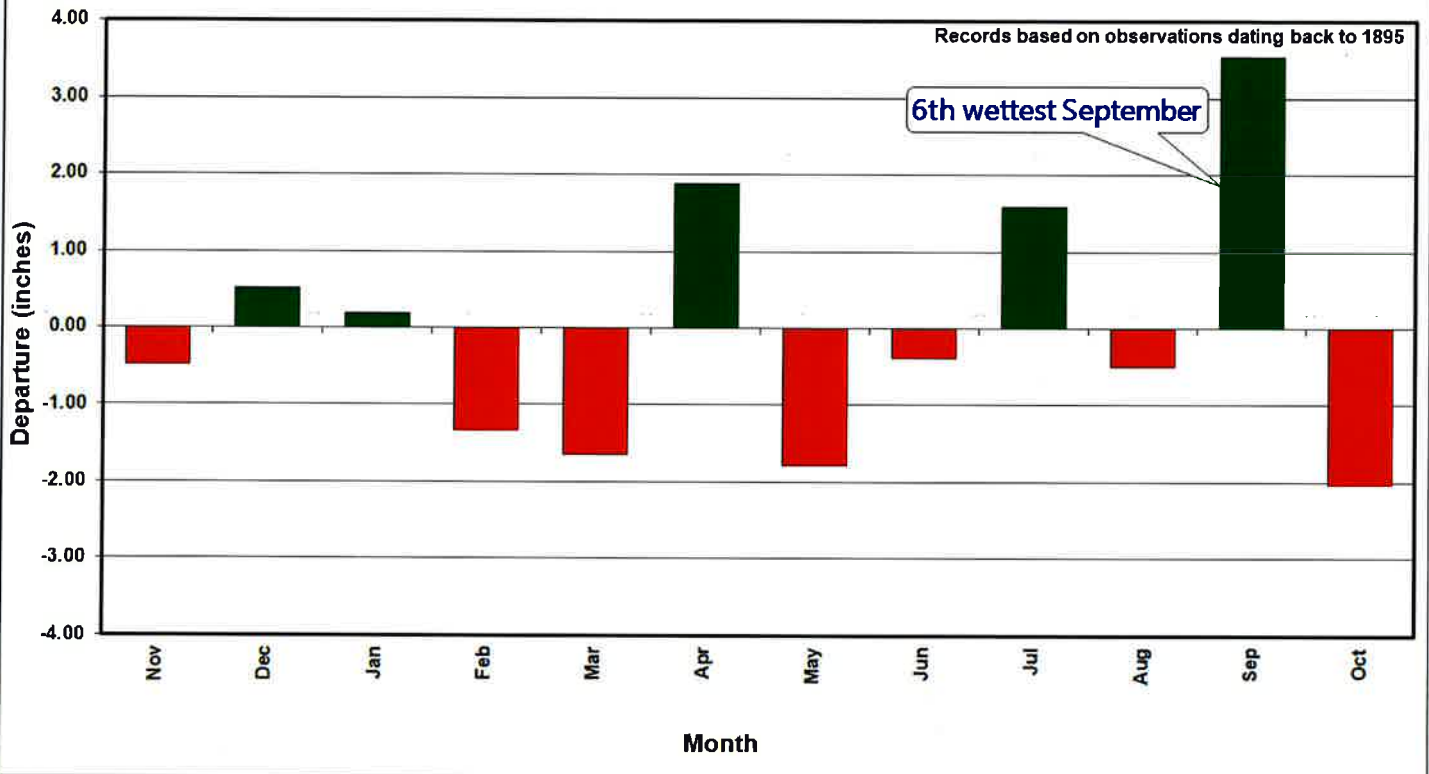
Departures calculated from differences between observed monthly temperatures and 1991–2020 monthly averages

Records based on observations dating back to 1895



NJ Monthly Precipitation Departures (November 2022 – October 2023)

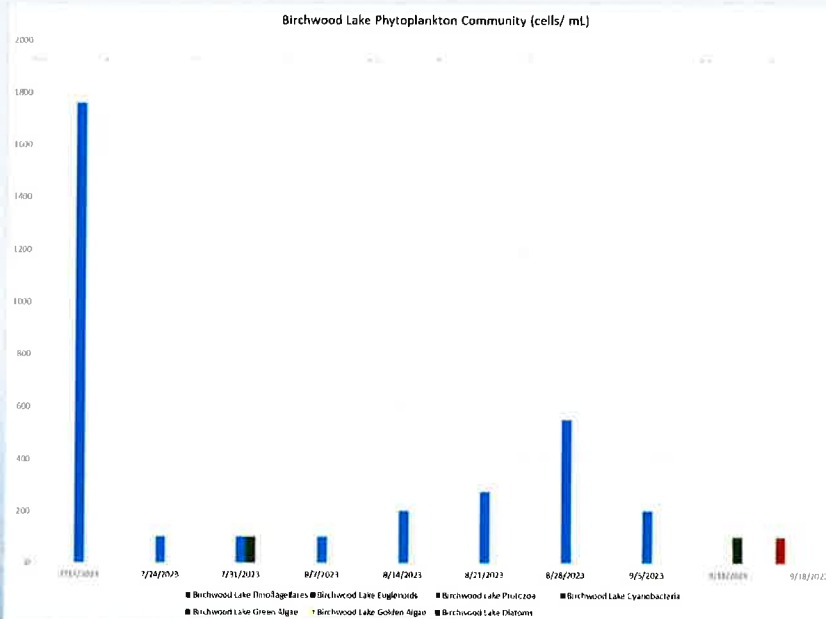
Departures calculated from differences between observed monthly precipitation and 1991–2020 monthly averages



Birchwood Lake	Oxygen (mg/L)	pH	Temp (F)	Clarity (FT)
7/17/2023	7.4	8.1	72	3.5
7/24/2023	3.1	8.96	77.5	4.5
7/31/2023	6.68	9.41	73.6	4
8/8/2023	7.12	9.2	74.6	3
8/14/2023	7.45	9.1	77.75	3
8/21/2023	7.21	9.5	75.6	3.5
8/28/2023	5.48	10.12	74.6	3.5
9/5/2023	5.33	10.7	76.12	4
9/11/2023	4.7	10.27	75.26	2.5
9/18/2023	4.75	10.11	10.7	2.5

Turbidity (NTU)	3.2
Total Phosphorous(mg/L)	0.0175
Nitrate/Nitrite (mg/L)	0.03

- Lily densities increasing
- No algaecide Treatments
- Two herbicide treatments in beach and swim area

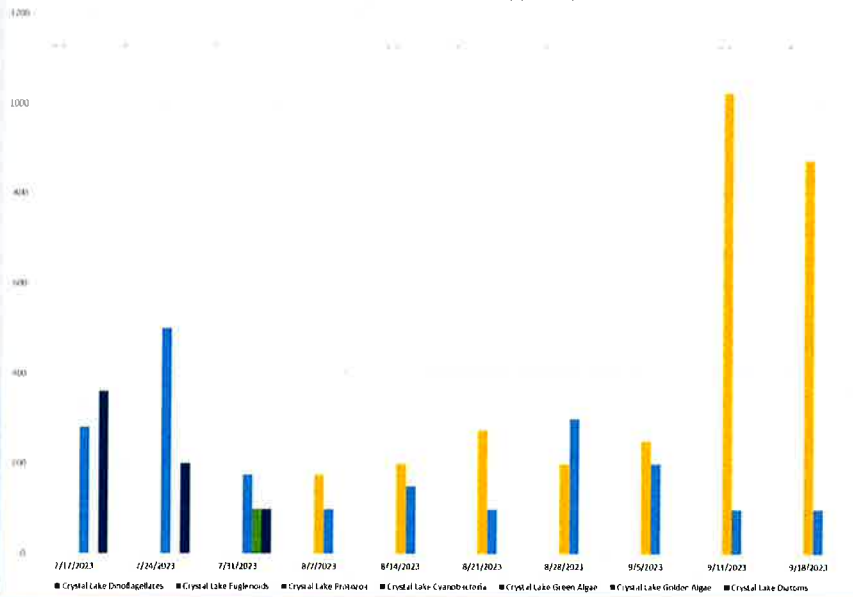


Crystal Lake	Oxygen (mg/L)	pH	Temp (F)	Clarity (FT)
7/17/2023	6.4	7.77	66	4.5
7/24/2023	6.11	9	77.74	4
7/31/2023	7.04	9.14	75.69	4.5
8/8/2023	7.13	8.62	76.7	3
8/14/2023	7.12	8.6	77.5	3
8/21/2023	7	9.1	76.69	4.5
8/28/2023	7	10.1	74.72	4.5
9/5/2023	7.12	10.2	75.24	3
9/11/2023	5.09	9.48	74.26	2.5
9/18/2023	5	9.48	74.26	2.5

Turbidity (NTU)	5.2
Total Phosphorous(mg/L)	0.0241
Nitrate/Nitrite (mg/L)	<0.02

- No treatments performed in 2023
- Late season increase in cyanobacteria

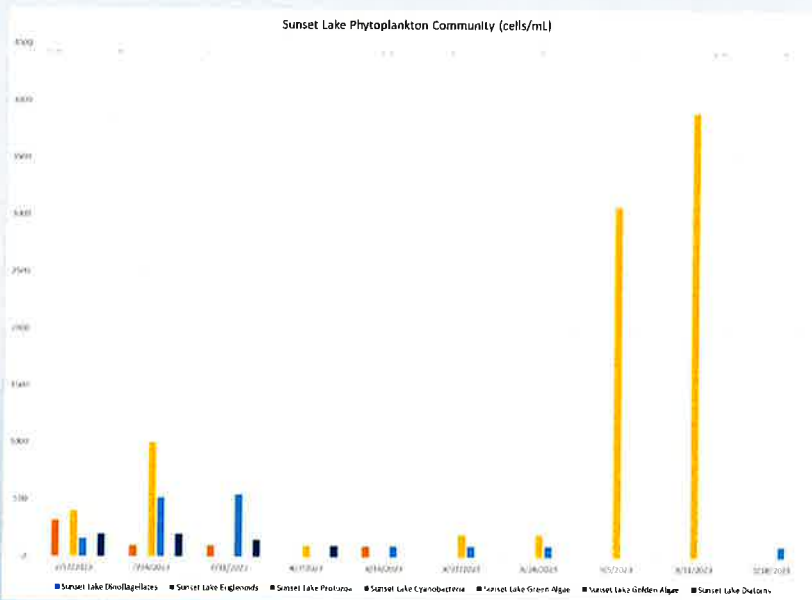
Crystal Lake Phytoplankton Community (cells/mL)



Sunset Lake	Oxygen (mg/L)	pH	Temp (F)	Clarity (FT)
7/17/2023	6.68	7.14	67	3
7/24/2023	4.4	9.04	78.1	0.8
7/31/2023	6.72	8.78	74.5	3
8/8/2023	6.53	8.01	77.2	3
8/14/2023	6.4	8	77.4	3
8/21/2023	6	8.7	76.5	3
8/28/2023	6	9.12	74.7	3
9/5/2023	5.31	10.7	76.11	2
9/11/2023	4.11	9.4	75	2
9/18/2023	4.1	9.2	70	2

Turbidity (NTU)	3.1
Total Phosphorous(mg/L)	0.033
Nitrate/Nitrite (mg/L)	0.03

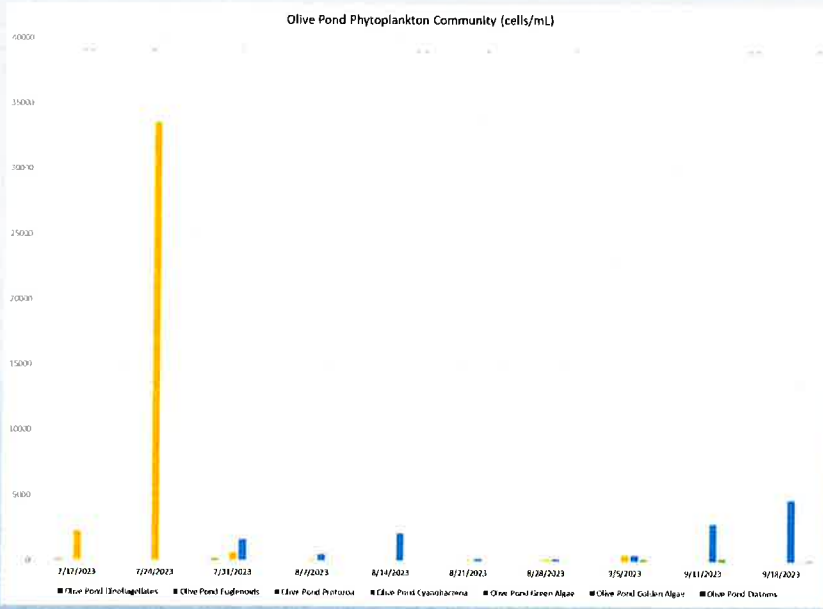
- Lily and bassweed densities increased through season
- Two algaecide treatments performed for filamentous algae growth
- Late season Cyanobacteria bloom



Olive Pond	Oxygen (mg/L)	pH	Temp (F)	Clarity (FT)
7/17/2023	2.3	7.5	69	2.5
7/24/2023	6.4	9	76.82	0.8
7/31/2023	6.62	9.56	75.8	3
8/8/2023	5.2	8.77	77.6	3
8/14/2023	4.9	8.8	77.2	2
8/21/2023	5.5	9.5	76.71	3
8/28/2023	5.5	9.46	75.21	3
9/5/2023	6.15	9.58	77	2
9/11/2023	6.15	9.3	75	2
9/18/2023	6.15	9.1	70	2

Turbidity (NTU)	3.7
Total Phosphorous(mg/L)	0.0407
Nitrate/Nitrite (mg/L)	<0.02

- Low oxygen levels most of summer
- High density cyanobacteria bloom in July
- Algaecide treatment able to be performed on 8/21

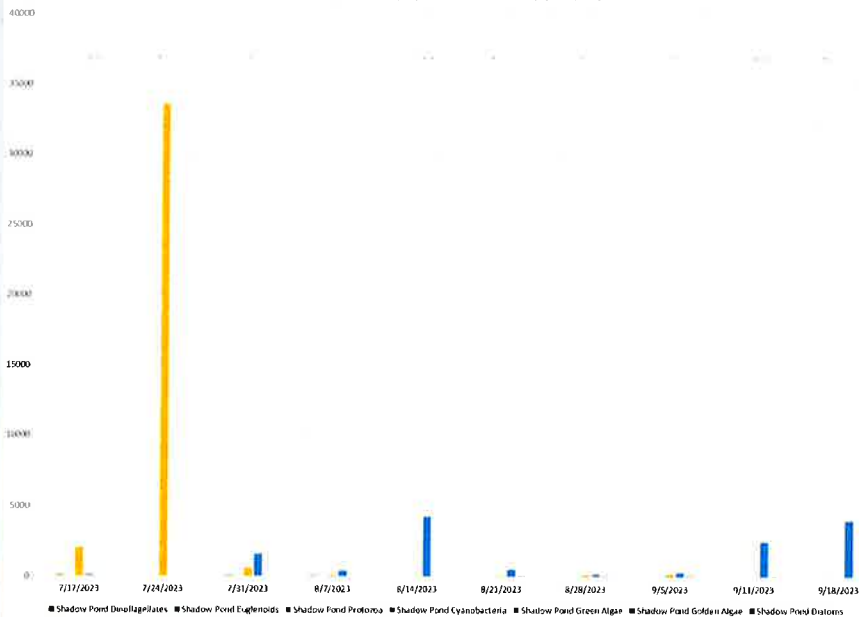


Shadow Pond	Oxygen (mg/L)	pH	Temp (F)	Clarity (FT)
7/17/2023	3.4	7.7	69	2.5
7/24/2023	6.4	9	76.9	0.8
7/31/2023	6.59	9.6	75.63	3
8/8/2023	6.02	8.81	77.63	3
8/14/2023	4.43	8.75	77.2	2
8/21/2023	5.59	9.52	78.63	3
8/28/2023	5.59	9.5	75.22	3
9/5/2023	6	9.5	77	2
9/11/2023	6	9.3	75	2
9/18/2023	6	9.1	70	2

Turbidity (NTU)	3.7
Total Phosphorous(mg/L)	0.0405
Nitrate/Nitrite (mg/L)	<0.02

- Low oxygen levels periodically
- Algaecide treatments performed on 7/31 and 8/21.

Shadow Pond Phytoplankton Community (cells/mL)

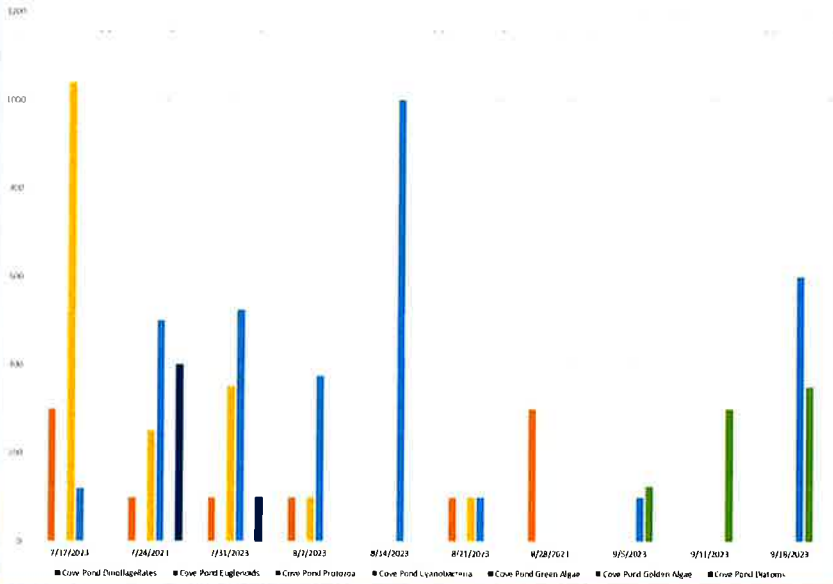


Cove Pond	Oxygen (mg/L)	pH	Temp (F)	Clarity (FT)
7/17/2023	2.8	7.3	67	3
7/24/2023	5.01	9.24	74.5	3
7/31/2023	5.4	9.72	74.42	3
8/8/2023	4.7	9.2	77.37	2
8/14/2023	6.87	8.6	77.4	2.5
8/21/2023	5.4	9.7	76.82	3
8/28/2023	5.4	10.1	74.6	3
9/5/2023	5.5	9.98	77.42	2
9/11/2023	5.5	6.56	75.4	2
9/18/2023	5.5	6.4	70	2

Turbidity (NTU)	3.9
Total Phosphorous(mg/L)	0.039
Nitrate/Nitrite (mg/L)	<0.02

- One herbicide treatment on 8/14 for bladderwort

Cove Pond Phytoplankton Community (cells/mL)

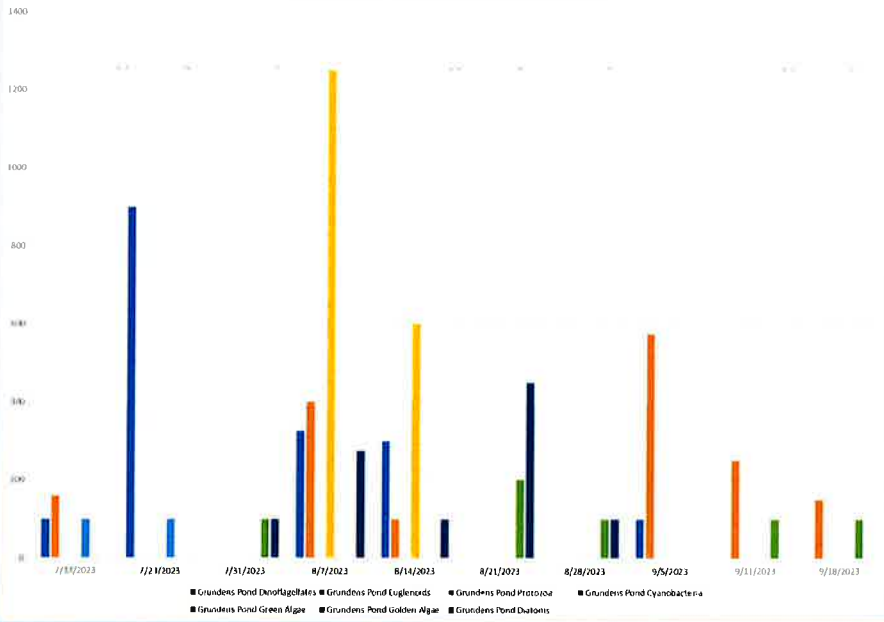


Grundens Pond	Oxygen (mg/L)	pH	Temp (F)	Clarity (FT)
7/17/2023	4.4	7.4	66	2.5
7/24/2023	2.5	8	75.5	0.8
7/31/2023	6.68	9.07	74.89	3
8/8/2023	5.48	8.4	76.12	2
8/14/2023	6.5	8.3	76.85	2
8/21/2023	6.37	9	75.8	2.5
8/28/2023	5.4	9	74.6	2.5
9/5/2023	5.4	9.23	76.4	2.5
9/11/2023	4.37	9.1	76.4	2.5
9/18/2023	4.2	9.1	70	2.5

Turbidity (NTU)	3.3
Total Phosphorous(mg/L)	0.0589
Nitrate/Nitrite (mg/L)	0.03

- Three herbicide treatments for duckweed and watermeal
- Overall, low densities of phytoplankton for this pond

Grundens Pond Phytoplankton Community (cells/mL)

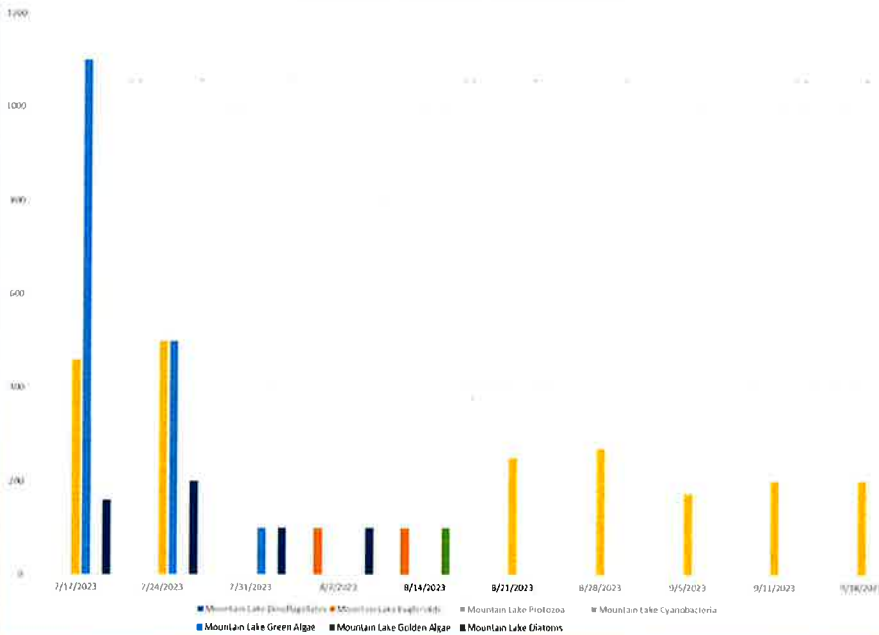


Mountain Lake	Oxygen (mg/L)	pH	Temp (F)	Clarity (FT)
7/17/2023	6.7	8	67	3.5
7/24/2023	7.5	9.5	80	3
7/31/2023	7.12	9.08	73.41	3
8/8/2023	6.55	9.02	75.63	3
8/14/2023	6.3	9.02	77.41	3
8/21/2023	6.92	9	76.78	3
8/28/2023	7	10.12	74.8	3
9/5/2023	8.26	9.63	77.32	3
9/11/2023	6.7	9.41	76.51	2
9/18/2023	6.5	9.2	70.2	2

Turbidity (NTU)	5.2
Total Phosphorous(mg/L)	0.0276
Nitrate/Nitrite (mg/L)	0.02

- April Sonar application for Eurasian water milfoil
- August treatment for bassweed and primrose
- Alum application on 11/2
- Low density phytoplankton

Mountain Lake Phytoplankton Community (cells/mL)

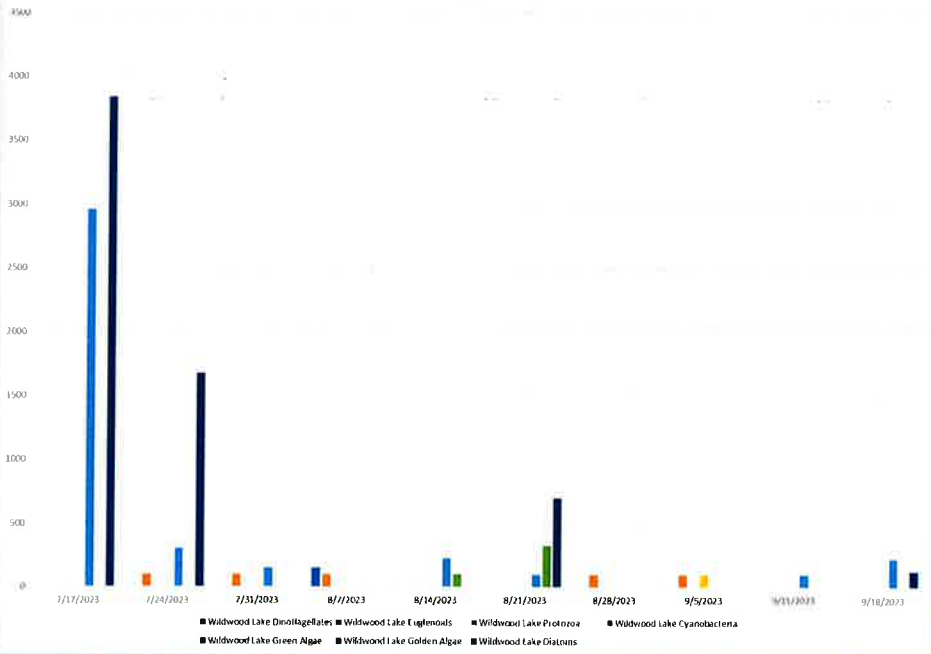


Wildwood Lake	Oxygen (mg/L)	pH	Temp (F)	Clarity (FT)
7/17/2023	6.4	7.8	67	3
7/24/2023	7.98	9.46	78.03	2
7/31/2023	6.4	8.8	75.6	3
8/8/2023	7.1	8.3	76.5	2
8/14/2023	6.43	7.79	77.3	3
8/21/2023	6.4	8.7	76.8	3
8/28/2023	6.2	9.78	74.8	3
9/5/2023	8.28	9.67	77.48	3
9/11/2023	8.28	7.2	75.21	2.5
9/18/2023	8.28	7.3	70	2.5

Turbidity (NTU)	4.3
Total Phosphorous(mg/L)	0.0217
Nitrate/Nitrite (mg/L)	0.03

- 8/2 – treatment for brittle naiad, primrose and filamentous algae
- Consistent degraded water clarity most of latter half of summer
- Overall, low phytoplankton densities

Wildwood Lake Phytoplankton Community (cells/mL)



2024 Recommendations

- Aggressive lily treatment in Birchwood and Crystal Lakes
- Alum application in Crystal Lake in spring
- Olive Pond – revisit aeration installation
 - Nutrient inactivation
 - Bacterial enhancement
- Shadow Pond – maintenance of aeration system
 - Nutrient inactivation
 - Bacterial enhancement
- Grundens Pond – Nutrient inactivation and bacteria
- Mountain Lake – aggressive bassweed and primrose treatment
 - Fall alum treatment
- Wildwood Lake – aggressive primrose treatment
 - Fall alum treatment



**BOROUGH OF MOUNTAIN LAKES
INTEROFFICE MEMORANDUM**

TO: Mitch Stern, Borough Manager
SUBJECT: Fourth quarter 2023 budget report
DATE: January 25, 2024

Attached is the fourth quarter budget report for the current fund budget, the budgeted amounts include transfers made during November and December.

Summary:

Revenues: The Borough realized all of its anticipated revenues except for the fees and permits, cable franchise fees, and uniform construction code receipts. Our tax collection rate was 99.09% and the delinquent tax balance for 2022 is \$3,718.71 along with the taxes and penalty of \$11,833.31 on the one property that has a municipal lien on it.

Expenditures: After reviewing all of the budget line items the line items of concern are:

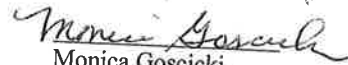
- The professional services invoices and utility bills for December have not been paid yet.
- There was a shortage in tax collector S&W, police S&W, solid waste O/E, vehicle repair and maintenance O/E, and dog regulation. Transfers were made into these accounts from uniform construction code S&W, recreation S&W, maintenance of parks O/E, and reserve for salary adjustment.

Expenditures: Individual account review

- General Administration O/E – Funds were remaining in office supplies, printing services, archive services, training/education, grant writer, Affordable Housing administrative services, and condo services act reimbursement. The condo services reimbursement will be calculated and paid in 2024.
- Mayor & Council O/E – There are funds remaining in dues & memberships, and seminars.
- Clerk O/E – There are funds remaining in the office supplies, codification, advertising, seminars/conferences, and maintenance/service contracts. All of the codification invoices for 2023 have not been received yet. They will be paid in 2024 when received.
- Finance S&W – There are funds remaining because the part-time employees will be paid in January for some December hours.
- Finance O/E – There are funds remaining in office supplies, seminars and conferences, and credit card fees.
- Computer Services O/E – There are funds remaining in software costs, maintenance, internet/web, police support and equipment. The borough website and cloud hosting fee accounts were over budget. We are still expecting some additional bills for 2023.
- Tax Collector O/E – Most of the training and education budgeted amount was not spent and some funds were remaining in the office supplies, tax bill costs and credit card fees line items.
- Tax Assessor O/E – No expenses for revision of tax maps.
- Legal O/E – There were funds remaining in litigation and the tax appeals appraisals line items but, the labor attorney line item and tax appeals line item were over expended.
- Engineering O/E – Engineering expenses for December will be paid in 2023.

- Planning Board and Board of Adjustment S&W – There are funds remaining in these two salaries and wages accounts because the part-time employee will be paid in January for some December hours.
- Planning Board O/E – No funds were spent on consultants and funds are remaining in engineering, education, and ads supplies line items.
- Board of Adjustment O/E – The majority of the funds remaining are in the legal and engineering review of ordinances. The legal will be paid out in 2024.
- Uniform Construction Code S&W – Funds are budgeted in case additional inspection time is needed during the year. All of those funds were not needed for 2023.
- Uniform Construction Code O/E – Funds were remaining for seminars and conferences, mileage, dues and memberships, office supplies, equipment and repairs, and printing.
- Code Enforcement O/E – Funds were budgeted for clothing but no clothing purchases were necessary in 2023.
- Board of Adjustment O/E – The budgeted amount for engineering review of the ordinances were not used in 2023.
- Liability Insurance – Funds were remaining due to refunds for risk management fees.
- Group Insurance – Due to turnover of employees the entire budgeted amount was not needed.
- Health Benefit Waiver – Due to turnover of employees the entire budgeted amount was not needed.
- Police S&W – Funds were transferred to this account to cover overtime.
- Police O/E – The biggest remaining balances were in the equipment, office supplies, detective expenses, computer expenses, promotional exams, educational reimbursement, and accreditation.
- Fire Department O/E – Funds were remaining in a number of different line items. Expenses were less than anticipated.
- Fire Safety O/E – Funds were not spent under the training line item.
- Streets & Roads S&W – Funds were remaining in the overtime account.
- Streets & Roads O/E – Funds remaining primarily in equipment repair, pot hole repairs, pot hole repairs contracted, building maintenance, curbs and sidewalk repair, drains, pipes and catch basins, and snow removal.
- Solid Waste S&W – Funds are remaining in the part-time recycling center employees line item and overtime because less hours were worked than what was budgeted for.
- Solid Waste O/E – Funds are remaining to pay the December tipping fees.
- Recycling Tax – The tax is based on the recycling tonnage each month and the December invoice has not been received yet.
- Buildings & Grounds O/E – Not as much was spent on maintenance of the municipal building and supplies.
- Vehicle Repairs & Maintenance O/E – The majority of funds remaining were in the DPW vehicles maintenance line item.
- Board of Health O/E – This account is payment to Bloomfield for health services. The December invoice will be paid in January.
- Environmental Commission O/E – Funds are remaining in the education, resident education, miscellaneous, and Green team line items.
- Woodlands Committee O/E – Nothing was spent in the reconstruction of trails line item.
- Recreation S&W – Funds were remaining in the line item for the lifeguards' salaries. These funds were used for transfers to other accounts.
- Parks & Playgrounds O/E – There are a number of line items with remaining balances. The main ones are lifeguard equipment, special events, Hub lakes, nets & goals, Mountain Lakes day.

- Maintenance of Parks O/E – Funds were remaining in general maintenance, lake treatment program, nutrient inactivation, and goose management. Funds were used for transfers to other accounts.
- Celebration of Public Events O/E – This account is for expenses for the Memorial Day Parade. Not all of the budget was needed.
- Electricity, Natural Gas, Street Lighting, and Telecommunications – The bills were only paid through November.
- Social Security – This is in direct correlation to the S&W expenses which were not all expended.
- Length of Service Awards (LOSAP) – The list of volunteers that earned their LOSAP for 2023 will be submitted in 2024 and payment will be made against this account.
- DCRP – Some December 2023 wages will be paid in 2024 and this account will be charged for the employers' share of the DCRP contribution.



Monica Goscicki
Chief Financial Officer

Borough of Mountain Lakes Budget Comparison

Current Fund - Revenue Budgets

Activity to 12/31/2023

Account Number	Description	Activity to 12/31/2023				Activity to 12/31/2022			
		Budget	Activity	Balance	% Received	Budget	Activity	Balance	% Received
01-190-07-200-000	AMOUNT TO BE RAISED BY TAXATION								
01-192-08-101-000	ANTICIPATED SURPLUS	\$6,981,087.33	\$7,927,543.69	-\$946,456.36	113.56%	\$6,752,338.83	\$8,107,443.35	-\$1,355,104.52	120.07%
01-192-08-101-004	CAPITAL SURPLUS - GENERAL CAPITAL	\$1,750,000.00	\$1,750,000.00	\$0.00	100.00%	\$1,400,000.00	\$1,400,000.00	\$0.00	100.00%
01-192-08-103-000	LICENSES - LIQUOR	\$5,000.00	\$5,000.00	\$0.00	100.00%	\$5,000.00	\$5,000.00	\$0.00	100.00%
01-192-08-104-000	OTHER LICENSES	\$12,500.00	\$12,938.00	-\$438.00	103.50%	\$12,000.00	\$13,188.00	-\$1,188.00	109.90%
01-192-08-105-000	FEES & PERMITS	\$1,500.00	\$1,535.00	-\$35.00	102.33%	\$1,500.00	\$1,685.00	-\$185.00	112.33%
01-192-08-106-010	CLERK'S FEES & PERMITS	\$45,616.00	\$38,374.75	\$7,241.25	84.13%	\$41,500.00	\$53,683.16	-\$12,183.16	129.36%
01-192-08-110-000	MUNICIPAL COURT FINES & COSTS	\$3,500.00	\$5,703.00	-\$2,203.00	162.94%	\$3,500.00	\$7,751.00	-\$4,251.00	221.46%
01-192-08-112-000	INTEREST & COSTS-TAX COLLECTION	\$32,500.00	\$37,462.44	-\$4,962.44	115.27%	\$12,500.00	\$40,409.94	-\$27,909.94	323.28%
01-192-08-113-000	INTEREST ON INVESTMENTS	\$50,000.00	\$60,044.04	-\$10,044.04	120.09%	\$42,000.00	\$65,797.67	-\$23,797.67	156.66%
01-192-08-115-000	CABLE FRANCHISE FEES	\$40,000.00	\$267,318.38	-\$227,318.38	668.30%	\$20,500.00	\$51,687.69	-\$31,187.69	252.14%
01-192-08-116-000	UTILITY FUND BALANCE	\$18,000.00	\$17,833.62	\$166.38	99.08%	\$18,085.00	\$18,085.43	-\$0.43	100.00%
01-192-08-118-000	RECREATION FEES & INCOME	\$45,947.00	\$45,947.00	\$0.00	100.00%	\$145,947.00	\$145,947.00	\$0.00	100.00%
01-192-08-119-000	RENT FROM RAILROAD STATIONS	\$85,000.00	\$89,757.00	-\$4,757.00	105.60%	\$75,000.00	\$95,550.00	-\$20,550.00	127.40%
01-192-08-120-000	T-MOBILE CELL TOWER LEASE	\$41,733.00	\$41,838.29	-\$105.29	100.25%	\$39,338.00	\$40,518.36	-\$1,180.36	103.00%
01-192-08-121-000	SPRINT/NEXTEL LEASE-1/2 DUE T-MOBILE	\$80,050.00	\$80,050.60	-\$0.60	100.00%	\$73,500.00	\$76,971.72	-\$3,471.72	104.72%
01-192-08-122-000	BOARD OF EDUCATION-FIELD LEASE	\$0.00	\$0.00	\$0.00	100.00%	\$21,000.00	\$23,591.21	-\$2,591.21	112.34%
01-192-08-123-000	VERIZON GROUND LEASE (AS OF 1/1/17)	\$45,000.00	\$45,000.00	\$0.00	100.00%	\$45,000.00	\$45,000.00	\$0.00	100.00%
01-192-08-125-000	SOLID WASTE FEES	\$36,090.00	\$36,090.09	-\$0.09	100.00%	\$33,500.00	\$35,038.89	-\$1,538.89	104.59%
01-192-08-126-000	TRASH BAG RECEIPTS	\$101,060.00	\$101,307.08	-\$247.08	100.24%	\$53,600.00	\$61,812.92	-\$8,212.92	115.32%
01-192-08-128-000	DISH WIRELESS	\$0.00	\$7,285.00	-\$7,285.00	109.83%	\$190,000.00	\$170,625.00	\$19,375.00	89.80%
01-192-08-160-000	UNIFORM CONSTRUCTION CODE FEES	\$28,800.00	\$31,632.00	-\$2,832.00	96.29%	\$0.00	\$12,000.00	-\$12,000.00	100.21%
01-192-09-000-000	STATE AID REVENUE (NON-GRANT)	\$140,000.00	\$134,807.00	\$5,193.00	100.00%	\$141,000.00	\$141,295.00	-\$295.00	100.00%
01-192-10-000-000	FEDERAL & STATE GRANT REVENUE	\$441,944.62	\$441,945.08	-\$0.46	100.00%	\$417,293.00	\$417,293.00	\$0.00	100.00%
01-192-15-499-000	RECEIPTS DELINQUENT TAX	\$348,111.51	\$348,111.51	\$0.00	100.00%	\$235,484.41	\$235,484.41	\$0.00	100.00%
01-192-20-200-000	UNANTICIPATED REVENUES (MRNA)	\$446,500.00	\$505,978.21	-\$59,478.21	113.32%	\$205,000.00	\$229,380.69	-\$24,380.69	111.89%
TOTALS		\$0.00	\$72,510.81	-\$72,510.81	112.30%	\$0.00	\$110,058.87	-\$110,058.87	116.23%
		\$10,779,939.46	\$12,106,012.59	-\$1,326,073.13		\$9,984,586.24	\$11,605,298.31	-\$1,620,712.07	

Borough of Mountain Lakes Budget Comparison

Current Fund - Expenditure Budgets

Activity to 12/31/2023

Activity to 12/31/2022

Account Number	Description	Activity to 12/31/2023						Activity to 12/31/2022					
		Budget	Activity	Encumbered	Balance	% Expended	% Encumbered	Budget	Activity	Encumbered	Balance	% Expended	% Encumbered
01-201-20-100-001	GENERAL ADMIN - SALARY & WAGES	\$129,372.02	\$125,302.94	\$0.00	\$4,069.08	96.85%	96.85%	\$139,057.99	\$138,217.06	\$0.00	\$840.93	99.40%	99.40%
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	\$93,234.00	\$41,474.21	\$11,636.77	\$40,123.02	44.48%	56.97%	\$77,600.00	\$44,712.36	\$11,192.78	\$21,694.86	57.62%	72.04%
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	\$6,100.00	\$3,424.49	\$0.00	\$2,675.51	56.14%	56.14%	\$6,100.00	\$4,712.36	\$0.00	\$3,571.46	41.45%	41.45%
01-201-20-120-001	MUNICIPAL CLERK - SALARY/WAGE	\$50,840.00	\$50,840.00	\$0.00	\$0.00	100.00%	100.00%	\$39,407.56	\$39,130.57	\$0.00	\$276.99	99.30%	99.30%
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	\$23,200.00	\$13,768.03	\$1,540.47	\$7,891.50	59.34%	65.98%	\$21,700.00	\$11,705.87	\$1,756.62	\$8,237.51	53.94%	62.04%
01-201-20-130-001	FINANCE - SALARY & WAGE	\$70,451.42	\$66,406.41	\$0.00	\$4,045.01	94.26%	94.26%	\$68,732.41	\$64,492.69	\$0.00	\$4,239.72	93.83%	93.83%
01-201-20-130-020	FINANCE - OTHER EXPENSES	\$14,565.00	\$9,174.79	\$2,138.00	\$3,252.21	62.99%	77.67%	\$12,912.00	\$10,834.30	\$1,402.61	\$675.09	83.91%	94.77%
01-201-20-135-020	ANNUAL AUDIT	\$24,525.00	\$24,525.00	\$0.00	\$0.00	100.00%	100.00%	\$24,059.00	\$24,058.50	\$0.00	\$0.50	100.00%	100.00%
01-201-20-140-020	COMPUTER SERVICES	\$51,700.00	\$38,335.52	\$0.00	\$13,364.48	74.15%	74.15%	\$40,700.00	\$33,311.35	\$7,084.29	\$304.36	81.85%	99.25%
01-201-20-145-001	TAX COLLECTOR - SALARY & WAGE	\$39,855.09	\$39,214.98	\$0.00	\$640.11	98.39%	98.39%	\$37,419.52	\$37,419.52	\$0.00	\$0.00	100.00%	100.00%
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	\$11,775.00	\$8,418.28	\$875.00	\$2,481.72	71.49%	78.92%	\$6,325.00	\$5,034.57	\$241.28	\$1,049.15	79.60%	83.41%
01-201-20-150-001	TAX ASSESSOR - SALARY & WAGE	\$23,523.75	\$23,523.75	\$0.00	\$0.00	100.00%	100.00%	\$22,950.00	\$22,950.00	\$0.00	\$0.00	100.00%	100.00%
01-201-20-150-020	TAX ASSESSOR - OTHER EXPENSES	\$22,700.00	\$18,363.99	\$3,000.00	\$1,336.01	80.90%	94.11%	\$22,600.00	\$18,543.31	\$2,500.00	\$1,556.69	82.05%	93.11%
01-201-20-151-020	RESERVE FOR TAX APPEALS - OTHER EXPENSE	\$100,000.00	\$100,000.00	\$0.00	\$0.00	100.00%	100.00%	\$100,000.00	\$100,000.00	\$0.00	\$0.00	100.00%	100.00%
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	\$120,000.00	\$84,953.22	\$3,675.00	\$31,371.78	70.79%	73.86%	\$120,000.00	\$104,686.66	\$0.00	\$15,313.34	87.24%	87.24%
01-201-20-165-020	ENGINEERING SERVICES	\$35,700.00	\$28,523.64	\$0.00	\$7,176.36	79.90%	79.90%	\$49,300.00	\$11,834.50	\$15,800.00	\$21,665.50	24.01%	56.05%
01-201-21-180-001	PLANNING BOARD - SALARY & WAGE	\$13,543.03	\$11,980.40	\$0.00	\$1,562.63	88.46%	88.46%	\$13,230.72	\$11,012.14	\$0.00	\$2,218.58	83.23%	83.23%
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	\$15,700.00	\$10,008.18	\$1,294.33	\$4,397.49	63.75%	71.99%	\$12,750.00	\$6,958.30	\$505.27	\$5,286.43	54.57%	58.54%
01-201-21-185-001	BD OF ADJUST - SALARY & WAGE	\$13,543.03	\$11,980.31	\$0.00	\$1,562.72	88.46%	88.46%	\$13,230.72	\$11,012.06	\$0.00	\$2,218.66	83.23%	83.23%
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	\$39,050.00	\$14,701.64	\$13,765.41	\$10,582.95	37.65%	72.90%	\$38,260.00	\$14,754.79	\$15,857.99	\$7,647.22	38.56%	80.01%
01-201-22-195-001	UNIFORM CONST CODE-SALARY/WAGE	\$135,062.50	\$124,020.11	\$0.00	\$11,042.39	91.82%	91.82%	\$132,799.84	\$123,899.00	\$0.00	\$8,900.84	93.30%	93.30%
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	\$20,639.00	\$15,717.35	\$780.00	\$4,141.65	76.15%	79.93%	\$17,650.00	\$13,636.98	\$0.00	\$4,013.02	77.26%	77.26%
01-201-22-196-001	CODE ENFORCEMENT - SALARY & WAGE	\$53,696.08	\$52,744.54	\$0.00	\$951.54	98.23%	98.23%	\$50,218.56	\$49,200.41	\$0.00	\$1,018.15	97.97%	97.97%
01-201-22-196-020	CODE ENFORCEMENT - OTHER EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%	0.00%	\$500.00	\$0.00	\$0.00	\$500.00	0.00%	0.00%
01-201-23-210-020	INSURANCE - LIABILITY	\$125,795.20	\$112,362.87	\$0.00	\$13,432.33	89.32%	89.32%	\$99,753.03	\$99,743.48	\$0.00	\$9.55	99.99%	99.99%
01-201-23-215-020	WORKERS COMPENSATION	\$91,546.70	\$91,546.26	\$0.00	\$0.44	100.00%	100.00%	\$87,136.08	\$87,136.08	\$0.00	\$0.00	100.00%	100.00%
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	\$505,173.18	\$398,626.79	\$225.00	\$106,321.39	78.91%	78.95%	\$362,321.55	\$346,452.20	\$225.00	\$15,644.35	95.62%	95.68%
01-201-23-222-020	HEALTH BENEFIT WAIVER	\$6,467.83	\$3,784.29	\$0.00	\$2,683.54	58.51%	58.51%	\$6,998.66	\$6,973.11	\$0.00	\$25.55	99.63%	99.63%
01-201-23-225-020	INSURANCE - UNEMPLOYMENT COMPENSATION	\$10,000.00	\$10,000.00	\$0.00	\$0.00	100.00%	100.00%	\$10,000.00	\$10,000.00	\$0.00	\$0.00	100.00%	100.00%
01-201-25-240-001	POLICE DEPT - SALARY & WAGE	\$1,900,858.10	\$1,872,771.89	\$0.00	\$28,086.21	98.52%	98.52%	\$1,865,782.43	\$1,788,427.20	\$147.98	\$77,207.25	95.85%	95.86%
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	\$111,725.00	\$72,256.80	\$3,252.53	\$36,215.67	64.67%	67.58%	\$112,810.00	\$80,099.69	\$10,748.24	\$21,962.07	71.00%	80.53%
01-201-25-241-020	TRAFFIC & SAFETY COMM. - OTHER EXPENSES	\$1,600.00	\$1,088.56	\$511.44	\$0.00	68.04%	100.00%	\$1,600.00	\$1,535.25	\$0.00	\$64.75	95.95%	95.95%
01-201-25-250-020	INTERLOCAL SERVICES; MC DISPATCH - OE	\$105,789.69	\$105,789.69	\$0.00	\$0.00	100.00%	100.00%	\$105,989.69	\$105,989.68	\$0.00	\$0.01	100.00%	100.00%
01-201-25-251-020	INTERLOCAL SERVICES; DENVILLE COURT - OE	\$61,880.00	\$60,928.00	\$0.00	\$952.00	98.46%	98.46%	\$59,500.00	\$59,500.00	\$0.00	\$0.00	100.00%	100.00%
01-201-25-252-001	EMERGENCY MGMT - SALARY & WAGE	\$5,500.00	\$5,500.00	\$0.00	\$0.00	100.00%	100.00%	\$5,500.00	\$5,500.00	\$0.00	\$0.00	100.00%	100.00%
01-201-25-252-020	EMERGENCY MGMT - OTHER EXPENSE	\$4,100.00	\$862.50	\$3,200.00	\$37.50	21.04%	99.09%	\$4,100.00	\$1,096.24	\$233.43	\$2,770.33	26.74%	32.43%
01-201-25-252-001	FIRE DEPT - SALARY & WAGE	\$7,500.00	\$7,500.00	\$0.00	\$0.00	100.00%	100.00%	\$7,500.00	\$7,500.00	\$0.00	\$0.00	100.00%	100.00%
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	\$33,100.00	\$22,542.14	\$3,558.24	\$6,999.62	68.10%	78.85%	\$32,800.00	\$27,623.38	\$4,403.13	\$773.49	84.22%	97.64%
01-201-25-266-001	FIRE DEPT - SAFETY - SALARY & WAGE	\$15,985.10	\$15,984.30	\$0.00	\$0.80	99.99%	99.99%	\$15,703.68	\$15,703.68	\$0.00	\$0.00	100.00%	100.00%
01-201-25-266-020	FIRE DEPT - SAFETY - OTHER EXP	\$1,500.00	\$99.98	\$0.00	\$1,400.02	6.67%	6.67%	\$1,500.00	\$136.88	\$0.00	\$1,363.12	9.13%	9.13%
01-201-26-290-001	STREETS & ROADS - SALARY/WAGE	\$375,302.18	\$348,326.98	\$0.00	\$26,975.20	92.81%	92.81%	\$365,433.37	\$323,598.35	\$0.00	\$41,835.02	88.55%	88.55%
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	\$248,560.00	\$113,704.53	\$18,303.48	\$116,551.99	45.75%	53.11%	\$214,440.00	\$165,962.66	\$20,267.26	\$28,210.08	77.39%	86.84%
01-201-26-300-020	SHADE TREE COMMISSION - O/E	\$60,245.00	\$44,311.10	\$14,887.50	\$1,046.40	73.55%	98.26%	\$56,045.00	\$29,093.60	\$25,500.00	\$1,451.40	51.91%	97.41%

Borough of Mountain Lakes Budget Comparison

Current Fund - Expenditure Budgets

Activity to 12/31/2023

Activity to 12/31/2022

Account Number	Description	Activity to 12/31/2023				Activity to 12/31/2022							
		Budget	Activity	Encumbered	Balance	% Expended	% Encumbered	Budget	Activity	Encumbered	Balance	% Expended	% Encumbered
01-201-26-305-001	SOLID WASTE - SALARY & WAGES	\$21,422.10	\$19,464.76	\$0.00	\$1,957.34	90.86%	90.86%	\$26,422.48	\$24,789.08	\$0.00	\$1,633.40	93.82%	93.82%
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	\$1,038,250.00	\$922,798.00	\$70,016.72	\$45,435.28	88.88%	95.62%	\$650,550.00	\$543,020.61	\$52,382.04	\$55,147.35	83.47%	91.52%
01-201-26-306-020	RECYCLING TAX	\$4,900.00	\$3,794.10	\$0.00	\$1,105.90	77.43%	77.43%	\$4,700.00	\$3,535.74	\$935.15	\$229.11	75.23%	95.13%
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	\$23,500.00	\$14,858.39	\$6,249.85	\$2,391.76	63.23%	89.82%	\$13,700.00	\$8,679.25	\$350.00	\$4,670.75	63.35%	65.91%
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	\$60,000.00	\$41,794.62	\$61.55	\$18,143.83	69.66%	69.76%	\$55,080.00	\$42,833.78	\$2,716.38	\$9,529.84	77.77%	82.70%
01-201-27-330-001	BOARD OF HEALTH - SALARY/WAGE	\$5,000.00	\$4,999.92	\$0.00	\$0.08	100.00%	100.00%	\$5,000.00	\$4,999.92	\$0.00	\$0.08	100.00%	100.00%
01-201-27-330-020	BOARD OF HEALTH - OTHER EXP.	\$30,500.00	\$26,984.04	\$0.00	\$3,515.96	88.47%	88.47%	\$26,984.00	\$26,984.00	\$0.00	\$0.08	100.00%	100.00%
01-201-27-337-020	WOODLAND COMMITTEE - OTHER EXPENSE	\$1,825.00	\$1,086.94	\$0.00	\$738.06	59.56%	59.56%	\$2,600.00	\$458.23	\$0.00	\$2,141.77	17.62%	17.62%
01-201-27-340-020	DOG REGULATION -OTHER EXPENSES	\$3,400.00	\$778.60	\$0.00	\$2,621.40	22.90%	22.90%	\$2,850.00	\$947.00	\$0.00	\$1,903.00	33.23%	33.23%
01-201-28-370-001	RECREATION DEPT. - SALARY/WAGE	\$92,285.05	\$88,317.16	\$0.00	\$3,967.89	95.70%	95.70%	\$96,752.06	\$96,686.92	\$0.00	\$65.14	99.93%	99.93%
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	\$55,917.00	\$38,088.95	\$240.00	\$17,588.05	68.12%	68.55%	\$44,225.00	\$40,619.45	\$962.62	\$2,642.93	91.85%	94.02%
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	\$166,825.00	\$65,115.31	\$76,530.96	\$25,178.73	39.03%	84.91%	\$132,809.00	\$103,093.19	\$20,000.00	\$9,715.81	77.63%	92.68%
01-201-29-390-020	AID TO PUBLIC LIBRARY	\$371,235.00	\$371,235.00	\$0.00	\$0.00	100.00%	100.00%	\$312,051.00	\$312,051.00	\$0.00	\$0.00	100.00%	100.00%
01-201-30-415-010	ACCUMULATED LEAVE COMPENSATION - S&W	\$10,000.00	\$10,000.00	\$0.00	\$0.00	100.00%	100.00%	\$10,000.00	\$10,000.00	\$0.00	\$0.00	100.00%	100.00%
01-201-30-420-020	CELEBRATION OF PUBLIC EVENTS - O/E	\$2,000.00	\$1,500.00	\$0.00	\$500.00	75.00%	75.00%	\$1,650.00	\$1,580.90	\$0.00	\$69.10	95.81%	95.81%
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	\$45,000.00	\$20,909.24	\$420.86	\$23,669.90	46.46%	47.40%	\$48,110.00	\$21,559.62	\$0.00	\$26,550.38	44.81%	44.81%
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	\$47,940.00	\$40,715.92	\$0.00	\$7,224.08	84.93%	84.93%	\$47,940.00	\$38,307.88	\$0.00	\$9,632.12	79.91%	79.91%
01-201-31-437-020	NATURAL GAS	\$31,200.00	\$19,323.55	\$0.00	\$11,876.45	61.93%	61.93%	\$30,200.00	\$22,845.34	\$0.00	\$7,354.66	75.65%	75.65%
01-201-31-440-020	TELECOMMUNICATIONS	\$25,000.00	\$13,500.02	\$0.00	\$11,499.98	54.00%	54.00%	\$25,000.00	\$15,032.86	\$0.00	\$9,967.14	60.13%	60.13%
01-201-31-447-020	PETROLEUM PRODUCTS	\$73,500.00	\$45,360.71	\$3,748.46	\$24,390.83	61.72%	66.82%	\$72,700.00	\$58,913.70	\$6,081.70	\$7,704.60	81.04%	89.40%
01-201-31-456-010	RESERVE FOR SALARY ADJUSTMENT	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%	0.00%	\$15,500.00	\$0.00	\$0.00	\$15,500.00	0.00%	0.00%
01-201-36-471-020	PERS	\$137,073.00	\$133,023.00	\$0.00	\$4,050.00	97.05%	97.05%	\$137,001.00	\$134,314.00	\$0.00	\$2,687.00	98.04%	98.04%
01-201-36-472-020	SOCIAL SECURITY (O.A.S.I.)	\$118,520.01	\$107,805.38	\$0.00	\$10,714.63	90.96%	90.96%	\$116,102.53	\$109,106.05	\$0.00	\$6,996.48	93.97%	93.97%
01-201-36-475-000	PFRS - CONTRIBUTION	\$577,961.00	\$573,120.54	\$0.00	\$4,840.46	99.16%	99.16%	\$532,151.00	\$531,573.53	\$0.00	\$577.47	99.89%	99.89%
01-201-36-476-020	LENGTH OF SVS AWARDS (LOSAP)	\$22,500.00	\$0.00	\$0.00	\$22,500.00	0.00%	0.00%	\$22,500.00	\$0.00	\$0.00	\$22,500.00	0.00%	0.00%
01-201-36-477-020	DCRP - EMPLOYER SHARE	\$8,000.00	\$4,210.58	\$0.00	\$3,789.42	52.63%	52.63%	\$8,000.00	\$7,347.96	\$0.00	\$652.04	91.85%	91.85%
01-201-41-700-000	GRANT EXPENDITURES	\$348,111.51	\$348,111.51	\$0.00	\$0.00	100.00%	100.00%	\$254,263.66	\$254,263.66	\$0.00	\$0.00	100.00%	100.00%
01-201-44-901-020	CAPITAL IMPROVEMENT FUND	\$327,484.26	\$327,484.26	\$0.00	\$0.00	100.00%	100.00%	\$52,248.62	\$52,248.62	\$0.00	\$0.00	100.00%	100.00%
01-201-45-920-020	PAYMENT OF BOND PRINCIPAL	\$755,000.00	\$755,000.00	\$0.00	\$0.00	100.00%	100.00%	\$845,000.00	\$845,000.00	\$0.00	\$0.00	100.00%	100.00%
01-201-45-925-020	PAYMENT OF BAN PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	100.00%	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	100.00%
01-201-45-930-020	INTEREST ON BONDS	\$302,106.25	\$302,106.25	\$0.00	\$0.00	100.00%	100.00%	\$324,157.00	\$324,157.00	\$0.00	\$0.00	100.00%	100.00%
01-201-45-935-020	INTEREST ON NOTES	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	100.00%	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	100.00%
01-201-46-875-020	DEFERRED CHGS - SPECIAL EMER. 5 YEARS	\$25,000.00	\$25,000.00	\$0.00	\$0.00	100.00%	100.00%	\$25,000.00	\$25,000.00	\$0.00	\$0.00	100.00%	100.00%
01-201-46-880-020	DEFERRED CHGS	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	100.00%	\$493.64	\$493.64	\$0.00	\$0.00	100.00%	100.00%
01-201-50-899-020	RESERVE FOR UNCOLLECTED TAXES	\$1,242,781.38	\$1,242,781.38	\$0.00	\$0.00	100.00%	100.00%	\$1,556,528.44	\$1,556,528.44	\$0.00	\$0.00	100.00%	100.00%
TOTALS		\$10,779,939.46	\$9,778,456.59	\$239,911.57	\$761,571.30	90.71%	92.94%	\$9,984,586.24	\$9,282,876.33	\$201,293.77	\$500,416.14	92.97%	94.99%

**BOROUGH OF MOUNTAIN LAKES
INTEROFFICE MEMORANDUM**

TO: Mitchell Stern, Borough Manager

SUBJECT: Fourth Quarter 2023 Water Budget Report
Fourth Quarter 2023 Sewer Budget Report

DATE: January 25, 2024

Attached are the fourth quarter budget reports for the water operating and sewer operating budgets:

Water Operating:

- Water Revenue -The water collections exceeded the anticipated revenue amount. Any excess will go back to fund balance.
- Capital Outlay – Funds were needed towards the cost to replace the booster pumps at two wells.
- Salaries & Wages including social security – Approximately \$5,600 is remaining in the overtime line item and due to retirements within the department and new employees hired all the salaries and wages and social security was not needed. A transfer in the amount of \$70,000 from salaries and wages to other expenses was made to cover expenses for the Risk and Resiliency Assessment (\$14,963.75), the PFOA related expenses (\$35,685.32), and replacement of two well pumps that put the line/pump/motor repairs line item over budget by (\$21,672.53).
- Other Expenses – Of the total budget 89.53% was paid or charged at year end. The electric bills for December will be paid in 2024. The electricity line item is over budget by \$7,560.51 at 12/31/23. There were funds remaining in other line items leaving a total of \$54,624.59 in other expenses at 12/31/23.
- The PERS employer bill for 2023 has been paid in full but we will be receiving a bill for the 2023 salary increase in 2024.

Sewer Operating:

- Sewer Revenue -The sewer collections exceeded the anticipated revenue amount. Any excess will go back to fund balance.
- Capital Outlay – Funds were budgeted in case there was an emergency and repairs were not needed to be done.
- Salaries & Wages including social security –\$5,000.00 is remaining in the overtime line item and due to employee changes within the department all the salaries and wages and social security was not needed.
- Other Expenses – 89.59% of the budget was paid or charged. There is a remaining balance in the Parsippany sewer charges line item in the amount of \$30,235.33 but we have not received the year end reconciliation yet. Additional funds could be due to Parsippany.
- The PERS employer bill for 2023 has been paid in full but we will be receiving a bill for the 2023 salary increase in 2024.

Monica Goscicki
Chief Financial Officer

Borough of Mountain Lakes			
Water and Sewer - Billing and Revenue			
Fourth Quarter 2023			
	October	November	December
Water:			
Beginning Balance	\$17,139.73	\$265,458.36	\$56,801.23
Adjustments (+/-)	\$6,033.60		
Billed - Including Adjustments	\$312,541.27	\$2,502.26	\$3,536.39
Receipts - Including Adjustments	-\$70,256.24	-\$211,159.39	-\$33,461.92
Ending Balance	\$265,458.36	\$56,801.23	\$26,875.70
Sewer:			
Beginning Balance	\$31,740.65	\$193,656.42	\$46,967.71
Adjustments (+/-)	\$1,002.86		
Billed - Including Adjustments	\$224,768.03	\$3,643.07	\$451.06
Receipts - Including Adjustments	-\$63,855.12	-\$150,331.78	-\$19,755.78
Ending Balance	\$193,656.42	\$46,967.71	\$27,662.99

Borough of Mountain Lakes

Water Operating - Revenue Budgets

Account Number	Description	Activity to 12/31/2023				Activity to 12/31/2022			
		Budget	Activity	Balance	% Received	Budget	Activity	Balance	% Received
05-192-08-501-000	ANTICIPATED SURPLUS	\$106,262.17	\$106,262.17	\$0.00	100.00%	\$54,840.79	\$54,840.79	\$0.00	100.00%
05-192-17-000-000	WATER OPERATING REVENUES	\$880,000.00	\$857,336.01	\$22,663.99	97.42%	\$860,000.00	\$886,739.62	-\$26,739.62	103.11%
05-192-17-100-000	MRNA - INTEREST EARNED	\$0.00	\$15,265.44	-\$15,265.44		\$0.00	\$2,626.59	-\$2,626.59	
TOTALS		\$986,262.17	\$978,863.62	\$7,398.55	99.25%	\$914,840.79	\$944,207.00	-\$29,366.21	103.21%

Water Operating - Expenditure Budgets

Account Number	Description	Activity to 12/31/2023						Activity to 12/31/2022					
		Budget	Activity	Encumbered	Balance	% Expended	% Expended & Encumbered	Budget	Activity	Encumbered	Balance	% Expended	% Expended & Encumbered
05-201-55-510-001	Water Operating - Salary & Wages	\$395,319.11	\$375,823.38	\$0.00	\$19,495.73	95.07%	95.07%	\$442,562.67	\$415,394.16	\$0.00	\$27,168.51	93.86%	93.86%
05-201-55-520-520	Water Operating - Other Expenses	\$521,731.15	\$412,884.64	\$54,221.92	\$54,624.59	79.14%	89.53%	\$404,817.08	\$285,465.35	\$16,100.85	\$103,250.88	70.52%	74.49%
05-201-55-527-000	Water - Capital Outlay	\$15,000.00	\$0.00	\$15,000.00	\$0.00	0.00%	100.00%	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%	0.00%
05-201-55-531-000	Water - Social Security	\$35,596.91	\$28,354.54	\$0.00	\$7,242.37	79.65%	79.65%	\$33,856.04	\$30,402.83	\$0.00	\$3,453.21	89.80%	89.80%
05-201-55-532-000	Water - P.E.R.S.	\$18,615.00	\$18,065.00	\$0.00	\$550.00	97.05%	97.05%	\$18,605.00	\$18,240.00	\$0.00	\$365.00	98.04%	98.04%
TOTALS		\$986,262.17	\$835,127.56	\$69,221.92	\$81,912.69	84.68%	91.69%	\$914,840.79	\$749,502.34	\$16,100.85	\$149,237.60	81.93%	83.69%

Borough of Mountain Lakes
Sewer Operating - Revenue Budgets
Activity to 12/31/2023

Account Number	Description	Activity to 12/31/2023				Activity to 12/31/2022			
		Budget	Activity	Balance	% Received	Budget	Activity	Balance	% Received
07-192-08-501-000	ANTICIPATED SURPLUS								
07-192-17-000-000	SEWER OPERATING REVENUES	\$56,964.95	\$56,964.95	\$0.00	100.00%	\$177,546.62	\$177,546.62	\$0.00	100.00%
07-192-17-001-000	SEWER - MISCELLANEOUS FEES	\$840,000.00	\$838,293.98	\$1,706.02	99.80%	\$824,000.00	\$846,298.44	-\$22,298.44	102.71%
07-192-17-200-000	MISC REVENUE NOT ANTIC (MRNA)	\$10,000.00	\$35,849.31	-\$25,849.31	358.49%	\$10,000.00	\$13,784.64	-\$3,784.64	137.85%
		\$0.00	\$20.00	-\$20.00		\$0.00	\$0.00	\$0.00	
TOTALS		\$906,964.95	\$931,128.24	-\$24,163.29	102.66%	\$1,011,546.62	\$1,037,629.70	-\$26,083.08	102.58%

Sewer Operating - Expenditure Budgets

Account Number	Description	Activity to 12/31/2023						Activity to 12/31/2022					
		Budget	Activity	Encumbered	Balance	% Expended	% Expended & Encumbered	Budget	Activity	Encumbered	Balance	% Expended	% Expended & Encumbered
07-201-55-510-001	Sewer Operating - Salary & Wages												
07-201-55-520-520	Sewer Operating - Other Expenses	\$252,852.31	\$238,221.07	\$0.00	\$14,631.24	89.37%	89.37%	\$244,062.43	\$230,809.67	\$0.00	\$13,252.76	94.57%	94.57%
07-201-55-527-000	Sewer Operating - Capital Outlay	\$611,231.44	\$546,255.06	\$1,338.50	\$63,637.88	89.37%	89.59%	\$725,282.41	\$560,130.33	\$135,444.19	\$29,707.89	77.23%	95.90%
07-201-55-531-000	Sewer Operating - Social Security	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%	0.00%	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%	0.00%
07-201-55-532-000	Sewer Operating - P.E.R.S.	\$19,343.20	\$17,247.30	\$0.00	\$2,095.90	89.16%	89.16%	\$18,670.78	\$16,689.37	\$0.00	\$1,981.41	89.39%	89.39%
		\$13,538.00	\$13,138.00	\$0.00	\$400.00	97.05%	97.05%	\$18,670.78	\$16,689.37	\$0.00	\$1,981.41	89.39%	89.39%
TOTALS		\$906,964.95	\$814,861.43	\$1,338.50	\$90,765.02	89.84%	89.99%	\$1,011,546.62	\$820,895.37	\$135,444.19	\$55,207.06	81.15%	94.54%

**Water and Sewer Billing by Quarter 2016-2023
In Gallons**

	1Q		2Q		3Q		4Q		Total		Total Water & Sewer	Total Water Res & Comm
	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer		
2016												
Residential	17,993,622.04	18,346,543.28	29,706,092.56	28,687,308.08	32,663,837.32	31,481,829.24	23,951,436.80	24,309,167.04	104,314,988.72	102,824,847.64	207,139,836.36	104,314,988.72
Yard	29,381.44		19,739,595.16		22,902,957.24		572,504.24		43,244,438.08		43,244,438.08	
Commercial	2,196,989.00	2,263,151.00	4,798,475.44	4,109,352.36	6,218,734.84	4,271,294.80	2,759,778.44	2,946,819.44	15,973,977.72	13,590,617.60	29,564,595.32	15,973,977.72
	20,219,992.48	20,609,694.28	54,244,163.16	32,796,660.44	61,785,529.40	35,753,124.04	27,283,719.48	27,255,986.48	163,533,404.52	116,415,465.24	279,948,869.76	120,288,966.44
2017												
Residential	22,830,865.00	22,888,733.84	25,549,138.96	24,771,044.08	25,109,834.20	24,246,142.36	21,901,129.88	22,293,119.52	95,390,968.04	94,199,039.80	189,590,007.84	95,390,968.04
Yard	155,968.52		13,855,956.68		16,339,274.68		178,372.04		30,529,571.92		30,529,571.92	
Commercial	3,139,238.04	3,363,538.04	3,609,992.88	3,263,013.28	3,604,578.64	3,183,025.80	3,130,120.96	3,315,706.04	13,483,930.52	13,125,283.16	26,609,213.68	13,483,930.52
	26,126,071.56	26,252,271.88	43,015,088.52	28,034,057.36	45,053,687.52	27,429,168.16	25,209,622.88	25,608,825.56	139,404,470.48	107,324,322.96	246,728,793.44	108,874,898.56
2018												
Residential	22,446,514.44	23,300,720.20	21,776,923.76	21,640,726.32	27,307,292.16	26,872,337.56	20,798,653.72	21,224,128.40	92,329,384.08	93,037,912.48	185,367,296.56	92,329,384.08
Yard	33,709.00		12,321,982.44		17,198,510.32		19,100.00		29,573,301.76		29,573,301.76	
Commercial	3,226,183.48	3,147,937.00	5,651,948.24	3,187,636.00	5,885,141.04	4,933,749.80	3,068,505.36	3,229,948.36	17,831,778.12	14,499,271.16	32,331,049.28	17,831,778.12
	25,706,406.92	26,448,657.20	39,750,854.44	24,828,362.32	50,390,943.52	31,806,087.36	23,886,259.08	24,454,076.76	139,734,463.96	107,537,183.64	247,271,647.60	110,161,162.20
2019												
Residential	20,962,108.84	20,860,361.96	22,743,753.68	22,384,406.92	26,179,373.44	24,992,783.76	24,748,316.12	24,986,100.32	94,633,552.08	93,223,652.96	187,857,205.04	94,633,552.08
Yard			9,717,477.60		17,016,834.56		4,488.00		26,738,800.16		26,738,800.16	
Commercial	3,184,787.68	3,271,117.96	5,732,355.40	4,905,997.76	7,939,715.84	6,659,473.88	3,954,193.24	3,843,173.24	20,811,052.16	18,679,762.84	39,490,815.00	20,811,052.16
	24,146,896.52	24,131,479.92	38,193,586.68	27,290,404.68	51,135,923.84	31,652,257.64	28,706,997.36	28,829,273.56	142,183,404.40	111,903,415.80	254,086,820.20	115,444,604.24
2020												
Residential	16,901,849.88	17,705,309.64	28,417,748.60	26,505,730.76	29,617,417.48	28,878,829.56	21,933,298.08	22,289,529.12	96,870,314.04	95,379,399.08	192,249,713.12	96,870,314.04
Yard			12,723,972.08		19,910,212.16		233,414.04		32,867,598.28		32,867,598.28	
Commercial	4,347,081.56	4,086,096.56	3,583,187.12	2,371,519.76	6,612,500.56	3,700,742.28	2,467,370.68	2,208,979.68	17,010,139.92	12,367,338.28	29,377,478.20	17,010,139.92
	21,248,931.44	21,791,406.20	44,724,907.80	28,877,250.52	56,140,130.20	32,579,571.84	24,634,082.80	24,498,508.80	146,748,052.24	107,746,737.36	254,494,789.60	113,880,453.96
2021												
Residential	21,152,078.80	21,384,174.96	28,418,898.96	27,239,013.00	22,507,333.52	22,038,915.92	23,230,304.56	23,318,392.96	95,308,615.84	93,980,496.84	189,289,112.68	95,308,615.84
Yard	41,074.96		15,409,320.48		14,898,857.64		18,879.60		30,368,132.68		30,368,132.68	
Commercial	4,120,849.84	3,857,399.84	8,004,680.48	4,560,433.92	7,212,836.04	4,671,035.68	3,244,004.36	2,929,952.88	22,582,370.72	16,018,822.32	38,601,193.04	22,582,370.72
	25,314,003.60	25,241,574.80	51,832,899.92	31,799,446.92	44,619,027.20	26,709,951.60	26,493,188.52	26,248,345.84	148,259,119.24	109,999,319.16	258,258,438.40	117,890,986.56
2022												
Residential	17,974,511.24	18,203,204.92	26,042,142.60	25,338,246.48	27,992,694.04	27,482,293.08	18,335,502.32	19,121,036.40	90,344,850.20	90,144,780.88	180,489,631.08	90,344,850.20
Yard	204.96		11,455,515.32		22,195,926.92		255,094.32		33,906,741.52		33,906,741.52	
Commercial	2,546,152.20	2,287,952.20	5,554,971.00	3,692,778.72	8,467,266.76	5,253,678.92	3,300,478.00	3,234,978.00	19,868,867.96	14,469,387.84	34,338,255.80	19,868,867.96
	20,520,868.40	20,491,157.12	43,052,628.92	29,031,025.20	58,655,887.72	32,735,972.00	21,891,074.64	22,356,014.40	144,120,459.68	104,614,168.72	248,734,628.40	110,213,718.16
2023												
Residential	17,256,615.56	16,129,577.36	24,166,664.84	23,859,835.60	34,274,423.36	33,449,431.52	21,119,938.92	21,213,086.24	96,817,642.68	94,651,930.72	191,469,573.40	96,817,642.68
Yard	711,188.48		14,241,554.12		28,199,790.12				43,152,532.72		43,152,532.72	
Commercial	3,022,481.92	2,871,621.28	5,015,799.28	3,076,640.60	17,415,319.20	14,893,003.12	3,735,647.00	3,619,360.00	29,189,247.40	24,460,625.00	53,649,872.40	29,189,247.40
	20,990,285.96	19,001,198.64	43,424,018.24	26,936,476.20	79,889,532.68	48,342,434.64	24,855,585.92	24,832,446.24	169,159,422.80	119,112,555.72	288,271,978.52	126,006,890.08

* Note:
 1st Quarter use is January-March current year 2nd Quarter use is April-June current year
 3rd Quarter use is July-September current year 4th Quarter use is October-December current year

Borough of Mountain Lakes
2023 Reserve Accounts

	Balance 12/31/2022	1st Qtr 2023		2nd Qtr 2023		3rd Qtr 2023		4th Qtr 2023		Balance
		Increases	Decreases	Increases	Decreases	Increases	Decreases	Increases	Decreases	
Reserve for Tax Appeals	\$288,541.85		\$9,103.70			\$100,000.00				
Reserve for Storm Recovery	\$384,998.71									\$379,438.15
Reserve for Accum. Absences	\$60,597.75		\$19,443.60	\$10,000.00			\$8,922.18			\$384,998.71
Reserve for Liability Insurance	\$50,000.00									\$42,231.97
Capital Improvement Fund	\$233,620.53		\$101,000.00	\$327,484.26	\$326,484.00		\$93,250.00			\$50,000.00
Premium on Bonds	\$5,477.91 *				\$5,000.00					\$40,370.79
										\$477.91
		1st Qtr 2023		2nd Qtr 2023		3rd Qtr 2023		4th Qtr 2023		Total
Tax Appeals paid from fund balance		Payments		Payments		Payments		Payments		
		\$20,366.28		\$7,852.98		\$60,124.21		\$388,561.88		\$476,905.35
* Premium on Bonds is part of the General Capital Fund Balance. The balance as of 12/31/2022 is the premium from the 2017 bond sale.										

Borough of Mountain Lakes			
Fund Number	Capital and Trust Accounts		Cash Balance 12/31/2023
4	General Capital		\$ 2,883,894.02
	Subaccounts - Part of the cash balance		
	Capital Improvement Fund Balance	40,370.79	
	Premium on Bonds - Part of Fund Balance	477.91	
6	Water Capital		\$ 13,877.93
8	Sewer Capital		\$ 39,604.00
12	Payroll Agency		\$ 29,170.73
13	Animal Control		\$ 950.13
14	Unemployment		\$ 49,068.00
17	Developer's Escrow - Includes cash bonds		\$ 128,499.84
18	Other Trust		\$ 570,743.39
	Subaccounts:		
	Reserve for Municipal Alliance	6,174.76	
	Reserve for Parking Offenses Adj. Act	228.69	
	Fire Marshall Trust	7,889.76	
	Tax Sale Premiums	78,000.00	
	Video Systems for Police Cars	1,219.50	
	Reserve for Accumulated Absences	42,231.97	
	Reserve for Storm Recovery	384,998.71	
	Reserve for Liability Insurance	50,000.00	
19	Police Outside Services		\$ 4,880.00
20	Affordable Housing		\$ 95,870.99
23	Police Forfeiture of Assets		\$ 3,214.43
26	Flexible Spending		\$ 6,012.97
32	Shade Tree Trust		\$ 21,903.77
33	Recreation		\$ 293,370.09
	Subaccounts:		
	Historic Preservation Comm.	34,643.10	
	Mountain Lakes Centennial Comm.	15,997.97	
	Various Recreation Programs	242,729.02	
49	Net Payroll		0.00

Capital Ordinances

Activity to 12/31/2023 (Accounting Year 2023)

* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)
 Matching: 0421555982000 to 042155598999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-982-000	2016 CAPITAL ORDINANCE 06-16				
04-215-55-982-001	Police - Recording System	-	-	-	-
04-215-55-982-002	Police - Pole Cameras	3,500.00	3,500.00	-	-
04-215-55-982-003	Fire - General Equipment	18,500.00	18,500.00	-	-
04-215-55-982-004	Public Works - Street Signs	25,000.00	25,000.00	-	-
04-215-55-982-005	CERT/Police - Radios	18,000.00	18,000.00	-	-
04-215-55-982-006	Public Works - Road Paving	5,000.00	5,000.00	-	-
04-215-55-982-007	Public Works - Road Paving State Aid	270,000.00	270,000.00	-	-
04-215-55-982-008	Public Works - Curbs & Sidewalks	160,000.00	160,000.00	-	-
04-215-55-982-009	Public Works - Storm Drain System	50,000.00	50,000.00	-	-
04-215-55-982-010	Water Utility - Insertion Valve	38,000.00	38,260.00	-	-
04-215-55-982-011	Water Utility - Hydrant Replacement	23,000.00	23,000.00	-	(260.00)
04-215-55-982-012	Public Works - Jet Vac	12,000.00	12,000.00	-	-
04-215-55-982-013	Bldgs & Grds - Borough Hall Roof	16,000.00	16,000.00	-	-
04-215-55-982-014	Bldgs & Grds - Railroad Station Steps	35,000.00	35,000.00	-	-
04-215-55-982-015	Bldgs & Grds - Esplande Steps	55,000.00	33,280.75	13,170.00	8,549.25
04-215-55-982-016	Recreation - Midvale Boat Dock	12,000.00	12,000.00	-	-
04-215-55-982-017	Public Works - Blvd Traf. Light Generato	15,000.00	15,000.00	-	-
04-215-55-982-018	Recreation - Midvale Park Improvements	6,000.00	6,000.00	-	-
04-215-55-982-019	Manager - Annual Computer Upgrades	26,000.00	26,000.00	-	-
04-215-55-982-020	Manager - Server Upgrade - ECM	17,100.00	17,100.00	-	-
04-215-55-982-021	Police - Scheduling Software	45,000.00	45,000.00	-	-
04-215-55-982-022	Recreation - Island Beach Improv.	3,300.00	3,300.00	-	-
04-215-55-982-023	Recreation - Birchwood Lake Improv.	641,350.00	624,673.86	-	16,676.14
04-215-55-982-024	Sec.20 - Architect & Eng. Beach Projects	716,250.00	687,255.12	-	28,994.88
04-215-55-982-025	Public Works - HD Pick-up	165,400.00	161,448.85	-	3,951.15
		52,000.00	52,000.00	-	-
		2,428,400.00	2,357,318.58	13,170.00	57,911.42
04-215-55-983-000	2017 CAPITAL ORDINANCE 05-17				
04-215-55-983-001	Police - Dash Cam System	-	-	-	-
04-215-55-983-002	Fire - Personal Protective Gear (6 sets)	57,300.00	48,161.27	-	9,138.73
04-215-55-983-003	Fire - Pagers (2)	7,488.00	7,488.00	-	-
04-215-55-983-004	Fire - Positive Pressure Fan	900.00	900.00	-	-
04-215-55-983-005	Public Works-Street Sign Replacement	4,900.00	-	-	4,900.00
04-215-55-983-006	Public Works - Pollard Rd. Paving	18,000.00	18,000.00	-	-
04-215-55-983-007	Public Works - Road Milling @Gas Co Proj	50,000.00	50,000.00	-	-
		25,000.00	25,000.00	-	-

Capital Ordinances

Activity to 12/31/2023 (Accounting Year 2023)

*ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to 0421555998999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-983-008	Public Works - Pollard Rd. Water Main	375,000.00	375,000.00	-	-
04-215-55-983-009	Bldg & Grds-Eng & Design Sunset Lake Dam	99,000.00	99,000.00	-	-
04-215-55-983-010	Public Works - Aeration System-Birchwood	20,000.00	20,000.00	-	-
04-215-55-983-011	Public Works-Pick up Truck Replacement-2	43,000.00	43,000.00	-	-
04-215-55-983-012	Fire - Jaws of Life & Telescopic Ram	11,712.00	11,712.00	-	-
		712,300.00	698,261.27	-	14,038.73
04-215-55-984-000	2018 CAPITAL ORDINANCE 4-18	-	-	-	-
04-215-55-984-001	Police Weapon Replacement	10,000.00	10,000.00	-	-
04-215-55-984-002	Fire Personal Protective Gear	9,600.00	9,600.00	-	-
04-215-55-984-003	Fire Pager Replacement	900.00	900.00	-	-
04-215-55-984-004	Fire Other Equipment	4,900.00	4,900.00	-	-
04-215-55-984-005	Public Works Repair Concrete Pad - Recyc	40,000.00	40,000.00	-	-
04-215-55-984-006	Public Works Drainage Projects	19,400.00	19,400.00	-	-
04-215-55-984-007	Pub Wks Rd Repav N.Pocono, Cres. & Gro	575,000.00	575,000.00	-	-
04-215-55-984-008	Public Works Curbs and Sidewalks	141,000.00	141,000.00	-	-
04-215-55-984-009	Water System Fire Hydrant Replace.	25,000.00	25,000.00	-	-
04-215-55-984-010	Water System Entry Door - Well #3	3,500.00	3,500.00	-	-
04-215-55-984-011	Water System Chlorine Injection Well #2	5,000.00	5,000.00	-	-
04-215-55-984-012	Water System Mag Meters Well #2,3,4	20,000.00	20,000.00	-	-
04-215-55-984-013	Manager Borough Hall Architect	50,000.00	46,247.50	6,692.50	(2,940.00)
04-215-55-984-014	Public Works Engine Replac. 2006 Pick up	3,000.00	3,000.00	-	-
04-215-55-984-015	Public Works Replace 1997 Utility Truck	49,000.00	48,075.00	-	925.00
04-215-55-984-016	Public Works Replace 1997 Toro Tractor	43,000.00	43,925.00	-	(925.00)
04-215-55-984-017	Public Works Replace 2006 Code/Bldg Veh	35,000.00	35,000.00	-	-
04-215-55-984-018	Police On Board Computers	30,000.00	29,998.02	-	1.98
04-215-55-984-019	Manager Lightning Detection System	20,000.00	-	-	20,000.00
04-215-55-984-020	Public Works Repair Fence - Recycling	17,900.00	12,803.83	-	5,096.17
04-215-55-984-021	Park Maintenance Cove Park Improvements	16,500.00	-	-	16,500.00
04-215-55-984-022	Park Maintenance Playground Safety Imp.	9,500.00	-	-	9,500.00
04-215-55-984-023	Finance Section 20 Costs	50,000.00	50,000.00	-	-
		1,178,200.00	1,123,349.35	6,692.50	48,158.15

Capital Ordinances

Activity to 12/31/2023 (Accounting Year 2023)

*ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to 042155598999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-985-000	2019 CAPITAL ORDINANCE 2-19	-	-	-	-
04-215-55-985-001	POLICE LIVESCAN FINGERPRINT STATION	35,000.00	35,000.00	-	-
04-215-55-985-002	POLICE ELEC. SIGNBOARD/SPEED TRAILER	15,385.00	15,385.00	-	-
04-215-55-985-003	FIRE PERSONAL PROTECTIVE EQUIPMENT	28,800.00	28,800.00	-	-
04-215-55-985-004	FIRE OTHER EQUIPMENT	4,900.00	4,900.00	-	-
04-215-55-985-005	PUBLIC WORKS VEHICLE LIFT	72,250.00	72,250.00	-	-
04-215-55-985-006	PUBLIC WORKS RD REPAVING POCONO,MIDVALE	428,966.00	428,966.00	-	-
04-215-55-985-007	PUBLIC WORKS CURBS AND SIDEWALKS	141,000.00	141,000.00	-	-
04-215-55-985-008	MANAGER SUNSET LAKE DAM	2,100,000.00	213,811.46	1,869,306.40	16,882.14
04-215-55-985-009	PUBLIC WORKS DUMP TRUCK	195,000.00	195,000.00	-	-
04-215-55-985-010	PUB WORKS ASBESTOS ABATEMENT DPW FAC.	34,500.00	34,500.00	-	-
04-215-55-985-011	PARKS TENNIS COURT SURFACE REPAIRS	14,000.00	14,000.00	-	-
04-215-55-985-012	PARKS TENNIS COURT FENCE	21,000.00	21,000.00	-	-
04-215-55-985-013	PARKS MIDVALE PARK AED INSTALL	6,500.00	-	-	6,500.00
04-215-55-985-014	ENGINEERING - SECTION 20 COSTS	5,000.00	4,805.27	-	194.73
04-215-55-985-015	FINANCE - SECTION 20 COSTS	83,655.00	72,275.74	-	11,379.26
		3,185,956.00	1,281,693.47	1,869,306.40	34,956.13
04-215-55-986-000	2019 CAPITAL ORDINANCE 10-19	-	-	-	-
04-215-55-986-001	ROAD REPAVING, MORRIS AVE.	598,690.00	608,578.38	-	(9,888.38)
04-215-55-986-002	SECTION 20 COSTS - FINANCE COSTS	11,310.00	1,421.62	-	9,888.38
		610,000.00	610,000.00	-	-
04-215-55-987-000	2020 CAPITAL ORDINANCE 4-20	-	-	-	-
04-215-55-987-001	FIRE AIR PACK REPLACEMENTS	41,673.00	41,673.00	-	-
04-215-55-987-002	FIRE AIR BOTTLE REPLACEMENTS	48,852.00	48,852.00	-	-
04-215-55-987-003	PUB WKS 52" MOWER	13,500.00	13,500.00	-	-
04-215-55-987-004	PUB WKS HYDRANT REPLACEMENT	15,000.00	9,607.25	-	5,392.75
04-215-55-987-005	PUB WKS ROAD REPAVING, CURBS & SIDEWALKS	111,247.00	111,247.00	-	-
04-215-55-987-006	PUB WKS IMPROV. TO STORMWATER DRAINAGE	10,000.00	-	10,000.00	-
04-215-55-987-007	POLICE RETROFIT POLICE VEHICLE	15,000.00	15,000.00	-	-
04-215-55-987-008	FIRE COMMAND VEHICLE	36,111.00	36,111.00	-	-
04-215-55-987-009	FIRE RETROFIT COMMAND VEHICLE	10,000.00	10,000.00	-	-
04-215-55-987-010	PUB WKS 2 MASON DUMP TRUCKS	135,000.00	135,000.00	-	-
04-215-55-987-011	ENGINEERING SECTION 20 COSTS	10,000.00	9,999.99	-	0.01

Capital Ordinances

Activity to 12/31/2023 (Accounting Year 2023)

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Matching: 0421555982000 to 042155598999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-987-012	FINANCE SECTION 20 COSTS				
04-215-55-987-013	PUB WKS CONDIT ROAD	30,571.00	30,571.00	-	-
04-215-55-987-014	PUB WKS MORRIS AVE.	250,000.00	250,000.00	-	-
		151,323.00	151,323.00	-	-
		878,277.00	862,884.24	10,000.00	5,392.76
04-215-55-988-000	2020 CAPITAL ORDINANCE 7-20				
04-215-55-988-001	PUB WKS CURBS AND SIDEWALKS	6,000.00	-	6,000.00	-
		6,000.00		6,000.00	
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.				
04-215-55-989-013	SECTION 20 COSTS - OTHER PROF. SVCS.				
04-215-55-989-101	B.H. S&W DEMOLITION-LOWER LEVEL		7,697.31	-	(7,697.31)
04-215-55-989-102	B.H. S&W DEMOLITON-UPPER LEVEL	20,000.00	32,419.02	-	(12,419.02)
04-215-55-989-103	B.H. S&W DEMOLITION-ROOF	20,000.00	22,994.64	-	(2,994.64)
04-215-55-989-106	B.H S&W FOOTING-EXCAVATION	10,000.00	15,047.85	-	(5,047.85)
04-215-55-989-108	B.H S&W FOOTING-SLABS	15,000.00	29,389.09	-	(14,389.09)
04-215-55-989-109	B.H. S&W FOUNDATION-WALLS-BACK ADDITION	30,100.00	29,020.87	-	1,079.13
04-215-55-989-110	B.H. S&W FOOTING-ENTRANCE	20,000.00	20,014.34	-	(14.34)
04-215-55-989-111	B.H. S&W FOUNDATION-WALLS-ENTRANCE	31,600.00	37,767.08	-	(6,167.08)
04-215-55-989-112	B.H. S&W CMU WALLS-LOWER LEVEL	27,600.00	26,376.86	-	1,223.14
04-215-55-989-113	B.H. S&W CMUWALLS-UPPER LEVEL	100,580.00	82,166.22	-	18,413.78
04-215-55-989-114	B.H. S&W WATERPROOFING-FOUNDATION WALL	100,698.00	24,534.97	-	76,163.03
04-215-55-989-115	B.H. S&W TPO ROOF	4,820.00	5,118.77	-	(298.77)
04-215-55-989-116	B.H. S&W METAL STUD WALLS-UPPER LEVEL	52,000.00	31,240.58	-	20,759.42
04-215-55-989-117	B.H. S&W INSTALL DOOR'S FRAMES-UPPER	114,462.00	171,574.63	-	(57,112.63)
04-215-55-989-118	B.H. S&W METAL STUDS WALLS-LOWER LEVEL	7,000.00	8,734.45	-	(1,734.45)
04-215-55-989-119	B.H. S&W INSTALL DOOR'S FRAME-LOWER	96,231.00	118,259.50	-	(22,028.50)
04-215-55-989-120	B.H. S&W STONE VENEER	9,400.00	8,603.42	-	796.58
04-215-55-989-121	B.H. S&W EXTENDED ROOF WALL	74,300.00	73,201.59	-	1,098.41
04-215-55-989-122	B.H. S&W CEMENT FIBER SIDING	61,200.00	60,815.04	-	384.96
04-215-55-989-123	B.H. S&W CEILINGS	82,250.00	5,356.26	-	76,893.74
04-215-55-989-124	B.H. S&W INSULATION	35,250.00	24,876.23	-	10,373.77
04-215-55-989-125	B.H. S&W STUCCO	33,500.00	24,528.36	-	8,971.64
04-215-55-989-126	B.H. S&W DOORS	48,600.00	89,810.58	-	(41,210.58)
04-215-55-989-127	B.H. S&W SECURITY DOOR	16,550.00	2,119.28	-	14,430.72
		3,000.00	412.32	-	2,587.68

Capital Ordinances

Activity to 12/31/2023 (Accounting Year 2023)

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Matching: 0421555982000 to 042155598999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-989-128	B.H. S&W GARAGE DOOR	-	130.07	-	(130.07)
04-215-55-989-129	B.H. S&W WINDOWS-STORE FRONT	-	-	-	6,140.34
04-215-55-989-130	B.H. S&W WINDOWS SUN SHADES	46,300.00	40,159.66	-	21,845.57
04-215-55-989-131	B.H. S&W ELEVATOR	25,000.00	3,154.43	-	(4,182.77)
04-215-55-989-132	B.H. S&W ELECTRIC	-	4,182.77	-	(4,182.77)
04-215-55-989-133	B.H. S&W PLUMBING	160,000.00	209,536.56	-	(49,536.56)
04-215-55-989-134	B.H. S&W HVAC	125,000.00	108,022.62	-	16,977.38
04-215-55-989-135	B.H. S&W ALARMS	165,000.00	190,798.30	-	(25,798.30)
04-215-55-989-136	B.H. S&W PAINTING	21,200.00	57,597.94	-	(36,397.94)
04-215-55-989-137	B.H. S&W STAIRS AND RAILINGS	-	47,511.07	-	(47,511.07)
04-215-55-989-138	B.H. S&W FLOORS	31,000.00	40,483.11	-	(9,483.11)
04-215-55-989-139	B.H. S&W MENS AND WOMENS LACKER ROOMS	91,100.00	47,070.57	-	44,029.43
04-215-55-989-141	B.H. S&W 7 BATHROOMS 2 JANITOR 2 LOCKER	3,100.00	-	-	3,100.00
04-215-55-989-142	B.H. S&W SITE WORK	53,600.00	20,797.57	-	32,802.43
04-215-55-989-145	B.H. S&W MISCELLANEOUS	20,000.00	43,907.62	-	(23,907.62)
04-215-55-989-146	B.H. S&W MILLWORK	-	14,985.82	-	(14,985.82)
04-215-55-989-147	B.H. S&W STRUCTURAL STEEL	58,700.00	7,930.83	-	50,769.17
04-215-55-989-148	B.H. S&W CORRINATION OF WORK	22,500.00	103,154.79	-	(80,654.79)
04-215-55-989-150	B.H. S&W IT/TECH	34,000.00	42,638.08	-	(8,638.08)
04-215-55-989-151	B.H. S&W OTHER/RELOCATION/GENERATO	-	29,988.08	-	(29,988.08)
04-215-55-989-155	B.H. S&W ADMINISTRATIVE ASSISTANT	-	6,869.12	-	(6,869.12)
04-215-55-989-170	B.H. S&W CONTINGENCY	20,000.00	56,107.86	-	(36,107.86)
04-215-55-989-204	B.H. O/E DEMOLITON - CONTAINERS	10,109.82	18,910.34	-	(8,800.52)
04-215-55-989-205	B.H. O/E DEMOLITON - EQUIPMENT	11,000.00	5,912.15	-	5,087.85
04-215-55-989-207	B.H. O/E EQUIPMENT - RENTAL	10,000.00	1,024.05	-	8,975.95
04-215-55-989-208	B.H. O/E FOOTING - SLABS	6,000.00	4,297.34	-	1,702.66
04-215-55-989-209	B.H. O/E FOUNDATION - WALLS - BACK ADDIT?	15,790.00	25,789.94	-	(9,999.94)
04-215-55-989-210	B.H. O/E FOOTING - ENTRANCE	6,000.00	6,817.29	-	(817.29)
04-215-55-989-211	B.H. O/E FOUNDION - WALLS - ENTRANCE	13,375.00	12,464.41	-	910.59
04-215-55-989-212	B.H. O/E CMU WALLS - LOWER LEVEL	14,600.00	13,116.82	-	1,483.18
04-215-55-989-213	B.H. O/E CMU WALLS - UPPER LEVEL	18,200.00	12,842.55	-	5,357.45
04-215-55-989-214	B.H O/E WATERPROOFING FOUNDATION WALL	12,850.00	4,952.29	-	7,897.71
04-215-55-989-215	B.H O/E TPO ROOF	4,400.00	3,932.84	-	467.16
04-215-55-989-216	B.H. O/E METAL STUD WALLS - UPPER LEVEL	145,010.00	124,133.69	26,927.00	(6,050.69)
04-215-55-989-218	B.H. O/E METAL STUDS WALLS - LOWER LEVEL?	35,300.00	61,968.89	-	(26,668.89)
04-215-55-989-220	B.H. O/E STONE VENEER	28,006.00	53,045.24	-	(25,039.24)
04-215-55-989-221	B.H. O/E EXTENDED ROOF WALL	28,000.00	35,001.71	-	(7,001.71)
04-215-55-989-222	B.H. O/E CEMENT FIBER SIDING	14,800.00	16,084.56	-	(1,284.56)
04-215-55-989-223	B.H. O/E CEILINGS	53,350.00	48,014.14	-	5,335.86
		12,100.00	8,329.15	2,431.37	1,220.40

Capital Ordinances

Activity to 12/31/2023 (Accounting Year 2023)

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Matching: 0421555982000 to 0421555989999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-989-224	B.H. O/E INSULATION				
04-215-55-989-225	B.H. O/E STUCCO	32,420.00	36,775.41	437.16	(4,792.57)
04-215-55-989-226	B.H. O/E DOORS	8,100.00	36,724.55	2,168.14	(30,792.69)
04-215-55-989-227	B.H. O/E SECURITY DOOR	94,250.00	57,335.81	19,766.49	17,147.70
04-215-55-989-228	B.H. O/E GARAGE DOOR	7,000.00	9,783.72	-	(2,783.72)
04-215-55-989-229	B.H. O/E WINDOWS - STORE FRONT	6,800.00	178.80	10,295.00	(3,673.80)
04-215-55-989-230	B.H. O/E WINDOWS SUN SHADES	144,000.00	147,207.50	21,000.00	(24,207.50)
04-215-55-989-231	B.H. O/E ELEVATOR	80,000.00	2,861.24	-	77,138.76
04-215-55-989-232	B.H. O/E ELECTRIC	110,000.00	96,679.83	10,700.00	2,620.17
04-215-55-989-233	B.H. O/E PLUMBING	220,209.20	201,512.70	7,870.77	10,825.73
04-215-55-989-234	B.H. O/E HVAC	72,089.00	71,521.77	-	567.23
04-215-55-989-235	B.H. O/E ALARMS	220,000.00	250,703.45	12,649.79	(43,353.24)
04-215-55-989-236	B.H. O/E PAINTING	24,299.98	26,943.15	-	(2,643.17)
04-215-55-989-237	B.H. O/E STAIRS AND RAILINGS	35,000.00	20,938.77	-	14,061.23
04-215-55-989-238	B.H. O/E FLOORS	37,039.00	40,069.61	-	(3,030.61)
04-215-55-989-239	B.H. O/E MENS AND WOMENS LOCKER ROOMS	79,600.00	59,699.32	4,160.56	15,740.12
04-215-55-989-241	B.H. O/E 7 BATHROOMS 2 JANITOR 2 LOCKER	13,100.00	-	-	13,100.00
04-215-55-989-242	B.H O/E SITE WORK	31,400.00	19,171.30	-	12,228.70
04-215-55-989-243	B.H. O/E RENTAL CONSTR. EQUIP & PURCHASE?	20,000.00	18,498.38	-	1,501.62
04-215-55-989-244	B.H. O/E OSHA - SAFETY EQUIPMENT	120,000.00	88,949.62	5,845.26	25,205.12
04-215-55-989-245	B.H. O/E MISCELLANEOUS	12,000.00	4,514.76	-	7,485.24
04-215-55-989-246	B.H. O/E MILLWORK	125,000.00	104,363.86	9,444.28	11,191.86
04-215-55-989-247	B.H. O/E STRUCTURAL STEEL	15,000.00	14,353.00	-	647.00
04-215-55-989-249	B.H. O/E FURNITURE	63,061.00	99,540.09	25,378.75	(61,857.84)
04-215-55-989-250	B.H. O/E IT/TECH	81,100.00	-	13,605.31	67,494.69
04-215-55-989-251	B.H O/E OTHER/RELOCATION/GENERATOR	69,000.00	27,965.56	625.95	40,408.49
04-215-55-989-252	B.H. O/E ARCHITECT	108,000.00	159,080.91	-	(51,080.91)
04-215-55-989-253	B.H. O/E ENGINEERING	171,000.00	164,998.28	-	6,001.72
04-215-55-989-254	B.H. O/E FINANCE	25,000.00	28,410.05	-	(3,410.05)
04-215-55-989-270	B.H. O/E CONTINGENCY	30,000.00	15,837.59	-	14,162.41
04-215-55-989-307	B.H. S&W Unantic. Relocating the square tubing	79,000.00	-	-	79,000.00
			(0.01)	-	0.01
		4,463,000.00	4,288,362.55	173,305.83	1,331.62

Capital Ordinances

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 Matching: 0421555982000 to 042155598999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-991-000	2021 CAPTIAL ORDINANCE 10-21				
04-215-55-991-001	ARMORED PLATE CARRIERS	-	-	-	-
04-215-55-991-002	AIR PACK REPLACEMENTS	10,511.00	10,511.00	-	-
04-215-55-991-003	TWO SALTERS	76,951.00	76,951.00	-	-
04-215-55-991-004	CHIPPER	10,000.00	11,738.80	-	(1,738.80)
04-215-55-991-005	TRACK HOE - DO NOT USE!!!!!!!!!!	55,000.00	57,639.56	-	(2,639.56)
04-215-55-991-006	ELECTRONIC MESSAGE BOARD	150,000.00	145,621.64	-	4,378.36
04-215-55-991-007	ROAD REPAVING - NORTH GLEN	15,000.00	15,000.00	-	-
04-215-55-991-008	DO NOT USE!!!!!!ROAD REPAVING - OTHER	228,901.00	236,140.64	-	(7,239.64)
04-215-55-991-009	DRAINAGE IMPROVEMENTS	180,561.00	175,172.80	-	5,388.20
04-215-55-991-010	RETROFIT POLICE VEHICLE	100,000.00	80,752.21	1,400.00	17,847.79
04-215-55-991-011	TRAFFIC LIGHT POCONO/N. POCONO	15,000.00	15,000.00	-	-
04-215-55-991-012	ENGINEERING GRUNDENS POND	104,000.00	103,892.50	-	107.50
04-215-55-991-013	WATER METER REPLACEMENT PROG.	59,570.00	3,882.73	53,944.59	1,742.68
04-215-55-991-014	ENGINEERING - SECTION 20	745,000.00	708,792.13	7,774.08	28,433.79
04-215-55-991-015	FINANCE - SECTION 20	10,000.00	9,312.99	-	687.01
		73,743.00	13,972.52	-	59,770.48
		1,834,237.00	1,664,380.52	63,118.67	106,737.81
04-215-55-992-000	2022 CAPITAL ORDINANCE 2-22				
04-215-55-992-001	MOBILE VIDEO RECORDERS	-	-	-	-
04-215-55-992-002	TURNOUT GEAR	50,000.00	-	13,495.00	36,505.00
04-215-55-992-003	ELECTRONIC MESSAGE BOARD	15,000.00	15,000.00	-	-
04-215-55-992-004	BRINE MACHINE/HOLDING TANK	5,000.00	5,000.00	-	-
04-215-55-992-005	BRINE SPRAYING TANK	23,125.00	22,986.26	-	138.74
04-215-55-992-006	ROAD REPAVING - INTERVALE RD.	-	-	-	-
04-215-55-992-007	ROAD REPAVING - OTHER	481,000.00	322,153.62	144,076.45	14,769.93
04-215-55-992-008	CHIEF'S VEHICLE & RETROFIT	250,187.00	243,624.77	5,500.00	1,062.23
04-215-55-992-009	ELECTRIC - SCHOOL RES. OFFIC. VEHICLE	60,000.00	60,000.00	-	-
04-215-55-992-010	RETROFIT 2 POLICE VEHICLES	60,000.00	49,733.09	6,229.61	4,037.30
04-215-55-992-011	2 FORD F-350 TRUCKS	30,000.00	30,000.00	-	-
04-215-55-992-012	WATER UTILITY TRUCK	80,000.00	-	-	80,000.00
04-215-55-992-013	DPW BATHROOM RENOVATION	70,000.00	-	-	70,000.00
04-215-55-992-014	TENNIS COURT REN. & FENCING	15,000.00	12,226.88	2,197.00	576.12
04-215-55-992-015	ENGINEERING - SECTION 20 COSTS	80,000.00	80,000.00	-	-
04-215-55-992-016	FINANCE - SECTION 20 COSTS	10,000.00	3,536.88	-	6,463.12
		47,385.00	12,340.69	-	35,044.31

Capital Ordinances

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Matching: 0421555982000 to 042155598899

Account Number	Description	Budget	Activity	Encumbered	Balance
		1,276,697.00	856,602.19	171,498.06	248,596.75
04-215-55-993-000	2023 CAPITAL ORDINANCE 1-23				
04-215-55-993-001	REFURBISH TENNIS COURTS	210,000.00	210,000.00	-	-
		210,000.00	210,000.00	-	-
04-215-55-994-000	2023 CAPITAL ORDINANCE 2-23				
04-215-55-994-001	IMPROVEMENT OF TENNIS COURTS	311,000.00	247,006.40	54,993.60	9,000.00
		311,000.00	247,006.40	54,993.60	9,000.00
04-215-55-995-000	2023 CAPITAL ORD 6-23 CAP. AMENDMENT				
04-215-55-995-001	DPW - VEHICULAR EQUIPMENT	16,875.00	16,296.11	-	-
04-215-55-995-002	PERSONAL PROTECTIVE EQUIP.	3,889.00	3,889.00	-	578.89
		20,764.00	20,185.11	-	578.89
04-215-55-996-000	2023 CAPITAL ORDINANCE 8-23				
04-215-55-996-001	Bottom End of the Police Boat Motor	6,000.00	4,585.90	-	1,414.10
04-215-55-996-002	Interview Room Recording System	6,000.00	-	-	6,000.00
04-215-55-996-003	Men/Women Lockers	30,000.00	18,756.22	4,549.64	6,694.14
04-215-55-996-004	Evidence Lockers and Refrigerators	25,000.00	-	19,861.70	5,138.30
04-215-55-996-005	Armory: Bench, Shelving, Locker, Table, Chairs	7,000.00	3,927.27	3,072.73	-
04-215-55-996-006	Sally Port Pistol Lockers	500.00	-	-	500.00
04-215-55-996-007	PPE Regulators	8,553.00	8,553.00	-	-
04-215-55-996-008	Bobcat Skid Steer	18,288.00	-	-	18,288.00
04-215-55-996-009	New Goals for Midvale	8,500.00	8,004.67	-	495.33
04-215-55-996-010	New Picnic Tables: Kaufmann and Midvale	3,000.00	-	-	3,000.00
04-215-55-996-011	Morris Ave. Section 4	241,490.00	144,940.55	21,642.59	74,906.86
04-215-55-996-012	Road Repaving - All Other Roads	210,015.00	159,585.57	-	50,429.43
04-215-55-996-013	Retrofit 2 Police Cars	40,000.00	3,119.00	35,770.71	1,110.29
04-215-55-996-014	Side by Side ATV	20,000.00	20,598.00	-	(598.00)
04-215-55-996-015	Bathymetry Survey	115,000.00	57,250.00	5,250.00	52,500.00
04-215-55-996-016	Sidewalks - Library and Lake Drive	65,000.00	-	-	65,000.00
04-215-55-996-017	Vehicles for Fire Department	761,708.00	-	595,247.88	166,460.12

Capital Ordinances

Activity to 12/31/2023 (Accounting Year 2023)

*ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to 0421555989999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-996-018	Computers for Police Vehicles				
04-215-55-996-019	Section 20 Costs - Engineering	16,000.00	15,340.56	-	659.44
04-215-55-996-020	Section 20 Costs - Finance	15,000.00	2,495.25	-	12,504.75
		57,432.00	10,065.15	-	47,366.85
		1,654,486.00	457,221.14	685,395.25	511,869.61
04-215-55-997-000	CAPITAL ORD. 12-23				
04-215-55-997-001	Improvement of Sunset Lake Dam				
04-215-55-997-002	Section 20 Costs	650,000.00	-	427,433.60	222,566.40
		200,000.00	16,317.20	173,482.35	10,200.45
		850,000.00	16,317.20	600,915.95	232,766.85
04-215-55-998-000	2023 CAPITAL ORD. 13-23 BORO HALL RENOV.				
04-215-55-998-013	SECTION 20 COSTS - OTHER PROF. SVCS.	1,045,000.00	-	-	1,045,000.00
04-215-55-998-115	B.H. S&W TPO ROOF	-	3,567.15	-	(3,567.15)
04-215-55-998-116	B.H. S&W METAL STUD WALLS-UPPER LEVEL	-	6,968.00	-	(6,968.00)
04-215-55-998-118	B.H. S&W METAL STUDS WALLS-LOWER LEVEL	-	4,659.74	-	(4,659.74)
04-215-55-998-119	B.H. S&W INSTALL DOOR'S FRAME-LOWER	-	4,402.23	-	(4,402.23)
04-215-55-998-120	B.H. S&W STONE VENEER	-	5,048.73	-	(5,048.73)
04-215-55-998-122	B.H. S&W CEMENT FIBER SIDING	-	9,247.41	-	(9,247.41)
04-215-55-998-123	B.H. S&W CEILINGS	-	24,332.24	-	(24,332.24)
04-215-55-998-125	B.H. S&W STUCCO	-	9,602.15	-	(9,602.15)
04-215-55-998-126	B.H. S&W DOORS	-	9,449.06	-	(9,449.06)
04-215-55-998-127	B.H. S&W SECURITY DOOR	-	8,875.60	-	(8,875.60)
04-215-55-998-128	B.H. S&W GARAGE DOOR	-	258.70	-	(258.70)
04-215-55-998-129	B.H. S&W WINDOWS-STORE FRONT	-	1,084.44	-	(1,084.44)
04-215-55-998-130	B.H. S&W WINDOWS SUN SHADES	-	9,628.53	-	(9,628.53)
04-215-55-998-131	B.H. S&W ELEVATOR	-	207.65	-	(207.65)
04-215-55-998-132	B.H. S&W ELECTRIC	-	516.83	-	(516.83)
04-215-55-998-133	B.H. S&W PLUMBING	-	14,825.96	-	(14,825.96)
04-215-55-998-134	B.H. S&W HVAC	-	17,895.32	-	(17,895.32)
04-215-55-998-135	B.H. S&W ALARMS	-	51,319.81	-	(51,319.81)
04-215-55-998-136	B.H. S&W PAINTING	-	15,567.98	-	(15,567.98)
04-215-55-998-137	B.H. S&W STAIRS AND RAILINGS	-	13,516.46	-	(13,516.46)
04-215-55-998-138	B.H. S&W FLOORS	-	2,166.81	-	(2,166.81)
04-215-55-998-141	B.H. S&W 7 BATHROOMS 2 JANITOR 2 LOCKER	-	19,829.30	-	(19,829.30)
04-215-55-998-142	B.H. S&W SITE WORK	-	19,728.19	-	(19,728.19)
			11,271.82	-	(11,271.82)

Capital Ordinances

Activity to 12/31/2023 (Accounting Year 2023)

* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)
 Matching: 0421555982000 to 042155598999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-998-145	B.H. S&W MISCELLANEOUS	-	-	-	-
04-215-55-998-146	B.H. S&W MILLWORK	-	376.78	-	(376.78)
04-215-55-998-148	B.H. S&W CORRINATION OF WORK	-	29,954.48	-	(29,954.48)
04-215-55-998-150	B.H. S&W IT/TECH	-	566.51	-	(566.51)
04-215-55-998-155	B.H. S&W ADMINISTRATIVE ASSISTANT	-	37,438.96	-	(37,438.96)
04-215-55-998-216	B.H. O/E METAL STUD WALLS - UPPER LEVEL	-	5,648.01	-	(5,648.01)
04-215-55-998-218	B.H. O/E METAL STUDS WALLS - LOWER LEVEL?	-	1,112.33	-	(1,112.33)
04-215-55-998-220	B.H. O/E STONE VENEER	-	490.29	-	(490.29)
04-215-55-998-222	B.H. O/E CEMENT FIBER SIDING	-	1,087.89	-	(1,087.89)
04-215-55-998-225	B.H. O/E STUCCO	-	1,925.47	1,000.00	(2,925.47)
04-215-55-998-226	B.H. O/E DOORS	-	5,030.94	-	(5,030.94)
04-215-55-998-229	B.H. O/E WINDOWS - STORE FRONT	-	22,623.74	10,033.05	(32,656.79)
04-215-55-998-230	B.H. O/E WINDOWS SUN SHADES	-	2,888.00	1,716.19	(4,604.19)
04-215-55-998-232	B.H. O/E ELECTRIC	-	-	3,500.00	(3,500.00)
04-215-55-998-233	B.H. O/E PLUMBING	-	1,033.58	3,334.29	(4,367.87)
04-215-55-998-234	B.H. O/E HVAC	-	6,322.12	2,273.00	(8,595.12)
04-215-55-998-235	B.H. O/E ALARMS	-	7,663.35	4,555.48	(12,218.83)
04-215-55-998-236	B.H. O/E PAINTING	-	520.50	-	(520.50)
04-215-55-998-237	B.H. O/E STAIRS AND RAILINGS	-	1,279.72	-	(1,279.72)
04-215-55-998-238	B.H. O/E FLOORS	-	2,505.40	2,500.00	(5,005.40)
04-215-55-998-241	B.H. O/E 7 BATHROOMS 2 JANITOR 2 LOCKER	-	2,857.19	3,039.00	(5,896.19)
04-215-55-998-242	B.H O/E SITE WORK	-	3,145.57	3,725.00	(6,870.57)
04-215-55-998-243	B.H. O/E RENTAL CONSTR. EQUIP & PURCHASE?	-	1,579.18	12,540.00	(14,119.18)
04-215-55-998-244	B.H. O/E OSHA - SAFETY EQUIPMENT	-	1,391.09	-	(1,391.09)
04-215-55-998-245	B.H. O/E MISCELLANEOUS	-	988.22	-	(988.22)
04-215-55-998-246	B.H. O/E MILLWORK	-	3,046.21	4,607.02	(7,653.23)
04-215-55-998-249	B.H. O/E FURNITURE	-	1,269.77	2,524.00	(3,793.77)
04-215-55-998-250	B.H. O/E IT/TECH	-	-	56,657.09	(56,657.09)
04-215-55-998-251	B.H O/E OTHER/RELOCATION/GENERATOR	-	17,890.57	15,148.35	(33,038.92)
		-	5,150.00	-	(5,150.00)
		1,045,000.00	429,755.98	127,152.47	488,091.55
TOTALS					
		20,664,317.00	15,123,338.00	3,781,548.73	1,759,430.27



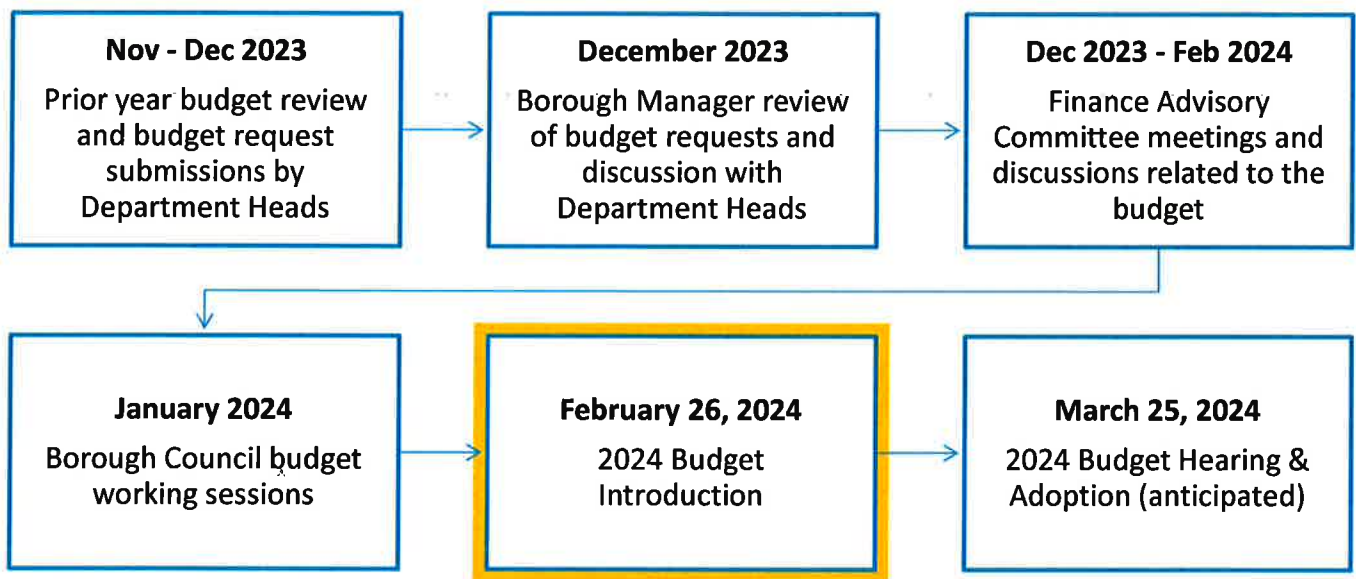
BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

2024 Municipal Budget Presentation
February 26, 2024



2024 Budget Process





Key Budget Goals

- Ensure the Borough's long-term fiscal health and stability
- Minimize tax burden on residents
- Maintain services and address important capital needs
- Continue to invest in our community
- Plan for the future



2024 Municipal Budget Introduction

Current Budget

- Total Budget, including Library: \$10,742,000
- General Operations & Capital Spending
- Funded by: Property Taxes, State Aid, Grants, Licenses, Fees, Leases, Interest Income

Water Utility Budget

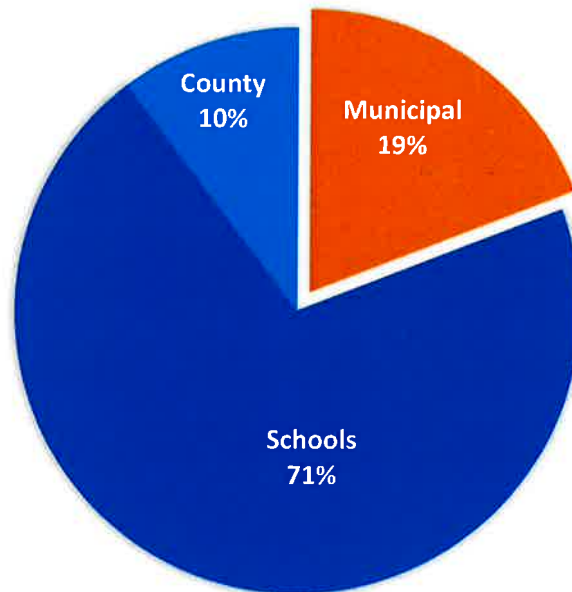
- Total Budget: \$975,000
- Water System
- Funded by: Water Utility Bill

Sewer Utility Budget

- Total Budget: \$974,000
- Sewer System
- Funded by: Sewer Utility Bill



The 2024 Municipal Budget represents approximately 19% of total property taxes



- The Borough collects and disburses School and County taxes, but plays no role related to School or County budget oversight and spending



The 2024 Municipal Budget funds the operations and capital needs of the Borough

Public Safety	Police, Fire, Office of Emergency Management
Administration	Manager, Clerk, Tax Assessor, Tax Collector, Financial Administration, Building Official, Planning, Zoning & Code Enforcement
Public Works	Road & Sidewalk Cleaning, Plowing & Maintenance, Garbage & Recycling, Water Infrastructure, Buildings & Grounds
Recreation	Youth Programming, Summer Camps, 55+ Programming, Community Celebrations, Summer Concert Series, Hub Lakes Competition
Other Services	Health & Animal Control
Public Library	The Municipal Budget funds most of the Mountain Lakes Public Library budget, including for the Makerspace program
Capital Needs	Vehicles, Equipment, Paving, Road & Sidewalk Improvements, Parks & Recreational Facilities, Other Borough Improvements
Water Utility	Wells, Tanks, Water Mains, Maintenance, and Upgrades
Sewer Utility	Sewer Mains, Maintenance, Upgrades, and Processing



2024 Municipal Budget Summary

	2023	2024	YTY +/-
Introduced Budget	\$10,774,000	\$10,742,000	-0.3%
Amount to be Raised by Taxation	\$6,981,000	\$6,911,500	-1.0%
Ratable Tax Base	\$1.414B	\$1.526B	+8.0%
Tax Rate	0.49381	0.45286	-8.3%
Taxes per \$100,000 Assessed Home Value	\$493.81	\$452.86	-8.3%
Average Residential Property Value	\$887,800	\$963,400	+8.5%
Average Municipal Tax Payment	\$4,384	\$4,363	-0.5%

- Municipal budget decrease of 0.3%
- Amount to be Raised by Taxation decrease of 1.0%
- Municipal tax rate decrease of 8.3% – **4 straight years of tax rate decreases**
- Average home property value increase of 8.5%
- Average municipal tax payment decrease of 0.5% year-to-year



Borough of Mountain Lakes Ratable Base

The Borough of Mountain Lakes Ratable Base totals \$1.526B in 2024

- 91.3% Residential
- 8.4% Commercial / Utilities
- 0.3% Vacant Land/Farmland

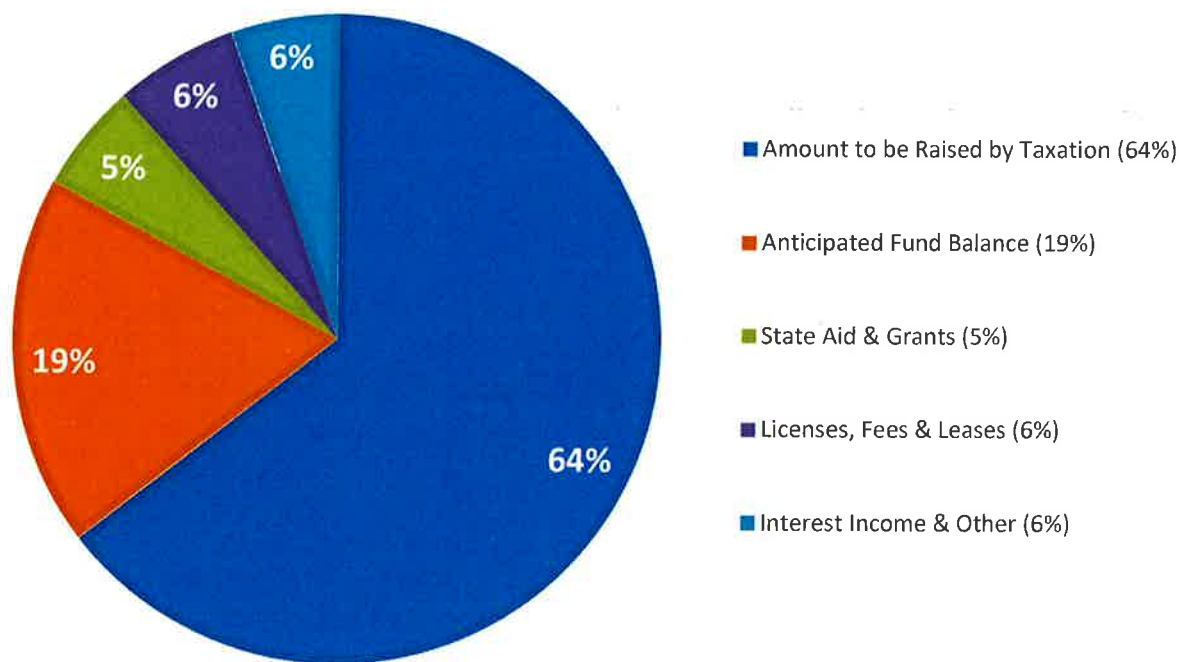
The Borough's ratable base grew \$112M (+8%) in 2024, primarily due to market increases in property values

- The Average Residential Assessment in 2024 is \$963,400, up 8.5% year-to-year
- The Borough's reassessment program captures market changes on an annual basis; property valuations may fluctuate significantly year-to-year
- A change in the assessed value of your home will impact your tax bill only if your home's valuation has increased or decreased by a greater % than other properties in the Borough



Municipal Budget Revenue

64% of the Municipal Budget is funded by taxes to be raised in 2024





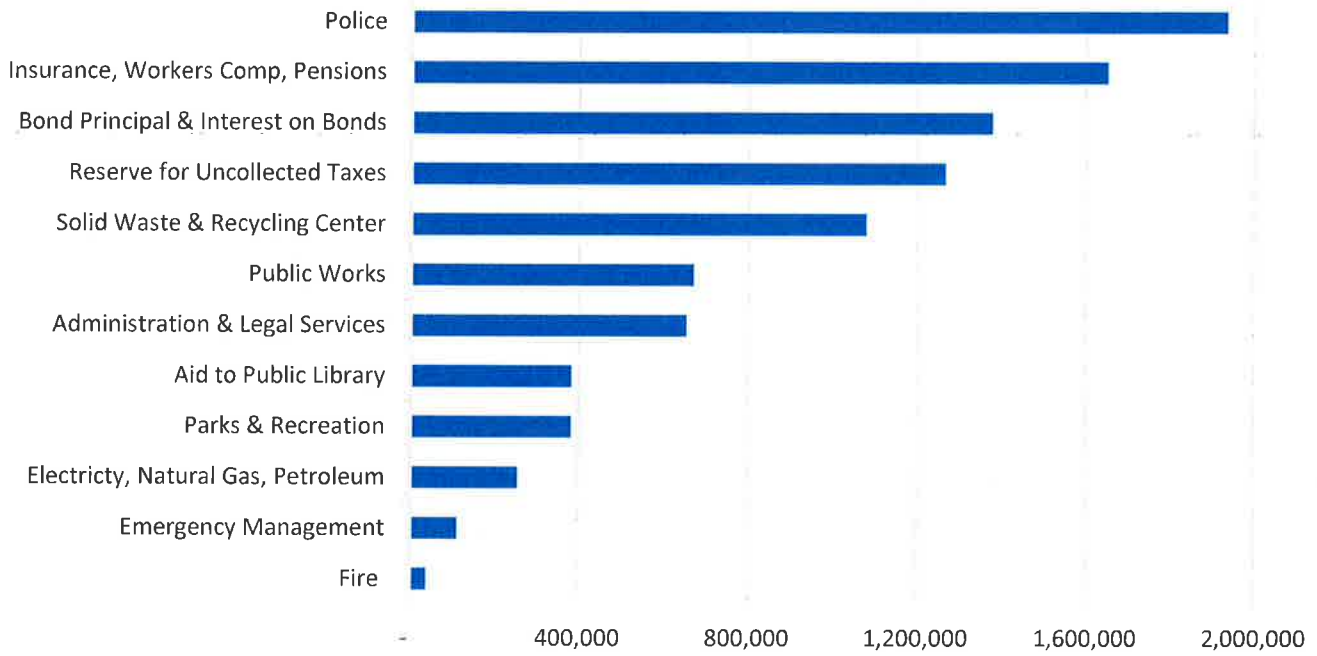
The 2024 Municipal Budget reflects responsible management of Fund Balance

- The proposed budget utilizes \$2,000,000 of Fund Balance.
- The proposed budget leaves \$1,661,665 in Fund Balance
- A healthy Fund Balance will help ensure solid financial footing for the Borough in 2024 and beyond



Municipal Budget Appropriations

2024 Expenses



Having a volunteer fire department is a considerable savings to our taxpayers – Thank you, MLVFD!



2024 Capital Improvement Program

\$1M Capital Budget (Net of Grants)

Police Department: \$74,500

- Base Station Radio Upgrade (\$6k)
- Alco-Test (\$20k)
- Police Car Upfitting, 2 cars (\$40k)
- Breaching Equipment (\$8.5k)

Fire Department: \$64,000

- Turnout Gear/PPE (\$16k)
- Thermal Imaging Camera (\$8k)
- 20" Mow Jet Fan, Smoke Ejector (\$4k)
- Vehicle Exhaust System (\$36k)

Public Works & Rec: \$1,156,000

- Sidewalks (\$55k)
- Paving/Roadwork (\$679k)
- Trolley Path Improvements (\$120k)

Public Works & Rec (cont.)

- Garage Doors/Building Improvements (\$85k)
- Refinish Front of Building (\$15k)
- 2 Ford F350 Vehicles (\$50k)
- ML2 Mason Dump Truck (\$100k)
- Quad Plow (\$12k)
- 2 Replacement Fire Hydrants (\$15k)
- Water Utility Truck, Additional Funds (\$20k)
- Sound System Upgrade (\$5k)

Financing Costs: \$23,500

Grants: \$304,500

- NJ DOT Roadwork Grant: (\$234.5k)
- NJ Local Recreation Grant for Trolley Path Improvements: (\$70k)



Average Residential Municipal Taxes

2024 Annual Budget:	\$10,742,000
2024 Tax Rate:	\$0.45286
Average Residential Property Value:	\$963,400
Average Municipal Taxes (Annually):	\$4,363
Average Municipal Taxes (Monthly):	\$364

**\$364 per
month
provides:**

- Police Protection
- Fire Protection
- Emergency Medical Assistance
- Recreation Programs
- Beach Facilities
- Lakes Management
- Buildings and Grounds
- Garbage & Recycling Services
- Roads, Sidewalks, and Curbs
- Water Infrastructure
- Public Works
- Construction Official and Office
- Zoning and Planning
- Borough Clerk
- Borough Manager
- Finance Administration
- Health Services and Animal Control
- Code Enforcement
- Mountain Lakes Public Library
- Current & Prior Year Capital Needs





Water Utility Budget Highlights

- The 2024 Water Budget is balanced at \$975,000
- The Water Budget will decrease by \$11,500 (-1.2%) over 2023



Sewer Utility Budget Highlights

- The Sewer Budget is balanced at \$974,000
- The Sewer Budget will increase by \$67,500 (7.4%) over 2023
- This YTY budget increase is primarily due to an increase in costs from the Parsippany Sewer Utility



In Summary

- The 2024 Municipal Budget is balanced at \$10,742,000 and reflects a 0.3% decrease year-to-year
- The Amount to Be Raised by Taxation is decreasing by -1.0%
- The Municipal Tax Rate is decreasing by 8.3% – a fourth straight year of municipal tax rate decreases
- The average homeowner's municipal tax bill is decreasing by 0.5%
- The Municipal Budget addresses important Borough priorities and investments in our community – including public safety, recreation, increased lake maintenance, improved bulk trash collection, road and sidewalk improvements, and facility and infrastructure upgrades



Thank You

**Borough of Mountain Lakes
Discussion Item**

Date: 2-13-24

Prepared by: Chris Richter

1. Issue: Proposed Zoning Amendment/Draft Ordinance: Conditional Use Standards for Places of Assembly in Residential Zones

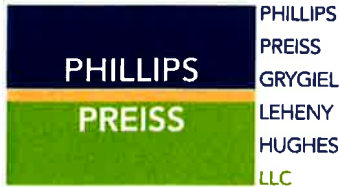
2. Current Status/Facts: Ordinance Committee has engaged our Planner, Paul Phillips, to propose revisions to our Land Development Ordinances to address the issue that “Public, private and church schools: playgrounds: parks: churches and similar places of worship: libraries; museums; and noncommercial recreations centers such as YMCAs” are presently permitted uses in all residential zones. The Committee has recommended that the subject uses be considered Conditional Uses subject to specific bulk and performance standards.

3. Current Council Policy: N/A

4. Questions for Council: Is the proposed form of ordinance acceptable

5. Backup Information:

Memorandum from Paul Phillips/Kate Keller dated 2/8/24



Planning & Real Estate Consultants

Memorandum

To: Borough of Mountain Lakes Council

From: Paul Phillips, P.P., AICP
Kate Keller, P.P., AICP

Date: February 8, 2024

Re: **Proposed Zoning Amendments / Draft Ordinance**
Conditional Use Standards for Places of Assembly in Residential Zones

Per your request, we have prepared the following summary of proposed amendments to the Borough of Mountain Lakes Land Use Ordinances, which are intended to provide for conditional use standards for places of worships, schools, and similar places of assembly in residential zones. We previously offered our initial recommendations in a memo to the Borough Council dated December 7, 2023; at this time, we have prepared a draft zoning ordinance that further refines the conditional use requirements in order to address additional points raised by Council members, as well as those items noted in the correspondence from Mountain Lakes resident Suzanne Platt, dated December 11, 2023.

By way of background, most of the Borough's residential zones – including R-AA, R-A, R-1, and R-2, as well as RC-1, RC-2, and RC-3 – permit “Public, private and church schools; playgrounds; parks; churches and similar places of worship; libraries; museums; and noncommercial recreation centers such as YMCAs” as principal uses. However, as no alternative zoning standards are provided, these non-residential uses are required to meet the single-family residential bulk requirements otherwise applicable to the districts. In practice, this zoning scheme does not sufficiently meet the needs of non-residential uses nor their residential neighbors. For example, the minimum setbacks and lack of buffer requirements do not provide for enhanced separation between residential and nonresidential uses, and the permitted improved lot coverage of 20 to 25% is typically insufficient for parking and circulation required to support the non-residential uses.

This discrepancy between zone and use was noted in the recently adopted 2023 Borough of Mountain Lakes Reexamination Report, which recommended that the Borough create conditional use standards to address the above. Consistent with this recommendation, the attached zoning amendments propose to amend the Land Use Ordinances to re-classify non-residential uses as conditional uses in residential zones (rather than principal permitted uses), and provide standards where none exist today.

The new conditional use standards would be applicable to public and private schools, places of worship, places of assembly, noncommercial recreation centers such as YMCAs, and philanthropic institutions. The proposed standards address floor area

ratio, lot coverage, and enhanced residential buffers in addition to increased lot area and setback requirements as compared to the underlying residential standards, which previously applied to all of the above-referenced uses except for philanthropic institutions. Amendments to land use terminology and parking requirements are also proposed as part of this overall scheme to guide future development in a manner more appropriate to the context of the Borough's residential zones. All conditional use standards would be equally applicable to both religious and secular places of assembly, consistent with the requirements of the Religious Land Use and Institutionalized Persons Act (RLUIPA), as set forth in proposed definitions for "Places of Worship" and "Places of Assembly."

We also note that the following items have been specifically addressed and/or considered in the interim between December memo and the present, and have been incorporated into the attached draft ordinance where indicated:

- Primary access from a County, State, or other Major road has been added as a conditional use requirement in order to minimize impacts on residential side streets. In addition to Route 46 and the Boulevard, the Borough's Circulation Element identifies "Major Roads" to include Morris Avenue, Intervale Road, Midvale Road and Fanny Road.
- Off-street parking standards have been provided for each proposed conditional use, which would be required to be provided on-site.
- The conditional use standard for impervious coverage is intended to account for the provision of on-street parking and loading areas to reduce off-site impacts. All applications would also be subject to all applicable State and local stormwater management standards.
- NJDEP regulations related to wetlands, streams, or other environmental features (which supersede any municipal regulations) would apply in all cases where are present on the site.

The proposed zoning amendments as described above are attached herein in the form of a draft ordinance, which would amend Chapters 40 and 245 of the Borough of Mountain Lakes General Ordinance to provide conditional use standards for certain non-residential uses in residential zones.

DRAFT

BOROUGH OF MOUNTAIN LAKES
MORRIS COUNTY, NEW JERSEY

ORDINANCE __-24

"AN ORDINANCE AMENDING CHAPTERS 40 AND 245 OF THE REVISED GENERAL
ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES"

BE IT ORDAINED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, as follows:

Section 1. Chapter 40, "Land Use Administration," Section 40-3, "Definitions," of the Revised General Ordinances of the Borough of Mountain Lakes, shall be amended by the inclusion of the following additional definitions:

PHILANTHROPIC INSTITUTION

A private or public organization that is organized and operated for the purpose of providing a service or carrying on a trade or business without profit and for charitable purposes, and which may provide educational, cultural, recreational, religious, or similar types of programs.

PLACE OF ASSEMBLY

A building or structure devoted to the gathering together of persons for a common reason, such as political, civic, recreational, entertainment, or social purposes, whether for the purpose of financial gain or not, but including but not limited to an auditorium, library or museum, but not including a place of worship or a public or private school.

PLACE OF WORSHIP

A building that is used for prayer and/or other religious observances and that is architecturally designed and particularly adapted for the primary use of conducting religious services on a regular basis, including a church, synagogue, temple, mosque or other space.

PUBLIC OR PRIVATE SCHOOL

A educational institution licensed by the State providing primary and secondary education through grade 12 in subjects and classes meeting the requirements of the State Compulsory Education laws.

Section 2. Chapter 245, "Zoning," Section 245-7, "Residential Zones R-AA, R-A, R-1 and R-2," of the Revised General Ordinances of the Borough of Mountain Lakes, shall be amended to read in its entirety as follows (additions are underlined, and deletions are shown with ~~strikethroughs~~):

In the R-AA, R-A, R-1 and R-2 Zones, the following uses shall be permitted:

A. Permitted principal uses.

(1) Single-family detached dwellings.

~~(2) Public, private and church schools; playgrounds; parks; churches and similar places of worship; libraries; museums; and noncommercial recreation centers such as YMCAs.~~

(2) Playgrounds and parks.

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- (3) Any municipally owned or operated building, other structure, facility or use.

B. Permitted accessory uses.

- (1) Accessory uses customarily incident to a permitted use or to an authorized conditional use.
- (2) Such accessory uses shall include garages, carports, sheds, toolhouses, pergolas, gazebos, boathouses, greenhouses, playhouses, private swimming pools, exterior air-conditioning units, exterior mechanical equipment and retaining walls. Fences are permitted only in accordance with § 245-15P. Play equipment shall be permitted as an accessory use upon all improved residential lots located within residential zones, provided that play equipment shall not be located closer to any street right-of-way line than the residence located on the lot; play equipment shall be set back by no less than 10 feet from any side, rear or lake lot line; and play equipment shall not exceed 12 feet in height, measured vertically from highest point.
- (3) Those home occupations or professions that have no nonresident employees, no client visitors, show no visible external evidence of the occupation and have no other negative impact on the neighborhood. Such occupation shall be subject to the following conditions:
 - (a) The principal use of the property must be as a residence, with the amount of the property used for the home occupation limited to a maximum of 500 square feet or 1/3 of the square footage of all buildings on the property, whichever is smaller.
 - (b) The principal professional of any accessory home occupation shall reside on the premises.
- (4) Family day-care homes as defined in N.J.S.A. 40:55D-66.5.

C. Conditional uses (see also § 245-16).

- (1) Home occupations that do not meet the defined requirements of Subsection B(3) above, subject to the provisions of § 245-16. See also Schedule III.[2]
- (2) Clubs, except clubs whose chief activity is a service carried on as a business and provided that any clubhouse or open terrace adjacent thereto, swimming area, handball, tennis, badminton and similar small games area or parking lot shall be located at least 50 feet from any residential lot line and provided that the use is such as not to create undue noise beyond the lot lines.
- ~~(3) Philanthropic or eleemosynary uses or institutions, but not including a hospital, halfway house, sanitarium, correctional institution, asylum or institution for mental health, or institution for infectious or contagious diseases.~~
- (3) Public and private schools; places of worship; places of assembly; noncommercial recreation centers such as YMCAs; and philanthropic institutions, subject to the provisions of § 245-16D.
- (4) Child-care centers.

DRAFT

Section 3. Chapter 245, "Zoning," Section 245-16, "Conditional Use Requirements," Subsection D, of the Revised General Ordinances of the Borough of Mountain Lakes, shall be amended to read in its entirety as follows (additions are underlined, and deletions are shown with ~~strikethroughs~~):

~~D. Philanthropic or eleemosynary uses or institutions. Philanthropic or eleemosynary uses or institutions shall be subject to the following regulations:~~

- ~~(1) Minimum size of lot: four acres.~~
- ~~(2) Minimum width of lot: 400 feet.~~
- ~~(3) Two side yards, minimum width each: 100 feet.~~
- ~~(4) Minimum depth, front yard: 100 feet.~~
- ~~(5) Minimum depth, rear yard: 100 feet.~~
- ~~(6) Maximum building height: two stories but not more than 35 feet.~~
- ~~(7) The lot shall be landscaped so as to be in harmony with the character of the neighborhood. All service areas, off-street parking areas, accessory buildings, open terraces and walks shall be suitably screened.~~

D. Public and private schools; places of worship; places of assembly; noncommercial recreation centers such as YMCAs; and philanthropic institutions.

- (1) Minimum lot size: Two (2) acres.
- (2) Minimum lot width: 200 feet
- (3) Minimum side yard setback: 50 feet
- (4) Minimum front yard setback: 75 feet
- (5) Minimum rear yard setback: 50 feet
- (6) Maximum floor area ratio: 0.20
- (7) Maximum improved coverage: 40%
- (8) Maximum building height: 2.5 stories / 35 feet. Building height shall be measured as the vertical distance from the average elevation of either the existing (original) or finished grade plan along sides of the building.
- (9) Required planted landscaped buffer: 25 feet from any property line abutting a residential use or zone. The planted buffer shall consist of either existing vegetation, new plantings, or a combination of existing vegetation supplemented with new plantings, in order to provide sufficient year-round screening.
- (10) The subject lot shall have frontage on a State highway, County road, or a Major Street as identified in the Circulation Element of the Master Plan.
- (11) All required off-street parking shall be provided on the subject lot.

Section 4. Chapter 245, "Zoning," Attachment 3, Schedule III, of the Revised General Ordinances of the Borough of Mountain Lakes, shall be amended as follows (additions are underlined, and deletions are shown with ~~strikethroughs~~):

DRAFT

<u>Places of worship; Places of assembly</u>	<u>The greater of one (1) parking space per every three (3) seats or one (1) parking space per 1,000 square feet of floor area.</u>
<u>Philanthropic institutions</u>	<u>Shall be determined by functional use most similar to that which is listed in this Section.</u>
Private schools	1 per 10 seats
Public auditorium	1 per 4 seats
<u>Public and private schools</u>	<u>2 per elementary school classroom</u>
	<u>1.5 per middle school classroom</u>
	<u>2.5 per high school (secondary) classroom</u>

Section 5. If any section or provision of this Ordinances shall be held invalid in any Court of competent jurisdiction, he same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 6. All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 7. This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext. 2006

TO: Honorable Mayor and Borough Council
SUBJ: Manager's Report for the Borough Council meeting of February 26, 2024
CC: Robert Oostdyk, Borough Attorney

Highlands Grant Approval – The recent request for funding has been approved. The grant amount of \$15,000 has been entered into the 2024 budget. See attached award letter.

Trolley Path Rehabilitation Phase 2 – This grant application has been submitted. I will advise when we hear back on this application.

Borough Hall Project Update – We are currently in the process of moving our police department back to Borough Hall (400 Boulevard). At this time, the public will still access the police department via the trailer in the parking lot of 400 Boulevard and, for the Chief and administration, 420 Boulevard. We have set a move date of March 7th and 8th for the Borough's administration and Police Chief to move back to 400 Boulevard.

To accommodate the move, Borough Hall will be closed on Thursday March 7th and Friday March 8th. Borough Hall will reopen to the public for all services, including public access to the police department on Monday March 11th. We will message the moving dates beginning the week of February 26th.

Follow-Up Items:

Verify that sewer department allocations correspond with DPW salary allocation – they do. This was addressed in an email from our CFO dated February 20th.

FAC's recommendation on amount of surplus to be used in the 2024 budget - FAC's recommendation is to utilize two million dollars, which is what the budget includes.

FAC's recommendation on using additional surplus to fund the FD vehicle exhaust system if we do not receive a grant - FAC is not in favor of using more than the recommended two million dollars.

Respectfully,

Mitchell



State of New Jersey

Highlands Water Protection and Planning Council
100 North Road (Route 513)
Chester, New Jersey 07930-2322
(908) 879-6737
(908) 879-4205 (fax)
www.nj.gov/njhighlands



PHILIP D. MURPHY
Governor

CARL J. RICHKO
Chairperson

TAHESHA L. WAY
Lt. Governor

BENJAMIN L. SPINELLI, ESQ.
Executive Director

February 20, 2024

VIA EMAIL ONLY:

The Honorable Khizar Sheikh
Mountain Lakes Borough
400 Boulevard
Mountain Lakes, NJ 07046

Subject: Scope of Work Approval – Plan Conformance Petition Documents
Grant #09-033-011-1425

Dear Mayor Sheikh:

On behalf of the Highlands Water Protection and Planning Council (Highlands Council), thank you for submitting the Scope of Work (SOW) for assembling the necessary documents for conformance with the Regional Master Plan. The total proposed cost to complete the project is \$15,000, which is broken down into three tasks: public meeting attendance, municipal meetings, and the generation of a draft implementation plan and schedule to be presented to both Mayor and Borough Council. Staff has reviewed the SOW and found it to be appropriate and acceptable. The Highlands Council has approved a not-to-exceed budget of **\$15,000** towards completion of the identified tasks. A replacement page 19 of the Borough's existing Plan Conformance Amended Grant Agreement and the approved SOW are attached.

Upon submission of the identified deliverables for approval by the Highlands Council, invoicing will be authorized on a per task basis. After a municipal review, invoices may be forwarded from your professionals to the Highlands Council for reimbursement, and should include a detail indicating date worked, contributing employee (or position), number of hours worked, and subtotal billed against the grant. All requests for consideration of deliverables or reimbursement must be accompanied by authorization from the municipality.

Please coordinate with Maryjude Haddock-Weiler, Planning Manager (ext. 110, maryjude.haddock-weiler@highlands.nj.gov) regarding completed deliverables and questions about the program. All questions regarding reimbursement for completed tasks should go to Herb August, Grants Manager (ext. 102, herbert.august@highlands.nj.gov). Should you or other municipal officials wish to discuss any other Highlands-related matter, I remain available to you as well and can be reached by telephone at extension 101 or by e-mail at ben.spinelli@highlands.nj.gov. We look forward to our continued collaboration in the important efforts to protect and preserve the Highlands Region.

Sincerely,

Benjamin L. Spinelli, Esq.
Executive Director

Enclosures

c: Mitchell Stern, Borough Administrator
Cara Fox, Borough Clerk

ATTACHMENT D. Budget		
Estimated Total Project Cost	\$30,000.00	
Amount of Grant Funding Requested	\$30,000.00	
Project Cost Breakdown		
Project Components	Cost Estimate	
Initial Assessment Grant	\$15,000.00	
Petition Document Generation	\$15,000.00	
TOTAL *	\$30,000.00	
Source of Estimates		
Provided by the Highlands Council <i>As per Highlands Council Resolution 2022-19, October 20, 2022; and 2024-3, January 18, 2024.</i>		
Other Funding Sources		
Please list any other sources of funds that the applicant will rely upon to aid in the completion of the product(s) expected to be funded by the Planning Assistance Grant from the Highlands Council. Please note the source(s), status of obtaining the funds, and the amount expected.		
	Source & Status	Amount
		\$0
	TOTAL	\$0

Last Revised on February 16, 2024

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 75-24

**“RESOLUTION AUTHORIZING THE BOROUGH MANAGER TO APPLY FOR A GRANT FROM THE
HIGHLANDS COUNCIL FOR THE HIRING OF A SPECIAL PLANNER TO COORDINATE THE PROCESS OF
HIGHLANDS REGIONAL MASTER PLAN CONFORMANCE”**

WHEREAS, the Highlands Council is offering a \$15,000 grant to provide funding for the Borough to hire a special planner to coordinate the process of Highlands Regional Master Plan Conformance; and

WHEREAS, the Borough is desirous of hiring a special planner for this purpose.

THEREFORE, BE IT RESOLVED that the Borough Manager is hereby authorized to apply for a \$15,000 grant from the Highlands Council to hire a special planner.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 12, 2024.

Cara Fox
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon		X	X			
Korman			X			
Menard					X	
Muilenburg			X			
Richter			X			
Barnett	X		X			
Sheikh			X			



Highlands Regional Master Plan Conformance

Coordination Plan Scope of Work

Borough of Mountain Lakes

Morris County, New Jersey

January 14, 2024



**J Caldwell
& Associates, LLC**

Community Planning Consultants



Overview

J. Caldwell & Associates, LLC (JCA) is proposing to coordinate the process of Highlands Regional Master Plan (RMP) Conformance. The Borough is 1,861 acres and located entirely within the Planning Area of the Highlands Region, where conformance to the Highlands Regional Master Plan is voluntary. This proposal is to develop and conduct meetings for various Borough committees, boards, and stakeholders to review the Highlands Plan Conformance process and grant opportunities that become available through Plan Conformance, and to prepare a list of projects the Borough would like to pursue using Highlands grant funding.

Proposed Approach

JCA prepares and conducts either a) a presentation and feedback session or b) a handout and materials for the following municipal entities:

1. Green Team
2. Lakes Management Advisory Committee
3. Economic Development Advisory Committee
4. Shade Tree Commission
5. Affordable Housing Advisory Committee
6. Environmental Commission
7. Recreation Commission
8. Historic Preservation Commission
9. Woodlands Advisory Committee
10. Planning Board Chair and Ordinance Subcommittee

Presentations and feedback sessions will occur during regularly scheduled public meetings held by the respective committee or commission, during special meetings, meetings with select members of a committee, or JCA will forward relevant handouts, information, and resources to each committee or commission.

Additionally, JCA will meet with the Borough Manager and Planning Board Chair to discuss Plan Conformance, the feedback gathered from the municipal committees and commissions, and next steps for pursuing Plan Conformance. A list of projects the various entities would like to pursue using Highlands funding will be provided to the Borough Mayor and Council.



Highlands Plan Conformance – Coordination Plan Scope of Work

Task 1: Attend Borough Public Meetings or Provide Committees/Commissions with Handouts:

JCA will attend as many regularly scheduled committee/commission public meetings, or special meetings, to review and develop lists of projects and proposals for grant funding through the Plan Conformance process. JCA will distribute information on Highlands-specific data resources and grant opportunities which are relevant to the respective entity. Handouts will be provided to entities, if JCA is unable to attend a meeting, these handouts will be provided and include a request for questions, comments, and project ideas.

Deliverables: Handouts, feedback questionnaires, and links to resources.

Task 2: Meetings with Borough Manager and Planning Board Chair:

JCA will meet with the Borough Manager of Mountain Lakes to discuss grant opportunities, feedback gathered from the committees and commission public meetings JCA attends, and the process of Plan Conformance. JCA will also meet with the Planning Board Chair to discuss the same items. Feedback from the Borough Manager and Planning Board Chair will be incorporated into proposals for the Highlands Plan Conformance process.

Deliverable: Summary of findings from committee and commission feedback sessions with input from the Borough Manager and Planning Board Chair.

Task 3: Prepare Project List:

Using information from feedback sessions and requests for comment through handouts, prepare a list of projects the Borough would like to pursue using Highlands grant funding. JCA will forward and/or present the list to the Borough Mayor and Council. This will include a review of and feedback on the Highlands Plan Implementation Agenda (PIA).

Deliverable: A list of projects the Borough would pursue using Highlands Council funding. Input on Highlands PIA.



Cost Estimate and Timeline

The budget for this proposal is \$15,000, which will be billed hourly at JCA 2024 rates up to a not-to-exceed amount of \$15,000. Tasks 1-3 will be conducted over a 2-3 month period.

February 2024

- **Preparation of materials for committee and commission meetings and/or handouts**
- **Attendance of committee and commission public meetings**
- **Completion of Task 1**

March 2024

- **Summarize and draft report on findings from feedback sessions**
- **Meeting with the Borough Manager and Planning Board Chair**
- **Completion of Task 2**
- **Distribution of materials to the Mayor and Borough Council (or a subcommittee)**
- **Completion of Task 3**

BOROUGH OF MOUNTAIN LAKES MORRIS COUNTY, NEW JERSEY

ORDINANCE 1-24

**CALENDAR YEAR 2024
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Mountain Lakes in the County of Morris finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 2.5% increase in the budget for said year, amounting to \$177,328.78 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Mountain Lakes, in the County of Morris, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Borough of Mountain Lakes shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$248,260.30, and that the CY 2024 municipal budget for the Borough of Mountain Lakes be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of the ordinance duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 26, 2024.



Cara Fox, Borough Clerk

Introduced: 2/12/24

Adopted: 2/26/24

Name	Motion	Second	Aye	Nay	Absent	Abstain	Motion	Second	Aye	Nay	Absent	Abstain
Cannon		X	X						X			
Korman			X						X			
Menard					X		X		X			
Muilenburg	X		X								X	
Richter			X					X	X			
Barnett			X						X			
Sheikh			X						X			

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 78-24

“RESOLUTION TO INTRODUCE 2024 MUNICIPAL BUDGET”

BE IT RESOLVED, by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey that the following statements of revenues and appropriations shall constitute the Municipal Budget of the Borough of Mountain Lakes for the 2024 calendar year.

General Appropriations:

1. Appropriations within "CAPS"	\$7,266,009.02
2. Appropriations excluded from "CAPS"	\$2,207,710.37
3. Reserve for Uncollected Taxes (Item M, Sheet 29) -Based on Estimated 96.5 Percent of Tax Collections	\$1,268,585.01
4. Total General Appropriations (Item 9, Sheet 29)	\$10,742,304.40
5. Less: Anticipated Revenues Other than Current Property Tax (Item 5, Sheet 11) (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)	\$3,830,778.39
6. Difference: Amount to be raised by Taxes for support of Municipal Budget: (as follows) (a) Local Tax for Municipal Purposes including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)	\$6,911,526.01

BE IT FURTHER RESOLVED that said Budget will be published in the Daily Record.

BE IT FURTHER RESOLVED that the Borough Council of the Borough of Mountain Lakes does hereby approve the preceding as the Budget for the 2024 year:

A Hearing on the Budget and Tax Resolution will be held on March 25, 2024 at 7 o'clock p.m. at which time and place discussions to said Budget and Tax Resolution for 2024 may be presented by taxpayers or other interested persons.

BE IT FURTHER RESOLVED that a copy of the 2024 Municipal Budget and tax resolution will be available at no cost during regular business hours by contacting the Borough Clerk's Office at 973-334-3131 or emailing the Borough Clerk at clerk@mtnlakes.org for the members of the general public who shall request the same up to and including the time when the Borough Council shall further consider this for final passage. All persons interested in the proposed budget will have an opportunity to address the Borough Council during the aforementioned public hearing.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 26, 2024.



Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon			X			
Korman			X			
Menard		X	X			
Mulenburg					X	
Richter	X		X			
Barnett			X			
Sheikh			X			

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 79-24

“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated **February 26, 2024** and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 26, 2024.



Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon		X	X			
Korman			X			
Menard			X			
Muilenburg					X	
Richter	X		X			
Barnett			X			
Sheikh			X			

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 02/26/2024 For bills from 02/09/2024 to 02/22/2024

Check#	Vendor	Description	Payment	Check Total
23504	4442 - 10-SPEC	PO 27722 BH: RENOVATIONS - FIRE EXTINGUISHERS	1,540.00	
		PO 27957 BH: RENOVATIONS -	1,545.00	3,085.00
23505	2921 - A.C. SCHULTES, INC.	PO 27811 WELL #5 BOOSTER PUMP MAINTENANCE	400.00	400.00
23506	111 - ABB INC.	PO 28007 WATER OPERATING - WELL CALIBRATION	1,616.00	1,616.00
23507	219 - ACCESS	PO 28446 ADMIN: CUST# 156NFY04790 - FEB 2024	82.75	82.75
23508	4019 - ADVANCED FIREPROOF DOOR, INC	PO 28495 BH: RENOVATIONS	1,520.00	1,520.00
23509	3861 - AMAZON CAPITAL SERVICES	PO 28377 S & R: ORDER# 112-6473872-1407425 112	106.18	
		PO 28428 BH: RENOVATIONS: ORDER# 112-4920027-700	57.57	
		PO 28450 BH RENO: ORDER# 112-7803292-9369060	1,089.99	
		PO 28455 CUSTODIAL: ORDER# 112-1426885-4135454	174.20	1,427.94
23510	241 - AMERICAN WATER WORKS ASSOC	PO 28467 WATER DEPARTMENT - MEMBERSHIP RENEWAL 02	275.00	275.00
23511	189 - ANCHOR ACE HARDWARE	PO 26817 BH: RENOVATIONS - SUPPLIES BLANKET	139.24	
		PO 28443 DPW - BUILDING MAINTENANCE	37.99	177.23
23512	102 - ANDERSON & DENZLER ASSOC., INC	PO 28498 JANUARY 2024 PROFESSIONAL SERVICES	1,368.95	
		PO 28498 JANUARY 2024 PROFESSIONAL SERVICES	4,826.60	
		PO 28498 JANUARY 2024 PROFESSIONAL SERVICES	369.20	6,564.75
23513	102 - ANDERSON & DENZLER ASSOC., INC	PO 28498 JANUARY 2024 PROFESSIONAL SERVICES	6,681.80	6,681.80
23514	3957 - ATLANTIC COAST RECYLING, LLC	PO 28470 SOLID WASTE: RECYCLING COSTS	1,791.95	1,791.95
23515	369 - B & R UNIFORMS	PO 28507 POLICE: UNIFORMS - ANNIVERSARY PATCHES	750.00	750.00
23516	4368 - BUY WISE AUTO PARTS, INC.	PO 28302 S & R - VEHICLE REPAIR & MAINTENANCE -	465.82	
		PO 28404 POLICE: VEHICLE REPAIR - 2018 DODGE CHAR	134.68	600.50
23517	4122 - CENTRAL SUPPLY, INC	PO 28445 BH: RENOVATIONS	3,715.20	3,715.20
23518	4150 - CLEARY GIACOBBE ALFIERIE JACOBS,	PO 28451 JANUARY 2024 LEGAL ATTORNEY SERVICES	272.00	272.00
23519	3382 - CUSTOM BANDAG	PO 28463 S & R - EQUIPMENT REPAIR	259.95	259.95
23520	506 - DAN COMO & SONS, INC	PO 28478 SOLID WASTE - LEAF AND BRUSH REMOVAL	980.00	980.00
23521	4170 - DEWBERRY ENGINEERS, INC	PO 27858 PROFESSIONAL SERVICES FOR PFOA PFAS REM	5,920.00	5,920.00
23522	4472 - DPK CONSULTING, LLC	PO 27295 ADDENDUM PROPOSAL #1	5,250.00	5,250.00
23523	4125 - FELDMAN BROTHERS ELECTRICAL SUPPLY	PO 28210 BH: RENOVATIONS - SWX SENSORS	2,622.30	
		PO 28502 BH: RENOVATIONS	632.90	3,255.20
23524	3641 - FERGUSON ENTERPRISES, INC # 417592	PO 28378 WATER OPERATING - DEPARTMENTAL SUPPLIES	170.57	170.57
23525	3109 - FERRIERO ENGINEERING, INC	PO 27716 SUNSET LAKE DAM REHAB PROJECT: PROJECT 1	19,621.25	19,621.25
23526	876 - GARDEN STATE LABORATORIES, INC	PO 28469 WATER DEPT - TREATMENT OF WELLS	144.00	144.00
23527	2356 - GEAR WASH	PO 28480 FIRE DEPT: CLEANING/REPAIRS	1,040.00	1,040.00
23528	4289 - GIL-BAR SOLUTIONS, LLC	PO 28510 BH: RENOVATIONS - REMAINING BALANCE	3,000.00	3,000.00
23529	4498 - GZA GEOENVIRONMENTAL, INC	PO 27580 SUNSET LAKE DAM PROJECT: SOIL ENGINEERIN	33,607.50	33,607.50
23530	859 - JCP&L	PO 28448 M/A #200 000 054 011/ BILL DATE: JAN 24,	336.17	
		PO 28512 MASTER ACCT# 200 000 569 000 - JAN 24, 2	4,185.86	
		PO 28513 MASTER ACCT#200 000 574 000/ BILL DATE:	41.49	4,563.52
23531	859 - JCP&L	PO 28514 MAST ACCT# 200 000 021 275 / BILL DATE:	1,299.75	1,299.75
23532	4319 - JMS PRINTING, LLC	PO 28471 PFOA INITIAL LETER - PRINTING, FOLDING &	1,258.50	1,258.50
23533	1074 - JW PIERSON CO.	PO 28468 DPW - DIESEL FUEL	765.00	765.00
23534	4252 - LINDE GAS & EQUIPMENT, INC	PO 28496 BH: RENOVATIONS - GAS	36.98	36.98
23535	3826 - MLHS PROJECT GRADUATION	PO 28485 2024 PROJECT GRADUATION DONATION	1,500.00	1,500.00
23536	4478 - MODERN OFFICE SYSTEMS, LLC	PO 27027 POLICE: EVIDENCE LOCKER - SOURCEWELL CON	18,272.55	18,272.55
23537	1295 - MORRIS CTY MUNICIPAL UTILITIES	PO 28474 SOLID WASTE DISPOSAL - JANUARY 2024	15,322.45	15,322.45
23538	1309 - MORRIS CTY TAX COLL/TREAS ASSN	PO 28504 DUES/ MEMBERSHIP - TAX COLLECTOR - ANNE	40.00	40.00
23539	4196 - MOUNTAIN LAKES REALTY, LLC	PO 28519 BH: MARCH 2024 LEASE PAYMENTS FOR TEMP B	2,575.00	2,575.00
23540	1394 - MTN. LAKES PUBLIC LIBRARY	PO 28511 MARCH 2024 MTN LAKES PUBLIC LIBRARY AID	30,938.25	30,938.25
23541	3915 - MUNCO OF NJ	PO 28516 CONSTR: 2024 MEMBERSHIP DUES - STEVE GLU	75.00	75.00
23542	4235 - NET2PHONE, INC.	PO 28267 2024 DEDICATED EFAX LINE - ACCT# 954962	32.67	32.67
23543	4593 - NEW JERSEY BUILDING OFFICIALS ASSOCIATIO	PO 28518 CONST: 2024 MEMBERSHIP -STEVE GLUCK	100.00	100.00
23544	1553 - NEW JERSEY NATURAL GAS	PO 28521 JAN - FEB 2024 SERVICE	2,643.39	2,643.39
23545	1554 - NJ PLANNING OFFICIALS, INC.	PO 28492 2024 Due for ZB & PB	370.00	370.00
23546	1559 - NJ STATE ASSOC. OF CHIEFS OF POLICE	PO 28440 POLICE: MEMBERSHIP DUES - SHAWN BENNETT	275.00	275.00
23547	2595 - NO JERSEY MUNICIPAL EMPLOYEE BENEFITS FU	PO 28497 MARCH 2024 DENTAL PREMIUMS - GROUP 1624	2,668.00	2,668.00
23548	4592 - NORTHWEST JERSEY TECHNICAL ASSISTANCE AS	PO 28517 CONSTR: 2024 NJ TECHNICAL ASST MEMBERSHI	50.00	50.00
23549	2500 - NORTON SEWER AND DRAIN	PO 28337 DPW - SEWER & DRAINS JETTING - BLANKET	350.00	350.00
23550	4194 - OLDE TOWNE DELI	PO 28418 DPW - MEALS - BLANKET	216.30	216.30
23551	4213 - OPTIMUM	PO 28264 2024 BORO (TEMP SPACE) INTERNET SVCS. AC	170.64	170.64
23552	3173 - OPTIMUM	PO 28522 FIRE: ACCT# 07876-603439-01-8 CABLE - FE	75.94	75.94
23553	1734 - READYREFRESH BY NESTLE	PO 28345 WATER DELIVERY: 2024 - ACCT# 0016496903	17.87	17.87
23554	3990 - RICH TREE SERVICE, INC.	PO 28181 S & R - TREE LIMB REMOVAL	742.50	742.50
23555	285 - SHAWN BENNETT	PO 28506 POLICE: SHAWN REIMBURSMENT	120.00	120.00
23556	1948 - SHEAFFER SUPPLY, INC.	PO 27690 BH: RENOVATIONS - MISC SUPPLIES - BLANK	114.96	114.96
23557	1994 - SHERWIN-WILLIAMS COMPANY	PO 28503 BH: RENOVATIONS - PAINTING SUPPLIES	249.77	249.77
23558	2470 - SKYLANDS AREA FIRE EQUIP & TRAINING	PO 28475 FIRE DEPT: BOOTS/GLOVES	574.00	574.00
23559	1930 - SOME'S UNIFORM, INC.	PO 28442 POLICE: UNIFORM ESSENTIALS	232.00	232.00
23560	3931 - SPORTDECAL, INC	PO 28389 LIFEGUARD SHIRTS 2024	263.47	263.47
23561	1981 - SUBURBAN DISPOSAL, INC	PO 28473 SOLID WASTE / RECYCLING COLLECTION JAN	70,116.66	70,116.66

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 02/26/2024 For bills from 02/09/2024 to 02/22/2024

Check#	Vendor	Description	Payment	Check Total
23562	4541 - SUSAN POST	PO 28515 CONST: REIMBURSEMENT	203.65	203.65
23563	434 - THE COMMUNITY CHURCH OF ML	PO 28259 ADMIN: RENTAL SPACE FOR HPC	500.00	500.00
23564	4475 - THE HON COMPANY, LLC	PO 27784 BH: RENOVATIONS - OFFICE FURNITURE - RES	36,107.06	
		PO 27817 BH: RENOVATIONS - OFFICE FURNITURE - Res	9,568.56	45,675.62
23565	4571 - THE ULTIMATE ALPHABET	PO 28059 POLICE: TESLA SRO GRAPHICS	1,190.00	1,190.00
23566	4591 - TIGRIS	PO 28494 2023 LAKES MANAGEMENT - DECEMBER	6,400.00	6,400.00
23567	1536 - TREAS, STATE OF NJ - D.O.H.	PO 28508 JANUARY 2024 DOG LICENSE FEES	370.20	370.20
23568	1736 - TWP OF PARSIPPANY - TROY HILLS	PO 28351 FEBRUARY 2024 SEWER MAINTENANCE CHARGES	39,416.67	39,416.67
23569	2977 - UGI ENERGY SERVICES, INC.	PO 28499 CUST# J0001077, 1078, 1079 - MOUNTAIN LA	1,787.17	1,787.17
23570	1062 - UNITED SITE SERVICES	PO 28500 PORTA JOHNS - FEB 2024 - CUST ID# ACT-01	191.25	
		PO 28501 BH: RENOVATIONS: PORTA JOHN/FENCE SERVIC	301.00	492.25
23571	4480 - VERIZON	PO 28261 PD: 2024 INTERNET SERVICES: ACCT 357-156	192.70	192.70
23572	4481 - VERIZON	PO 28262 DPW: 2024 INTERNET SERVICES ACCT# 457-15	28.71	
		PO 28262 DPW: 2024 INTERNET SERVICES ACCT# 457-15	28.71	
		PO 28262 DPW: 2024 INTERNET SERVICES ACCT# 457-15	41.58	99.00
23573	2135 - VERIZON WIRELESS	PO 28491 ACCT# 882388054-00001 / JAN 05 - FEB 04	664.75	664.75
23574	832 - W.W. GRAINGER, INC	PO 28336 DPW - PERSONAL SAFETY EQUIPMENT - BLANKE	263.30	263.30
23575	2182 - WEST CHESTER MACHINERY & SUPPLY CO.	PO 28298 S & R - SNOW REMOVAL - BLANKET	81.80	81.80
23576	4225 - WILLIAMS SCOTSMAN, INC	PO 28525 BH: RENOVATIONS - PAST DUE TRAILER RENTA	672.00	672.00
23577	3312 - ZACHARY R WALSH	PO 28520 POLICE: ZACH WALSH REIMBURSMENT	70.00	70.00
TOTAL				356,317.87

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	582.75			
01-201-20-140-020	COMPUTER SERVICES	363.34			
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	40.00			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	272.00			
01-201-20-165-020	ENGINEERING SERVICES	1,368.95			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	185.00			
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	185.00			
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	428.65			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	2,668.00			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	1,447.00			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	1,689.94			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	1,749.60			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	87,797.87			
01-201-26-306-020	Recycling Tax	413.19			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	192.07			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	600.50			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	263.47			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	191.25			
01-201-29-390-020	AID TO PUBLIC LIBRARY	30,938.25			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	33.56			
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	1.89			
01-201-31-437-020	NATURAL GAS	4,430.56			
01-201-31-440-020	TELECOMMUNICATIONS	697.42			
01-201-31-447-020	PETROLEUM PRODUCTS	765.00			
01-203-25-240-020	(2023) POLICE DEPT - OTHER EXPENSES		1,190.00		
01-203-28-375-020	(2023) MAINT OF PARKS (BEACHES/LAKES)		6,400.00		
01-203-31-435-020	(2023) ELECTRICITY - ALL DEPARTMENTS		302.61		
01-203-31-436-020	(2023) ELECTRICITY - STREET LIGHTING		4,183.97		
01-260-05-100	DUE TO CLEARING			0.00	149,381.84
TOTALS FOR	Current Fund	137,305.26	12,076.58	0.00	149,381.84
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			440.24	
04-215-55-992-000	2022 CAPITAL ORDINANCE 2-22			2,122.90	
04-215-55-996-000	2023 CAPITAL ORDINANCE 8-23			28,081.45	
04-215-55-997-000	CAPITAL ORD. 12-23			53,228.75	
04-215-55-998-000	2023 CAPITAL ORD. 13-23 BORO HALL RENOV.			65,047.29	
04-260-05-100	DUE TO CLEARING			0.00	148,920.63
TOTALS FOR	General Capital	0.00	0.00	148,920.63	148,920.63

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
05-201-55-520-520	Water Operating - Other Expenses	6,703.38			
05-203-55-520-520	(2023) Water Operating - Other Expenses		9,235.75		
05-260-05-100	DUE TO CLEARING			0.00	15,939.13
TOTALS FOR	Water Operating	6,703.38	9,235.75	0.00	15,939.13
07-201-55-520-520	Sewer Operating - Other Expenses	40,206.07			
07-260-05-100	DUE TO CLEARING			0.00	40,206.07
TOTALS FOR	Sewer Operating	40,206.07	0.00	0.00	40,206.07
13-260-05-100	DUE TO CLEARING			0.00	370.20
13-295-56-000-000	DOG LICENSE FEES-DUE STATE NJ			370.20	
TOTALS FOR	Animal Trust	0.00	0.00	370.20	370.20
18-260-05-100	Due to Clearing			0.00	1,500.00
18-300-60-000-100	RESERVE FOR MUNICIPAL ALLIANCE			1,500.00	
TOTALS FOR	Other Trust	0.00	0.00	1,500.00	1,500.00

Total to be paid from Fund 01 Current Fund	149,381.84
Total to be paid from Fund 04 General Capital	148,920.63
Total to be paid from Fund 05 Water Operating	15,939.13
Total to be paid from Fund 07 Sewer Operating	40,206.07
Total to be paid from Fund 13 Animal Trust	370.20
Total to be paid from Fund 18 Other Trust	1,500.00
	<u>356,317.87</u>

Checks Previously Disbursed

23503	RESERVE ACCOUNT	PO# 28483	POSTAGE FOR PFOA AND LEAD LINE MA	2,000.00	2/21/2024
				<u>2,000.00</u>	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund		149,381.84	149,381.84
Fund 04 General Capital		148,920.63	148,920.63
Fund 05 Water Operating	2,000.00	15,939.13	17,939.13
Fund 07 Sewer Operating		40,206.07	40,206.07
Fund 13 Animal Trust		370.20	370.20
Fund 18 Other Trust		1,500.00	1,500.00
BILLS LIST TOTALS	2,000.00	356,317.87	<u>358,317.87</u>

List of Bills - (1710101001002) Escrow - Developers - Checking Developer's Escrow

Meeting Date: 02/26/2024 For bills from 02/09/2024 to 02/22/2024

Check#	Vendor	Description	Payment	Check Total
5388	102 - ANDERSON & DENZLER ASSOC., INC	PO 28464 NOV/DEC 2023 PROFESSIONAL SERVICES - ESC	5,874.90	5,874.90
5389	4157 - BRIGHT VIEW ENGINEERING	PO 28452 44 Midvale Escrow	975.00	975.00
5390	3113 - PHILLIPS PREISS GRYGIEL LEHENY HUGH	PO 28453 NOV/DEC 2023 PROFESSIONAL SERVICES - ESC	1,720.00	1,720.00
5391	1916 - STICKEL, KOENIG, SULLIVAN & DRILL,	PO 28454 NOV 2023 PROFESSIONAL SERVICES - ESCROW	261.00	261.00
TOTAL				8,830.90

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	8,830.90
17-500-00-091-320	CORVELLI SERVICES LLC			3,320.88	
17-500-00-091-404	HIGHVIEW HOMES LLC INSPECTION FEE ESCROW			2,110.88	
17-500-00-091-412	TFJ MOUNTAIN LAKES, LLC			448.12	
17-500-00-091-413	NOUVELLE, LLC - INSPECTON FEES			530.32	
17-500-00-091-419	264 MORRIS AVE. LLC			1,248.38	
17-500-00-091-421	THE CRAIG SCHOOL			1,172.32	
TOTALS FOR	Developer's Escrow	0.00	0.00	8,830.90	8,830.90

Total to be paid from Fund 17 Developer's Escrow

8,830.90

8,830.90

**List of Bills - (3310101001001) CASH - RECREATION
Recreation Trust**

Meeting Date: 02/26/2024 For bills from 02/09/2024 to 02/22/2024

Check#	Vendor	Description	Payment	Check Total
5600	4290 - DeCAMP BUS LINES	PO 28002 2024 MS SKI CLUB TRANSPORTATION - BLANKE	1,800.00	1,800.00
	TOTAL			1,800.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	CASH - RECREATION			0.00	1,800.00
33-600-00-090-000	Recreation Trust Reserves			1,800.00	
TOTALS FOR	Recreation Trust	0.00	0.00	1,800.00	1,800.00

Total to be paid from Fund 33 Recreation Trust

1,800.00

1,800.00

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 80-24

**“RESOLUTION AUTHORIZING THE BOROUGH TO ACCEPT HIGHLANDS COUNCIL GRANT FOR THE
HIRING OF A SPECIAL PLANNER TO COORDINATE THE PROCESS OF HIGHLANDS REGIONAL MASTER
PLAN CONFORMANCE”**

WHEREAS, the Borough of Mountain Lakes desires to hire a special planner to coordinate the process of Highlands Regional Master Plan Conformance; and

WHEREAS, the Borough of Mountain Lakes is desirous of accepting a grant from the Highlands Council in the amount of \$15,000 for this purpose.

THEREFORE, BE IT RESOLVED that the Borough Manager is hereby authorized to accept the \$15,000 grant from the Highlands Council to hire a special planner to coordinate the process of Highlands Regional Master Plan Conformance.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 26, 2024.

Cara Fox
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon		X	X			
Korman			X			
Menard			X			
Muilenburg					X	
Richter	X		X			
Barnett			X			
Sheikh			X			

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 81-24

“RESOLUTION AUTHORIZING THE DISCRETIONARY AWARD OF A CONTRACT FOR MILLWORK AND RELATED MATERIALS TO QUALITY GRANITE & MARBLE IN AN AMOUNT THAT MAY EXCEED \$17,500 BUT WILL BE LESS THAN \$44,000”

WHEREAS, the Borough of Mountain Lakes has a need to purchase millwork and related materials for the Borough Hall Renovation Project; and

WHEREAS, the Borough of Mountain Lakes has identified Quality Granite & Marble as a supplier of the millwork and related materials: and

WHEREAS, it is anticipated that the purchase contract Quality Granite & Marble will exceed \$17,500 but be less than \$44,000; and

WHEREAS, the New Jersey Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq. requires contracts in excess of \$17,500 to be issued in a fair and open or non-fair and open manner; and

WHEREAS, Quality Granite & Marble has provided the required documentation, which is on file with the Borough, for a non-fair and open contract to be awarded; and

WHEREAS, the Chief Finance Officer will certify that funds are available upon submission of a purchase requisition, and;

WHEREAS, it is the recommendation of the Borough Manager that should they be needed, contracts in excess of \$17,500 but less than \$44,000 be authorized in the manner required by law.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey as follows:

1. Should they be needed, contracts in excess of \$17,500 but less than \$44,000 may be authorized in the manner required by law.
2. The Borough Manager is hereby authorized and directed to execute the necessary documents related to this resolution.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 26, 2024.

Cara Fox
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon		X	X			
Korman			X			
Menard			X			
Muilenburg					X	
Richter	X		X			
Barnett			X			
Sheikh			X			

Referenced State Contract Vendors

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Upfitting	Spectrum Communications	17-FLEET-00724
Fire Fighting Equipment	Firefighter One LLC	17-FLEET-00819
Fire Equip. & Training	Skylands Area Fire Equip. & Training	17-FLEET-00810
Building Supplies	Home Depot	18-FLEET-00234
Unleaded gasoline	Allied Oil	19-FLEET-00978
Rental machinery	HERC	19-GNSV2-00854
Parts/machinery	Grainger	19-FLEET-00566
Stationary products	WB Mason	0000003
Body worn cameras	Motorola Solutions	23-FLEET-33791

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 83-24

“RESOLUTION AUTHORIZING THE BOROUGH’S PARTICIPATION IN THE SOURCEWELL NATIONAL PURCHASING COOPERATIVE”

WHEREAS, the Borough of Mountain Lakes is allowed to participate in national purchasing cooperatives per N.J.S.A.52:34-6.2 (b) P.L. 2011, c.139; and

WHEREAS, Sourcewell acts as the lead agency for a national purchasing cooperative and shall be responsible for complying with the provisions of N.J.S.A. 40A:11-1 et seq. and all other provisions of the revised statutes of the State of New Jersey; and

WHEREAS, the Borough is in need of goods and / or services from the Sourcewell national purchasing cooperative; and

WHEREAS, the governing body of the Borough has duly considered participation in the Sourcewell National Purchasing Cooperative; and

WHEREAS, the Chief Financial Officer has certified that funds are available for all work to date and will certify the availability of funds prior to any future contracts being authorized, and;

WHEREAS, it is the recommendation of the Borough Manager that should they be needed, contracts through Sourcewell be authorized in the manner required by law; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey as follows:

The Borough Manager is hereby authorized to enter into the Sourcewell Purchasing Cooperative.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 26, 2024.

Cara Fox
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon		X	X			
Korman			X			
Menard			X			
Muilenburg					X	
Richter	X		X			
Barnett			X			
Sheikh			X			

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 84-24

**“RESOLUTION AUTHORIZING THE SETTLEMENT OF A TAX APPEAL (GRUNIN v. BOROUGH OF
MOUNTAIN LAKES – BLOCK 62, LOT 17)**

WHEREAS, a tax appeal has been filed in the Tax Court of New Jersey captioned “Grunin v. Borough of Mountain Lakes” challenging the 2023 tax assessment on Block 62, Lot 17 (3 Hanover Road); and

WHEREAS, the Plaintiff and the Tax Assessor have agreed to a settlement of this tax appeal as set forth in a proposed Stipulation of Settlement attached hereto; and

WHEREAS, the Borough Council finds that it is in the best interest of the Borough to approve the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey that the Borough Attorney is authorized to execute a Stipulation of Settlement in settlement of all pending tax appeals captioned “Grunin v. Borough of Mountain Lakes”; and be it further

RESOLVED that the Tax Collector is hereby authorized to process any refund required as a result of the settlement of this tax appeal.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 26, 2024.

Cara Fox
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon		X	X			
Korman			X			
Menard			X			
Muilenburg					X	
Richter	X		X			
Barnett			X			
Sheikh			X			



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

CONSTRUCTION OFFICE MONTHLY ACTIVITY REPORT

NOVEMBER 2023

ADMINISTRATIVE SUMMARY

While November saw a healthy increase in the fees collected, the YTD still is lagging about nine percent behind the same period last year. The full recovery on the back end of the pandemic hasn't materialized to the levels of previous years.

Both the Wawa facility and the veteran's housing project are continuing with the Wawa now set to open on December 10th. Final preparations are being made and the store is being stocked in anticipation of this date. The veterans housing project continues with their final utility connections and interior finishes and appliances. No date has been set for the occupation of this building.

The League of Municipalities conference was held in Atlantic City this month. Contact was made with several vendors to discuss recent legislative changes and services available to comply with the new regulations.



Mountain Lakes Borough
 400 BOULEVARD
 MOUNTAIN LAKES, NJ 07046

Construction Permit Activity Report

11/1/2023 -> 11/30/2023

Summary

	Cost:	Count:			
New:	\$0.00	0	Cubic Footage:	37,448 Cu.ft	Permits Issued: 30
Addition:	\$290,400.00	1	Square Footage:	2,677 Sq.ft	Updates Issued: 2
Alteration:	\$418,650.00	31			
Demolition:	\$0.00	0			
Total:	\$709,050.00	32			

Permits	Count	Permit Fees	Admin Fees	Total	Inspections	Passed	Failed	Other	
Building:	9	\$10,598.00	\$0.00	\$10,598.00	B	26	19 %73.1	6 %23.1	1 %3.8
Plumbing:	7	\$1,420.00	\$0.00	\$1,420.00	P	9	9 %100	0 %0	0 %0
Electrical:	24	\$3,775.00	\$0.00	\$3,775.00	E	43	37 %86	6 %14	0 %0
Fire:	2	\$160.00	\$0.00	\$160.00	F	6	5 %83.3	1 %16.7	0 %0
Elevator:	0	\$0.00	\$0.00	\$0.00	V	0	0 %	0 %	0 %
Mechanical:	18	\$1,965.00	\$0.00	\$1,965.00	M	15	15 %100	0 %0	0 %0
	<u>60</u>	<u>\$17,918.00</u>	<u>\$0.00</u>	<u>\$17,918.00</u>		<u>99</u>	<u>85</u>	<u>13</u>	<u>1</u>
DCA Training:	1		139		(Note: Does not include result of none)				
DCA State:	29		990	\$300.00					
DCA Minimum:	1		1						
	<u>31</u>		<u>\$1,130</u>						

Variations	Total	Paid	Certificates	Issued Total	Paid Total	
Building	0	0	CA	9	\$0.00	\$0.00
Plumbing	0	0	CCO	0	\$0.00	\$0.00
Electrical	0	0	CO	2	\$250.00	\$100.00
Fire	0	0	CC	0	\$0.00	\$0.00
Mechanical	0	0	TCO	1	\$0.00	\$0.00
Elevator	0	0	TCC	0	\$0.00	\$0.00
Total:	\$0.00	\$0.00	Total:	12	\$250.00	\$100.00

NOTE:
 Information gathered is based on the Issue date for that item, ie permit issue date, certificate issue date.
 This will cause discrepancies between the payments section which uses Payment date. Example you took in money for a CO but the CO has not been issued yet.

Permit Subcode Exempted (State) Fees			Permit Subcode Waived (Local) Fees			
	Record Count	Total Exempted		Record Count	Total Waived	
Building	1	\$210	Building	0	\$0	
Plumbing	1	\$85	Plumbing	0	\$0	
Electrical	1	\$85	Electrical	0	\$0	
Fire	0	\$0	Fire	0	\$0	
Mechanical	0	\$0	Mechanical	0	\$0	
Elevator	0	\$0	Elevator	0	\$0	
Total:		\$380	Total:		\$0	
	Record Count	Total Exempted	Violations	Fines	Paid	
DCA Fees	1	\$18	Issued	1	\$0.00	\$0.00

Payments (Based on Payment Date)	
Permit (62)	\$19,533.00
NON-UCC (0)	\$0.00
Variation Payments	\$0.00
Penalty (0)	\$0.00
Inspection Payments	\$0.00
Ongoing Invoice	\$0.00
Test Payments	\$0.00
Other Payments	\$0.00
Grand Total	\$19,533.00



Mountain Lakes Borough
 400 BOULEVARD
 MOUNTAIN LAKES, NJ 07046

Building Summary Report Comparison

Building Summary between the dates of 11/1/2023 and 11/30/2023.

Permit Summary	11/1/2023-11/30/2023	11/1/2022-11/30/2022	Month Diff %	YTD	YTD last Year	YTD Diff %
<i>Permits Issued:</i>	30	27	11.1%	269	305	-11.8%
<i>Updates Issued:</i>	2	4	-50%	40	48	-16.7%
<i>Inspections Scheduled:</i>	99	137	-27.7%	1223	1534	-20.3%
<i>Inspections Passed:</i>	85	115	-26.1%	987	1245	-20.7%
<i>Inspections Failed</i>	13	12	8.3%	141	237	-40.5%
<i>Certificates Of Occupancy Issued:</i>	2	0	NA	11	19	-42.1%
<i>Certificates of Approval Issued:</i>	9	18	-50%	162	324	-50%
<i>Cert Continuing Occupancy Issued:</i>	0	0	NA	0	0	NA
<i>Permit Payments Count:</i>	62	71	-12.7%	623	751	-17%
<i>Fee Collected:</i>	\$19,448	\$5,566	249.4%	\$129,267	\$141,707	-8.8%
<i>Fee Collected (Subcodes Only):</i>	\$17,918	\$5,211	228.3%	\$116,501	\$129,823	-9.4%
<i>Violations</i>	1	0	NA	9	7	28.6%
<i>Violation Payments</i>	\$0.00	\$0.00	NA	\$1,250.00	\$600.00	108.3%
<i>Ongoing Location Payments</i>	\$0.00	\$0.00	NA	\$0.00	\$0.00	NA
<i>Ongoing Test Payments</i>	\$0.00	\$0.00	NA	\$0.00	\$0.00	NA



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

CONSTRUCTION OFFICE SUMMARY OF FEES COLLECTED

PERIOD	2021 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	11,663.00	11,663.00		
FEBRUARY	40,193.00	51,856.00	Enclave fees	27,748.00
MARCH	37,128.00	88,984.00	Enclave fees	28,144.00
APRIL	10,024.00	99,008.00		
MAY	26,651.00	125,659.00		
JUNE	11,789.00	137,448.00		
JULY	12,009.00	149,457.00		
AUGUST	9,533.50	158,990.00		
SEPTEMBER	24,580.00	183,570.00		
OCTOBER	12,533.00	196,103.00		
NOVEMBER	16,916.00	213,019.00		
DECEMBER	9,126.00	222,145.00		

PERIOD	2022 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	13,661.00	13,661.00		
FEBRUARY	6,934.00	20,595.00		
MARCH	13,951.00	34,546.00		
APRIL	8,038.00	42,584.00		
MAY	11,802.00	54,386.00		
JUNE	13,103.00	67,489.00		
JULY	15,811.00	83,300.00		
AUGUST	14,815.00	98,115.00		
SEPTEMBER	8,189.00	106,304.00		
OCTOBER	33,312.00	139,616.00	Wawa fees	26,104.00
NOVEMBER	5,991.00	145,607.00		
DECEMBER	8,991.00	154,598.00		

PERIOD	2023 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	6,040.00	6,040.00		
FEBRUARY	18,631.00	24,671.00		
MARCH	17,114.00	41,785.00		
APRIL	7,334.00	49,119.00		
MAY	11,092.00	60,211.00		
JUNE	12,920.00	73,131.00		
JULY	21,403.00	94,534.00		
AUGUST	7,709.00	102,243.00		
SEPTEMBER	5,562.00	107,805.00		
OCTOBER	5,309.00	113,114.00		
NOVEMBER	19,533.00	132,647.00		
DECEMBER	14,543.00	147,190.00		



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

CONSTRUCTION OFFICE MONTHLY ACTIVITY REPORT

DECEMBER 2023

ADMINISTRATIVE SUMMARY

Another increase in the level of fees collected in the month will help to mitigate the lagging activity level for the first three quarters of the year. Still, the overall result was a reduction of nearly five percent over the previous year. With the increase in operating expenses an adjustment in the Construction Office fee schedule may be required. This issue will be further investigated during the preparation of the annual UCC audit report.

The beginning of the month saw the opening of the Wawa facility. The project is fully functioning with their full Certificate of Occupancy.

The anticipated self-storage facilities adjacent to the Wawa store and at the former Hess station have not materialized to date. No further information on these potential projects have been received. Projections for activity in 2024 cannot rely on these projects at this time.

Work will begin on the annual UCC audit report. This report will determine the need and extent of any fee schedule increase for the future. Additional regulations to be implemented in 2024 may require additional funds for equipment and staff time.



Mountain Lakes Borough
 400 BOULEVARD
 MOUNTAIN LAKES, NJ 07046

Construction Permit Activity Report

12/1/2023 -> 12/31/2023

Summary

	Cost:	Count:			
New:	\$258,500.00	1	Cubic Footage:	24,275 Cu.ft	Permits Issued: 23
Addition:	\$0.00	0	Square Footage:	1,456 Sq.ft	Updates Issued: 1
Alteration:	\$318,804.00	22			
Demolition:	\$490.00	1			
Total:	\$577,794.00	24			

Permits	Count	Permit Fees	Admin Fees	Total	Inspections	Passed	Failed	Other
Building:	8	\$7,001.00	\$0.00	\$7,001.00	B	22	21 %95.5	1 %4.5
Plumbing:	6	\$965.00	\$0.00	\$965.00	P	7	7 %100	0 %0
Electrical:	15	\$3,070.00	\$0.00	\$3,070.00	E	26	20 %76.9	3 %11.5
Fire:	4	\$420.00	\$0.00	\$420.00	F	2	1 %50	1 %50
Elevator:	0	\$0.00	\$0.00	\$0.00	V	0	0 %	0 %
Mechanical:	13	\$1,600.00	\$0.00	\$1,600.00	M	13	13 %100	0 %0
	<u>46</u>	<u>\$13,056.00</u>	<u>\$0.00</u>	<u>\$13,056.00</u>		<u>70</u>	<u>62</u>	<u>5</u>
DCA Training:	1		90		(Note: Does not include result of none)			
DCA State:	22		726	\$300.00				
DCA Minimum:	1		1					
	<u>24</u>		<u>\$817</u>					

Variations	Total	Paid	Certificates	Issued Total	Paid Total
Building	0	0	CA	1 \$0.00	\$0.00
Plumbing	0	0	CCO	0 \$0.00	\$0.00
Electrical	0	0	CO	1 \$250.00	\$200.00
Fire	0	0	CC	0 \$0.00	\$0.00
Mechanical	0	0	TCO	0 \$0.00	\$0.00
Elevator	0	0	TCC	0 \$0.00	\$0.00
Total:	\$0.00	\$0.00	Total:	2 \$250.00	\$200.00

NOTE:
 Information gathered is based on the Issue date for that item, ie permit issue date, certificate issue date.
 This will cause discrepancies between the payments section which uses Payment date. Example you took in money for a CO but the CO has not been issued yet.

Permit Subcode Exempted (State) Fees			Permit Subcode Waived (Local) Fees		
	Record Count	Total Exempted		Record Count	Total Waived
Building	0	\$0	Building	0	\$0
Plumbing	0	\$0	Plumbing	0	\$0
Electrical	0	\$0	Electrical	0	\$0
Fire	0	\$0	Fire	0	\$0
Mechanical	0	\$0	Mechanical	0	\$0
Elevator	0	\$0	Elevator	0	\$0
Total:		\$0	Total:		\$0

Record Count	Total Exempted	Violations	Fines	Paid
DCA Fees	0	Issued	0	\$0.00
	\$0			\$0.00

Payments (Based on Payment Date)	
Permit (50)	\$14,543.00
NON-UCC (0)	\$0.00
Variation Payments	\$0.00
Penalty (0)	\$0.00
Inspection Payments	\$0.00
Ongoing Invoice	\$0.00
Test Payments	\$0.00
Other Payments	\$0.00
Grand Total	\$14,543.00



Mountain Lakes Borough
 400 BOULEVARD
 MOUNTAIN LAKES, NJ 07046

Building Summary Report Comparison

Building Summary between the dates of 12/1/2023 and 12/31/2023.

Permit Summary	12/1/2023-12/31/2023	12/1/2022-12/31/2022	Month Diff %	YTD	YTD last Year	YTD Diff %
<i>Permits Issued:</i>	23	29	-20.7%	292	334	-12.6%
<i>Updates Issued:</i>	1	3	-66.7%	41	51	-19.6%
<i>Inspections Scheduled:</i>	70	142	-50.7%	1293	1676	-22.9%
<i>Inspections Passed:</i>	62	108	-42.6%	1049	1353	-22.5%
<i>Inspections Failed</i>	5	25	-80%	146	262	-44.3%
<i>Certificates Of Occupancy Issued:</i>	1	1	0%	12	20	-40%
<i>Certificates of Approval Issued:</i>	1	51	-98%	163	375	-56.5%
<i>Cert Continuing Occupancy Issued:</i>	0	0	NA	0	0	NA
<i>Permit Payments Count:</i>	50	62	-19.4%	673	813	-17.2%
<i>Fee Collected:</i>	\$14,373	\$8,991	59.9%	\$143,640	\$150,698	-4.7%
<i>Fee Collected (Subcodes Only):</i>	\$13,056	\$8,372	52.1%	\$129,557	\$138,195	-5.7%
<i>Violations</i>	0	1	-100%	9	8	12.5%
<i>Violation Payments</i>	\$0.00	\$0.00	NA	\$1,250.00	\$600.00	108.3%
<i>Ongoing Location Payments</i>	\$0.00	\$0.00	NA	\$0.00	\$0.00	NA
<i>Ongoing Test Payments</i>	\$0.00	\$0.00	NA	\$0.00	\$0.00	NA



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

CONSTRUCTION OFFICE SUMMARY OF FEES COLLECTED

PERIOD	2021 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	11,663.00	11,663.00		
FEBRUARY	40,193.00	51,856.00	Enclave fees	27,748.00
MARCH	37,128.00	88,984.00	Enclave fees	28,144.00
APRIL	10,024.00	99,008.00		
MAY	26,651.00	125,659.00		
JUNE	11,789.00	137,448.00		
JULY	12,009.00	149,457.00		
AUGUST	9,533.50	158,990.00		
SEPTEMBER	24,580.00	183,570.00		
OCTOBER	12,533.00	196,103.00		
NOVEMBER	16,916.00	213,019.00		
DECEMBER	9,126.00	222,145.00		

PERIOD	2022 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	13,661.00	13,661.00		
FEBRUARY	6,934.00	20,595.00		
MARCH	13,951.00	34,546.00		
APRIL	8,038.00	42,584.00		
MAY	11,802.00	54,386.00		
JUNE	13,103.00	67,489.00		
JULY	15,811.00	83,300.00		
AUGUST	14,815.00	98,115.00		
SEPTEMBER	8,189.00	106,304.00		
OCTOBER	33,312.00	139,616.00	Wawa fees	26,104.00
NOVEMBER	5,991.00	145,607.00		
DECEMBER	8,991.00	154,598.00		

PERIOD	2023 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	6,040.00	6,040.00		
FEBRUARY	18,631.00	24,671.00		
MARCH	17,114.00	41,785.00		
APRIL	7,334.00	49,119.00		
MAY	11,092.00	60,211.00		
JUNE	12,920.00	73,131.00		
JULY	21,403.00	94,534.00		
AUGUST	7,709.00	102,243.00		
SEPTEMBER	5,562.00	107,805.00		
OCTOBER	5,309.00	113,114.00		
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BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

CONSTRUCTION OFFICE MONTHLY ACTIVITY REPORT

JANUARY 2024

ADMINISTRATIVE SUMMARY

A couple of unexpected application submissions resulted in an increase in revenue collected in the first month of the year. There is no indication from zoning applications or Board applications that this level of activity will continue through the year. Notice of a proposed new single family dwelling may need Zoning Board approvals and could be delayed until the end of the year or into 2025.

The annual UCC audit report is being finalized and will reflect the need for an increase in the Construction Office fee schedule. The extent of the increase has yet to be determined.

The project manager for the veterans housing project is beginning to schedule final inspections. Compliance review for resolution conditions, zoning approvals and engineering details is also beginning in anticipation of a Spring occupancy of this facility.



Mountain Lakes Borough
 400 BOULEVARD
 MOUNTAIN LAKES, NJ 07046

Construction Permit Activity Report

1/1/2024 -> 1/31/2024

Summary

	Cost:	Count:			
New:	\$0.00	0	Cubic Footage:	0 Cu.ft	Permits Issued: 25
Addition:	\$0.00	0	Square Footage:	0 Sq.ft	Updates Issued: 1
Alteration:	\$942,302.00	25			
Demolition:	\$1,500.00	1			
Total:	\$943,802.00	26			

Permits	Count	Permit Fees	Admin Fees	Total	Inspections	Passed	Failed	Other	
Building:	8	\$14,728.00	\$0.00	\$14,728.00	B	13	9 %69.2	3 %23.1	1 %7.7
Plumbing:	10	\$1,705.00	\$0.00	\$1,705.00	P	10	9 %90	0 %0	1 %10
Electrical:	19	\$3,090.00	\$0.00	\$3,090.00	E	43	30 %69.8	7 %16.3	6 %14
Fire:	4	\$320.00	\$0.00	\$320.00	F	11	9 %81.8	2 %18.2	0 %0
Elevator:	0	\$0.00	\$0.00	\$0.00	V	0	0 %	0 %	0 %
Mechanical:	12	\$1,165.00	\$0.00	\$1,165.00	M	28	25 %89.3	0 %0	3 %10.7
	53	\$21,008.00	\$0.00	\$21,008.00		105	82	12	11
DCA Training:	0		0		(Note: Does not include result of none)				
DCA State:	26		1791	\$300.00					
DCA Minimum:	0		0						
	26		\$1,791						

Variations	Total	Paid	Certificates	Issued Total	Paid Total
Building	0	0	CA	61	\$0.00
Plumbing	0	0	CCO	0	\$0.00
Electrical	0	0	CO	2	\$50.00
Fire	0	0	CC	0	\$0.00
Mechanical	0	0	TCO	0	\$0.00
Elevator	0	0	TCC	0	\$0.00
Total:	\$0.00	\$0.00	Total:	63	\$75.00

NOTE:
 Information gathered is based on the Issue date for that item, ie permit issue date, certificate issue date.
 This will cause discrepancies between the payments section which uses Payment date. Example you took in money for a CO but the CO has not been issued yet.

Permit Subcode Exempted (State) Fees			Permit Subcode Waived (Local) Fees		
	Record Count	Total Exempted		Record Count	Total Waived
Building	0	\$0	Building	0	\$0
Plumbing	0	\$0	Plumbing	0	\$0
Electrical	0	\$0	Electrical	0	\$0
Fire	0	\$0	Fire	0	\$0
Mechanical	0	\$0	Mechanical	0	\$0
Elevator	0	\$0	Elevator	0	\$0
Total:		\$0	Total:		\$0
	Record Count	Total Exempted		Fines	Paid
DCA Fees	0	\$0	Violations Issued	0	\$0.00

Payments (Based on Payment Date)	
Permit (52)	\$23,174.00
NON-UCC (0)	\$0.00
Variation Payments	\$0.00
Penalty (0)	\$0.00
Inspection Payments	\$0.00
Ongoing Invoice	\$0.00
Test Payments	\$0.00
Other Payments	\$0.00
Grand Total	\$23,174.00



Mountain Lakes Borough
 400 BOULEVARD
 MOUNTAIN LAKES, NJ 07046

Building Summary Report Comparison

Building Summary between the dates of 1/1/2024 and 1/31/2024.

Permit Summary	1/1/2024-1/31/2024	1/1/2023-1/31/2023	Month Diff %	YTD	YTD last Year	YTD Diff %
<i>Permits Issued:</i>	25	25	0%	25	25	0%
<i>Updates Issued:</i>	1	2	-50%	1	2	-50%
<i>Inspections Scheduled:</i>	105	124	-15.3%	105	124	-15.3%
<i>Inspections Passed:</i>	82	102	-19.6%	82	102	-19.6%
<i>Inspections Failed</i>	12	17	-29.4%	12	17	-29.4%
<i>Certificâtes Of Occupancy Issued:</i>	2	0	NA	2	0	NA
<i>Certificates of Approval Issued:</i>	61	24	154.2%	61	24	154.2%
<i>Cert Continuing Occupancy Issued:</i>	0	0	NA	0	0	NA
<i>Permit Payments Count:</i>	52	53	-1.9%	52	53	-1.9%
<i>Fee Collected:</i>	\$23,174	\$5,894	293.2%	\$23,174	\$5,894	293.2%
<i>Fee Collected (Subcodes Only):</i>	\$21,008	\$4,791	275.1%	\$21,008	\$4,791	275.1%
<i>Violations</i>	0	0	NA	0	0	NA
<i>Violation Payments</i>	\$0.00	\$0.00	NA	\$0.00	\$0.00	NA
<i>Ongoing Location Payments</i>	\$0.00	\$0.00	NA	\$0.00	\$0.00	NA
<i>Ongoing Test Payments</i>	\$0.00	\$0.00	NA	\$0.00	\$0.00	NA



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

CONSTRUCTION OFFICE SUMMARY OF FEES COLLECTED

PERIOD	2022 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	13,661.00	13,661.00		
FEBRUARY	6,934.00	20,595.00		
MARCH	13,951.00	34,546.00		
APRIL	8,038.00	42,584.00		
MAY	11,802.00	54,386.00		
JUNE	13,103.00	67,489.00		
JULY	15,811.00	83,300.00		
AUGUST	14,815.00	98,115.00		
SEPTEMBER	8,189.00	106,304.00		
OCTOBER	33,312.00	139,616.00	Wawa fees	26,104.00
NOVEMBER	5,991.00	145,607.00		
DECEMBER	8,991.00	154,598.00		

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JANUARY	6,040.00	6,040.00		
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APRIL	7,334.00	49,119.00		
MAY	11,092.00	60,211.00		
JUNE	12,920.00	73,131.00		
JULY	21,403.00	94,534.00		
AUGUST	7,709.00	102,243.00		
SEPTEMBER	5,562.00	107,805.00		
OCTOBER	5,309.00	113,114.00		
NOVEMBER	19,533.00	132,647.00		
DECEMBER	14,543.00	147,190.00		

PERIOD	2023 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	23,174.00	23,174.00		
FEBRUARY				
MARCH				
APRIL				
MAY				
JUNE				
JULY				
AUGUST				
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				

BOROUGH OF MOUNTAIN LAKES

Department of Public Works

Department Activity

January 2024

IN HOUSE

All regular work details including building maintenance, vehicle repairs and maintenance, trash and recycling collection, trash bag deliveries, street sweeping, lawn maintenance, leaf and brush disposal, daily maintenance

Streets & Roads

- Christmas tree disposal/chipping
- Assisted in weed harvesting
- Snow removal

Water Department

- Service leak repair – Valley Road
- Watermain break – Rt. 46
- New meter installation



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Joe Mullaney
Fire Chief
info@mlvfd.com

400 Boulevard
Mountain Lakes, NJ 07046
P -973-394-1094

TO: Mitchell Stern
DATE: 2/13/24
SUBJECT: January 2024 Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during the month of January 2024:

FIRE CALLS (14)

LOCATION	DATE	TIME	DESCRIPTION
1 Stonewall Lane	1/3	7:23 PM	Fire Alarm-Culinary Mishap
400 Boulevard	1/6	3:54 PM	Fire Alarm-
Boonton Ave Firehouse	1/6	7:19 PM	Stand By while BFD was out on Structure fire
Wa Wa Rt 46	1/8	10:03 AM	Fire Alarm-Culinary Mishap
39 Birchwood Lane BT	1/8	4:01 PM	Assist Boonton Twp
31 Lookout Road	1/16	4:25 PM	CO Alarm-No readings
Wa Wa Rt 46	1/18	10:00 AM	Fire Alarm-Culinary Mishap
110 Rt 46	1/18	12:03 PM	Fire Alarm-Malfunction
333 Rt 46	1/24	5:22 PM	Trash Can on fire
152 Canyon Rd BT	1/26	7:33 AM	Assist BT-Structure Fire
Area of 25 Sherwood Dr	1/27	9:23 AM	Wire Fire
Robinhood Drive	1/27	2:04 PM	Possible Haz Mat Event- Unfounded
Briarcliff School	1/30	8:35 AM	Fire Alarm-Malfunction
Crystal Lake	1/31	12:24 PM	Report of an

overturned/unattended paddle board. Further investigation included a search of the immediate area with 2 boats, a drone and walking the shoreline. Mutual aid responding included Boonton FD, Boonton Twp FD, Denville FD, Parsippany Rescue and Recovery, Parsippany EMS, Sheriffs Dept ESU, Pequannock FD and Morris County OEM. It was determined that the board had likely been in the water for some time. The police had no reports of any missing people.

DRILLS/TRAINING (7)

LOCATION	DATE	TIME	DESCRIPTION
----------	------	------	-------------

Firehouse	1/2	7:00 PM	JFD Equipment Checks
Firehouse	1/7	1:00 PM	JFD Drill
Borough	1/11	3:30 PM	Driver Training-Rescue
Borough	1/17	3:30 PM	Driver Training Rescue
Firehouse	1/17	8:00 PM	Senior Drill
Firehouse	1/18	7:00 PM	JFD Training
Firehouse	1/21	1:00 PM	JFD Training

MEETINGS (1)

LOCATION	DATE	TIME	DESCRIPTION
Firehouse	1/23	8:00 PM	Business Meeting

WORK DETAILS (0)

COMMUNITY EVENTS (0)

LOCATION	DATE	TIME	DESCRIPTION
----------	------	------	-------------

ANNOUNCMENTS-None

Breakdown of Manhours

Calls- 254
 Drills 132
 Meetings 14
 Miscellaneous- 0

TOTAL: 400

January 2024 Health Department Activity Report – Mountain Lakes

This January 2024 report identifies the activities of the Health Officer, Health Department, and staff and provides an overview of the various tasks completed by the department during the previous months. Additional supplemental reports from Environmental, Nursing, and Health Education are provided to detail those activities.

Health Education:

- January e-Newsletter distribution began on 1/5 Topics: Topics: Cervical Health Awareness, Nutrition for Anemia, Human Papillomavirus (HPV), Exercise Corner, Word search for Cervical Cancer, upcoming health screening and programs/ events.
- Coordinated and implemented 1/22 webinar on common respiratory viruses/ infections for winter months; Speaker: Dr Meg Fisher, Special Advisor to NJ Commissioner of Health
- Developed February newsletter; Topics: Eating disorder awareness, body positivity, pertussis, resources for eating disorders and upcoming health screening and programs/ events
- Developed informational flyer for Cholesterol/Hyperlipidemia; Developed Measles flyer

Vaccinations & Communicable Diseases:

- Adult & Child Vaccination Clinic- Held most Wednesdays in the clinic room of the Bloomfield Health Department by appointment. Appointments can be scheduled by calling the Bloomfield Public Health Nurses at 973-680-4058.
- For the week ending January 20, 2024, the COVID-19 Community Activity Level Report based on hospitalizations for Morris County is low
- The influenza data collection is conducted every month. For the week ending January 27, 2024 (MMWR Week 4) the Influenza surveillance activity level for New Jersey Northwest Region is High. The influenza activity level is high statewide.

MOUNTAIN LAKES BOROUGH
HEALTH DISTRICT
Registered Environmental Health Specialist Monthly Activities
Report for

MUNICIPALITY: MOUNTAIN LAKES TOWNSHIP

DATE: JANUARY 2024

1. Retail Food Establishments Plan Reviews

Establishment	Date	S/C/U	Risk Type	Inspected by

2. Inspections / Re-inspections

Establishment	Risk Type	S/C/U	Date of Inspection	Inspector

KEY : Satisfactory/S
Conditional/C
Unsatisfactory/U
Risk Type – see end of report

3. Food Complaints and Conferrals

Establishment	Statement	Date

4. General Inspections (Bathing Sites, Youth Camps, Kennels, Pet Shops)

Establishment	Category	Statement	S/C	Date
NONE				

5. Housing
Heat and Water Supply

Address	Statement	Status	Date
NONE			

6. Structural, Maintenance, and Other.

Address	Statement	Status	Date	Inspected By

7. Property Maintenance
Structural, Vegetative overgrowth, Garbage, and Debris

Address	Statement	Status	Date
NONE			

8. Sanitary Complaints (Vermin, Noise, Odor, Pollution, Litter, etc.)

Address/ Inspector	Statement	Status	Date
105 Briarcliff Rd. / SM	Dog running at large.	Cara sent NOV to property owner and PD was informed about issuing summonses.	1/12/2024

9. Lead Paint Inspections

Address	Statement	Status	Date
NONE			

10. Miscellaneous (Seminars, DEPE, reports, Meetings, Sampling, Court)

Activity	Explanation/Location	Date
NONE		

Definitions as per N.J.A.C. 8:24, SANITATION IN RETAIL FOOD ESTABLISHMENTS AND FOOD AND BEVERAGE VENDING MACHINES:

Satisfactory – The establishment is found to be operating in substantial compliance with the Code and food service personnel have demonstrated that they are aware of and are practicing sanitation and food safety principles as outlined in the Code

Conditionally Satisfactory – At the time of the inspection the establishment was found not to be operating in substantial compliance with the Code and was in violation of one or more provisions of the Code. Due to the nature of these violations, a re-inspection shall be scheduled. The re-inspection shall be conducted at an unannounced time. A full inspection shall be conducted. Opportunity for re-inspection shall be offered within a reasonable time and shall be determined by the nature of the violation.

Unsatisfactory – Whenever a retail food establishment is operating in violation of this Code, with one or more violations that constitute gross insanitary or unsafe conditions, which pose an imminent health hazard, the health authority shall issue an unsatisfactory evaluation. The health authority shall immediately request the person in charge to voluntarily cease operation until it is shown on re-inspection that conditions which warrant an unsatisfactory evaluation no longer exists. The health authority shall institute necessary measures provided by law to assure that the establishment does not prepare or serve food until the establishment is reevaluated. These measures may include embargo, condemnation and injunctive relief.

Risk Type 1 Establishment – means any retail food establishment that:

1. Serves or sells only pre-packaged, non-potentially hazardous foods.
2. Prepares only non-potentially hazardous foods.
3. Heats only commercially processed, potentially hazardous foods for hot holding and does not cool potentially hazardous foods.

Such retail establishments may include, but are not limited to, convenience store operations, hot dog carts, and coffee shops.

Risk Type 2 Establishment – means any retail food establishment that:

1. Has a limited menu.
2. Prepares, cooks, and serves most products immediately.
3. Exercises hot and cold holding of potentially hazardous foods after preparation or cooking.
4. Limits the complex preparation of potentially hazardous foods, including the cooking, cooling, and reheating for hot holding, to two or fewer items.

Such retail establishments may include, but are not limited to, retail food store operations, schools that do not serve a highly susceptible population, and quick service operations, depending on the menu and preparation procedures.

Risk Type 3 Establishment – means any retail food establishment that:

1. Has an extensive menu, which requires the handling of raw ingredients; and is involved in complex preparation of menu items that includes the cooking, cooling, and reheating of at least three or more potentially hazardous foods.
2. Prepares and serves potentially hazardous foods including the extensive handling of raw ingredients; and whose primary service population is a highly susceptible population.

Such establishments may include, but are not limited, full service restaurants, diners, commissaries, and catering operations; or hospitals, nursing homes, and pre-schools preparing and serving potentially hazardous foods.

Risk Type 4 Establishment – means a retail food establishment that:

1. Conducts specialized processes such as smoking, curing, canning, bottling, acidification designed to control pathogen proliferation, or any reduced oxygen packaging intended for extended shelf-life where such activities may require the assistance of a trained food technologist.



Mountain Lakes Health Education Report **January 2024**

Month's Health Topic

- January e-Newsletter distribution began on 1/5 Topics: Topics: Cervical Health Awareness, Nutrition for Anemia, Human Papillomavirus (HPV), Exercise Corner, Word search for Cervical Cancer, upcoming health screening and programs/ events, as well as information on county specific (Essex/ Morris/ Union) details regarding COVID-19 testing, registering for vaccines.

Committee Meetings

- Health Ed meetings 1/8, 1/23
- NJSOPHE meeting 1/17
- NJPHA meeting 1/23

Programs in Planning

- 1/22 webinar on Respiratory Illnesses (Prevention & Protection)
- 2/22 webinar on Eating Disorders Awareness Month
- 3/4 webinar on Vaccines

Programs Executed

- Coordinated and implemented 1/22 webinar on common respiratory viruses/ infections for winter months
 - Speaker: Dr Meg Fisher, Special Advisor to NJ Commissioner of Health

Continuing Education/ Other

- Developed February newsletter; Topics: Eating disorder awareness, body positivity, pertussis, resources for eating disorders and upcoming health screening and programs/ events, as well as information on county specific (Essex/ Morris/ Union) details regarding COVID-19 testing, registering for vaccines. Completed Spanish translation of newsletter.
- Developed informational flyer for Cholesterol/Hyperlipidemia.
- Developed Measles flyer
- Weekly Health Education Resources sent out 1/5, 1/19, 1/25, 1/29 and 1/31 to contacts at all towns.

Public Health Nursing Division

January 2024

Public Health Update**Increase in Reported Mpox Cases in New Jersey** Date: January 12, 2024**Public Health Message Type:** Update**Intended Audience:** All public health partners Healthcare providers Infection preventionists
 Local health departments Other: FQHCs**Key Points or Updates:**

(1) There has been a recent increase in mpox (formerly known as monkeypox) cases reported to the New Jersey Department of Health Communicable Disease Service (CDS). A total of 37 cases of mpox have been reported in New Jersey since January 1, 2023, with 46% of cases reported since November 2023. Most cases reside in northeast New Jersey.

(2) Although some of the recent cases have occurred in individuals who have previously been vaccinated with JYNNEOS vaccine, most cases did not have a history of vaccination. Vaccination remains an important tool to help prevent mpox spread, and may reduce severity, hospitalization, and death among those who subsequently become infected.

(3) Co-infections with mpox, HIV and other sexually transmitted infections (STIs) continue to be reported. Healthcare providers should be aware of the risk of coinfections and consider testing for HIV and other STIs in patients being evaluated for mpox.

(4) There is also an ongoing outbreak of mpox in the Democratic Republic of the Congo (DRC) (see prior [LINCS message #111950-12-7-2023-PHAD](#)). Local health departments and healthcare providers should obtain a travel history for patients with suspected mpox for the 21 days prior to illness onset. Healthcare providers should notify the local health department and New Jersey Department of Health if a suspect mpox case had recent travel to the DRC and specimens should be tested at the NJDOH Public Health and Environmental Laboratories (NJ PHEL).

Action Items:

(1) Healthcare providers: a. Encourage vaccination with JYNNEOS for [patients who are at increased risk of exposure](#) and who have not yet completed the two-dose series. Providers that have administered the JYNNEOS vaccine should follow up with patients that did not complete the series and recommend that they receive their second dose.

b. Remain alert for patients presenting with symptoms consistent with mpox and test patients who have a rash illness consistent with mpox regardless of whether other etiologies are more likely.

c. Report suspect and confirmed mpox cases to the local health department where the patient resides. Contact information for local health departments is available at www.localhealth.nj.gov

d. Evaluate suspect mpox cases for HIV and other STIs.

e. Obtain a travel history for mpox cases and notify the local health department and CDS immediately of patients with mpox-like symptoms and history of travel to DRC in the 21 days prior to symptom onset.

(2) Local health departments: a. Perform prompt investigation and contact tracing for all mpox cases in your jurisdictions, including asking about travel history. All information should be documented in CDRSS. Follow guidelines specified in the [NJDOH Mpox Chapter](#).

b. All contacts should be entered into CDRSS, contacted to assess exposure level, and monitored and offered PEP vaccination if indicated (follow guidelines specified in the [NJDOH Mpox Chapter](#) and [Contact Monitoring Guidance](#)).

Contact Information:

- NJDOH Communicable Disease Service, Zoonotic Disease Team

- o Email: cds.mpxepi@doh.nj.gov
- o Phone: (609) 826-5964
- o Fax: (609) 826-4874

Monthly Activities

Communicable Disease Reporting and Surveillance System (CDRSS) is checked, at minimum, twice daily to review for newly listed communicable diseases. Upon the listing of a new disease, investigation of disease is initiated by Public Health Nurses (PHNs)/Communicable Disease Investigator.

NJLINCS checked daily. Health alerts and advisories are reviewed by all the Public Health Nursing Division. Health alerts, recalls, and specific health advisories are forwarded to the Health Educator for dissemination of information to the public if action is warranted as per NJLINCS.

Screenings

No screenings held this month.

COVID Activities

The Health Department currently has COVID-19 vaccines available for adults and children. If a homebound person is in need of a COVID-19 vaccine, the Nursing Division will schedule and provide a homebound visit. The Department of Health currently has COVID-19 Moderna vaccine available.

For the week ending January 20, 2024, the COVID-19 Community Activity Level Report based on hospitalizations for Morris County is **low**. The COVID-19 variant more predominant is **JN.1** with a 66.6% of the cases in all New Jersey.

Seasonal Flu Activities

The influenza data collection is conducted every month. For the week ending January 27, 2024 (MMWR Week 4) the Influenza surveillance activity level for New Jersey Northwest Region is **High**. The influenza activity level is **high statewide**.

Vaccines and TB Control Program

No patients received vaccines from the weekly vaccine clinic at Bloomfield Health Department. No Mantoux tests were administered this month.

Childhood Lead Poisoning Prevention Program

No new cases reported for this month. Lead case management monitoring occurs twice daily at a minimum for jurisdiction within the NJDOH Lead Monitoring system.

Communicable Disease

The classifications for the cases listed below are based on the investigation conducted by the PHN and Communicable Disease Investigator, laboratory evaluation and NJDOH case definition. All investigation information is entered into CDRSS; NJDOH reads entries, comments on individual cases or will send PHN/ Communicable Disease Investigator email requesting more data. Once NJDOH is satisfied with investigation methods, the case is approved and closed.

Patient Status is based on pt s/s, lab result interpretation and NJDOH Case Definition, which is found in the NJDOH Communicable Disease Manual

January 2024

New Cases: 1- Lyme disease- Probable 17- Sars-CoV2- COVID-19 Confirmed 18- Sars-CoV2- COVID-19 Probable	Ongoing Cases: None
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***One COVID-19 ongoing outbreaks at Sunrise of Mountain Lakes. Bi-weekly monitoring through NJDOH Novisurvey.**

Respectfully submitted,
Anamaria Valencia MD, MPH
Communicable Disease Investigator Nursing Division- Bloomfield Health Department





Shawn M. Bennett
CHIEF OF POLICE

Police Department

Borough of Mountain Lakes

400 Boulevard
Mountain Lakes, NJ 07046
(973) 334-1413 • Fax (973) 334-4123



Mountain Lakes Police Borough Council Monthly Report January 2024

- On 1/11, suspicious activity on Hillcrest. May have been an attempted vehicle theft, but not definitive.
- DWI Arrest
- Officers located and detained a vehicle and driver wanted for eluding out by Parsippany PD.
- Solved the Swan struck by vehicle on the Boulevard case.
- Employee lost a wallet. MLPD recovered the wallet which had been emptied of its contents. MLPD was able to determine who had taken the contents of the wallet. Contents were returned to the employee.
- Mutual Aid call for a water rescue at Crystal Lake. Was ultimately determined to be unfounded. Owner of the capsized boat was located.

Sincerely,

Chief Shawn Bennett

MOUNTAIN LAKES BORO POLICE DEPARTMENT

Agency Activity Report

By CFS Classification

From Date: 1/1/2024 To Date: 1/31/2024

Report Date: 2/23/2024 8:44:56 AM

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2359
0800	Other Assaults	1	0	1	0
1100	Fraud	2	0	2	0
1300	Stolen Property	1	0	1	0
1700	Sex Offense	1	0	0	1
2400	Disorderly Conduct	2	1	1	0
2600	All Other Offenses	3	0	2	1
4000	Non Criminal Investigations	29	9	11	9
4100	Fire Related	8	0	3	5
4500	Deaths / Suicides	2	1	0	1
5000	Lost Found Property	2	1	1	0
5500	Animal Complaints	12	1	7	4
6000	Traffic Accidents	2	0	2	0
6300	Traffic Enforcement	310	37	157	116
6500	Parking Enforcement	17	9	7	1
6600	Traffic Services	16	0	16	0
7000	Public Services	353	201	84	68
7500	Assist other Agency	49	4	37	8
9000	Administrative	693	290	133	270
	Total:	1503	554	465	484

MOUNTAIN LAKES BORO POLICE DEPARTMENT

Officer Citation Report

From Date : 1/1/2024 To Date : 1/31/2024

Report Date : 2/23/2024 8:35 AM

Officers Name	Badge Number	Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total
XX	XX	48	4	6	0	0	0	0	10
XX	XX	0	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
XX	XX	24	0	1	0	0	0	0	1
XX	XX	49	4	3	0	7	0	1	15
XX	XX	15	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
XX	XX	54	0	9	0	0	0	5	14
XX	XX	11	0	3	0	0	0	0	3
XX	XX	80	1	13	0	0	0	0	14
XX	XX	0	0	0	0	0	0	0	0
XX	XX	4	0	0	0	0	0	0	0
		Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total
Total:		285	9	35	0	7	0	6	57

Time Used/Overtime by Month

	<u>Sick Time Hours</u>							<u>Vacation/Comp Hours/Per Day/Reserve</u>							<u>Court Overtime</u>							<u>Department Overtime</u>						
	2018	2019	2020	2021	2022	2023	2024	2018	2019	2020	2021	2022	2023	2024	2018	2019	2020	2021	2022	2023	2024	2018	2019	2020	2021	2022	2023	2024
Jan	216	79	588	324	36	264	10	15	14	0	42	48	224.5	165.5	\$158	\$0	\$154	\$0	\$0	\$0	\$0	\$4,159	\$4,348	\$9,570	\$7,154	\$6,557	\$14,494	\$6,937
Feb	252	86	444	266	68	48		104	220	111	189.5	252	171.5		\$0	\$210	\$258	\$0	\$0	\$0	\$4,927	\$2,138	\$4,789	\$21,810	\$4,939	\$15,797		
March	310	110	332	180	96	118		148.5	168	74.5	81	289	257.75		\$0	\$0	\$0	\$0	\$447	\$0	\$29,829	\$6,254	\$4,081	\$7,510	\$4,771	\$29,020		
April	0	106	456	240	94	222		250	265.5	0	226	333	215		\$0	\$422	\$0	\$263	\$0	\$0	\$12,146	\$27,385	\$3,930	\$12,820	\$10,392	\$18,838		
May	204	96	564	204	46	48		178	169	36	681	482	260.5		\$0	\$993	\$0	\$0	\$0	\$0	\$24,263	\$29,828	\$5,202	\$18,415	\$16,682	\$22,341		
June	190	106	540	312	140	69		208	254	194	727.5	385	198.5		\$193	\$0	\$0	\$0	\$161	\$0	\$21,572	\$92,682	\$21,692	\$25,194	\$12,050	\$87,501		
July	152	47	442	420	44	70		524	84.5	551	877	482	669.5		\$158	\$0	\$0	\$0	\$0	\$0	\$24,005	\$27,180	\$26,802	\$32,344	\$25,516	\$41,289		
August	94	246	312	168	104	90		682	748	708	792	541	459		\$193	\$0	\$0	\$263	\$0	\$0	\$18,754	\$34,709	\$22,125	\$30,577	\$28,933	\$30,293		
Sept	94	180	256	70	22	100		375.5	222.5	389	280	549.5	301		\$0	\$0	\$0	\$250	\$161	\$0	\$16,316	\$22,108	\$20,166	\$23,313	\$23,754	\$28,316		
Oct	106	154	314	48	120	68		208	216	292	204	502.5	251.5		\$0	\$0	\$0	\$0	\$161	\$0	\$14,514	\$15,865	\$17,041	\$34,942	\$25,878	\$27,517		
Nov	148	426	302	44	80	156		235.5	176	287	370	550.5	337.25		\$246	\$0	\$0	\$363	\$0	\$0	\$15,103	\$17,554	\$10,442	\$30,691	\$15,320	\$26,166		
Dec	254	600	424	206	104	168		346.5	144.5	376	285	642.5	366.5		\$0	\$0	\$0	\$0	\$0	\$0	\$20,920	\$21,126	\$25,206	\$22,102	\$15,766	\$26,057		
Total	1960	2236	4974	2482	894	1421	10	3275	2682	3018.5	4735	5057	3712.5	165.5	\$947	\$1,625	\$412	\$1,139	\$929	\$0	\$0	\$206,506	\$241,128	\$173,046	\$266,872	\$190,558	\$317,628	\$6,937

January

<u>Total Overtime</u>
<u>Hours Paid</u>
69.00

<u>Total</u>	<u>Total</u>	<u>% of Hrs Equating to</u>
<u>Vaca/Comp Hrs</u>	<u>Vaca/Comp/Personal/Bereave Hrs</u>	<u>Creating OT</u>
165.5	30.5	18.43%

<u>Total Sick Time</u>	<u>Total Sick Time</u>	<u>% of Hrs Equating to</u>
<u>Hrs</u>	<u>Hrs Creating OT</u>	<u>OT</u>
10	0	0.00%

**** Operating with 12 Officers since April**

4 Hours Mutual Aid

34.5 Hours Mandatory Training.



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Recreation Department
January 2024

Recreation Commission

- Met via Zoom
- Recapped holiday events
- Commission reviewed and discussed Interest Statements for 2 candidates, one declined and Robert Wiancki, Esq. accepted the open seat.
- Subcommittee discussion scheduled for early January to discuss Rack and Ring accessibility and equity.

Recreation Director

- Continue to meet with community members who are involved with various programs and events
- Requested and received quote from Musky Trout Hatchery for Trout Derby.
- Ski Club started Tues, Jan 2 with 80 middle schoolers. First trip went smoothly. Jan 9 trip was cancelled due to rainstorm and will be made up in February.
- Jr Laker Wrestling had their first match Jan 6. It was moved to Demerest so the match could take place in the morning, as the snowstorm started early afternoon. We won half the matches, although due to the change in location and time, some wrestlers couldn't attend.
- Requested and received quote from Musky Trout Hatchery for Trout Derby.
- Finalized 2024 program schedule with USA Sports Group – soccer squirts, flag football, tennis, and multi-sports
- Fireworks are confirmed for Tues, July 2 at 9pm
- Submitted coaches list to HUB Lakes, there are gaps in a few sports – Dive, Swim, Table Tennis, Horseshoes, and Bowling
- Updated Summer Employment Application and posted it to Borough website, social media, and in the weekly eblast.
- Updated the process for Borough facility requests to combine the Hold Harmless and Permit into one document that is electronically signed.
- Booking bands for summer concert series. So far, The Tourne (formerly The Tourne Boys) are booked.
- Planning “100-year celebration as a municipality” events.

Upcoming Events

- Rack and Ring renewal – Mar 1
- Summer Program Registration opens Mar 5 at 9am
- Egg Hunt at Midvale – Mar 24 at 1pm
- Trout Derby – Fri, Apr 19 at 4pm for stocking; Sat, Apr 20 at 8am is the derby

Monthly Meetings

- Recreation Commission

- HUB Lakes
- DPW Subcommittee

Ongoing tasks

- Manage facility request from residents.
- Oversee and support sports programs with school facility requests and supply purchase, if needed.
- Weekly eblast
- Social Media posts
- Update the Borough website (still learning)

Administrative Tasks

- Created new Organization Charts for the Borough and by Department
- Safety Committee meeting prep for Mar 14



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Joe Mullaney
Code Enforcement Officer
jmullaney@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext.2014
F -973-402-3466

TO: Borough Manager Mitchell Stern
DATE: 2/13/24
SUBJECT: Monthly Report January 2024

The following lists code enforcement/property maintenance issues for the month of January 2024:

- 1/5: Follow up on complaint regarding property maintenance violations on Pear Tree Lane.
- 1/15: Inspection of a Woodland Ave residence with the construction official for possible building code and property maintenance violations.
- 1/16: Follow up with the owner of the Pear Tree Lane properties regarding property maintenance violations. Left a voice mail to contact me.
- 1/25: Second attempt to contact the owner of the Pear Tree Lane properties regarding property maintenance violations. Certified letter sent to the owner detailing the violations with a deadline to take corrective action.

Smoke and Carbon Monoxide Detector Inspections

DATE	LOCATION	PASS/FAIL
1/8	39 Lakewood Drive	Pass
1/8	15 Wilcox Drive	Pass
1/11	25 Albie Court	Pass

SIGN ENFORCEMENT –Monitor placement of temporary signs for compliance with ordinance.

Parking Enforcement: Monitor parking of landscaping trucks on Boulevard and around town to ensure compliance.