



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
DECEMBER 9, 2024
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ**

CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 4, 2024 and posted in the municipal building.

Mayor Sheikh called the meeting to order at 6:01p.m.

ROLL CALL ATTENDANCE

Roll Call	Present	Absent		Present	Absent
Cannon	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Richter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sheikh	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FLAG SALUTE

Mayor Sheikh led the salute to the flag.

EXECUTIVE SESSION

There was no executive session.

COMMUNITY ANNOUNCEMENTS

Councilmember Muilenburg announced the following: the Christmas Tree lighting and the Gingerbread Wonderland events were successful and thanked all those who helped with the events; the annual menorah lighting will be held on December 29th at 5 pm at Kaufmann Park.

Mayor Sheikh and Deputy Mayor Barnett thanked all those who helped with the recreation events including the police and fire departments.

SPECIAL PRESENTATIONS

Recognizing Outgoing Councilmembers Cynthia Korman and Chris Richter for their Many Years of Service on Borough Council and their Outstanding Contributions to Our Community

The Council recognized outgoing Councilmembers Cynthia Korman and Chris Richter for their service and contributions to the Borough.

REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

There were no reports.

BOROUGH COUNCIL DISCUSSION ITEMS

Borough Council Year-End Review

Deputy Mayor Barnett provided an overview of the 2024 Borough Council Goals and how the goals were addressed and accomplished.

PUBLIC COMMENT

Mayor Sheikh opened the meeting to the public.

Marti Kane thanked outgoing Councilmembers Korman and Richter for their service.

ATTORNEY'S REPORT

Mr. Oostdyk had nothing to report.



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MANAGER'S REPORT

Borough Manager Stern provided his report (attached). The Council asked Mr. Stern questions, and he answered them.

RESOLUTIONS

There were no resolutions.

ORDINANCES TO INTRODUCE

There were no ordinances to introduce.

ORDINANCES TO ADOPT

14-24, Amending the Revised General Ordinances of the Borough of Mountain Lakes and Repealing Chapter 146, "Loitering"

Introduced: 11/13/24

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PUBLIC COMMENT/HEARING

Mayor Sheikh opened the meeting to the public.

There was no one from the public wishing to speak.

Adopted: 12/9/24

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

***CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

- a. R168-24, Authorizing the Payment of Bills
- b. R169-24, Authorizing the Submission of an Application to the New Jersey Department of Community Affairs Local Recreation Improvement Grant Program for Improvements to the Boulevard Trolley Path Phase Two
- c. R170-24, Authorizing the Transfer of Water Operating Appropriations
- d. R171-24, Authorizing the Cancellation of Appropriations
- e. R172-24, Authorizing the Transfer of Current Fund Appropriations



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 DECEMBER 9, 2024
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***APPROVAL OF MINUTES**

11/25/24 (Regular)

***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

Lucy Edwards and Avni Kaushal to the Health Commission as student members

***Approval of the Consent Agenda**

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DEPARTMENT REPORTS SUBMITTED FOR FILING (reports are included only if checked)

- Construction Department
- Department of Public Works
- Fire Department
- Health Department
- Police Department
- Recreation Department
- Code Enforcement/Property maintenance report
- Tax Collector

COUNCIL REPORTS

The Council tabled the reports until the second meeting in January 2025.

PUBLIC COMMENT

Mayor Sheikh opened the meeting to the public.

There was no one from the public wishing to speak.

NEXT STEPS AND PRIORITIES

There were no next steps or priorities.

ADJOURNMENT at 6:51P.M.

Motion made by Councilmember Richter, second by Councilmember Korman to adjourn the meeting at 6:51p.m., with all members in favor signifying by "Aye".

Respectfully Submitted,

Cara Fox

 Cara Fox, Borough Clerk

Borough Council Year-End Goals Review

December 9, 2024



Fiscal Strength

- ✓ Unanimous adoption of fiscally responsible 2024 budget
- ✓ 4th straight year of municipal tax rate decreases
- ✓ Healthy fund balance and cash reserves
- ✓ Bond rating upgrade to AAA – only 5% of NJ municipalities have a AAA rating
- ✓ State & County grants providing taxpayer relief:
 - \$542,000 County & State grants for Station property renovation
 - \$234,500 NJ DOT grant for Powerville Road paving
 - \$170,000 NJ DOT grant for Briarcliff Road Paving (2025)
- ✓ Successful audit of 2023 finances
- ✓ Multi-year effort to settle long-standing tax appeals substantively complete, protecting Borough finances



Operational Effectiveness

- ✓ New Borough Hall & Public Safety Facilities open to the public
- ✓ State-mandated Sunset Dam project substantively complete
- ✓ Trolley Path grant-funded improvements (phase 1) completed; grant submitted for phase 2
- ✓ 2024 road & sidewalk improvements completed
- ✓ Robust Recreation & Library programming for Lakers of all ages
- ✓ Support for traditional and new community events, including Memorial Day Parade, PBA Block Party, Fire Dept Fun Run, July Fireworks & Swim/Boat Races, Summer Concert Series, Fall Fest, Diwali Celebration, Christmas Tree Lighting, Menorah Lighting
- In Process: Engineering & design for state-mandated Water Remediation, including evaluation of potential funding sources
- In Process: Water Meter Replacement project (90% complete)
- In Process: Lead/Galvanized Steel Line Replacement Planning



Community Stewardship & Development

- ✓ Achieved renewed Silver Certification from Sustainable Jersey, a multi-year effort involving many sustainability initiatives
- ✓ Improved hydro-raking (lakes maintenance) program
- ✓ Grant request submitted for long-term lakes management planning
- ✓ Activities to mark 100th anniversary of the Borough's incorporation
- ✓ Construction documents completed and County & State grants secured for exterior historic renovation of Station property
- ✓ Opening of Veterans Housing and Wawa on Rt. 46
- ✓ Approval of Commemorative Bench Program
- ✓ Enforcement of new Commercial Landscaping Hours ordinance in response to community concerns



- In Process: Review of land use ordinances for consistency, clarity, and efficiency
- In Process: Consideration of opting into the Highlands Regional Master Plan & evaluation of Highlands grant opportunities

Openness, Responsiveness & Engagement

- ✓ Town Hall focused on public safety concerns, a collaboration of Mountain Lakes Police and State and County law enforcement agencies
- ✓ Outreach to Federal, State & County levels of government on issues of importance, including securing grants to support Borough priorities and provide taxpayer relief
- ✓ Partnership with Mountain Lakes School District on two new School Resource Officer positions
- ✓ 150+ residents serving as Borough volunteers, including over 40 young people serving as Student Committee Members and Junior Volunteer Firefighters
- ✓ Transparent budget process and quarterly review of financials – information shared with the public and reviewed at Finance Advisory Committee and Council meetings



THANK YOU

**to our Borough volunteers, employees,
and professionals for your contributions to
our community!**



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext. 2006

TO: Honorable Mayor and Borough Council
SUBJ: Manager's Report for the Borough Council meeting of December 9, 2024
CC: Robert Oostdyk, Borough Attorney

Recent Drone Activity

The Borough is aware of recent reports of drone activity in Mountain Lakes and the surrounding area. We have expressed our concerns to our county, state, and federal law enforcement partners, and we will continue to assist in any way possible with ongoing investigations into this activity.

If you have information about unexplained drone sightings, please report it to the FBI via its website (tips.fbi.gov) or by calling 1-800-CALL-FBI. Please don't call 911 to report this activity unless it is related to life safety.

Annual Budget Process Timeline - My proposed timeline for the 2025 annual operating and capital budgets is attached. As in years past, there will be two public session dates (January 22 & 29, 2025) where the budget will be reviewed in detail.

As always, feel free to reach out with any questions or concerns.

Respectfully,

Mitchell

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 168-24

RESOLUTION AUTHORIZING THE PAYMENT OF BILLS

WHEREAS, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated December 9, 2024 and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on December 9, 2024.

Cara Fox
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon					X	
Korman			X			
Menard			X			
Muilenburg			X			
Richter		X	X			
Barnett	X		X			
Sheikh			X			

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 12/09/2024 For bills from 11/22/2024 to 12/05/2024

Check#	Vendor	Description	Payment	Check Total
24891	2431 - ACCENTFDIR	PO 30009 SEWER OPERATING - INTERVALE SEWER METER	675.00	675.00
24892	219 - ACCESS	PO 28768 2024 ARCHIVE SERVICES - CUST# 156NFY0479	89.66	89.66
24893	4019 - ADVANCED FIREPROOF DOOR, INC	PO 27682 BH: RENOVATIONS - INTERIOR DOORS	125.83	125.83
24894	2426 - AGL WELDING SUPPLY CO.	PO 28419 DPW - EQUIPMENT & TOOLS - BLANKET	91.77	91.77
24895	4343 - ALARMAX DISTRIBUTORS, INC	PO 29900 ANNUAL SUBSCRIPTION FOR MOBILE PHONE	132.00	132.00
24896	3861 - AMAZON CAPITAL SERVICES	PO 29961 CLERK: ORDER# 111-2739775-7937861	39.65	
		PO 30012 DPW: ORDER # 111-0801806-7901064	38.92	
		PO 30016 POLICE: ORDER# 111-0993186-4003424	203.98	282.55
24897	189 - ANCHOR ACE HARDWARE	PO 28763 WATER OPERATING - DEPARTMENTAL SUPPLIES	13.99	
		PO 29858 DPW - DEPARTMENT SUPPLIES - BLANKET	136.46	
		PO 30059 POLICE: MISC. SUPPLIES	60.03	210.48
24898	4163 - APPRAISAL SYSTEMS, INC.	PO 28939 2024 PROFESSIONAL SERVICE FOR REASSESSME	3,000.00	3,000.00
24899	450 - CAMPBELL FOUNDRY COMPANY	PO 29721 S & R - CATCH BASINS/DRAINS	170.00	170.00
24900	3650 - CARA FOX	PO 30031 REIMBURSEMENT LEAGUE OF MUNICIPALITIES 2	256.36	
		PO 30053 CELL PHONE REIMBURSEMENT JULY - DECEMBER	240.00	
		PO 30065 REIMBURSEMENT: VOLUNTEER RECOGNITION PIC	99.12	595.48
24901	545 - CERTIFIED SPEEDOMETER SVC., INC	PO 30045 POLICE: VEHICLE CALIBRATION	220.00	220.00
24902	2196 - CHRISTINA WHITAKER	PO 28193 2024 QUATERLY HEALTH BENEFITS REIMBURSEM	598.65	598.65
24903	4090 - CLEAN MAT SERVICES, LLC	PO 28748 2024 FLOOR MAT SERVICE APR-DEC BLANKET	183.36	183.36
24904	2396 - COUNTY WELDING SUPPLY CO.	PO 28591 DPW - EQUIPMENT & TOOLS - BLANKET	36.00	36.00
24905	4586 - CREATIVE MANAGEMENT, INC	PO 29412 DIESEL FUEL - BLANKET	506.04	506.04
24906	3382 - CUSTOM BANDAG	PO 30082 SEWER OPERATING - VACTOR TRUCK ROADSIDE	1,436.84	1,436.84
24907	2887 - D&L PAVING CONTRACTORS, INC.	PO 29657 BOULEVARD WALKWAY RESURFACING PROJECT	77,120.90	77,120.90
24908	506 - DAN COMO & SONS, INC	PO 29957 SOLID WASTE: LEAF/BRUSH REMOVAL- BLANKET	1,400.00	1,400.00
24909	4695 - DAVID LECKE	PO 30039 REIMBURSEMENT FOR SENIOR PROGRAM	77.00	77.00
24910	2971 - DIRECT ENERGY BUSINESS	PO 30068 WATER: ELECTRIC SERVICE - OCT to NOV 202	7,895.69	
		PO 30069 SEWER: ELECTRIC SERVICE: OCT - NOV 2024	25.50	
		PO 30070 BORO HALL: ELECTRIC SERVICE: OCT - NOV 2	960.58	8,881.77
24911	2971 - DIRECT ENERGY BUSINESS	PO 30071 BORO GARAGE: ELECTRIC SERVICE: OCT - NOV	351.20	
		PO 30072 PARKS & BEACHES: ELECTRIC SERVICE: OCT	36.97	388.17
24912	2438 - EAGLE AUTO & TRUCK SERVICES, INC	PO 30056 POLICE: TOWING SERVICES	470.35	470.35
24913	4215 - ENGINEERED AIR SOLUTIONS, LLC	PO 29873 BH: LOUVER / DAMPER / GRILLES	2,075.00	2,075.00
24914	3715 - FED EX	PO 30061 POLICE: MAIL SEVICES - ACCT# - 2047-4057	143.83	143.83
24915	746 - FEDEX	PO 30017 POLICE: MAIL/SHIPPING MISC. - ACCT# 2047	28.27	28.27
24916	2517 - FIREFIGHTER ONE, LLC	PO 29824 FIRE DEPT: CHIMNEY FLARES	706.20	
		PO 30033 FIRE DEPT: Rescue 1 Charging system	2,333.03	3,039.23
24917	653 - GANNET NEW YORK/NEW JERSEY LOCALIQ	PO 28433 PLANNING/ZONING - 2024 ADVERTISING - BLA	41.34	
		PO 30081 CLERK: ADVERTISING NOVEMBER 2024 - ACCT	160.48	201.82
24918	4605 - GEESE CHASERS NORTH JERSEY, LLC	PO 28849 PARKS: GOOSE MANAGEMENT ANNUAL MAINTENAN	1,150.00	1,150.00
24919	196 - GRIFFITH-ALLIED TRUCKING, LLC	PO 30043 DPW - UNLEADED GASOLINE - MCCPC CONTRACT	1,735.55	
		PO 30060 UNLEADED GASOLINE - MCCPC CONTRACT #1	1,054.66	2,790.21
24920	3991 - GRM INFORMATION MANAGEMENT SERVICES	PO 28967 2024 ARCHIVE STORAGE 2-4 QTR - ACCT 01Q	157.89	157.89
24921	503 - HERBERT J. COHRS	PO 28194 2024 QUARTERLY HEALTH BENEFITS REIMBURSE	1,587.51	1,587.51
24922	2740 - HILTI, INC.	PO 30062 BH RENOVATIONS	287.55	287.55
24923	4134 - HOGWASH CARWASH, INC	PO 30057 POLICE: CAR WASH	18.99	18.99
24924	911 - HOME DEPOT CREDIT SERVICES	PO 28881 DPW - EQUIPMENT & TOOLS - BLANKET - NJ S	139.00	
		PO 30050 DPW: NOVEMBER INVOICE	274.58	
		PO 30063 FIREHOUSE: RENOVATIONS	27.28	
		PO 30074 BUILDINGS & GROUNDS HISTORIC SHED REPAIR	169.91	
		PO 30083 S & R - VEHICLE REPAIR & MAINTENANCE- M	101.06	711.83
24925	4209 - HUNTER CARRIER SERVICES	PO 29026 ADMIN: 2024 PHONES - ACCT BOML- BLANKET	1,087.02	1,087.02
24926	3010 - JACKIE BAY	PO 30021 REIMBURSEMENT: ENVIRONMENTAL MAILER	353.23	353.23
24927	633 - JASON DIMICK	PO 30040 POLICE: REIMBURSEMENT FOR AMAZON - JASON	45.84	45.84
24928	859 - JCP&L	PO 30024 ACCT#100 154 666 612/ BILL PRD: 10/23 -	4.93	
		PO 30027 ACCT#100 075 505 725 - BILL PRD: 10/23 -	4.65	
		PO 30029 ACCT#100 145 670 533 - / BILL PRD: 10/2	4.92	
		PO 30030 ACCT#100 141 241 693 BILL PRD10/22 - 11/	52.15	
		PO 30032 ACCT#100 151 758 974 - BILL PRD: 10/23	559.22	
		PO 30073 ACCT# 100 050 702 156 - BILL PRD: 10/28	6.50	
		PO 30076 STREET LIGHTING - ASSORTED ACCOUNTS - OC	137.00	769.37
24929	1040 - JESCO, INC.	PO 30008 DPW - EQUIPMENT REPAIR - BACKHOE	1,536.08	1,536.08
24930	3789 - JPMONZO, MUNICIPAL CONSULTING LLC.	PO 29838 FINANCE: WEBINAR - DEC 12, 2024 - MONICA	50.00	50.00
24931	4563 - LAURIE STEPPER	PO 30000 TREE LIGHTING AND MENORAH LIGHTING SUPPL	312.42	
		PO 30000 TREE LIGHTING AND MENORAH LIGHTING SUPPL	57.82	370.24
24932	4529 - MAG ELECTRIC AND LIGHTING DESIGN, LLC	PO 29215 PARKS/BEACHES - ISLAND BEACH & BIRCHWOOD	1,900.00	1,900.00
24933	1438 - MAIN POOL & CHEMICAL COMPANY	PO 30011 WATER OPERATING - TREATMENT OF WELLS	1,385.00	1,385.00
24934	3386 - MORRIS COUNTY POLICE CHIEF'S ASSOC	PO 30020 POLICE: MORRIS COUNTY POLICE CHIEFS ASSO	105.00	105.00
24935	3033 - MORRIS CTY TAX COLL./TREAS ASSN	PO 30067 TAX/FINANCE: CHRISTMAS LUNCHEON - CEU CL	86.00	86.00
24936	1311 - MORRIS CTY TREASURER	PO 29165 MORRIS COUNTY COMMUNICAITONS DISPATCH SE	26,447.42	26,447.42

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 12/09/2024 For bills from 11/22/2024 to 12/05/2024

Check#	Vendor	Description	Payment	Check Total
24937	1371 - MTN. LAKES BOARD OF EDUCATION	PO 30025 DEC 2024 MTN LAKES SCHOOL DISTRICT GENER	2,153,145.66	2,153,145.66
24938	4522 - NATIONAL HIGHWAY PRODUCTS, INC	PO 29929 POLICE: TRAFFIC SIGNS - MORRIS COUNTY CO	3,979.28	3,979.28
24939	4696 - NRTCTA	PO 29983 FINANCE: ONLINE WORKSHOP - DEC 17, 2024	40.00	40.00
24940	2727 - ONE CALL CONCEPTS, INC.	PO 30064 ACCT# 12-BML / NOVEMBER 2024	211.28	211.28
24941	2968 - OPTIMUM	PO 28796 DPW: 2024 INTERNET SERVICES ACCT# 07876-	161.21	161.21
24942	2968 - OPTIMUM	PO 28797 DPW: 2024 INTERNET SERVICES ACCT# 07876-	11.87	11.87
24943	3113 - PHILLIPS PREISS GRYGIEL LEHENY HUGH	PO 30023 LEGAL: OCTOBER - AFFORDABLE HOUSING	1,800.00	
		PO 30023 LEGAL: OCTOBER - AFFORDABLE HOUSING	792.50	2,592.50
24944	3888 - PLANET TECHNOLOGIES, INC	PO 29966 2024-2025 AOS-G AGREEMENT	8,733.12	8,733.12
24945	417 - RONALD CARROLL	PO 28195 2024 QUARTERLY HEALTH BENEFITS REIMBURSE	1,677.15	1,677.15
24946	4698 - SCOTT ALLISON	PO 30022 REIMBURSEMENT: WOODLANDS BRIDGE	481.52	481.52
24947	285 - SHAWN BENNETT	PO 30034 POLICE: CONVENTION REIMBURSEMENT - CHIEF	138.78	138.78
24948	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 30013 OFFICE: ORDER# 7646377980	258.88	258.88
24949	4578 - T-MOBILE	PO 29777 WATER: T-MOBILE ACCT - 999393642 - MONTH	30.80	30.80
24950	4591 - TIGRIS	PO 28790 LAKES MANAGEMENT: 2024 MARCH-DECEMBER SE	6,400.00	6,400.00
24951	1343 - TILCON NY, INC	PO 29438 S & R - ROAD PAVING - BLANKET - MCCPC CO	1,500.00	
		PO 30077 S & R - ROAD REPAIR - MCCPC CONTRACT #9	3,698.21	5,198.21
24952	881 - TMS, INC	PO 28179 ADMIN: 2024 DNS HOSTING / ACCT# GTI - BL	25.24	25.24
24953	603 - TOWNSHIP OF DENVILLE	PO 28808 2021 SHARED MUNICIPAL COURT SERVICES - B	15,841.25	15,841.25
24954	4191 - TRANSHUNION RISK & ALTERNATIVE DATA SOLUT	PO 30052 POLICE: RISK/DATA SEARCH	75.00	75.00
24955	1536 - TREAS, STATE OF NJ - D.O.H.	PO 30078 SEPT - NOV 2024 DOG LICENSE FEES	22.20	22.20
24956	2801 - TREE KING, INC	PO 30058 DPW - TREE REMOVAL - MCCPC CONTRACT #18	590.00	590.00
24957	4088 - TURN OUT UNIFORMS, INC	PO 29898 POLICE: UNIFORM PURCHASE FOR SLEO BROOKE	1,008.88	1,008.88
24958	1736 - TWP OF PARSIPPANY - TROY HILLS	PO 28700 2024 SEWER MAINTENANCE CHARGES - APR - D	39,460.12	39,460.12
24959	4683 - VALVETEK UTILITY SERVICES, INC	PO 29943 WATER OPERATING - VALVE INSPECTIONS/GPS	3,684.00	3,684.00
24960	4587 - VERIZON	PO 29078 ADMIN: ACCT# 357-361-129-0001-26 - INTER	249.93	249.93
24961	2186 - W.E. TIMMERMAN CO., INC	PO 30007 DPW - EQUIPMENT REPAIR	484.24	
		PO 30007 DPW - EQUIPMENT REPAIR	2,078.41	2,562.65
24962	832 - W.W. GRAINGER, INC	PO 28416 S & R - DEPARTMENTAL SUPPLIES - BLANKET	79.80	79.80
TOTAL				2,389,678.51

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	397.02			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	555.61			
01-201-20-130-020	FINANCE - OTHER EXPENSES	191.64			
01-201-20-140-020	COMPUTER SERVICES	9,152.16			
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	57.09			
01-201-20-150-020	TAX ASSESSOR - OTHER EXPENSES	3,000.00			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	36.13			
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	24.40			
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	17.49			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	3,863.31			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	2,518.95			
01-201-25-250-020	INTERLOCAL SERVICES: MC DISPATCH - OE	26,447.42			
01-201-25-251-020	INTERLOCAL SERVICES: DENVILLE COURT - OE	15,841.25			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	3,039.23			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	9,030.44			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	1,400.00			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	353.27			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	101.06			
01-201-27-335-020	ENVIRONMENTAL COMM - OTHER EXP	353.23			
01-201-27-337-020	WOODLAND COMMITTEE - OTHER EXPENSE	481.52			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	2,347.24			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	7,550.00			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	1,976.19			
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	137.00			
01-201-31-440-020	TELECOMMUNICATIONS	1,327.02			
01-201-31-447-020	PETROLEUM PRODUCTS	3,296.25			
01-207-55-000-000	LOCAL SCHOOL TAXES PAYABLE			2,153,145.66	
01-260-05-100	DUE TO CLEARING			0.00	2,246,640.58
TOTALS FOR	Current Fund	93,494.92	0.00	2,153,145.66	2,246,640.58

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
02-117-03-700-520	HIGHLANDS PLAN CONFORMANCE GRANT			1,800.00	
02-200-40-700-340	Clean Communities Grant			484.24	
02-200-40-700-490	AMERICAN RESCUE PLAN			3,684.00	
02-260-05-100	DUE TO CLEARING			0.00	5,968.24
TOTALS FOR	FEDERAL AND STATE GRANTS	0.00	0.00	5,968.24	5,968.24
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			125.83	
04-215-55-992-000	2022 CAPITAL ORDINANCE 2-22			1,500.00	
04-215-55-999-000	2024 CAPITAL ORDINANCE 3-24			83,490.01	
04-260-05-100	DUE TO CLEARING			0.00	85,115.84
TOTALS FOR	General Capital	0.00	0.00	85,115.84	85,115.84
05-201-55-520-520	Water Operating - Other Expenses	9,541.69			
05-260-05-100	DUE TO CLEARING			0.00	9,541.69
TOTALS FOR	Water Operating	9,541.69	0.00	0.00	9,541.69
07-201-55-520-520	Sewer Operating - Other Expenses	41,597.46			
07-260-05-100	DUE TO CLEARING			0.00	41,597.46
TOTALS FOR	Sewer Operating	41,597.46	0.00	0.00	41,597.46
13-260-05-100	DUE TO CLEARING			0.00	22.20
13-295-56-000-000	DOG LICENSE FEES-DUE STATE NJ			22.20	
TOTALS FOR	Animal Trust	0.00	0.00	22.20	22.20
20-260-05-100	Due to Clearing			0.00	792.50
20-300-60-000-000	RESERVE FOR AFFORDABLE HOUSING			792.50	
TOTALS FOR	AFFORDABLE HOUSING	0.00	0.00	792.50	792.50

Total to be paid from Fund 01 Current Fund	2,246,640.58
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS	5,968.24
Total to be paid from Fund 04 General Capital	85,115.84
Total to be paid from Fund 05 Water Operating	9,541.69
Total to be paid from Fund 07 Sewer Operating	41,597.46
Total to be paid from Fund 13 Animal Trust	22.20
Total to be paid from Fund 20 AFFORDABLE HOUSING	792.50
	<u>2,389,678.51</u>

Checks Previously Disbursed

24890	STATELINE FABRICATORS, LLC	PO# 23617 BH: BORO RENOVATION - STRUCTURAL S	8,251.54 12/04/2024
			<u>8,251.54</u>

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund		2,246,640.58	2,246,640.58
Fund 02 FEDERAL AND STATE GRANTS		5,968.24	5,968.24
Fund 04 General Capital	8,251.54	85,115.84	93,367.38
Fund 05 Water Operating		9,541.69	9,541.69

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
Fund 07 Sewer Operating		41,597.46			41,597.46
Fund 13 Animal Trust		22.20			22.20
Fund 20 AFFORDABLE HOUSING		792.50			792.50
BILLS LIST TOTALS		8,251.54	2,389,678.51		<u>2,397,930.05</u>

List of Bills - (1210101001001) PAYROLL AGENCY-CASH-PROVIDENT BANK

Payroll Agency Account

Meeting Date: 12/09/2024 For bills from 11/22/2024 to 12/05/2024

Check#	Vendor	Description	Payment	Check Total
5080	4521 - INTERNATIONAL BROTHERHOOD OF TEAMSTERS L	PO 30038 DPW UNION DUES - NOV 2024	434.70	434.70
5081	1392 - MTN. LAKES POLICE ASSOCIATION	PO 30026 POLICE UNION DUES - DEC 2024	200.00	200.00
TOTAL				634.70

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
12-101-01-001-001	PAYROLL AGENCY-CASH-PROVIDENT BANK			0.00	634.70
12-200-00-000-800	POLICE UNION DUES			200.00	
12-200-00-000-801	DPW UNION DUES			434.70	
TOTALS FOR	Payroll Agency Account	0.00	0.00	634.70	634.70

Total to be paid from Fund 12 Payroll Agency Account

634.70

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634.70

List of Bills - (1710101001002) Escrow - Developers - Checking Developer's Escrow

Meeting Date: 12/09/2024 For bills from 11/22/2024 to 12/05/2024

Check#	Vendor	Description	Payment	Check Total
5434	4692 - EUROIMMUN US REAL ESTATE, LLC	PO 29927 ESCROW REFUND	6,710.86	6,710.86
5435	4350 - PULTE GROUP	PO 30036 RETURN OF 3 CASH MAINTENANCE BONDS	23,788.22	23,788.22
TOTAL				30,499.08

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	30,499.08
17-500-00-091-406	PULTE GROUP - LANDSCAP & TREE REPLACE. MAINT. BOND			5,269.19	
17-500-00-091-407	PULTE GROUP- VARIOUS IMPROVEMENTS MAINT. BOND			14,388.03	
17-500-00-091-408	PLUTE GROUP-SHERWOOD PAVING MAINT. BOND			4,131.00	
17-500-00-091-409	EUROIMMUN US INC.			6,710.86	
TOTALS FOR	Developer's Escrow	0.00	0.00	30,499.08	30,499.08

Total to be paid from Fund 17 Developer's Escrow

30,499.08

30,499.08

List of Bills - (3310101001001) CASH - RECREATION

Recreation Trust

Meeting Date: 12/09/2024 For bills from 11/22/2024 to 12/05/2024

Check#	Vendor	Description	Payment	Check Total
5699	4684 - OnPRESS BOOK PRINTING	PO 29885 HPC: CENTENNIAL BOOK	962.87	962.87
	TOTAL			962.87

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	CASH - RECREATION			0.00	962.87
33-600-00-090-000	Recreation Trust Reserves			962.87	
TOTALS FOR	Recreation Trust	0.00	0.00	962.87	962.87

Total to be paid from Fund 33 Recreation Trust

962.87

962.87

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 170-24

RESOLUTION AUTHORIZING THE TRANSFER OF APPROPRIATIONS

WHEREAS, there were excess appropriations to the 2024 Appropriation Budget for the Water Operating Fund; and

WHEREAS, other appropriations are insufficient to meet current needs.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey that, as authorized by N.J.S.A. 40A:4-58, the Chief Financial Officer (CFO) is hereby authorized and directed to make the following transfers effective December 9, 2024:

FROM:		
<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
<u>OTHER EXPENSES:</u>		
05-201-55-520-520	WATER OPER. O/E	<u>\$20,500.00</u>
	TOTAL	<u>\$20,500.00</u>
TO:		
<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
<u>SALARIES & WAGES:</u>		
05-201-55-510-001	WATER OPER. S&W	\$20,000.00
<u>SOCIAL SECURITY:</u>		
05-201-55-531-000	WATER OPER. SOCIAL SECURITY	<u>\$ 500.00</u>
	TOTAL	<u>\$20,500.00</u>

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on December 9, 2024.



Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon					X	
Korman			X			
Menard			X			
Muilenburg			X			
Richter		X	X			
Barnett	X		X			
Sheikh			X			

BOROUGH OF MOUNTAIN LAKES
RESOLUTION 170-24
BUDGET TRANSFERS 2024
EXPLANATION OF TRANSFERS

Water Operating Budget:

Funds Available

Water Operating Other Expenses

Funds are remaining in some of the water operating other expenses budget line items. These line items include: line/pump/motor repairs, vehicle repairs, fees/permits/dues, and fire hydrant services.

\$20,500

Funds Needed

Water Operating S&W

Funds are needed in the overall water operating salaries & wages budget due to overtime for water main brakes.

\$20,000

Water Operating Social Security

Employers' social security is based on the wages that are paid. Additional funds are needed for salaries and wages therefore, additional funds will be needed for social security.

\$ 500

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 171-24

RESOLUTION AUTHORIZING THE CANCELLATION OF APPROPRIATIONS

WHEREAS, certain balances of the Water Operating Appropriations in the 2024 Municipal Budget remain unexpended:

WHEREAS, it is necessary to formally cancel the unexpended balances totaling \$30,000.00 from the appropriations indicated below to the water operating fund balance:

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey that, the Chief Financial Officer (CFO) is hereby authorized and directed to cancel the unexpended balances totaling \$30,000.00 from the appropriations indicated.

<u>APPROPRIATION</u>	<u>Amount Canceled</u>
Water Operating – Capital Outlay	\$30,000.00

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on December 9, 2024.



Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon					X	
Korman			X			
Menard			X			
Muilenburg			X			
Richter		X	X			
Barnett	X		X			
Sheikh			X			

BOROUGH OF MOUNTAIN LAKES
RESOLUTION 171-24
CANCELLATION OF WATER OPERATING BUDGET APPROPRIATIONS 2024
EXPLANATION OF CANCELLATION

Water Operating Budget:

Funds were budgeted in the amount of \$50,000.00 in the 2024 water operating budget for capital outlay expenses. The total expenditures as of 12/2/24 in the capital outlay line item are \$6,230.72. It is not anticipated that all of the remaining funds will be needed before year end. The cancellation resolution will allow the \$30,000.00 to be credited back to the water operating fund balance before 12/31/24.

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 172-24

RESOLUTION AUTHORIZING THE TRANSFER OF CURRENT FUND APPROPRIATIONS

WHEREAS, there were excess appropriations to the 2024 Appropriation Budget for the Current Fund; and

WHEREAS, other appropriations are insufficient to meet current needs.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey that, as authorized by N.J.S.A. 40A:4-58, the Chief Financial Officer (CFO) is hereby authorized and directed to make the following transfers:

FROM:

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
SALARY & WAGES:		
01-201-20-145-001	TAX COLLECTION S&W	\$ 3,500.00
01-201-22-195-001	UNIFORM CONSTRUCTION CODE S&W	\$10,000.00
01-201-28-370-001	RECREATION S&W	\$ 7,000.00
01-201-31-456-010	RESERVE FOR SALARY ADJUSTMENT	\$50,000.00

OTHER EXPENSES:

01-201-20-155-020	LEGAL	\$10,035.00
01-201-23-210-020	INSURANCE – LIABILITY	\$12,765.00
01-201-23-220-020	GROUP INSURANCE	\$30,000.00
01-201-27-330-020	BOARD OF HEALTH O/E	\$ 4,000.00
01-201-28-375-020	MAINTENANCE OF PARKS	<u>\$11,000.00</u>

TOTAL **\$138,300.00**

TO:

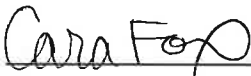
<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
SALARY & WAGES:		
01-201-25-240-001	POLICE S&W	\$80,000.00
01-201-26-290-001	STREETS & ROADS S&W	\$56,000.00

OTHER EXPENSES:

01-201-21-180-020	PLANNING BOARD O/E	\$ 1,600.00
01-201-23-222-020	HEALTH BENEFIT WAIVER	<u>\$ 700.00</u>

TOTAL **\$138,300.00**

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on December 9, 2024.



Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon					X	
Korman			X			
Menard			X			
Muilenburg			X			
Richter		X	X			
Barnett	X		X			
Sheikh			X			

BOROUGH OF MOUNTAIN LAKES
RESOLUTION 172-24
BUDGET TRANSFERS 2024
EXPLANATION OF TRANSFERS

Current Budget:

Funds Available

SALARIES & WAGES

Tax Collection S&W – Due to a new employee in the tax office who is not certified and bringing back our retired Tax Collector part-time the salaries are less than what was budgeted therefore, there are funds available for transfers. \$3,500

Uniform Construction Code S&W – There were additional funds budgeted in salaries and wages in case extra inspections were needed throughout the year. These funds were not needed so they are available for transfer. \$10,000

Recreation S&W – Funds are remaining in the lifeguard line item. \$7,000

Reserve for Salary Adjustment – Funds were budgeted for any salary adjustments that might have been needed during 2024. There are funds remaining in this account and are needed towards this transfer. \$50,000

OTHER EXPENSES

Legal – There are funds remaining in the litigation and tax appeals appraisals line items because the services were not needed. \$10,035

Insurance – Liability – The Borough received a risk management refund which was credited back to this account. These funds are available for transfer. \$12,765

Group Insurance – Due to the change in the number of employees throughout the year the medical expenses are down slightly. These funds are available for transfer. \$30,000

Board of Health – During 2024 the Borough switched municipalities for its' Board of Health services and the service contract was lower than the amount budgeted. \$4,000

Maintenance of Parks – Funds are remaining in the account for general maintenance, hydro raking, and goose management. \$11,000

Funds Needed

SALARIES & WAGES

Police S&W – The staffing levels in the department are currently down 2 employees. In order to maintain minimum staffing levels overtime was needed to cover vacation, sick, and mandatory training for the officers. Overtime will exceed the budget amount. In addition, the new School Resource Officers are charged to the police S&W and these funds were not budgeted. These funds will be reimbursed from the Board of Education but not until 2025. \$80,000

Roads S&W – Funds are needed to cover additional overtime through the end of the year incase of inclement weather in the amount of \$6,000. Additional funds in the amount of \$50,000 are needed to cover salary and wage obligations for temporary employees. \$56,000

Planning Board O/E – The consultant line item is over budget by \$1,600 due to planner's bills for work on ordinances that the Council requested. \$1,600

Health Benefit Waiver – A retired police officer who was still getting paid for his unused time took a new job which included health benefits. He was taken off the Borough’s health insurance plan but was entitled to a health waiver payment. This amount was not budgeted for. \$700