



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES  
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046  
JANUARY 22, 2024  
PUBLIC SESSION – BEGINS AT 7PM**

**1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 4, 2024 and posted in the municipal building.

**2) ROLL CALL ATTENDANCE - Clerk**

**3) FLAG SALUTE – Mayor**

**4) EXECUTIVE SESSION**

**5) COMMUNITY ANNOUNCEMENTS**

**6) SPECIAL PRESENTATIONS**

**7) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES**

**8) BOROUGH COUNCIL DISCUSSION ITEMS**

a. 2024 Borough Council Goals

**9) PUBLIC COMMENT**

**Please state your name for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**10) ATTORNEY'S REPORT**

**11) MANAGER'S REPORT**

**12) RESOLUTIONS**

**13) ORDINANCES TO INTRODUCE**

**14) ORDINANCES TO ADOPT**

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**15) \*CONSENT AGENDA ITEMS**

*Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.*

**\*RESOLUTIONS**

a. R63-24, Authorizing the Payment of Bills

b. R64-24, Authorizing the Entry into an Interlocal Services Agreement between the Borough of Mountain Lakes and the Township of Denville for Emergency Water Interconnection

c. R65-24, Awarding a Contract for Canada Goose and Mute Swan Management to the United States Department of Agriculture, APHIS Wildlife Services

**\*APPROVAL OF MINUTES**

*1/3/24 (Regular)*

**\*BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

- a. *Wayne Roth to the Lakes Management Advisory Committee as Member with a term running through 12/31/24*
  - b. *Robert Wiancki to the Recreation Commission as Member with a term running through 12/31/26*
  - c. *MJ O'Leary (previously appointed) to the Health Commission as Member (Chair) with a term running through 12/31/26*
  - d. *Dr. Katherine Roberts (previously appointed) to the Health Commission as Member (Vice-Chair) with a term running through 12/31/26*
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**16) DEPARTMENT REPORTS SUBMITTED FOR FILING**

- Construction Department
- Department of Public Works
- Fire Department
- Health Department
- Police Department
- Recreation Department
- Code Enforcement/Property Maintenance

**17) COUNCIL REPORTS**

**18) PUBLIC COMMENT**

**Please state your name for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**19) NEXT STEPS AND PRIORITIES**

**20) ADJOURNMENT**

# 2024 Borough Council Goals **(DRAFT)**

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## **Fiscal Strength & Operational Effectiveness**

**Provide quality services, programs & infrastructure while using resources efficiently**

- Support Borough Manager goals and priorities. Of note for 2024:
  - Welcome employees and the public to our new Borough Hall & Public Safety Facilities
  - Complete Sunset Dam project
  - Complete Water Meter Replacement project
  - Plan for Lead Line Replacement project
  - Plan for Water Remediation (Well #4), including sources of project funding
  - Complete grant-funded Trolley Path renovations (phase 1) & apply for additional funding
  - Continue Road & Sidewalk improvements
- Adopt a responsible 2024 budget in alignment with Borough priorities, while evaluating opportunities to minimize taxpayer burden and enhance Borough services and infrastructure

## **Community Stewardship & Development**

**Work with Borough committees & commissions to foster our community's unique character, preserve a healthy environment, and enrich the quality of life of Mountain Lakes residents**

- Evaluate initiatives to preserve and protect the Borough's natural environment, including our lakes, woodlands and tree canopy. Of note for 2024:
  - Continue improved hydro-raking program
  - Continue long-term planning to maintain the health of our lakes
  - Review consistency of Borough ordinances with Highlands Regional Master Plan and evaluate Highlands grant opportunities
- Evaluate historic preservation, economic development, recreation, and affordable housing initiatives that enhance our community and support the Master Plan. Of note for 2024:
  - Complete Construction Documents phase of the Station property historic restoration, and secure grant funding for the next project phase
  - Complete review of land use ordinances for consistency, clarity and efficiency
  - Evaluate proposal for launch of a commemorative bench program
  - Plan for next round of Affordable Housing requirements

## **Openness & Responsiveness**

**Inform and engage the community**

- Support continued improvement of communications with residents, schools, community organizations, local businesses, county/state/federal officials, and neighboring communities to foster strong relationships and information sharing
- Engage with residents to better understand community priorities
- Foster volunteerism, including support for volunteer recruitment, orientation, and recognition



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Mitchell Stern**  
**Borough Manager**  
mstern@mtnlakes.org

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-334-3131 ext.2006

TO: Honorable Mayor and Borough Council  
SUBJ: Manager's Report for the Borough Council meeting of January 22, 2024  
CC: Robert Oostdyk, Borough Attorney  
Page: 1 of 2

**Hydro-Raking** – The 2023 Hydro-raking effort on Mountain Lake has been completed. Wildwood lake, which was scheduled for two weeks of raking has been postponed until early spring due to weather. Fourteen property owners bordering Mountain Lake signed up with our vendor for additional hydro-raking services beyond our efforts.

**Sunset Dam Progress** – To date, work has been progressing on schedule. There is concern about on-time completion due to issues with the needed fill being too wet. The engineer and contractor are exploring options to keep the project moving ahead.

**Elected Official Training** - The MEL's Annual Elected Officials Seminar is now available through the MEL Safety Institute's Learning Management System. I have emailed everyone the directions to follow to complete the course.

The MEL will provide a credit of \$250 against each member's assessment for each municipal elected officials who completes the course. It is requested that everyone complete the course within the next two weeks. The maximum credit is approximately 5% of the member's MEL assessment.

**"Old Hess Property"** – This property, located on Rt. 46 East, just east of the Barka restaurant, will be performing remediation work for the next several weeks. There are no approved building plans at this time.

**Boonton Township PD Assist** – MLPD recently assisted the Boonton Township Police Department with on a very difficult call. Please see the attached letter from Boonton Township Police Chief Thomas Cacciabeve.

**Troy Brook Bridge** – Morris County recently announced capital projects for their 2024 budget. One of the projects is the replacement of a bridge over the Troy Brook. This bridge is located on Intervale Road, just north of Rt. 46. In speaking with County Engineering, they are not sure whether the project will occur in 2024 or 2025.



# BOROUGH OF MOUNTAIN LAKES

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**Mitchell Stern**  
**Borough Manager**  
mstern@mtnlakes.org

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-334-3131 ext .2006

TO: Honorable Mayor and Borough Council  
SUBJ: Manager's Report for the Borough Council meeting of January 22, 2024  
CC: Robert Oostdyk, Borough Attorney  
Page: 2 of 2

**Denville Water Interconnection** – On the meeting agenda you will find a resolution memorializing a water interconnection between Denville and Mountain Lakes. This interconnection has been in place for many years; however, the NJ DEP requires all water interconnections to have a formal written agreement in place. The Borough also has water interconnections with the Town of Boonton and the Township of Parsippany. As soon as Boonton and Parsippany approve the proposed agreements, I will place them on our meeting agenda.

Should you have any questions, please feel free to contact me.

Respectfully,

**Mitchell**

**THE TOWNSHIP OF BOONTON**  
**MORRIS COUNTY, NEW JERSEY**

**Headquarters**  
**(973) 402-4000**  
**Fax: (973) 402-4025**



**Thomas L. Cacciabeve**  
**Chief of Police**  
**(973) 402-4023**

**155 Powerville Road**  
**Boonton Township, New Jersey 07005**

January 8<sup>th</sup>, 2024

**To:** Borough of Mountain Lakes

**For:** Acknowledgement of Assistance

**From:** Boonton Township Chief of Police Thomas L. Cacciabeve

Borough Manager Mitchell Stern,

I would like to take this moment to personally thank the Mountain Lakes Police Department for their role in providing assistance to the Boonton Township Police Department on December 24<sup>th</sup>, 2023. The support and logistical assistance provided by the Mountain Lakes Police Department helped to provide a positive outcome to an otherwise terrible and tragic incident.

Just this past Christmas Eve, I was gathered with my family while off-duty, and I received a call alerting me that my officers were being dispatched to a possible fatal assault on Old Denville Road in Boonton Township. Moments later I arrived on scene where I encountered Ptlm. David Brown and Ptlm. Connor Grady maintaining the crime scene and initiating various investigative measures, such as searching for the suspect who was presumed to be armed and dangerous. These two officers assisted for an extended period of time, and these extra "set of hands" ultimately allowed us to bring a successful resolution to this case.

As I arrived on scene, I began to take note of the manpower and logistics which would be needed in order to successfully facilitate all of the required administrative and investigative tasks. Without even having to ask, I was personally contacted by Lieutenant Jason Dimick and Police Chief Shawn Bennett. Both Lt. Dimick and Chief Bennett offered resources and logistical support; but I was most assured to receive their encouragement and selfless offers to provide any help needed during such a critical incident.

Upon speaking with my Patrol Sergeant from Boonton Township PD after the situation was resolved, I was informed that my patrol team was provided with truly invaluable assistance by Ptlm. Brown and Ptlm. Grady. These two Mountain Lakes Officers were some of the first to arrive on scene along with my patrol squad, and they both placed an emphasis on officer-safety and crime scene integrity. These two officers remained on scene to assist for an extended period of time, and their logistical support was truly invaluable.

I would like to personally thank Chief Bennett for his selfless offer to provide assistance from his agency, which proved to be of great benefit. The assistance from the Mountain Lakes Police Department allowed us to allocate manpower properly and efficiently, as their officers generously assisted with any task asked of them throughout the investigation.

It was an honor to work alongside your outstanding Department. The support and assistance provided by the Mountain Lakes Police Department was truly invaluable, and I am sincerely grateful. Thank you.

Respectfully,  
Thomas L. Cacciabeve  
Chief of Police  
Boonton Township Police Dept.

**RESOLUTION AND ORDINANCE REVIEW FOR THE JANUARY 22, 2024 MEETING**

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

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***RESOLUTIONS***

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**R64-24, AUTHORIZING THE ENTRY INTO AN INTERLOCAL SERVICES AGREEMENT BETWEEN THE BOROUGH OF MOUNTAIN LAKES AND THE TOWNSHIP OF DENVILLE FOR EMERGENCY WATER INTERCONNECTION** – The Borough and Denville Township has had a water interconnection in place for many years. A recent review of interconnections by the NJ DEP discovered that the Borough does not have a formal agreement in place for the connection. This agreement, once executed, will fulfill the requirement.

**R65-24, AWARDING A CONTRACT FOR CANADA GOOSE AND MUTE SWAN MANAGEMENT TO THE UNITED STATES DEPARTMENT OF AGRICULTURE, APHIS WILDLIFE SERVICES** - this resolution authorizes an agreement with the USDA for Canada Goose and Mute Swan management in an amount not to exceed \$10,180. The price has increased approximately 6.08% over last year due to increased costs to the USDA. Note that this contract is on a time and material basis. In previous years, we have spent less than the contracted amount, and it is anticipated that the same will occur again this year.

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***ORDINANCES TO INTRODUCE***

None.

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***ORDINANCES TO ADOPT***

None.

If there are any questions prior to the meeting, please feel free to contact me.

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 63-24**

**“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”**

**WHEREAS**, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

**WHEREAS**, the Finance Office has certified that funds are available in the proper account; and

**WHEREAS**, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated January 22, 2024 and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

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**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on January 22, 2024.

\_\_\_\_\_  
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

## List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 01/22/2024 For bills from 01/09/2024 to 01/22/2024

Check#	Vendor	Description	Payment	Check Total
23279	101 - 84 LUMBER COMPANY	PO 28213 BH: RENOVATIONS	58.82	58.82
23280	124 - AC DAUGHTRY, INC.	PO 28200 DPW - CENTRAL STATION MONITORING	310.53	310.53
23281	219 - ACCESS	PO 28260 ADMIN: CUST# 156NFY04790 - JAN 2024	1,488.64	1,488.64
23282	2426 - AGL WELDING SUPPLY CO.	PO 26970 DPW - EQUIPMENT & TOOLS - BLANKET	91.57	91.57
23283	4535 - AMARCO PRODUCTS	PO 27951 BH: RENOVATIONS - ENTRANCE MATS	3,039.00	3,039.00
23284	3861 - AMAZON CAPITAL SERVICES	PO 28041 ADMIN: ORDER# 112-5666477-9010652	3,458.00	
		PO 28123 ADMIN: ORDER# 112-2247873-3861821	864.50	
		PO 28157 CONST: ORDER# 112-4679112-7019409	49.15	4,371.65
23285	189 - ANCHOR ACE HARDWARE	PO 26817 BH: RENOVATIONS - SUPPLIES BLANKET	75.52	
		PO 28150 WATER OPERATING - EQUIPMENT & TOOLS	37.54	
		PO 28151 WATER OPERATING - AUGUST INVOICING	320.59	433.65
23286	189 - ANCHOR ACE HARDWARE	PO 28216 BH: RENOVATIONS - SUPPLIES	215.69	215.69
23287	4163 - APPRAISAL SYSTEMS, INC.	PO 26936 2023 PROFESSIONAL SERVICE FOR REASSESSME	3,000.00	3,000.00
23288	4442 - ATLANTIC BUILDING SPECIALTIES	PO 28038 BH: RENOVATIONS - TILT MIRROR/FRAME	1,730.00	1,730.00
23289	3957 - ATLANTIC COAST RECYCLING, LLC	PO 28206 RECYCLING COSTS - 2023	2,040.28	2,040.28
23290	220 - ATLANTIC SALT, INC.	PO 28134 S & R - SNOW REMOVAL - SALT	4,033.58	4,033.58
23291	3103 - BENEFIT ANALYSIS, INC.	PO 26873 2023 FLEXIBLE SPENDING ACCOUNTS - BLANKE	225.00	225.00
23292	4499 - BLACK LAGOON	PO 28235 2023 LAKES MANAGEMENT - OCTOBER	6,400.00	6,400.00
23293	4368 - BUY WISE AUTO PARTS, INC.	PO 28220 POLICE: VEHICLE REPAIR	172.46	172.46
23294	4574 - CADWELL DESIGN + SIGN	PO 28046 ADMIN: BOROUGH SIGNAGE	3,604.38	3,604.38
23295	4150 - CLEARY GIACOBBE ALFIERIE JACOBS,	PO 28208 DECEMBER 2023 LEGAL ATTORNEY SERVICES	1,986.76	1,986.76
23296	455 - CONDURSOS GARDEN CENTER	PO 28244 S & R: SALT BRINE	1,800.00	1,800.00
23297	1481 - CORE & MAIN, LP	PO 25388 LEAD LINE IDENTIFICATION	270.00	
		PO 27389 WATER DEPARTMENT - WATER METERS	142.00	
		PO 28043 WATER METER REPLACEMENT PROJECT	5,231.36	
		PO 28159 WATER OPERATING - EQUIPMENT & TOOLS	209.40	5,852.76
23298	3190 - COUNTY OF MORRIS	PO 28170 2023 ADDED & OMITTED TAX ASSESSMENT	2,984.77	2,984.77
23299	3190 - COUNTY OF MORRIS	PO 28171 2023 ADDED & OMITTED TAX ASSESSMENT	71.35	71.35
23300	2396 - COUNTY WELDING SUPPLY CO.	PO 27471 DPW - EQUIPMENT & TOOLS - BLANKET	216.00	216.00
23301	4325 - CSI TECHNOLOGY GROUP	PO 28224 POLICE: E-TICKETING	210.00	210.00
23302	506 - DAN COMO & SONS, INC	PO 28199 SOLID WASTE: LEAF/BRUSH REMOVAL	360.00	360.00
23303	576 - DAVE'S TIRE, LLC	PO 27898 DPW - EQUIPMENT REPAIR/TIRES	2,325.46	2,325.46
23304	4170 - DEWBERRY ENGINEERS, INC	PO 27858 PROFESSIONAL SERVICES FOR PFOA PFAS REM	11,840.00	11,840.00
23305	2971 - DIRECT ENERGY BUSINESS	PO 28226 SEWER: ELECTRIC SERVICE NOV-DEC 2023	34.42	
		PO 28228 BORO HALL: ELECTRIC SERVICE NOV-DEC 2023	789.68	
		PO 28230 WATER: ELECTRIC SERVICE - NOV-DEC 2023	3,065.20	
		PO 28231 PARKS & BEACHES: ELECTRIC SERVICE NOV-DE	50.98	3,940.28
		PO 28232 BORO GARAGE: ELECTRIC SERVICE - NOV-DEC	636.54	636.54
23306	2971 - DIRECT ENERGY BUSINESS	PO 28016 BH RENO: CONSTRUCTION MATERIALS	5,500.00	5,500.00
23307	4561 - E. ANDRE CONSTRUCTION SERVICES, INC	PO 28219 POLICE: TOW SERVICE	150.00	150.00
23308	2438 - EAGLE AUTO & TRUCK SERVICES, INC	PO 28035 SUNSET LAKE DAM REHABILITATION PROJECT	291,929.40	291,929.40
23309	4573 - EARTHWORKS, INC.	PO 28184 2024 SOFTWARE MAINTENANCE & CLOUD HOSTIN	1,100.00	
23310	4377 - EDMUNDS GOVTECH, INC.	PO 28184 2024 SOFTWARE MAINTENANCE & CLOUD HOSTIN	2,848.33	
		PO 28184 2024 SOFTWARE MAINTENANCE & CLOUD HOSTIN	1,100.00	
		PO 28185 2024 DEPARTMENT SUPPORT FEES	5,512.50	
		PO 28185 2024 DEPARTMENT SUPPORT FEES	934.50	
		PO 28185 2024 DEPARTMENT SUPPORT FEES	934.50	
		PO 28185 2024 DEPARTMENT SUPPORT FEES	451.50	12,881.33
23311	4215 - ENGINEERED AIR SOLUTIONS, LLC	PO 27866 BH RENO: MATERIALS	145.00	145.00
23312	4125 - FELDMAN BROTHERS ELECTRICAL SUPPLY	PO 27736 BH: RENOVATIONS - ELECTRICAL/IT-TECH SUP	658.71	658.71
23313	753 - FIRE FIGHTERS EQUIPMENT CO.	PO 27600 FIRE DEPT: BOOTS	229.00	229.00
23314	653 - GANNET NEW YORK/NEW JERSEY LOCALIQ	PO 26527 PLANNING/ZONING - 2023 ADVERTISING - BLA	35.10	
		PO 27023 CLERK - 2023 ADVERTISING - BLANKET	350.70	385.80
23315	876 - GARDEN STATE LABORATORIES, INC	PO 27596 WATER DEPT-TREATMENT OF WELLS-BLANKET	144.00	144.00
23316	3049 - GENERAL CODE	PO 27814 CLERK: SUPPLEMENT NO. 27 ESTIMATE	956.00	956.00
23317	196 - GRIFFITH-ALLIED TRUCKING, LLC	PO 28149 UNLEADED GASOLINE	2,196.14	
		PO 28160 2023 UNLEADED GASOLINE	1,556.63	
		PO 28197 UNLEADED GASOLINE- 2023	1,048.40	4,801.17
23318	3991 - GRM INFORMATION MANAGEMENT SERVICES	PO 27010 2023 ARCHIVE STORAGE - 2-4 QTR - ACCT 01	107.68	107.68
23319	3992 - HARD ROCK HOTEL & CASINO	PO 28270 2024 CLERK'S CONFERENCE HOTEL RESERVATIO	393.00	393.00
23320	911 - HOME DEPOT CREDIT SERVICES	PO 26504 DPW - DEPARTMENT SUPPLIES - BLANKET - NJ	120.44	
		PO 27933 DPW - TOOLS & EQUIPMENT	545.45	
		PO 28096 DPW - EQUIPMENT & TOOLS	597.00	
		PO 28211 BH: RENOVATIONS - MISC SUPPLIES AS NEEDE	406.00	1,668.89
23321	2265 - IACP	PO 28212 POLICE: MEMBERSHIP	190.00	190.00
23322	1072 - JACK DOHENY COMPANIES, INC.	PO 28204 WATER DEPARTMENT - VAC TRUCK	1,461.25	1,461.25
23323	3010 - JACKIE BAY	PO 28222 LEAVE THE LEAVES SIGN REIMBURSEMENT	234.47	234.47
23324	4234 - JAG CAR WASH HOLDINGS, LLC	PO 28225 POLICE: CAR WASHES	301.00	301.00
23325	859 - JCP&L	PO 28154 ACCT#100 141 241 693 BILL PRD: 11/22 - 1	33.45	33.45

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23326	1040 - JESCO, INC.	PO 28183 S & R EQUIPMENT REPAIR	35.18	35.18
23327	3789 - JPMONZO, MUNICIPAL CONSULTING LLC.	PO 28256 FINANCE: ETHICS 2024 WEBINAR	50.00	50.00
23328	1074 - JW PIERSON CO.	PO 27615 DPW: DIESEL FUEL - BLANKET	762.27	762.27
23329	4231 - KUIKEN BROTHERS COMPANY	PO 27583 BH: RENOVATIONS - BLANKET	15.84	
		PO 28233 BH: RENOVATIONS - CEILINGS	2,852.89	2,868.73
23330	2790 - MC PUBLIC SAFETY TRAINING ACADEMY	PO 28186 POLICE: PUBLIC SAFETY CLASSES	285.00	285.00
23331	3540 - MCANJ	PO 28254 CARA FOX: 2024 MUNICPAL CLERKS CONFERENC	425.00	425.00
23332	1338 - MGL PRINTING SOLUTIONS, LLC	PO 28121 FINANCE: FIXED ASSET TAGS	298.00	298.00
23333	4581 - MINIMIX CONCRETE, LLC	PO 28240 BH: RENOVATIONS - CONCRETE MIX	771.75	771.75
23334	3926 - MITCHELL STERN	PO 28196 REIMBURSEMENT- RECYCLING CALENDAR	90.00	90.00
23335	1295 - MORRIS CTY MUNICIPAL UTILITIES	PO 28207 SOLID WASTE DISPOSAL - DECEMBER 2023	11,670.18	11,670.18
23336	1309 - MORRIS CTY TAX COLL/TREAS ASSN	PO 28257 FINANCE: 2024 MEMBERSHIP APPLICATION	40.00	40.00
23337	4196 - MOUNTAIN LAKES REALTY, LLC	PO 28174 BH: FEBRUARY 2024 LEASE PAYMENTS FOR TEM	2,575.00	2,575.00
23338	3099 - MTN LAKES MEDICAL CENTER, LLC	PO 28137 FIRE DEPT: PHYSICALS	605.00	605.00
23339	1394 - MTN. LAKES PUBLIC LIBRARY	PO 28221 FEBRUARY 2024 MTN LAKES PUBLIC LIBRARY A	30,938.25	30,938.25
23340	1472 - MURPHY MCKEON P.C.	PO 28205 DECEMBER 2023 LEGAL SERVICES - TAX APPE	1,035.00	
		PO 28234 JAN 2024 PROFESSIONAL SERVICES - RETAINE	4,166.66	5,201.66
23341	4235 - NET2PHONE, INC.	PO 28267 2024 DEDICATED EFAX LINE - ACCT# 954962	32.67	32.67
23342	3914 - NEW JERSEY CONFERENCE OF MAYORS	PO 28251 2024 MEMBERSHIP NJ CONFERENCE OF MAYORS	295.00	295.00
23343	3367 - NEW JERSEY EZ PASS	PO 28271 POLICE: TOLLS 2024 - ACCT#: 2000 1214 16	150.00	150.00
23344	479 - NEW JERSEY HILLS MEDIA GROUP	PO 26671 ZBOA/PLANNING BRD - ACCT# 010902 - 2023	41.36	41.36
23345	4168 - NEW JERSEY RECREATION & PARK ASSOC.	PO 28250 NJRPA CONFERENCE FEB 2024	425.00	425.00
23346	3388 - NEW JERSEY REGISTRAR'S ASSOCIATION	PO 28191 2024 MEMBERSHIP RENEWAL FOR CARA FOX	25.00	25.00
23347	4356 - NEW JERSEY STATE LEAGUE OF MUNICIPA	PO 28189 NJ STATE LEAGUE OF MUNICIPALITIES MEMBER	538.00	538.00
23348	1522 - NISIVOCCIA & COMPANY LLP	PO 28263 FINANCE: 2022 PROFESSIONAL SERVICES FOR	1,025.00	1,025.00
23349	1533 - NJ DEPT OF COMMUNITY AFFAIRS	PO 28161 DCA FEES FOR 2023 4TH QUARTER	2,301.00	2,301.00
23350	3683 - NJMMA	PO 28190 NJMMA MEMBERSHIP RENEWAL 2024 - M. STERN	250.00	250.00
23351	4221 - NORTH JERSEY BOBCAT, INC.	PO 28182 DPW - EQUIPMENT REPAIR	178.19	178.19
23352	2500 - NORTON SEWER AND DRAIN	PO 28229 SEWER OPERATING	500.00	500.00
23353	1598 - OLD DOMINION BRUSH CO.	PO 27882 S & R: STREET SWEEPER	1,024.00	1,024.00
23354	2727 - ONE CALL CONCEPTS, INC.	PO 27140 ACCT# 12-BML / 2023 MAY - DEC BLANKET	111.89	111.89
23355	4213 - OPTIMUM	PO 28264 2024 BORO (TEMP SPACE) INTERNET SVCS. AC	170.64	170.64
23356	2968 - OPTIMUM	PO 28265 DPW: 2024 INTERNET SERVICES ACCT# 07876-	161.21	161.21
23357	2968 - OPTIMUM	PO 28266 DPW: 2024 INTERNET SERVICES ACCT# 07876-	11.88	11.88
23358	4567 - PARAGON INTEGRATED SERVICES GROUP, LLC	PO 27961 2023 HYDRO RAKING - RESO# 201-23	38,114.70	38,114.70
23359	3113 - PHILLIPS PREISS GRYGIEL LEHENY HUGH	PO 27551 PROFESSIONAL SERVICES FOR ORDINANCE REVI	5,762.50	5,762.50
23360	2669 - POSTMASTER	PO 28283 WATER DEPARTMENT - POSTAGE FEES 2024 BLA	1,500.00	
		PO 28283 WATER DEPARTMENT - POSTAGE FEES 2024 BLA	1,500.00	3,000.00
23361	1734 - READYREFRESH BY NESTLE	PO 26911 2023 BLANKET (2) - ACCT# 0016496903	326.62	326.62
23362	4570 - RJH LAW ENFORCEMENT CONSULTANTS	PO 28158 POLICE: LAW ENFORCEMENT CONSULTANTS	3,675.00	3,675.00
23363	1948 - SHEAFFER SUPPLY, INC.	PO 28214 BH: RENOVATIONS	79.67	79.67
23364	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 28136 POLICE: ORDER# 7622427049	173.71	173.71
23365	3017 - STATE OF NJ - PWT DIVISION OF TAXAT	PO 28296 STATE OF NJ - PUBLIC COMMUNITY WATER TAX	248.56	248.56
23366	1916 - STICKEL, KOENIG, SULLIVAN & DRILL,	PO 28198 4TH QTR 2023 - PROFESSIONAL SERVICES - R	3,750.00	3,750.00
23367	1943 - STRUCTURAL STONE CO., INC.	PO 28215 BH: RENOVATIONS	171.80	171.80
23368	4037 - STUDIO E DESIGN, LLC	PO 27965 BH: RENOVATIONS - LAMINATED GLASS	7,716.19	7,716.19
23369	1981 - SUBURBAN DISPOSAL, INC	PO 27126 SOLID WASTE / RECYCLING COLLECTION 202	67,666.66	
		PO 27202 SOLID WASTE - DPW YARD DUMPSTER SERVICE	700.00	68,366.66
23370	3157 - TCTA MEMBERSHIP SERVICES	PO 28258 FINANCE: 2024 MEMBERSHIP DUES	100.00	100.00
23371	434 - THE COMMUNITY CHURCH OF ML	PO 28259 ADMIN: RENTAL SPACE FOR HPC	1,000.00	1,000.00
23372	881 - TMS, INC	PO 28179 ADMIN: 2024 DNS HOSTING / ACCT# GTI - BL	25.24	25.24
23373	603 - TOWNSHIP OF DENVILLE	PO 28168 1Q24 PROPERTY TAXES - TOWPATH	1,169.10	1,169.10
23374	4580 - TOWNSHIP OF LONG HILL	PO 28238 2024 SHARED SERVICE - STYROFOAM - BLANKE	3,000.00	3,000.00
23375	2048 - TOWNSHIP OF RANDOLPH	PO 28172 ADMIN: MCCPC 2024 MEMBERSHIP FEES	1,100.00	1,100.00
23376	4191 - TRANSUNION RISK & ALTERNATIVE DATA SOLUT	PO 28218 POLICE: DATA SEARCH - DECEMBER 2023	75.00	75.00
23377	2079 - TREASURER, STATE OF NEW JERSEY	PO 28176 OCTOBER - DECEMBER 2023 MARRIAGE LICENS	75.00	75.00
23378	1534 - TREASURER, STATE OF NJ	PO 28188 WATER DEPARTMENT - WATER ALLOCATION	5,405.00	5,405.00
23379	1736 - TWP OF PARSIPPANY - TROY HILLS	PO 28173 JANUARY 2024 SEWER MAINTENANCE CHARGES	39,416.67	39,416.67
23380	2977 - UGI ENERGY SERVICES, INC.	PO 28272 CUST# J0001077, 1078, 1079 - MOUNTAIN LA	1,689.89	1,689.89
23381	4564 - UI SUPPLIES (JASMINE GROUP, LLC)	PO 28045 BH: RENOVATIONS - MISC ITEMS - CUST# 138	14,950.25	14,950.25
23382	4069 - UNITED BUSINESS SYSTEMS	PO 28241 CANON COPIERS - 4TH QTR 2023 - PRINTING	1,178.62	1,178.62
23383	3346 - USA BLUE BOOK	PO 27728 WATER DEPT: TREATMENT OF WELLS	94.90	94.90
23384	4480 - VERIZON	PO 28261 PD: 2024 INTERNET SERVICES: ACCT 357-156	197.70	197.70
23385	4481 - VERIZON	PO 28262 DPW: 2024 INTERNET SERVICES ACCT# 457-15	41.58	
		PO 28262 DPW: 2024 INTERNET SERVICES ACCT# 457-15	28.71	
		PO 28262 DPW: 2024 INTERNET SERVICES ACCT# 457-15	28.71	99.00
23386	2135 - VERIZON WIRELESS	PO 28255 ACCT# 882388054-00001 / DEC 05 - JAN 04	664.81	664.81
23387	832 - W.W. GRAINGER, INC	PO 27766 BH: RENOVATIONS	320.48	

## List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 01/22/2024 For bills from 01/09/2024 to 01/22/2024

Check#	Vendor	Description	Payment	Check Total
23388	4031 - WAYNE ELECTRICAL SUPPLY CO.	PO 27864 BH RENO: MATERIALS	265.80	586.28
23389	4177 - WEINER LAW GROUP, LLP	PO 26788 BH: RENOVATION - ELECTRICAL SUPPLIES BLA	150.26	150.26
23390	2194 - WHIPPANY RIVER WATERSHED	PO 26850 Professional Services 2023 Planning Bd A	1,200.00	1,200.00
23391	4225 - WILLIAMS SCOTSMAN, INC	PO 28192 2024 MEMBERSHIP DUES	1,200.00	1,200.00
23392	4437 - WITMER PUBLIC SAFETY GROUP, INC	PO 28236 BH: RENOVATIONS - 2024 TRAILER RENTAL -	224.00	224.00
23393	2737 - YUCKOS, INC.	PO 28021 FIRE DEPT: MSA ALTAIR METER	1,655.00	1,655.00
		PO 28180 CLEAN COMMUNITIES - DOG WASTE BAGS	980.00	980.00
TOTAL				657,088.31

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	4,376.64			
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	295.00			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	843.00			
01-201-20-130-020	FINANCE - OTHER EXPENSES	5,702.50			
01-201-20-140-020	COMPUTER SERVICES	1,053.79			
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	2,200.00			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	4,166.66			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	340.00			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	2,526.69			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	425.00			
01-201-29-390-020	AID TO PUBLIC LIBRARY	30,938.25			
01-201-31-440-020	TELECOMMUNICATIONS	32.67			
01-203-20-100-020	(2023) GENERAL ADMIN - OTHER EXPENSE		5,337.71		
01-203-20-120-020	(2023) MUNICIPAL CLERK - OTHER EXP'S		1,306.70		
01-203-20-130-020	(2023) FINANCE - OTHER EXPENSES		298.00		
01-203-20-150-020	(2023) TAX ASSESSOR - OTHER EXPENSES		3,000.00		
01-203-20-155-020	(2023) LEGAL SERVICES - OTHER EXPENSE		6,696.76		
01-203-21-180-020	(2023) PLANNING BOARD - OTHER EXPENSE		1,276.46		
01-203-21-185-020	(2023) BD OF ADJUST - OTHER EXPENSES		9,512.50		
01-203-23-220-020	(2023) GROUP INSURANCE PLANS-EMPLOYEE		225.00		
01-203-25-240-020	(2023) POLICE DEPT - OTHER EXPENSES		1,201.02		
01-203-25-255-020	(2023) FIRE DEPT - OTHER EXPENSES		2,489.00		
01-203-26-290-020	(2023) STREETS & ROADS - OTHER EXP.		12,724.58		
01-203-26-305-020	(2023) SOLID WASTE - OTHER EXPENSES		82,111.44		
01-203-26-306-020	(2023) Recycling Tax		325.68		
01-203-26-310-020	(2023) BLDG & GROUNDS - MUNIC BLDG		274.70		
01-203-26-315-020	(2023) VEHICLE REPAIRS & MAINTENANCE		322.46		
01-203-27-335-020	(2023) ENVIRONMENTAL COMM - OTHER EXP		234.47		
01-203-28-375-020	(2023) MAINT OF PARKS (BEACHES/LAKES)		44,514.70		
01-203-31-435-020	(2023) ELECTRICITY - ALL DEPARTMENTS		1,510.65		
01-203-31-437-020	(2023) NATURAL GAS		1,689.89		
01-203-31-440-020	(2023) TELECOMMUNICATIONS		664.81		
01-203-31-447-020	(2023) PETROLEUM PRODUCTS		5,563.44		
01-209-55-000-000	COUNTY ADDED/OMITTED PAYABLE			2,984.77	
01-211-55-100-000	COUNTY OPEN SPACE ADDED/OMITTED			71.35	
01-260-05-100	DUE TO CLEARING			0.00	239,612.29
01-290-55-000-001	DUE TO NJ - DCA TRAINING FEES			2,301.00	
01-290-55-000-002	DUE TO NJ - MARRIAGE LIC. FEES			75.00	
<b>TOTALS FOR Current Fund</b>		<b>52,900.20</b>	<b>181,279.97</b>	<b>5,432.12</b>	<b>239,612.29</b>
<hr/>					
02-200-40-700-340	Clean Communities Grant			2,180.00	
02-200-40-700-400	Recycling Tonnage Grant			3,090.00	
02-200-40-700-490	AMERICAN RESCUE PLAN			270.00	
02-200-40-700-530	LEAD GRANT ASSISTANCE PROGRAM			49.15	
02-260-05-100	DUE TO CLEARING			0.00	5,589.15
<b>TOTALS FOR FEDERAL AND STATE GRANTS</b>		<b>0.00</b>	<b>0.00</b>	<b>5,589.15</b>	<b>5,589.15</b>

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
04-215-55-985-000	2019 CAPITAL ORDINANCE 2-19			341.67	
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			900.33	
04-215-55-991-000	2021 CAPTIAL ORDINANCE 10-21			5,573.03	
04-215-55-992-000	2022 CAPITAL ORDINANCE 2-22			5,841.66	
04-215-55-997-000	CAPITAL ORD. 12-23			291,929.40	
04-215-55-998-000	2023 CAPITAL ORD. 13-23 BORO HALL RENOV.			35,522.34	
04-260-05-100	DUE TO CLEARING			0.00	340,108.43
<b>TOTALS FOR</b>	<b>General Capital</b>	<b>0.00</b>	<b>0.00</b>	<b>340,108.43</b>	<b>340,108.43</b>
05-201-55-520-520	Water Operating - Other Expenses	4,980.87			
05-203-55-520-520	(2023) Water Operating - Other Expenses		22,831.77		
05-260-05-100	DUE TO CLEARING			0.00	27,812.64
<b>TOTALS FOR</b>	<b>Water Operating</b>	<b>4,980.87</b>	<b>22,831.77</b>	<b>0.00</b>	<b>27,812.64</b>
07-201-55-520-520	Sewer Operating - Other Expenses	42,979.88			
07-203-55-520-520	(2023) Sewer Operating - Other Expenses		534.42		
07-260-05-100	DUE TO CLEARING			0.00	43,514.30
<b>TOTALS FOR</b>	<b>Sewer Operating</b>	<b>42,979.88</b>	<b>534.42</b>	<b>0.00</b>	<b>43,514.30</b>
13-260-05-100	DUE TO CLEARING			0.00	451.50
13-286-56-000-000	RESERVE - ANIMAL LICENSE FUND			451.50	
<b>TOTALS FOR</b>	<b>Animal Trust</b>	<b>0.00</b>	<b>0.00</b>	<b>451.50</b>	<b>451.50</b>

Total to be paid from Fund 01 Current Fund	239,612.29
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS	5,589.15
Total to be paid from Fund 04 General Capital	340,108.43
Total to be paid from Fund 05 Water Operating	27,812.64
Total to be paid from Fund 07 Sewer Operating	43,514.30
Total to be paid from Fund 13 Animal Trust	451.50
	<b>657,088.31</b>

Checks Previously Disbursed

23271	ANNE STUSNICK - PETTY CASH	PO# 28163	TO ESTABLISH PETTY CASH FUND FOR 2	250.00	1/08/2024
23272	KANSAS STATE BANK	PO# 28164	COPIER-JAN 2024 SEMI ANNUAL LEASE	2,308.00	1/08/2024
23273	MORRIS COUNTY MUNICIPAL	Multiple:		65,831.00	1/08/2024
23274	MTN. LAKES BOARD OF EDUCATION	PO# 28162	JAN 2024 MTN LAKES SCHOOL DISTRICT	2,118,523.17	1/08/2024
23275	MTN. LAKES PUBLIC LIBRARY	PO# 28166	JANUARY 2024 MTN LAKES PUBLIC LIBR	30,938.25	1/08/2024
23276	NJ MVC	PO# 28177	2024 NJ CAIR PROGRAM - DRIVER HIST	150.00	1/08/2024
23277	NORTH JERSEY MUNICIPAL EMPLOYEE	PO# 28167	JANUARY 2024 DENTAL PREMIUMS - GRO	1,398.00	1/08/2024
23278	TOWNSHIP OF DENVILLE	PO# 28169	4th QTR 2023 SHARED MUNICIPAL COUR	952.00	1/08/2024
				<b>2,220,350.42</b>	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	2,210,475.77	239,612.29	<b>2,450,088.06</b>
Fund 02 FEDERAL AND STATE GRANTS		5,589.15	<b>5,589.15</b>
Fund 04 General Capital		340,108.43	<b>340,108.43</b>
Fund 05 Water Operating	5,266.48	27,812.64	<b>33,079.12</b>

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
Fund 07 Sewer Operating		4,608.17	43,514.30	<b>48,122.47</b>	
Fund 13 Animal Trust			451.50	<b>451.50</b>	
	BILLS LIST TOTALS	2,220,350.42	657,088.31	<b><u>2,877,438.73</u></b>	

**List of Bills - (3310101001001) CASH - RECREATION  
Recreation Trust**

Meeting Date: 01/22/2024 For bills from 01/09/2024 to 01/22/2024

Check#	Vendor	Description	Payment	Check Total
5594	4583 - DAVID SCHLETT	PO 28217 BLANKET - REIMBURSEMENT FOR WRESTLING EQ	217.46	217.46
5595	4290 - DeCAMP BUS LINES	PO 28002 2024 MS SKI CLUB TRANSPORTATION - BLANKE	3,600.00	3,600.00
TOTAL				3,817.46

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	CASH - RECREATION			0.00	3,817.46
33-600-00-090-000	Recreation Trust Reserves			3,817.46	
<b>TOTALS FOR</b>	<b>Recreation Trust</b>	<b>0.00</b>	<b>0.00</b>	<b>3,817.46</b>	<b>3,817.46</b>

Total to be paid from Fund 33 Recreation Trust

3,817.46

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3,817.46

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 64-24**

**“RESOLUTION AUTHORIZING THE ENTRY INTO AN INTERLOCAL SERVICES AGREEMENT BETWEEN THE  
BOROUGH OF MOUNTAIN LAKES AND THE TOWNSHIP OF DENVILLE FOR EMERGENCY WATER  
INTERCONNECTION”**

**WHEREAS**, pursuant to N.J.S.A. 40A:65-1, the Borough of Mountain Lakes may, by Resolution, enter into an Interlocal Services Agreement with another local government entity; and

**WHEREAS**, there presently exists an emergency interconnection between the Borough of Mountain Lakes and the Township of Denville water distribution systems; said interconnection being located on Arden Road in Mountain Lakes, and as designated I-1 on Exhibit A attached hereto; and

**WHEREAS**, there exists a need for a formal agreement establishing the procedures for the use of said interconnection.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the appropriate municipal officials are hereby authorized to enter into an Agreement between the Borough of Mountain Lakes and the Township of Denville for Emergency Water Interconnection set forth in the Agreement attached hereto.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on January 22, 2024.

\_\_\_\_\_  
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

## EMERGENCY WATER INTERCONNECTION AGREEMENT

THIS AGREEMENT, made this day \_\_\_\_\_ of \_\_\_\_\_ 2023,

between:

**BOROUGH OF MOUNTAIN LAKES**, a municipal corporation of the State of New Jersey, with offices located at 400 Boulevard, Mountain Lakes, New Jersey 07046, hereinafter referred to as "Mountain Lakes",

and:

**TOWNSHIP OF DENVILLE**, a municipal corporation of the State of New Jersey, with offices located at 1 St. Mary's Place, Denville, New Jersey 07834, hereinafter referred to as "Denville"

**WHEREAS**, there presently exists an emergency interconnection between the Mountain Lakes and Denville water distribution systems; said interconnection being located on Arden Road at the Municipal Boundary between Mountain Lakes and Denville, and as designated I-1 on Exhibit A attached hereto; and

**WHEREAS**, there exists a need for a formal agreement establishing the procedures for the use of said interconnection.

**NOW, THEREFORE, IN CONSIDERATION OF** the mutual promises, covenants and representations herein contained, the parties hereto for themselves, their successors and assigns, hereby agree as follows:

1. Mountain Lakes and Denville agree that the existing emergency interconnection between their respective water distribution systems is mutually beneficial to both parties.
2. Each party shall own and maintain the valves, pipes and infrastructure related to said interconnection within its corporate limits. During the operation of the interconnection, each party shall be responsible for the manpower and equipment necessary to activate, manage and monitor the interconnection during the emergency; and to re-establish the normal status between the systems after the emergency.
3. The interconnection shall be used by a party only in case of an emergency. In order to ensure that either party has sufficient water for the duration of the emergency, the interconnection shall be used only with the consent of the other municipality.
4. There shall be no charge for the use of water during an emergency unless the period of use is extended as determined by the municipality providing the water.
5. In consideration for the supplying of water by a party for an extended period, the party receiving the water shall pay for the estimated volume of water delivered using such methodology as agreed to by both parties. Said payment shall be at the then current rate of the system delivering the water.
6. Each party shall have the right to cancel this contract for any reason upon ten

(10) days written notice to the other party. If this contract is canceled for non-payment of water pursuant to Paragraph 5 above, nothing contained in this Agreement shall relieve a party from any unpaid invoices plus late charges which have accrued to the date of such cancellation. Nothing contained in this contract shall obligate any party to continue to supply water to the other after such cancellation if such cancellation was effected at the option of a party in accordance with this provision for non-payment.

7. Each party shall, to the extent practicable, promptly act to restore its system and make emergency and permanent repairs to eliminate the need for emergency transfer of water.

8. Each municipality assumes no liability whatsoever for damage or loss to any persons or property that may result in the supplying or refusal to supply water to the other party.

9. This Agreement shall commence on, January 1, 2024 following the appropriate authorization of this Agreement by the governing bodies of Mountain Lakes and Denville. This Agreement shall continue in full force and effect until terminated by a party pursuant to Paragraph 6.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be authorized by appropriate act of its respective governing bodies and have further caused this Agreement to be signed by its respective officers on the day and year first above written.

**ATTEST:**

**BOROUGH OF MOUNTAIN LAKES**

By:

(Name & Title)

(Name & Title)

**ATTEST:**

**TOWNSHIP OF DENVILLE**

By:

Tara Pettoni  
Municipal Clerk  
*Tara Pettoni*  
(Name & Title)

*[Signature]*  
Thomas W. Andes, Mayor  
(Name & Title)

**EXHIBIT "A"**  
**EMERGENCY INTERCONNECTION**  
**LOCATION PLAN**

Mountain Lakes Water System  
 November 2023

**I-1**

SIZE: 8"  
 DENVILLE PRESSURE = 125 psi  
 MOUNTAIN LAKES PRESSURE = 105 psi  
 SERVICE AREA: ARDEN ROAD

**I-2**

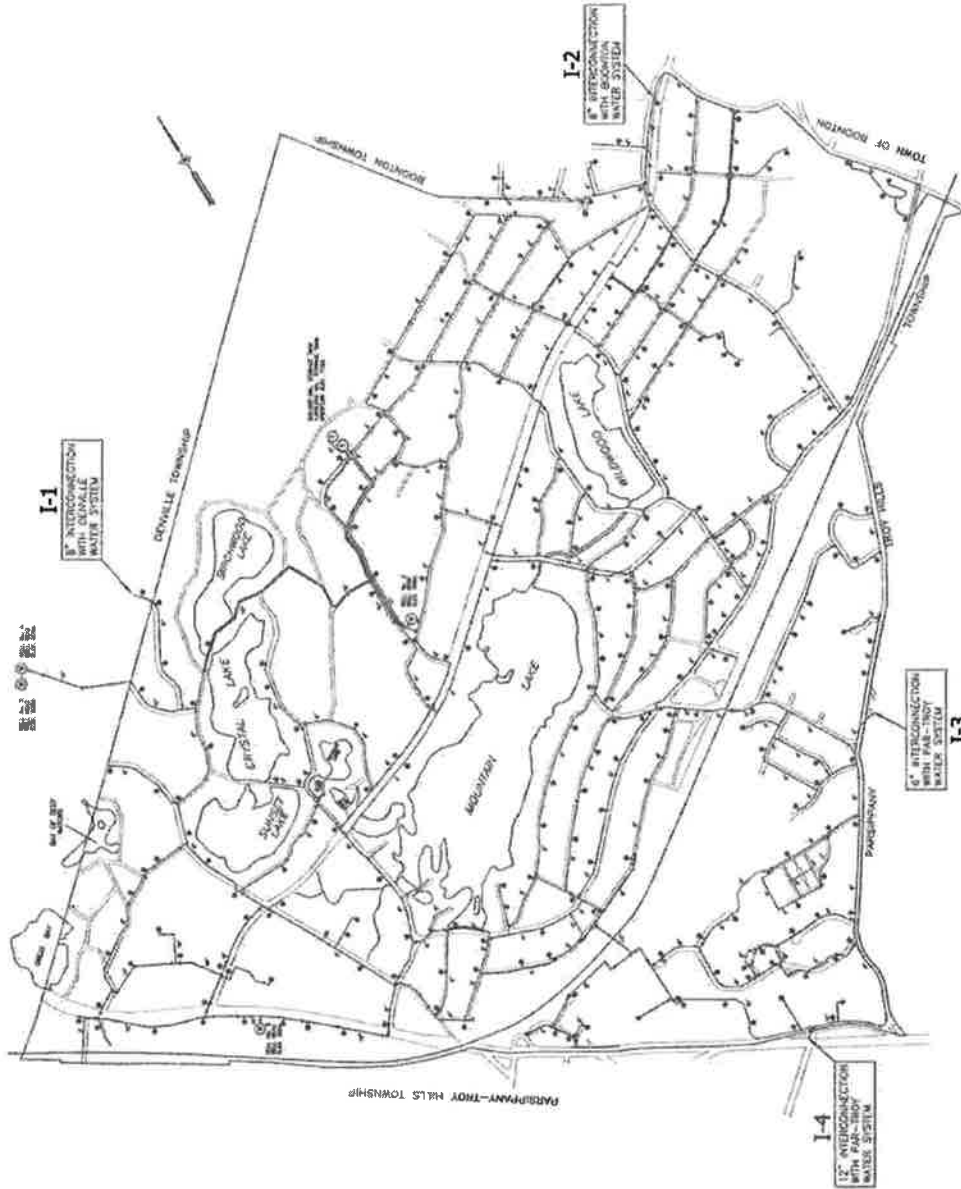
SIZE: 8"  
 BOONTON PRESSURE = 110 psi  
 MOUNTAIN LAKES PRESSURE = 107 psi  
 SERVICE AREA: ELCOCK ROAD

**I-3**

SIZE: 6"  
 PARSIPPANY PRESSURE = 105 psi  
 MOUNTAIN LAKES PRESSURE = 83 psi  
 SERVICE AREA: INTERVALE/MIDVALE ROAD

**I-4**

SIZE: 12"  
 PARSIPPANY PRESSURE = 167 psi  
 MOUNTAIN LAKES PRESSURE = 86 psi  
 SERVICE AREA: ROUTE 46/INTERVALE ROAD  
 CHERRY HILL ROAD



**RESOLUTION AUTHORIZING OF THE TOWNSHIP OF DENVILLE, COUNTY OF MORRIS, STATE OF NEW JERSEY TO ENTER INTO AN INTERLOCAL SERVICES AGREEMENT WITH THE BOROUGH OF MOUNTAIN LAKES FOR AN EXISTING EMERGENCY WATER INTERCONNECTION**

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**WHEREAS**, pursuant to N.J.S.A. 40A:65-1, the Township of Denville may, by Resolution, enter into an Interlocal Services Agreement with another local government entity; and

**WHEREAS**, there presently exists an emergency interconnection between the Borough of Mountain Lakes and the Township of Denville water distribution systems; said interconnection being located on Arden Road in Mountain Lakes, and as designated I-1 on Exhibit A attached hereto; and

**WHEREAS**, there exists a need for a formal agreement establishing the procedures for the use of said interconnection.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Denville, County of Morris, and State of New Jersey, that the Mayor and Municipal Clerk are hereby authorized to enter into an Agreement between the Borough of Mountain Lakes and the Township of Denville for Emergency Water Interconnection set forth in the Agreement attached hereto.

BY ORDER OF THE MUNICIPAL COUNCIL  
OF THE TOWNSHIP OF DENVILLE

I, Tara M. Pettoni, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on December 19, 2023.

12/20/2023  
Certification Date:

Tara M. Pettoni  
Tara M. Pettoni, RMC  
Municipal Clerk

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 65-24**

**“RESOLUTION AWARDING A CONTRACT FOR CANADA GOOSE AND MUTE SWAN MANAGEMENT  
TO THE UNITED STATES DEPARTMENT OF AGRICULTURE, APHIS WILDLIFE SERVICES”**

**WHEREAS**, there exists the need for Canada Goose and Mute Swan management for the Borough of Mountain Lakes; and

**WHEREAS**, the Borough has received a proposal for Canada Goose and Mute Swan management from the United States Department of Agriculture (U.S.D.A.), Aphis Wildlife Services; and

**WHEREAS**, the Borough Manager has recommended acceptance of the proposal from the U.S.D.A., Aphis Wildlife Services.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that a Contract is hereby awarded to the U.S.D.A., Aphis Wildlife Services, 140 C Locust Grove Road, Pittstown, NJ, 08867 for the Borough's **2024** Canada Goose and Mute Swan management as per the fee schedule in the attached contract.

**BE IT FURTHER RESOLVED** that the term of this contract shall be from February 1, 2024 through September 30, 2024.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on January 22, 2024.

\_\_\_\_\_  
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

**CERTIFICATION OF THE AVAILABILITY OF FUNDS**  
01-201-28-375-029 MAINT OF PARKS (BEACHES/LAKES)-GOOSE MGT \$10,799.00

\_\_\_\_\_  
Monica Goscicki, CFO

**COOPERATIVE SERVICE AGREEMENT**  
**between**  
**BOROUGH OF MOUNTAIN LAKES (COOPERATOR)**  
**and**  
**UNITED STATES DEPARTMENT OF AGRICULTURE**  
**ANIMAL AND PLANT HEALTH INSPECTION SERVICE (APHIS)**  
**WILDLIFE SERVICES (WS)**

**ARTICLE 1 – PURPOSE**

The purpose of this Cooperative Service Agreement is to assist in a Canada goose (*Branta canadensis*) and mute swan (*Cygnus olor*) damage management project as described in the attached Work Plan.

**ARTICLE 2 – AUTHORITY**

APHIS-WS has statutory authority under the Acts of March 2, 1931, 46 Stat. 1468-69, 7 U.S.C. §§ 8351-8352, as amended, and December 22, 1987, Public Law No. 100-202, § 101(k), 101 Stat. 1329-331, 7 U.S.C. § 8353, to cooperate with States, local jurisdictions, individuals, public and private agencies, organizations, and institutions while conducting a program of wildlife services involving mammal and bird species that are reservoirs for zoonotic diseases, or animal species that are injurious and/or a nuisance to, among other things, agriculture, horticulture, forestry, animal husbandry, wildlife, and human health and safety.

**ARTICLE 3 - MUTUAL RESPONSIBILITIES**

The cooperating parties mutually understand and agree to/that:

1. APHIS-WS shall perform services set forth in the Work Plan, which is attached hereto and made a part hereof. The parties may mutually agree in writing, at any time during the term of this agreement, to amend, modify, add or delete services from the Work Plan.
2. The Cooperator certifies that APHIS-WS has advised the Cooperator there may be private sector service providers available to provide wildlife damage management (WDM) services that the Cooperator is seeking from APHIS-WS.
3. There will be no equipment with a procurement price of \$5,000 or more per unit purchased directly with funds from the cooperator for use on this project. All other equipment purchased for the program is and will remain the property of APHIS-WS.
4. The cooperating parties agree to coordinate with each other before responding to media requests on work associated with this project.

## **ARTICLE 4 - COOPERATOR RESPONSIBILITIES**

Cooperator agrees:

1. To designate the following, Mitchell Stern, as the authorized representative who shall be responsible for collaboratively administering the activities conducted in this agreement.  
Mitchell Stern, Borough Manager  
Borough of Mountain Lakes  
400 Boulevard, Mountain Lakes, NJ 07046  
973-334-3131 Ext. 2006  
mstern@mtnlakes.org
2. To authorize APHIS-WS to conduct direct control activities as defined in the Work Plan. APHIS-WS will be considered an invitee on the lands controlled by the Cooperator. Cooperator will be required to exercise reasonable care to warn APHIS-WS as to dangerous conditions or activities in the project areas.
3. To reimburse APHIS-WS for costs, not to exceed the annually approved amount specified in the Financial Plan. If costs are projected to exceed the amount reflected in the Financial Plan, the agreement with amended Work Plan and Financial Plan shall be formally revised and signed by both parties before services resulting in additional costs are performed. The Cooperator agrees to pay all costs of services submitted via an invoice from APHIS-WS within 30 days of the date of the submitted invoice(s). Late payments are subject to interest, penalties, and administrative charges and costs as set forth under the Debt Collection Improvement Act of 1996.
4. To provide a Tax Identification Number or Social Security Number in compliance with the Debt Collection Improvement Act of 1996.
5. As a condition of this agreement, the Cooperator ensures and certifies that it is not currently debarred or suspended and is free of delinquent Federal debt.
6. To notify APHIS-WS verbally or in writing as far in advance as practical of the date and time of any proposed meeting related to the program.
7. The Cooperator acknowledges that APHIS-WS shall be responsible for administration of APHIS-WS activities and supervision of APHIS-WS personnel.

## **ARTICLE 5 – APHIS-WS RESPONSIBILITIES**

APHIS-WS Agrees:

1. To designate the following as the APHIS-WS authorized representative who shall be responsible for collaboratively administering the activities conducted in this agreement.  
Aaron Guikema, State Director  
USDA APHIS WS Program in New Jersey  
140 C Locust Grove Road, Pittstown, NJ 08867

2. To conduct activities at sites designated by Cooperator as described in the Work and Financial Plans. APHIS-WS will provide qualified personnel and other resources necessary to implement the approved WDM activities delineated in the Work Plan and Financial Plan of this agreement.
3. That the performance of wildlife damage management actions by APHIS-WS under this agreement is contingent upon a determination by APHIS-WS that such actions are in compliance with the National Environmental Policy Act, Endangered Species Act, and any other applicable federal statutes. APHIS-WS will not make a final decision to conduct requested wildlife damage management actions until it has made the determination of such compliance.
4. To invoice Cooperator quarterly for actual costs incurred by APHIS-WS during the performance of services agreed upon and specified in the Work Plan. Authorized auditing representatives of the Cooperator shall be accorded reasonable opportunity to inspect the accounts and records of APHIS-WS pertaining to such claims for reimbursement to the extent permitted by Federal law and regulations.

#### **ARTICLE 6 – CONTINGENCY STATEMENT**

This agreement is contingent upon the passage by Congress of an appropriation from which expenditures may be legally met and shall not obligate APHIS-WS upon failure of Congress to so appropriate. This agreement may also be reduced or terminated if Congress only provides APHIS-WS funds for a finite period under a Continuing Resolution.

#### **ARTICLE 7 – NON-EXCLUSIVE SERVICE CLAUSE**

Nothing in this agreement shall prevent APHIS-WS from entering into separate agreements with any other organization or individual for the purpose of providing wildlife damage management services exclusive of those provided for under this agreement.

#### **ARTICLE 8 – CONGRESSIONAL RESTRICTIONS**

Pursuant to Section 22, Title 41, United States Code, no member of or delegate to Congress shall be admitted to any share or part of this agreement or to any benefit to arise therefrom.

#### **ARTICLE 9 – LAWS AND REGULATIONS**

This agreement is not a procurement contract (31 U.S.C. 6303), nor is it considered a grant (31 U.S.C. 6304). In this agreement, APHIS-WS provides goods or services on a cost recovery basis to nonfederal recipients, in accordance with all applicable laws, regulations and policies.

## **ARTICLE 10 – LIABILITY**

APHIS-WS assumes no liability for any actions or activities conducted under this agreement except to the extent that recourse or remedies are provided by Congress under the Federal Tort Claims Act (28 U.S.C. 1346(b), 2401(b), and 2671-2680).

## **ARTICLE 11 – NON-DISCRIMINATION CLAUSE**

The United States Department of Agriculture prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. Not all prohibited bases apply to all programs.

## **ARTICLE 12 - DURATION, REVISIONS, EXTENSIONS, AND TERMINATIONS**

This agreement shall become effective on February 1, 2024 and shall continue through September 30, 2024, not to exceed five years. This Cooperative Service Agreement may be amended by mutual agreement of the parties in writing. The Cooperator must submit a written request to extend the end date at least 10 days prior to expiration of the agreement. Also, this agreement may be terminated at any time by mutual agreement of the parties in writing, or by one party provided that party notifies the other in writing at least 60 days prior to effecting such action. Further, in the event the Cooperator does not provide necessary funds, APHIS-WS is relieved of the obligation to provide services under this agreement.

In accordance with the Debt Collection Improvement Act of 1996, the Department of Treasury requires a Taxpayer Identification Number for individuals or businesses conducting business with the agency.

Cooperator's Tax ID No.: 22-6002119  
APHIS-WS's Tax ID: 41-0696271

**COOPERATOR**

\_\_\_\_\_  
Mitchell Stern, Borough Manager  
Borough of Mountain Lakes  
400 Boulevard, Mountain Lakes, NJ 07046

\_\_\_\_\_  
Date

**UNITED STATES DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH INSPECTION SERVICE  
WILDLIFE SERVICES**

\_\_\_\_\_  
Aaron Guikema, State Director  
USDA, APHIS, WS  
140C Locust Grove Road, Pittstown, NJ 08867

\_\_\_\_\_  
Date

## WORK PLAN

In accordance with the Cooperative Service Agreement between Borough of Mountain Lakes and the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Service (APHIS), Wildlife Services (WS), this Work Plan sets forth the objectives, activities and budget of this project during the period of this agreement.

The USDA is authorized to protect American agriculture and other resources from damage associated with wildlife. The primary authorities for APHIS-WS are the Act of March 2, 1931 (46 Stat. 1468; 7 USCA 8351-7 USCA 8352) as amended, and the Act of December 22, 1987 (101 Stat. 1329-331, 7 USCA 8353). APHIS-WS activities are conducted in cooperation with other Federal, State and local agencies; private organizations; and individuals.

The APHIS-WS program uses an integrated wildlife damage management approach in which a series of methods may be used or recommended to reduce wildlife damage. These methods include the alteration of cultural practices as well as habitat and behavioral modification to prevent damage. However, managing wildlife damage may require that the offending animal(s) be removed or that the local populations of the offending species be reduced.

### **Program Objective**

The wildlife damage management program at Borough of Mountain Lakes will be directed primarily at reducing human health and safety risks and property damage associated with Canada geese (*Branta canadensis*) and Mute Swans (*Cygnus olor*).

### **Plan of Action**

Canada goose and mute swan presence on Borough of Mountain Lakes property(s) can negatively impact the quality of life for residents, patrons and/or employees. Geese and swan can affect human health and safety through disease concerns associated with feces, aggressive behavior when defending nests or young, and hazards when on roadways or near airports. Additionally, geese and swans can cause damage to property and natural resources through overgrazing of vegetation and accumulation of feces in bodies of water.

APHIS-WS wildlife biologists and specialists, who have been trained in wildlife damage management, will conduct nest and egg management (egg addling) and population monitoring for geese and swans, as well as capture and euthanasia of resident Canada geese. Population monitoring may occur throughout the length of the agreement.

Egg addling inhibits reproduction to prevent local population growth and reduces damage associated with localized overpopulation. APHIS-WS will conduct treatment and/or removal of resident Canada goose and mute swan nests and eggs throughout the nesting season, typically March through May.

Capture and euthanasia of resident Canada geese will occur one day during the molt period in June or July. APHIS-WS and Borough of Mountain Lakes will determine if other capture

methods are appropriate outside of the molt period, such as cannon nets, bow nets, or other proposed methods. Birds are euthanized in accordance with recommendations by the American Veterinary Medical Association and APHIS-WS policy. When applicable, APHIS-WS will sample and test euthanized birds for research purposes. APHIS-WS will dispose of birds as permitted by the U.S. Fish and Wildlife Service (USFWS) by burial, incineration or donation for non-human consumption.

APHIS-WS will conduct activities and record take under a USFWS Migratory Bird Depredation Permit and a New Jersey Division of Fish and Wildlife Depredation Control Permit issued to the APHIS-WS program. APHIS-WS will provide a final report to Borough of Mountain Lakes summarizing Canada goose and mute swan management pursuant to this agreement no later than September 30, 2024.

**APHIS-WS and Borough of Mountain Lakes Agree**

1. Borough of Mountain Lakes will coordinate with APHIS-WS before responding to media, public requests, or posting information to social media pertaining to wildlife damage management activities. Borough of Mountain Lakes will provide a spokesperson to respond to information requests concerning such activities.
2. APHIS-WS will conduct activities designated in the Work Plan only on the property(s) of Borough of Mountain Lakes, unless written permission has been obtained through a Work Initiation Document for Wildlife Damage Management (WS Form 12A) to conduct similar activities on neighboring properties.
3. Borough of Mountain Lakes certifies non-lethal Canada goose and mute swan management techniques have been utilized on their property(s) prior to this agreement and will continue non-lethal techniques. Non-lethal techniques include, but are not limited to, harassment, exclusion, habitat modification, visual deterrents and/or egg addling.
4. Borough of Mountain Lakes has implemented a no feeding policy on their property(s).

## FINANCIAL PLAN

Cost Element		Full Cost
Personnel Compensation		\$ 5,821.00
Travel		\$ 1,855.00
Vehicles		\$ 580.00
Other Services		\$ -
Supplies and Materials		\$ 237.00
Equipment		\$ -
Subtotal (Direct Charges)		\$ 8,493.00
Pooled Job Costs [for non-Over-the Counter projects]	11.00%	\$ 934.00
Indirect Costs	16.15%	\$ 1,372.00
Aviation Flat Rate Collection		\$ -
Agreement Total		\$ 10,799.00
<p>The distribution of the budget from this Financial Plan may vary as necessary to accomplish the purpose of this agreement but may not exceed \$10,799.</p> <p>APHIS-WS costs are not based on number of nests found or birds captured but are instead based on the above line items. Minimal costs will be charged for supplies purchased and personnel time already expended should activities be deemed unnecessary.</p>		

**Financial Point of Contact/Billing Address:**

**Borough of Mountain Lakes**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

**APHIS-WS New Jersey State Office**

Lisa Spinelli, Budget Analyst  
 140 C Locust Grove Road  
 Pittstown, NJ 08867  
[lisa.l.spinelli@usda.gov](mailto:lisa.l.spinelli@usda.gov)  
 908-735-5654

**Purchase orders, if applicable, should be submitted to APHIS-WS contact above.**

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0579-0335. The time required to complete this information collection is estimated to average .083 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

OMB Approved  
0579-0335  
EXP. XX/XXXX

**UNITED STATES DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH INSPECTION SERVICE  
WILDLIFE SERVICES**

**WORK INITIATION DOCUMENT FOR  
WILDLIFE DAMAGE MANAGEMENT**

<b>SECTION 1</b>	1. WORK INITIATION DOCUMENT NUMBER	2. STATUS <input type="checkbox"/> NEW <input checked="" type="checkbox"/> RENEWAL
	3A. TYPE OF WORK INITIATION DOCUMENT (mark all that apply) <input type="checkbox"/> PRIVATE PROPERTY <input checked="" type="checkbox"/> NON-PRIVATE PROPERTY <input type="checkbox"/> TEMPORARY/CIVIL <input type="checkbox"/> ADJACENT LANDOWNER <input type="checkbox"/> AMENDMENT TO AN EXISTING WORK INITIATION DOCUMENT	3B. ASSIGN TO THESE SPECIAL GROUPS (1) (2) (3) (4)

<b>SECTION 2</b>	4. COOPERATOR NAME (last, first, MI) <b>Stem, Mitchell</b>	
	5. COOPERATOR MAILING ADDRESS <b>400 Boulevard, Mountain Lakes NJ 07046-3856</b>	
	6. COMMON NAME <b>Mountain Lake, Borough of</b>	7. COOPERATOR TELEPHONE NUMBER <b>973-334-3131x2006</b>
	8. OWNER OR REPRESENTATIVE NAME (if different from Cooperator)	9. OWNER OR REPRESENTATIVE TELEPHONE NUMBER
	10. OWNER OR REPRESENTATIVE ADDRESS (if different from Cooperator)	


<b>SECTION 3</b>	11. PROPERTY / LAND CLASS INFORMATION				12. ADJOINING PROPERTY WID NO.'s	13. TARGETED SPECIES	
	COUNTY	PROPERTY	LAND CLASS	ACRES			
	A. Morris	Borough of t	Other Public	1856	A.	A. Geese, Canada	F.
	B.				B.	B. Swans, mute	G.
	C.				C.	C. Geese, Feral	H.
	D.				D.	D. Ducks, Feral	I.
				E.	E.	J.	
STATE	NJ	TOTAL ACRES		1856	<input type="checkbox"/> 14. There are additional targeted species (complete and attach WS Form 12 Addendum)		

<b>SECTION 4</b>	15. In consideration of the benefits to be derived from the proper management of damage caused by those species listed in Item 13 (and Item 14 if applicable), I, the undersigned Cooperator or Cooperator's representative, do hereby give my consent and concurrence to the Animal and Plant Health Inspection Service (APHIS) (to include its officials, employees, and agents) to use, upon lands owned, leased, or otherwise controlled by me, and identified by this Work Initiation Document, the following methods and devices (COMPONENTS):					
	A. Car/truck		B. Boat		C. Hand tools	
	D. Handcaught/gathered		E. Traps, drive		F. Pyrotechnics (all)	
	<input type="checkbox"/> 16. There are additional components (complete and attach WS Form 12 Addendum)					

17. I, the Cooperator or Cooperator's representative, have been informed of the methods and the manner in which the control materials and devices listed in Section 4 will be used, and of the possible hazards associated with their use. I understand that APHIS (to include its officials, employees, and agents) will exercise reasonable precautions to safeguard all persons to prevent injury to animal life other than those listed in Section 3, Item 13 (and Item 14, if applicable); guard against the mishandling of control devices and materials; and exercise due caution and proper judgment in all wildlife damage management operations. I understand that APHIS, W/S, will maintain restricted use pesticide application records on applications made under the Work Initiation Document, and that APHIS W/S will provide copies of the records or record information promptly upon the property owner's or cooperator's request. I understand that APHIS may collect Global Positioning System (GPS) coordinates at the project site as part of component or activity tracking or as wildlife disease monitoring or research data.

18. In consideration of these understandings and of the benefits to be derived, I, the Cooperator or Cooperator's representative, agree to take reasonable precautions to prevent injury to livestock and other domestic animals; assume responsibility for injury to my property under my control when said injury is not the result of negligence on the part of APHIS; assist in maintaining such warning signs as APHIS may place for the purpose of notifying persons entering onto such lands of the possible hazards associated with wildlife damage management measures in use thereon; and to give adequate warning of these possible hazards to persons I authorize to enter onto such lands. Further, in recognition of the benefits to be derived from the use of specified methods and devices authorized by this Work Initiation Document, I, the cooperator or cooperator's representative, agree not to concurrently use or allow to be used upon lands covered by this Work Initiation Document any toxic material that might reasonably be expected to take a species listed above in Section 3, Item 13 (and Item 14, if applicable), unless such use of said toxicant is agreed to by APHIS in writing.

18. SPECIAL CONSIDERATIONS  
Feral ducks and geese will be surveyed only.

20A. LANDOWNER, LESSEE, OR ADMINISTRATOR NAME AND TITLE	20B. SIGNATURE	20C. DATE
21A. APHIS REPRESENTATIVE NAME <b>April Sinnor</b>	21B. SIGNATURE 	21C. DATE <b>1/9/2024</b>
21D. APHIS REPRESENTATIVE TELEPHONE NUMBER <b>908-256-4417</b>	21E. STATE OFFICE ADDRESS <b>140C Locust Grove Road, Pittstown, NJ 08867</b>	

Page 2

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0579-0335. The time required to complete this information collection is estimated to average .017 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

OMB Approved  
0579-0335  
EXP. XX/XXXX

**UNITED STATES DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH INSPECTION SERVICE  
WILDLIFE SERVICES**

**ADDENDUM TO A  
WORK INITIATION DOCUMENT**


**INSTRUCTIONS**

1. In Items 1-3, enter the number of the Work Initiation Document for which this addendum is completed, as well as the agreement name and county located.
2. In Items 4-6, enter the Cooperator's name and telephone number, and the date the addendum is prepared.
3. In Items 7 and 8, enter the additional species that will be addressed and additional components to be used.
4. In Items 9 and 10, enter the Cooperator's and WS Employee's signatures and dates signed.
5. Attach to and distribute with the WS Form 12A or 12B work initiation document.

1. WORK INITIATION DOCUMENT NO.	2. AGREEMENT NAME <b>Mountain Lakes, Borough of</b>	3. COUNTY <b>Morris County</b>
4. COOPERATOR NAME <b>Stern, Mitchell</b>	5. TELEPHONE NUMBER <b>(973) 334-3131</b>	6. DATE (MM/DD/YYYY) <b>01/12/2024</b>

7. ADDITIONAL TARGETED SPECIES		
K.	S.	AA.
L.	T.	BB.
M.	U.	CC.
N.	V.	DD.
O.	W.	EE.
P.	X.	FF.
Q.	Y.	GG.
R.	Z.	HH.

8. ADDITIONAL COMPONENTS TO BE USED		
G. <b>lasers (all) (deterrent)</b>	O.	W.
H. <b>physical actions (hand/voice)</b>	P.	X.
I. <b>paintballs</b>	Q.	Y.
J. <b>remote controlled vehicles (all)</b>	R.	Z.
K. <b>tape, mylar</b>	S.	AA.
L. <b>exploders, gas (all)</b>	T.	BB.
M.	U.	CC.
N.	V.	DD.

9A. LANDOWNER, LESSEE, OR ADMINISTRATOR SIGNATURE	9B. DATE
10A. APHIS WS REPRESENTATIVE SIGNATURE 	10B. DATE <b>1/12/2024</b>



**MINUTES OF THE REORGANIZATION MEETING OF THE MOUNTAIN LAKES  
BOROUGH COUNCIL JANUARY 3, 2024  
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046**

**CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT**

This meeting is being held in compliance with the provisions of the Open Public Meetings Act, P.L. 1975, Ch. 231. It was properly noticed and has been posted and certified by the Clerk. Notice of this meeting has been sent to The Citizen, the Morris County Daily Record and The Star Ledger and posted on the bulletin board in the municipal building.

Borough Clerk Cara Fox called the meeting to order at 7pm.

**PLEDGE OF ALLEGIANCE**

Borough Clerk Fox led the salute to the flag.

**INVOCATION**

Rabbi Mendy Dubinsky of the Chabad Center of Northwest New Jersey Lakes provided the invocation.

**ROLL CALL – Borough Clerk**

Roll Call	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cannon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Richter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sheikh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

**ELECTION OF MAYOR**

Borough Clerk Fox asked for nominations for the office of Mayor.  
Nomination of Councilmember Sheikh by Councilmember Menard.  
Second: Councilmember Muilenburg.  
There were no other nominations.

**Vote:**

Council member	Yes	No	Abstain	Absent
Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cannon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**OATH OF OFFICE – Mayor**

Mayor Khizar Sheikh was sworn in by Borough Clerk Fox.

**ELECTION OF DEPUTY MAYOR**

Mayor Sheikh took nominations for Deputy Mayor.  
Nomination of Councilmember Barnett by Mayor Sheikh.  
Second: Councilmember Menard.  
There were no other nominations.



**MINUTES OF THE REORGANIZATION MEETING OF THE MOUNTAIN LAKES  
BOROUGH COUNCIL JANUARY 3, 2024  
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046**

**Vote:**

<b>Council member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cannon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**OATH OF OFFICE – DEPUTY MAYOR**

Borough Clerk Fox swore in Deputy Mayor Lauren Barnett.

**MEMORIAL STATEMENT BY COUNCIL**

All of the Council members read a list of present and former residents that passed away in 2023. There was a moment of silence to remember these individuals.

**2024 MAYOR’S MESSAGE**

Mayor Sheikh delivered his speech.

***Consent Agenda***

*Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.*

1. *R01-24, Approving the Officers of the Mountain Lakes Volunteer Fire Department*
2. *R02-24, Establishing 2024 Borough Council Meeting Schedule*
3. *R03-24, Designating Official Newspapers of the Borough for 2024*
4. *R04-24, Establishing 2024 Borough Council Meeting Agenda*
5. *R05-24, Designating 2024 Holiday Schedule*
6. *R06-24, Authorizing Participation in the New Jersey State Tonnage Grant Program*
7. *R07-24, Authorizing Participation in the Volunteer Tuition Credit Program*
8. *R08-24, Supporting Traffic and Safety Ordinances*
9. *R09-24, Supporting Efforts to Maintain ‘Idle Free Zones’ in the Borough of Mountain Lakes*
10. *R10-24, Support a ‘Safe Routes to School’ Program*



**MINUTES OF THE REORGANIZATION MEETING OF THE MOUNTAIN LAKES  
BOROUGH COUNCIL JANUARY 3, 2024  
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046**

11. *R11-24, Protect and Maintain the Public Lands of the Borough of Mountain Lakes*
12. *R12-24, Close the Boulevard for the 2024 Memorial Day Parade*
13. *R13-24, Appointing Special Police Officers*
14. *R14-24, Appointing Assessment Search Officer*
15. *R15-24, Appointing Tax Search Officer*
16. *R16-24, Appointing JIF Representatives*
17. *R17-24, Appointing Dog and Cat Licensing Official*
18. *R18-24, Appointing Municipal Court Personnel*
19. *R19-24, Appointing a Member and an Alternate Member to Serve on the Community Development Revenue Sharing Committee*
20. *R20-24, Appointing the Municipal Housing Liaison*
21. *R21-24, Authorizing Cancellation of Refunds and Delinquencies under \$10.00*
22. *R22-24, Appointing Public Agency Compliance Officer*
23. *R23-24, Establishing the Rate of Interest for Delinquent Taxes*
24. *R24-24, Approving the 2024 Cash Management Plan*
25. *R25-24, Designating Official Depositories for Borough Funds*
26. *R26-24, Authorizing a Temporary Budget for the Calendar Year 2023*
27. *R27-24, Audit Controls Required for the Issuance of Statutory Bonds by the Municipal Excess Liability Joint Insurance Fund (MEL)*
28. *R28-24, Authorizing the Payment of Bills*
29. *R29-24, Authorizing the Continuation of a Mutual Aid Agreement with the Township of Parsippany-Troy Hills for Basic Life Support Services*



**MINUTES OF THE REORGANIZATION MEETING OF THE MOUNTAIN LAKES  
BOROUGH COUNCIL JANUARY 3, 2024  
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046**

30. *R30-24, Authorizing the Execution of an Interlocal Services Agreement between the Borough of Mountain Lakes and the County of Morris for Dispatching Services*
31. *R31-24, Authorizing the Execution of An Interlocal Services Agreement with the Whippany River Watershed Action Committee and Authorizing the Appointment of Representatives to the Committee for the Calendar Year 2024*
32. *R32-24, Establishing the Borough Council Subcommittees for 2024*
33. *R33-24, Re-establishing the Woodlands Advisory Committee and appointing public members for 2024*
34. *R34-24, Re-establishing the Traffic & Safety Advisory Committee and Appointing Public Members for 2024*
35. *R35-24, Re-establishing the Finance Advisory Committee and appointing public members for 2024*
36. *R36-24, Re-establishing the Memorial Day Parade Advisory Committee and appointing public members for 2024*
37. *R37-24, Re-establishing the Economic Development Advisory Committee and Appointing public members for 2024*
38. *R38-24, Re-establishing the Lakes Management Advisory Committee and Appointing public members for 2024*
39. *R39-24, Re-establishing the Green Team Advisory Committee and Appointing public members for 2024*
40. *R40-24, Re-establishing the Affordable Housing Advisory Committee and Appointing Public Members for 2024*
41. *R41-24, Re-establishing the Public Safety/Borough Hall Infrastructure Advisory Committee and Appointing Public Members for 2024*
42. *R42-24, Resolution Reaffirming the Commitment of Mountain Lakes to Remain a Welcoming Community*
43. *R43-24, Resolution for Invasive Plant Species*
44. *R44-24, Resolution in compliance with United States Equal Employment Opportunity Commission's enforcement guidance regarding arrest and conviction records*
45. *R45-24, Resolution Endorsing the Adoption of Green Building Practices for the Municipal Buildings and Facilities*
46. *R46-24, Resolution Reaffirming the Borough's Commitment to Sustainable Land Use*



**MINUTES OF THE REORGANIZATION MEETING OF THE MOUNTAIN LAKES  
BOROUGH COUNCIL JANUARY 3, 2024  
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046**

47. *R47-24, Resolution of Support & Authorizing Application for Sustainable Jersey Grant*
48. *R48-24, Resolution Supporting Participation in the Sustainable Jersey Municipal Certification Program*
49. *R49-24, Resolution of the Borough of Mountain Lakes, County of Morris, State of New Jersey authorizing the Mountain Lakes Police Department to Participate in the Police Assisted Addiction and Recovery Initiative (PAARI)*
50. *R50-24, Resolution Authorizing a Professional Services Agreement for Legal Services between the Borough of Mountain Lakes and Murphy McKeon P.C.*
51. *R51-24, Resolution Authorizing a Professional Services Agreement Between the Borough of Mountain Lakes and Phoenix Advisors, LLC*
52. *R52-24, Resolution Authorizing a Professional Services Agreement for Website Maintenance Services between the Borough of Mountain Lakes and RDC Design Group, LLC*
53. *R53-24, Resolution Authorizing a Professional Services Agreement for Auditing Services between the Borough of Mountain Lakes and Nisivoccia LLP*
54. *R54-24, Resolution Authorizing a Professional Services Agreement for Affordable Housing Administrative Agent Services Between the Borough of Mountain Lakes and CGP&H*
55. *R55-24, Resolution Awarding a Contract for Professional Legal Services – Bond Counsel to Hawkins, Delafield & Wood LLP*
56. *R56-24, Resolution Awarding a Contract for Insurance Risk Consulting Services to Chadler Solutions, Inc.*
57. *R57-24, Resolution Authorizing a Professional Services Agreement Between the Borough of Mountain Lakes and Matthew J. Giacobbe, Esq. of Cleary Giacobbe Alfieri Jacobs, LLC*
58. *R58-24, Resolution Authorizing a Professional Services Agreement for Engineering Services Between the Borough of Mountain Lakes and Anderson and Denzler Associates Inc.*
59. *R59-24, Resolution recognizing Employee Benefits Consulting Services Group, LLC as producer of the Borough of Mountain Lakes Employee Dental Benefits Program*
60. *R60-24, Resolution Authorizing a Professional Services Agreement for Planning Services Between the Borough of Mountain Lakes and Phillips Preiss Grygiel LLC*
61. *R61-24, Resolution Authorizing 2024 Municipal Employee Salary*



**MINUTES OF THE REORGANIZATION MEETING OF THE MOUNTAIN LAKES  
BOROUGH COUNCIL JANUARY 3, 2024  
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046**

62. R62-24, Resolution to Enter into a Shared Services Agreement Between the Borough of Madison and the Borough of Mountain Lakes

**\*MINUTES**

*Regular Minutes of December 11, 2023*

**\*BOARD AND COMMISSION AND COMMITTEE APPOINTMENTS**

***Environmental Commission***

*Mimi Kaplan, Member with a term running through 12/31/26 (previously appointed)*  
*Daniel Gates, Member with a term running through 12/31/26 (previously appointed)*  
*Tom Chiang Jr., Member with a term running through 12/31/24 (previously appointed)*

***Health Commission***

*Dr. Katherine Roberts, Member with a term running through 12/31/26 (previously appointed)*  
*Dr. Behnam Salari, Member with a term running through 12/31/26 (previously appointed)*  
*Mark Toppel, Alternate #1 Member with a term running through 12/31/26 (previously appointed)*

***Historic Preservation Committee***

*Ranjan Bose, Member with a term running through 12/31/27 (previously appointed)*  
*Ryan Astrup, Member with a term running through 12/31/27 (previously appointed)*

***Planning Board***

*Mimi Kaplan, Class IV Environmental Commission member with a term running through 12/31/26 (previously appointed)*  
*Kelly Holliday, Class IV member with a term running through 12/31/27 (previously appointed)*  
*Nick Coppola, Class IV member with a term running through 12/31/25 (previously appointed)*  
*Mitchell Stern, Class II member with a term running through 12/31/24*  
*Thomas Menard, Class III member with a term running through 12/31/24*  
*Khizar Sheikh, Class I member with a term running through 12/31/24*

***Recreation Commission***

*Derek Jackson, Member with a term running through 12/31/26 (previously appointed)*  
*Mark Odenwelder, Member with a term running through 12/31/26 (previously appointed)*  
*Tish Scarola, Member with a term running through 12/31/26 (previously appointed)*  
*Shaun Lehrer, Member with a term running through 12/31/26 (previously appointed)*  
*Margaret Ng, Member with a term running through 12/31/26*

***Shade Tree***

*Chris Capodanno, Member with a term running through 12/31/28 (previously appointed)*  
*Marnie Vyff, Member with a term running through 12/31/28 (previously appointed)*



**MINUTES OF THE REORGANIZATION MEETING OF THE MOUNTAIN LAKES  
BOROUGH COUNCIL JANUARY 3, 2024  
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046**

**Zoning Board of Adjustment**

*Jake DeNooyer, Member with a term running through 12/31/27 (previously appointed)*

*Jim Murphy, Member with a term running through 12/31/27 (previously appointed)*

*Meghan Leininger, 2<sup>nd</sup> Alternate with a term running through 12/31/25 (previously appointed)*

**\*COUNCIL LIAISON APPOINTMENTS**

<b>Committee/Commission/Board</b>	<b>Liaison/Member</b>
<b>Health Commission</b>	Cannon
<b>Lakes Management Advisory Committee</b>	Richter
<b>Traffic &amp; Safety Advisory Committee</b>	Korman
<b>Environmental Commission</b>	Korman
<b>Recreation Commission</b>	Muilenberg
<b>Library Board of Trustees</b>	Muilenberg
<b>Memorial Day Advisory Committee</b>	Sheikh
<b>Woodlands Management Advisory Committee</b>	Muilenberg
<b>Zoning Board of Adjustment</b>	Richter
<b>Shade Tree Commission</b>	Cannon
<b>Historic Preservation Committee</b>	Menard
<b>Green Team</b>	Barnett
<b>Finance Advisory Committee</b>	Barnett, Richter Sheikh
<b>Planning Board</b>	Menard Sheikh
<b>Affordable Housing Advisory Committee</b>	Cannon Korman Sheikh
<b>Economic Development Advisory Committee</b>	Cannon Richter Sheikh
<b>Public Safety / Borough Hall Infrastructure Advisory Committee</b>	Barnett Menard
<b>Community Development (County Committee)</b>	Muilenburg Korman (alt)
<b>Whippany River Watershed Committee</b>	Korman



**MINUTES OF THE REORGANIZATION MEETING OF THE MOUNTAIN LAKES  
BOROUGH COUNCIL JANUARY 3, 2024  
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046**

<b>Ad Hoc Committee – Land Use Ordinances</b>	<i>Menard Richter</i>
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<b>Subcommittees</b>	<b>Liaison/Member</b>
<b>Personnel Subcommittee</b>	<i>Barnett Muilenburg Menard</i>
<b>Shared Services Subcommittee</b>	<i>Cannon Muilenburg Sheikh</i>
<b>Public Safety Subcommittee</b>	<i>Barnett Korman Richter</i>
<b>Department of Public Works</b>	<i>Barnett Cannon Menard</i>

**\*Approval of the Consent Agenda**

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PUBLIC COMMENT**

Mayor Shiekh opened the meeting to the public.

There was no one from the public wishing to speak.

**ADJOURNMENT at 7:24pm**

Motion made by Councilmember Richter and seconded by Councilmember Menard to adjourn the meeting at 7:24pm, with all members in favor signifying by "Aye".

Respectfully Submitted,

\_\_\_\_\_  
Cara Fox, Borough Clerk

**Borough of Mountain Lakes**  
**Department of Public Works**  
**Department Activity**  
**November 2023**

**IN HOUSE**

All regular work details including building maintenance, vehicle repairs and maintenance, trash and recycling collection, trash bag deliveries, street sweeping, lawn maintenance, leaf and brush disposal, daily maintenance.

**Additionally:**

**Streets & Roads Department:**

**DPW:**

- Preparation for the rabies clinic to take place in the DPW garage
- Police Department boat removal and winterization
- Basin inlet cleaning – hill section
- Lawn maintenance equipment winterization
- Spackle and paint - DPW bathroom ceiling
- Tree limb removal on Cobb Rd.
- Painting of double yellow lines on Martins Lane, Lake Drive, and Briarcliff Road
- Tree and limb removal using rented bucket truck
- Leaf removal along walking path and at beaches

**Water Department:**

- Ongoing Meter install throughout the borough
- Curb stop repair on Pocono Road
- Jetted basin clog - N. Glen Road
- Water main repair on Arden Road

**Recreation:**

- Christmas Event/Tree lighting preparation
- Thanksgiving 5K run preparation
- Bench refurbishment at Island Beach
- Intervale Triangle - spigot winterization
- Winterization of buildings and fountains at beaches
- Leaf removal at tennis courts

**BOROUGH OF MOUNTAIN LAKES**  
**DEPARTMENT OF PUBLIC WORKS**  
**Department Activity**  
**December 2023**

**IN HOUSE**

All regular work details including building maintenance, vehicle maintenance and repairs, trash and recycling collection, trash bag deliveries, street sweeping, lawn maintenance, leaf and brush disposal, daily maintenance.

**Streets & Roads:**

- Assisted vendor with Hydro raking operation
- Basin / inlet debris removal
- Vendor completed fog line painting on Pocono Road
- Styrofoam drop off – 2 days
- Fallen limb removal on Laurel Hill Road
- Lawn cutting equipment - winterized
- Coordinated and distributed plow routes to the crew
- Set up holiday decorations at Island Beach
- Set up holiday decorations / tree lighting at Kaufman Park
- Set up Menorah decorations / lighting at Kaufman Park
- Storm cleanup /sweeping

**Water Department:**

- Vendor performed leak detection of underground water system throughout the borough
- Cleared obstruction in residential sewer line on Woodland
- Service leak repair – Laurel Hill Road
- Ongoing meter / reader repair and installation
- New meter installed at well #3
- New heater installed at well #3

**Parks & Beaches:**

- Benches refurbished and reinstalled at Island Beach
- Leak repair and clean up at Birchwood Lake

**Recreation:**

- Gate and net repair at basketball court



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Joe Mullaney**  
**Fire Chief**  
[info@mlvfd.com](mailto:info@mlvfd.com)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-394-1094

TO: Mitchell Stern  
DATE: 1/3/24  
SUBJECT: November 2023 Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during the month of November 2023:

## FIRE CALLS (14)

LOCATION	DATE	TIME	DESCRIPTION
15 N. Crane Road	11/5	2:09 PM	Fire Alarm-Culinary Mishap
122 Intervale Road	11/5	3:48 PM	CO Alarm-Malfunction
Wildwood School	11/6	2:10 PM	Fire Alarm-Malfunction
90 Rt 46	1/6	10:20 AM	Assist Police
Wildwood School	11/8	6:02 AM	Fire Alarm-Malfunction
190 Laurel Hill Rd	11/12	11:45 PM	Fire Alarm-Malfunction
326 Rt 46	11/14	5:11 PM	Wire Fire
1 Stonewall Lane	11/20	7:09 PM	Fire Alarm-Culinary Mishap
429 Rockaway Valley Rd	11/21	7:21 AM	Assist Boonton Twp FD
Wildwood School	11/23	6:02 AM	Fire Alarm-Malfunction
190 Laurel Hill Rd	11/23	4:04 PM	Residential Structure Fire

Assisted at the scene by the following agencies

Boonton Fire Dept  
Boonton Twp Fire Dept  
Rainbow Lakes Fire Dept  
Mt Tabor Fire Dept  
Denville Fire Dept  
Lake Hiawatha Fire Dept  
Parsippany and Denville EMS  
Morris County Fire Coordinator  
Morris County OEM  
New Jersey Natural Gas  
Jersey Central Power and Light  
Red Cross

Various Departments assigned for station coverage for departments assisting at the scene. MLFD cleared the scene at approximately 1:30 AM. MLFD and Boonton FD returned to the scene at 2:45 AM for a "flare up". All units cleared the scene at 4:00 AM

The homeowner, Mr Hal Haydock, was not at home at the time of the fire. Invetigation by the Fire Marshall determined that the cause of the fire was accidental in nature. Red Cross was called to the scene to assist Mr. Haydock.

144 Lookout Road	11/26	11:32 AM	Fire Alarm-Set off in error
Wildwood School	11/28	8:46 PM	Fire Alarm-Malfunction
Wildwood School	11/29	8:02 PM	Fire Alarm-Malfunction

#### DRILLS/TRAINING (5)

LOCATION	DATE	TIME	DESCRIPTION
High School	11/5	1:00 PM	JFD Drill
Firehouse	11/7	7:00 PM	JFD Drill
Fire Academy	11/14	7:30 PM	Senior Drill
High School	11/19	1:00 PM	JFD Drill
Firehouse	11/21	7:00 PM	JFD Drill

#### MEETINGS (1)

LOCATION	DATE	TIME	DESCRIPTION
Firehouse	11/28	8:00 PM	Monthly Business Meeting

#### WORK DETAILS (0)

LOCATION	DATE	TIME	DESCRIPTION
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#### COMMUNITY EVENTS (0)

#### ANNOUNCEMENTS-None

#### Breakdown of Manhours

Calls- 370

Drills 292

Meetings 13

Total- 675



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Joe Mullaney**  
**Fire Chief**  
[info@mlvfd.com](mailto:info@mlvfd.com)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-394-1094

TO: Mitchell Stern  
DATE: 1/3/24  
SUBJECT: December 2023 Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during the month of December 2023:

## FIRE CALLS (11)

LOCATION	DATE	TIME	DESCRIPTION
YMCA	12/10	12:26 PM	Elevator Emergency
WaWa Rt 46	12/16	1:06 AM	Fire Alarm-Culinary Mishap
Mechanic Street Boonton	12/16	11:15 PM	Assist Boonton Fire-Structure Fire
27 Dartmouth Road	12/18	7:30 AM	Assist Resident- Flooded Basement
33 Briarcliff Road	12/18	8:15 AM	Assist Resident- Flooded Basement
76 Kenilworth Road	12/19	4:10 PM	Assist Resident- Flooded Basement
5 Craven Road	12/20	7:14 PM	Fire Alarm-Culinary Mishap
Boonton Ave Firehouse	12/23	10:00 AM	Station Coverage
115 Rt 46	12/23	10:06 PM	Car Fire
50 Lake Drive	12/26	11:40 AM	Gas Leak- Stove
Area of Lake Drive School	12/30	4:44 PM	Odor of Natural Gas-Unfounded

## DRILLS/TRAINING (3)

LOCATION	DATE	TIME	DESCRIPTION
Firehouse	12/3	1:00 PM	JFD Drill
Firehouse	12/5	7:00 PM	JFD Drill-Truck checks
Firehouse	12/19	7:00 PM	JFD Drill

## MEETINGS (0)

## WORK DETAILS (0)

## COMMUNITY EVENTS (5)

LOCATION	DATE	TIME	DESCRIPTION
----------	------	------	-------------

Kaufman Park	12/3	5:00 PM	Tree Lighting
Firehouse	12/7	7:00 PM	Paint Windows
Firehouse	12/8	7:00 PM	Paint Windows
Borough	12/17	11:00 AM	Annual Santa Tour
Borough	12/18	11:00 AM	Santa Gift Distribution

**ANNOUNCEMENTS-None**

**Breakdown of Manhours**

Calls- 175  
Drills 210  
Meetings 0  
Miscellaneous- 225

**TOTAL: 610**



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Joe Mullaney**  
**Fire Chief**  
[info@mlvfd.com](mailto:info@mlvfd.com)

400 Boulevard  
Mountain Lakes, NJ 07046

**TO: Mitchell Stern**  
**DATE: 1/15/24**  
**SUBJECT: 2023 Year End Report**

The following lists the activity for the Mountain Lakes Volunteer Fire Department during 2023 :

## FIRE CALLS

Structure Fires	1
Brush Fire	5
Electrical Fire	4
Car Fires	1
Appliance Fire	5
Fire Alarms/Set off in Error/Malfunction	76
Fire Alarms- Culinary Mishap	22
CO Alarms with Readings	2
CO Alarms- Malfunction	6
Wire/Transformer Fire	10
Smoke Conditions	1
Odor Natural Gas/Leak	7
Flooded Basement	6
Furnace Malfunction	1
Elevator Emergency	2
Assist other Fire Dept	13
Assist Police	7
Other/Assist Citizen	3
<b>TOTAL</b>	<b>172</b>

## DRILLS

Senior Dept	10
Junior Dept	36
Total	46

## IN SERVICE TRAINING

Firefighter 1 Training.  
 Senior member Scott Dubnoff.  
 Morris County Public Safety Training Academy  
 Jan-June. Tuesday Evening 7:30-10:30. Saturday 8:00 AM-5:00 PM

The following junior members completed the training at the Morris County Public Safety Training Academy during the summer of 2023. 5 weeks. M-F 8a-5p  
 John Daniel  
 Anthony Wu

The following junior members completed the training at the Bergen County Fire Academy during the summer of 2023. 5 weeks. M-F 8A-5P  
 John Barnett  
 Jack Fitch

The Junior Members will receive their full FF1 certification once they turn 18.

Incident Command System Training,  
 Nate Fitch

FF1 is approximately 200 hours  
 ICS Training is 24 hours classroom instruction at the academy

**MEETINGS**

Officer Meetings	4	
Business Meeting	11	
Relief Association	6	
Nominating Committee	3	
JFD Awards	5	
JFD Officer Selection	3	
By Laws	3	
Recruitment/PR	3	
County Caucus	1	
NJ Firemen's Convention	2	1
<b>TOTAL</b>	<b>41</b>	

**EQUIPMENT AND TRUCK CHECKS** 20

**COMMUNITY DETAILS**

Trout Derby	1
Shredding	1
Memorial Day Parade	1
Little League Parade	1
JFD Car Wash Fundraiser	1
Town Wide Garage Sale	1
4 <sup>th</sup> of July Picnic and Standy	1
National Night Out	1
Fire Prevention Details- Pre Schools	9

Wildwood School K-2, YMCA, Mt Lakes  
Country Day School, Scribbles, Academy  
For Children, King of Kings, Lake Drive  
School, Craig School. Light Bridge  
Academy

Boonton Fire Dept Labor Day Parade	1
Boonton Fire Dept Fireworks	1
Boonton FD Christmas Parade	1
Assist with Halloween Detail	1
Borough Tree Lighting	1
WaWa Grand Opening	1
ML Santa Run	1
Santa Gift Distribution	1

TOTAL 24

WORK DETAILS 8

### MANHOURS

Jan	335
Feb	385
March	470
April	405
May	400
June	445
July	285
August	245
September	425
October	565
November	675
December	615

TOTAL 5250 (this number reflects primarily  
Scheduled events and calls. Does not include in  
Service training and pre-planning for various  
Events)

The Department would like to thank Manager Mitchell Stern and members of the Borough Council for all your support during 2023. We look forward to working with you during 2024.

Congratulations to Bob Wagmiller for being chosen as Firefighter of the Year for 2023.

The Department remembers Past Deputy Chief Pete Adams and Life Member Dave Dawley who passed away in 2023.

I am pleased to announce that Nate Fitch has been promoted to the rank of Captain for 2024

## November 2023 Health Department Activity Report – Mountain Lakes

This November 2023 report identifies the activities of the Health Officer, Health Department, and staff and provides an overview of the various tasks completed by the department during the previous months. Additional supplemental reports from Environmental, Nursing, and Health Education are provided to detail those activities.

### Health Education:

- November Newsletter was printed on 11/3 and distribution began on 11/6. Topics: Diabetes Awareness Month, gestational diabetes and related nutrition, information on Respiratory Syncytial Virus, upcoming health screening and programs/ events, as well as information on county specific (Essex/ Morris/ Union) details regarding COVID-19 testing, registering for vaccines
- Developed December newsletter; Topics: A highlight of topics covered in 2023 newsletter (newsletter topic, nutrition info, podcast corner, webinar), 5 tips for a healthy holiday nutrition and a healthy side-dish recipe, information on influenza, upcoming health screening and programs/ events, as well as information on county specific (Essex/ Morris/ Union) details regarding COVID-19 testing, registering for vaccines. Completed Spanish translation of newsletter.
- Weekly Health Education Resources sent out 11/6, 11/17, 11/22.
- Developed an informational flyer for December 1st World AIDS Day
- Distributed "Movember" (Prostate Cancer) flyer in English and Spanish

### Vaccinations & Communicable Diseases:

- The Health Dept. has COVID-19 vaccines available for adults and pediatrics. Public Health Nurses are available to provide homebound vaccines to those in need.
- Adult & Child Vaccination Clinic: Most Wednesdays by appointment only at the Bloomfield Health Department. Clinic is open to those who are uninsured or underinsured.
- For the week ending November 18th, the influenza surveillance report for the Northwest region continues to be low. Influenza activity throughout the State continues to be low.

**MOUNTAIN LAKES TOWNSHIP**  
**HEALTH DISTRICT**  
**Registered Environmental Health Specialist Monthly Activities**  
**Report for**

**MUNICIPALITY: MOUNTAIN LAKES TOWNSHIP**  
**DATE: NOVEMBER 2023**

1. Retail Food Establishments Plan Reviews

Establishment	Date	S/C/U	Risk Type	Inspected by

2. Inspections / Re-inspections

Establishment	Risk Type	S/C/U	Date of Inspection	Inspector
Wawa	2	S	11/9	SM
The Mansion	3	S	11/9	SM
Barka Mediterranean	3	S	11/9	JC

**KEY: Satisfactory/S**  
**Conditional/C**  
**Unsatisfactory/U**  
**Risk Type – see end of report**

3. Food Complaints and Conferrals

Establishment	Statement	Date


4. General Inspections (Bathing Sites, Youth Camps, Kennels, Pet Shops)

Establishment	Category	Statement	S/C	Date
NONE				

5. Housing  
Heat and Water Supply

Address	Statement	Status	Date
NONE			

6. Structural, Maintenance, and Other.

Address	Statement	Status	Date	Inspected By

7. Property Maintenance  
Structural, Vegetative overgrowth, Garbage, and Debris

Address	Statement	Status	Date
NONE			

8. Sanitary Complaints (Vermin, Noise, Odor, Pollution, Litter, etc.)

Address/ Inspector	Statement	Status	Date
NONE			

9. Lead Paint Inspections

Address	Statement	Status	Date
NONE			

10. Miscellaneous (Seminars, DEPE, reports, Meetings, Sampling, Court)

Activity	Explanation/Location	Date
NONE		

**Definitions as per N.J.A.C. 8:24, SANITATION IN RETAIL FOOD ESTABLISHMENTS AND FOOD AND BEVERAGE VENDING MACHINES:**

**Satisfactory** – The establishment is found to be operating in substantial compliance with the Code and food service personnel have demonstrated that they are aware of and are practicing sanitation and food safety principles as outlined in the Code

**Conditionally Satisfactory** – At the time of the inspection the establishment was found not to be operating in substantial compliance with the Code and was in violation of one or more provisions of the Code. Due to the nature of these violations, a re-inspection shall be scheduled. The re-inspection shall be conducted at an unannounced time. A full inspection shall be conducted. Opportunity for re-inspection shall be offered within a reasonable time and shall be determined by the nature of the violation.

**Unsatisfactory** – Whenever a retail food establishment is operating in violation of this Code, with one or more violations that constitute gross insanitary or unsafe conditions, which pose an imminent health hazard, the health authority shall issue an unsatisfactory evaluation. The health authority shall immediately request the person in charge to voluntarily cease operation until it is shown on re-inspection that conditions which warrant an unsatisfactory evaluation no longer exists. The health authority shall institute necessary measures provided by law to assure that the establishment does not prepare or serve food until the establishment is reevaluated. These measures may include embargo, condemnation and injunctive relief.

**Risk Type 1 Establishment** – means any retail food establishment that:

1. Serves or sells only pre-packaged, non-potentially hazardous foods.
2. Prepares only non-potentially hazardous foods.
3. Heats only commercially processed, potentially hazardous foods for hot holding and does not cool potentially hazardous foods.

Such retail establishments may include, but are not limited to, convenience store operations, hot dog carts, and coffee shops.

**Risk Type 2 Establishment** – means any retail food establishment that:

1. Has a limited menu.
2. Prepares, cooks, and serves most products immediately.
3. Exercises hot and cold holding of potentially hazardous foods after preparation or cooking.
4. Limits the complex preparation of potentially hazardous foods, including the cooking, cooling, and reheating for hot holding, to two or fewer items.

Such retail establishments may include, but are not limited to, retail food store operations, schools that do not serve a highly susceptible population, and quick service operations, depending on the menu and preparation procedures.

**Risk Type 3 Establishment** – means any retail food establishment that:

1. Has an extensive menu, which requires the handling of raw ingredients; and is involved in complex preparation of menu items that includes the cooking, cooling, and reheating of at least three or more potentially hazardous foods.
2. Prepares and serves potentially hazardous foods including the extensive handling of raw ingredients; and whose primary service population is a highly susceptible population.

Such establishments may include, but are not limited, full service restaurants, diners, commissaries, and catering operations; or hospitals, nursing homes, and pre-schools preparing and serving potentially hazardous foods.

**Risk Type 4 Establishment** – means a retail food establishment that:

1. Conducts specialized processes such as smoking, curing, canning, bottling, acidification designed to control pathogen proliferation, or any reduced oxygen packaging intended for extended shelf-life where such activities may require the assistance of a trained food technologist.

Public Health Nursing Division  
November 2023

**Public Health Update**

**Reports of Increased Canine Respiratory Illnesses in United States**

**Date:** November 28, 2023

**Public Health Message Type:**  Update **Intended Audience:**  Local health departments  ACOs  
 Animal health professionals

**Key Points:**

- (1) Veterinarians from multiple states have reported increased numbers of canine respiratory cases. New Jersey Department of Health has received several inquiries from veterinarians about the reported respiratory illnesses and reports of potential canine respiratory cases that may match the described cases in other states.
- (2) At this time, a definitive cause for the illnesses has not yet been identified, and it is unknown whether reported cases from different locations are all caused by the same pathogen. Additional diagnostics and testing are ongoing. There are no reports of human illness affiliated with these cases at this time.
- (3) There are many pathogens that can cause respiratory illnesses in dogs, some of which have effective vaccines to prevent disease spread.
- (4) Symptoms of respiratory illness in dogs may include coughing, difficulty breathing, sneezing, nasal or eye discharge, and lethargy. Veterinarians in other states are reporting cases of respiratory illness in dogs that present with prolonged coughing with minimal response to treatment, and some cases that have progressed to pneumonia. Rare severe cases that have resulted in death have also been reported.

**Action Items:**

- (1) Veterinarians:
  - a. Report suspected or confirmed outbreaks in domestic companion animals to your local health department. Local health department contact information can be found here: <https://www.nj.gov/health/lh/community/> i. It is recommended that veterinarians ask owners about past exposure history of their dogs, such as recent boarding, travel, etc. to potentially identify sources of exposure.
  - ii. Information and guidance on reporting requirements of zoonotic diseases and outbreaks in domestic companion animals in New Jersey can be found here: <https://www.nj.gov/health/cd/reporting/when/dcard.shtml>
  - b. Sporadic/singular cases of canine respiratory illnesses are not required to be reported to the local health department if no outbreak is suspected. Veterinarians should use clinical judgement for diagnostics and treatment.
  - c. Consider acute diagnostics and contact the veterinary diagnostic laboratory used to ensure that you are following proper specimen collection and storage techniques.
  - d. Veterinary hospitals should ensure they have biosecurity protocols and measures in place to prevent the spread of communicable diseases in the veterinary facility. This would include isolation protocols, cleaning and disinfection, and use of Personal Protective Equipment (PPE).
  - e. Veterinarians may contact NJDOH, Office of Veterinary Public Health at 609-826-4872 with questions or to provide other information related to the increased canine respiratory illnesses.
- (2) Licensed animal facilities:
  - a. Work with your supervising veterinarian to ensure there are appropriate disease control and prevention protocols in place and being followed at the facility, including, but not limited to isolation, cleaning/disinfection protocols and use of PPE.
  - b. Report outbreaks to your supervising veterinarian and to the local health department. Work with your supervising veterinarian on

outbreak response to limit disease spread.(3)Local health departments:a.Residents calling about sick pets should contact a veterinarian for evaluation of their pet.b.Local health departments should notify NJDOH of any reported outbreak in domestic companion animals by emailing [zoonoticrn@doh.nj.gov](mailto:zoonoticrn@doh.nj.gov) or calling 609-826-4872. If veterinarians call about singular cases of respiratory illness in dogs that are not tied to a suspect/confirmed outbreak, these are not required to be reported to NJDOH. Veterinarians seeking diagnostic testing for patients should consult with the veterinary diagnostic laboratories they use to ensure proper specimen collection and storage. Veterinarians can also contact NJDOH with additional questions or unusual cases.

**Contact Information:**

- Darby McDermott, NJ State Public Health Veterinarian, [Darby.McDermott@doh.nj.gov](mailto:Darby.McDermott@doh.nj.gov)
- The Office of Veterinary Public Health, Communicable Disease Service;[zoonoticrn@doh.nj.gov](mailto:zoonoticrn@doh.nj.gov) or 609-826-4872

**References and Resources:**

- <https://www.nj.gov/health/cd/reporting/when/dcard.shtml>
- <https://www.nj.gov/health/cd/documents/zoonotic-disease-investigation.pdf>
- <https://www.nj.gov/agriculture/ahdl/>
- <https://www.avma.org/news/oregon-dealing-respiratory-illness-incidents-dogs>
- <https://ag.colorado.gov/canine-respiratory-disease>
- <https://www.vet.cornell.edu/departments/riney-canine-health-center/canine-health-information/canine-respiratory-disease-outbreaks>
- <https://colsa.unh.edu/new-hampshire-veterinary-diagnostic-laboratory/canine-respiratory-outbreak>

**Monthly Activities**

Communicable Disease Reporting and Surveillance System (CDRSS) is checked, at minimum, twice daily to review for newly listed communicable diseases. This is accomplished by all nursing division staff. Upon the listing of a new disease, investigation of disease is initiated by Public Health Nurses (PHNs)/Communicable Disease Investigator.

NJLINGS checked daily. Health alerts and advisories are reviewed by all Public Health Nurses. Health alerts, recalls, and specific health advisories are forwarded to the Health Educator for dissemination of information to the public if action is warranted as per NJLINGS.

**Screenings**

No screenings held this month.

**COVID Activities**

The Health Department currently has COVID-19 vaccines available for adults and children. If a homebound person is in need of a COVID-19 vaccine, the Nursing Division will schedule and provide a homebound visit. The Department of Health currently has COVID-19 Moderna vaccine available.

For the week ending November 18th, 2023, the COVID-19 Community Activity Level Report for Morris County is **low**. The Community transmission level for Healthcare settings is **low (green)**.

**Seasonal Flu Activities**

The influenza data collection is conducted every month, however, during the summer months weekly reports are not disseminated. For the week ending November 18, 2023 (MMWR Week 46) the Influenza surveillance activity level for New Jersey Northwest Region is **low**.

**BOROUGH OF MOUNTAIN LAKES MONTHLY REPORT**

Public Health Nursing receives inquiries and schedules appointments for influenza vaccination for the public and for Township employees.

A Flu Clinic was offered for employees on Thursday, November 2<sup>nd</sup> from 10:00am-12:00noon. Five (5) vaccines administered. The clinics was at the DPW Conference room. There was no cost to participate. Vaccine distributed for the 2023-2024 Flu Season: Fluarix, manufactured by GSK.

**Vaccines and TB Control Program**

No patients received vaccines from the weekly vaccine clinic at Bloomfield Health Department. No Mantoux tests were administered this month.

**Childhood Lead Poisoning Prevention Program**

No new cases reported for this month. Lead case management monitoring occurs twice daily at a minimum for jurisdiction within the NJDOH Lead Monitoring system.

**Communicable Disease**

The classifications for the cases listed below are based on the investigation conducted by the PHN and Communicable Disease Investigator, laboratory evaluation and NJDOH case definition. All investigation information is entered into CDRSS; NJDOH reads entries, comments on individual cases or will send PHN/ Communicable Disease Investigator email requesting more data. Once NJDOH is satisfied with investigation methods, the case is approved and closed.

*Patient Status is based on pt s/s, lab result interpretation and NJDOH Case Definition, which is found in the NJDOH Communicable Disease Manual*

**November 2023**

<b>New Cases:</b> 1- Confirmed Influenza Type A 2- Confirmed COVID-19	<b>Ongoing Cases:</b> None
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**\*Sunrise of Mountain Lakes COVID-19 Outbreak concluded on 11/15/2023. Bi-weekly monitoring through NJDOH Novisurvey.**

Respectfully submitted,  
Anamaria Valencia MD, MPH(c)  
Communicable Disease Investigator Nursing Division- Bloomfield Health Department



## **December 2023 Health Department Activity Report – Mountain Lakes**

This December 2023 report identifies the activities of the Health Officer, Health Department, and staff and provides an overview of the various tasks completed by the department during the previous months. Additional supplemental reports from Environmental, Nursing, and Health Education are provided to detail those activities.

### **Health Education:**

- December Newsletter was printed on 12/1 and distribution began on 12/4 Topics: Topics Covered in 2023: Highlight of newsletter topics, nutritional information, webinars and podcasts; Healthy Nutrition During the Holiday Season; Fighting the Flu; upcoming health screening and programs/ events
- Developed January newsletter; Topics: Cervical Health Awareness, Nutrition for Anemia, Human Papillomavirus (HPV), Exercise Corner, Word search for Cervical Cancer, upcoming health screening and programs/ events, as well as information on county specific (Essex/ Morris/ Union) details regarding COVID-19 testing, registering for vaccines. Completed Spanish translation of newsletter.

### **Vaccinations & Communicable Diseases:**

- For the week ending December 16th, 2023, the COVID-19 Community Activity Level Report for Morris County is low. The Community transmission level for Healthcare settings is low (green).
- The NJDOH Influenza Surveillance Report, Week Ending December 23, 2023 for the 2023-2024 season indicate Influenza activity level is HIGH statewide
- The Health Department currently has COVID-19 vaccines available for adults and children. If a homebound person is in need of a COVID-19 vaccine, the Nursing Division will schedule and provide a homebound visit. The Department of Health currently has COVID-19 Moderna vaccine available.

**MOUNTAIN LAKES TOWNSHIP**  
**HEALTH DISTRICT**  
**Registered Environmental Health Specialist Monthly Activities**  
**Report for**

**MUNICIPALITY: MOUNTAIN LAKES TOWNSHIP**  
**DATE: DECEMBER 2023**

1. Retail Food Establishments Plan Reviews

Establishment	Date	S/C/U	Risk Type	Inspected by

2. Inspections / Re-inspections

Establishment	Risk Type	S/C/U	Date of Inspection	Inspector
Mountain Lakes High School	2	S	12/19	JC
Academy for Children Pre-School	2	S	12/19	JC

**KEY : Satisfactory/S**  
**Conditional/C**  
**Unsatisfactory/U**  
**Risk Type – see end of report**

3. Food Complaints and Conferrals

Establishment	Statement	Date

4. General Inspections (Bathing Sites, Youth Camps, Kennels, Pet Shops)

Establishment	Category	Statement	S/C	Date
NONE				

5. Housing  
Heat and Water Supply

Address	Statement	Status	Date
NONE			

6. Structural, Maintenance, and Other.

Address	Statement	Status	Date	Inspected By

7. Property Maintenance  
Structural, Vegetative overgrowth, Garbage, and Debris

Address	Statement	Status	Date
NONE			

8. Sanitary Complaints (Vermin, Noise, Odor, Pollution, Litter, etc.)

Address/ Inspector	Statement	Status	Date
NONE			

9. Lead Paint Inspections

Address	Statement	Status	Date
NONE			

10. Miscellaneous (Seminars, DEPE, reports, Meetings, Sampling, Court)

Activity	Explanation/Location	Date
NONE		

**Definitions as per N.J.A.C. 8:24, SANITATION IN RETAIL FOOD ESTABLISHMENTS AND FOOD AND BEVERAGE VENDING MACHINES:**

**Satisfactory** – The establishment is found to be operating in substantial compliance with the Code and food service personnel have demonstrated that they are aware of and are practicing sanitation and food safety principles as outlined in the Code

**Conditionally Satisfactory** – At the time of the inspection the establishment was found not to be operating in substantial compliance with the Code and was in violation of one or more provisions of the Code. Due to the nature of these violations, a re-inspection shall be scheduled. The re-inspection shall be conducted at an unannounced time. A full inspection shall be conducted. Opportunity for re-inspection shall be offered within a reasonable time and shall be determined by the nature of the violation.

**Unsatisfactory** – Whenever a retail food establishment is operating in violation of this Code, with one or more violations that constitute gross insanitary or unsafe conditions, which pose an imminent health hazard, the health authority shall issue an unsatisfactory evaluation. The health authority shall immediately request the person in charge to voluntarily cease operation until it is shown on re-inspection that conditions which warrant an unsatisfactory evaluation no longer exists. The health authority shall institute necessary measures provided by law to assure that the establishment does not prepare or serve food until the establishment is reevaluated. These measures may include embargo, condemnation and injunctive relief.

**Risk Type 1 Establishment** – means any retail food establishment that:

1. Serves or sells only pre-packaged, non-potentially hazardous foods.
2. Prepares only non-potentially hazardous foods.
3. Heats only commercially processed, potentially hazardous foods for hot holding and does not cool potentially hazardous foods.

Such retail establishments may include, but are not limited to, convenience store operations, hot dog carts, and coffee shops.

**Risk Type 2 Establishment** – means any retail food establishment that:

1. Has a limited menu.
2. Prepares, cooks, and serves most products immediately.
3. Exercises hot and cold holding of potentially hazardous foods after preparation or cooking.
4. Limits the complex preparation of potentially hazardous foods, including the cooking, cooling, and reheating for hot holding, to two or fewer items.

Such retail establishments may include, but are not limited to, retail food store operations, schools that do not serve a highly susceptible population, and quick service operations, depending on the menu and preparation procedures.

**Risk Type 3 Establishment** – means any retail food establishment that:

1. Has an extensive menu, which requires the handling of raw ingredients; and is involved in complex preparation of menu items that includes the cooking, cooling, and reheating of at least three or more potentially hazardous foods.
2. Prepares and serves potentially hazardous foods including the extensive handling of raw ingredients; and whose primary service population is a highly susceptible population.

Such establishments may include, but are not limited, full service restaurants, diners, commissaries, and catering operations; or hospitals, nursing homes, and pre-schools preparing and serving potentially hazardous foods.

**Risk Type 4 Establishment** – means a retail food establishment that:

1. Conducts specialized processes such as smoking, curing, canning, bottling, acidification designed to control pathogen proliferation, or any reduced oxygen packaging intended for extended shelf-life where such activities may require the assistance of a trained food technologist.



**Public Health**  
Prevent. Promote. Protect.

Township of Bloomfield  
Department of Health



## Mountain Lakes Health Education Report **December 2023**

### Month's Health Topic

- December Newsletter was printed on 12/1 and distribution began on 12/4 Topics: Topics Covered in 2023: Highlight of newsletter topics, nutritional information, webinars and podcasts; Healthy Nutrition During the Holiday Season; Fighting the Flu; upcoming health screening and programs/ events, as well as information on county specific (Essex/ Morris/ Union) details regarding COVID-19 testing, registering for vaccines.

### Committee Meetings

- Health Ed Meetings 12/4, 12/8, 12/18
- NJSOPHE meeting 12/7
- NJPHA meeting 12/13

### Programs in Planning

- Quarterly webinar: update/ information on COVID vaccines

### Programs Executed

- No programs executed in December

### Continuing Education/ Other

- Developed January newsletter; Topics: Cervical Health Awareness, Nutrition for Anemia, Human Papillomavirus (HPV), Exercise Corner, Word search for Cervical Cancer, upcoming health screening and programs/ events, as well as information on county specific (Essex/ Morris/ Union) details regarding COVID-19 testing, registering for vaccines. Completed Spanish translation of newsletter.
- Weekly Health Education Resources sent out 12/1, 12/8, 12/15, 12/29 to contacts at all towns.
- Developed informational flyer for Thyroid Cancer.

Public Health Nursing Division

December 2023

**Public Health Update**

**CDC Health Advisory: Urgent Need to Increase Immunization Coverage for Influenza, COVID-19, and RSV Immunizations and Use of Authorized/Approved Therapeutics in the Setting of Increased Respiratory Disease Activity During the 2023 – 2024 Winter Season** Date: December 14, 2023

**Public Health Message Type:**  Alert  Advisory  Update  Information

**Intended Audience:**  All public health partners  Healthcare providers

Infection preventionists  Local health departments  Schools/child care  ACOs

**BACKGROUND:**

- Reports of increased respiratory disease have been described in multiple countries recently. CDC is tracking increased [respiratory disease activity](#) in the United States for several respiratory pathogens, including influenza viruses, SARS-CoV-2, and RSV, across multiple indicators such as laboratory test positivity, emergency department visits, wastewater, and hospitalizations. Currently, the highest respiratory disease activity in the United States is occurring across the southern half of the country, with increasing activity in northern states.
- CDC issued a Health Advisory through the CDC Health Alert Network to alert healthcare providers to low vaccination rates against influenza, COVID-19, and RSV (respiratory syncytial virus). Low vaccination rates, coupled with ongoing increases in national and international respiratory disease activity caused by multiple pathogens, including influenza viruses, SARS-CoV-2 (the virus that causes COVID-19), and RSV, could lead to more severe disease and increased healthcare capacity strain in the coming weeks.
- In addition, a recent increase in cases of multisystem inflammatory syndrome in children (MIS-C) following SARS-CoV-2 infection in the United States has been reported. Healthcare providers should administer influenza, COVID-19, and RSV immunizations now to patients, if recommended. Healthcare providers should recommend antiviral medications for influenza and COVID-19 for all eligible patients, especially patients at high-risk of progression to severe disease such as older adults and people with certain underlying medical conditions.

**KEY POINTS:**

- Influenza, COVID-19, and RSV can result in severe disease, especially among unvaccinated persons. Infants, older adults, pregnant people, and people with certain underlying medical conditions remain at increased risk of severe COVID-19 and influenza disease.
- Infants and older adults remain at the highest risk of severe RSV disease; it is the leading cause of infant hospitalization in the United States.
- Vaccination for influenza, COVID-19, and RSV reduces the risk of severe disease, including pneumonia, hospitalization, and death. Vaccination for COVID-19 can also reduce the risk of MIS-C and post-COVID conditions.

**ACTION ITEMS FOR HEALTHCARE PROVIDERS:**

- Healthcare providers should administer influenza, COVID-19, and RSV immunizations now to all patients if recommended.
- Consider antiviral medications to treat patients at high risk of progression to severe disease with influenza or COVID-19, including older adults and people with certain underlying medical conditions.
- Healthcare providers should counsel patients about other everyday preventive actions they can do to protect themselves against respiratory diseases including testing, covering coughs and sneezes, washing hands wearing a well-fitting mask if a patient chooses to wear a mask, and improving ventilation in home and work environments.

**RESOURCES AND REFERENCES**

- CDC HAN Health Advisory about urgent need to increase immunization coverage for Flu, COVID-19, and RSV
- CDC HAN Health Advisory about limited availability of nirsevimab in the United States
- New Jersey Department of Health (NJDOH), Respiratory Syncytial Virus (RSV) [nj.gov/health/rsv/](https://nj.gov/health/rsv/)
- NJDOH, COVID-19 Vaccination [nj.gov/health/cd/topics/covid2019\\_vaccination.shtml](https://nj.gov/health/cd/topics/covid2019_vaccination.shtml)
- NJDOH, Flu [nj.gov/health/cd/topics/flu.shtml](https://nj.gov/health/cd/topics/flu.shtml)

#### **CONTACT INFORMATION**

Please contact the Communicable Disease Service at 609-826-5964 with any questions.

#### **Monthly Activities**

Communicable Disease Reporting and Surveillance System (CDRSS) is checked, at minimum, twice daily to review for newly listed communicable diseases. This is accomplished by all nursing division staff. Upon the listing of a new disease, investigation of disease is initiated by Public Health Nurses (PHNs)/Communicable Disease Investigator.

NJLINC checked daily. Health alerts and advisories are reviewed by all Public Health Nurses. Health alerts, recalls, and specific health advisories are forwarded to the Health Educator for dissemination of information to the public if action is warranted as per NJLINC.

#### **Screenings**

No screenings held this month.

#### **COVID Activities**

The Health Department currently has COVID-19 vaccines available for adults and children. If a homebound person is in need of a COVID-19 vaccine, the Nursing Division will schedule and provide a homebound visit. The Department of Health currently has COVID-19 Moderna vaccine available.

For the week ending December 16th, 2023, the COVID-19 Community Activity Level Report for Morris County is **low**. The Community transmission level for Healthcare settings is **low (green)**.

#### **Seasonal Flu Activities**

The influenza data collection is conducted every month. For the week ending December 23, 2023 (MMWR Week 51) the Influenza surveillance activity level for New Jersey Northwest Region is **High**.

#### **Vaccines and TB Control Program**

No patients received vaccines from the weekly vaccine clinic at Bloomfield Health Department. No Mantoux tests were administered this month.

#### **Childhood Lead Poisoning Prevention Program**

No new cases reported for this month. Lead case management monitoring occurs twice daily at a minimum for jurisdiction within the NJDOH Lead Monitoring system.

#### **Communicable Disease**

The classifications for the cases listed below are based on the investigation conducted by the PHN and Communicable Disease Investigator, laboratory evaluation and NJDOH case definition. All investigation information is entered into CDRSS; NJDOH reads entries, comments on individual cases or will send

BOROUGH OF MOUNTAIN LAKES MONTHLY REPORT

PHN/ Communicable Disease Investigator email requesting more data. Once NJDOH is satisfied with investigation methods, the case is approved and closed.

*Patient Status is based on pt s/s, lab result interpretation and NJDOH Case Definition, which is found in the NJDOH Communicable Disease Manual*

**December 2023**

<b>New Cases:</b> <ul style="list-style-type: none"><li>1- Brucellosis- Not a case</li><li>1- Influenza Type A</li><li>1- Influenza Type A H3</li><li>1- Influenza Type B</li><li>6- Influenza Type H1N1</li><li>15- Sars-CoV2- COVID-19 Confirmed</li><li>5- Sars-CoV2- COVID-19 Probable</li></ul>	<b>Ongoing Cases:</b> None
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**\*No current ongoing outbreaks at Sunrise of Mountain Lakes. Bi-weekly monitoring through NJDOH Novisurvey.**

Respectfully submitted,  
Anamaria Valencia MD, MPH  
Communicable Disease Investigator Nursing Division- Bloomfield Health Department





Shawn M. Bennett  
CHIEF OF POLICE

# Police Department

Borough of Mountain Lakes

400 Boulevard  
Mountain Lakes, NJ 07046  
(973) 334-1413 • Fax (973) 334-4123



## Mountain Lakes Police Borough Council Monthly Report December 2023

- On 12/1/23 The new Wawa on Route 46 opened. The PD defeated the FD in the Hoagie Making Challenge. Proceeds were donated to the Mountain Lakes Medical Needs Foundation.
- The MLPD participated in the Holiday Tree Lighting and Menorah lightings.
- MLPD Officers completed their quarterly Firearms Qualifications.
- On 12/11 there was a residential burglary to attain vehicle keys. The thieves subsequently stole two vehicles from the homeowner.
- On 12/19 and 12/23 there were two attempted residential burglaries.
- Chief Bennett met with the League of Women Voters to discuss current events in town and introduce a few new officers.
- MLPD Officers assisted Boonton Twp PD with a structure fire as well as a homicide investigation.
- The PBA hosted a charity drive in which 182 lbs of food was collected for the Interfaith Food Pantry.
- MLPD Officers were involved in two motor vehicle pursuits. One of a homicide suspect from Paterson and another of a suspected stolen vehicle.
- On 2/6/24 at 7 PM at the MLHS Media Center, the MLPD will be hosting a Town Hall meeting to discuss current crime trends. Representatives from the Morris County Sheriff's Office, Morris County Prosecutor's Office, and Morris County Communications Center will be presenting as well.

Sincerely,

Chief Shawn Bennett

**Time Used/Overtime by Month**

	Sick Time Hours						Vacation/Comp Hours/Per's Day/Release						Court Overtime					Department Overtime										
	2017	2018	2019	2020	2021	2022	2023	2017	2018	2019	2020	2021	2022	2023	2017	2018	2019	2020	2021	2022	2023							
<b>Jan</b>	236	216	79	586	324	36	264	22	15	14	0	42	48	224.5	\$0	\$158	\$0	\$154	\$0	\$0	\$0	\$2,998	\$4,159	\$4,948	\$9,570	\$7,194	\$6,557	\$14,494
<b>Feb</b>	226	252	86	444	266	68	48	84	104	220	111	189.5	252	171.5	\$0	\$0	\$210	\$258	\$0	\$0	\$0	\$7,009	\$4,927	\$2,138	\$4,789	\$21,810	\$4,939	\$15,797
<b>March</b>	238	310	110	332	180	96	118	198	148.5	168	74.5	81	289	257.75	\$151	\$0	\$0	\$0	\$0	\$447	\$0	\$12,822	\$29,829	\$6,254	\$4,081	\$7,510	\$4,771	\$29,020
<b>April</b>	209.5	0	106	456	240	94	222	154	250	265.5	0	226	333	215	\$0	\$0	\$422	\$0	\$263	\$0	\$0	\$5,399	\$12,146	\$27,385	\$9,930	\$12,820	\$10,392	\$18,838
<b>May</b>	128	204	96	564	204	46	48	254	178	169	36	681	482	260.5	\$0	\$0	\$993	\$0	\$0	\$0	\$0	\$12,700	\$24,263	\$29,828	\$5,202	\$18,415	\$16,682	\$22,341
<b>June</b>	140	130	106	540	312	140	69	268	208	254	194	727.5	385	198.5	\$0	\$193	\$0	\$0	\$0	\$161	\$0	\$17,917	\$21,572	\$32,632	\$21,692	\$25,194	\$12,050	\$37,501
<b>July</b>	318	152	47	442	420	44	70	518	524	84.5	551	877	482	669.5	\$0	\$158	\$0	\$0	\$0	\$0	\$0	\$31,018	\$24,005	\$27,180	\$26,802	\$32,344	\$25,516	\$41,289
<b>August</b>	272	94	246	312	168	104	90	606	682	748	708	792	541	459	\$140	\$193	\$0	\$0	\$263	\$0	\$0	\$21,042	\$18,754	\$34,709	\$22,125	\$30,577	\$26,933	\$30,293
<b>Sept</b>	276	94	180	256	70	22	100	294	375.5	222.5	389	280	549.5	301	\$0	\$0	\$0	\$0	\$250	\$161	\$0	\$21,047	\$16,316	\$22,108	\$20,166	\$23,313	\$23,754	\$28,316
<b>Oct</b>	332	106	154	314	48	120	68	125	208	216	292	204	502.5	251.5	\$0	\$0	\$0	\$0	\$0	\$161	\$0	\$12,876	\$14,514	\$15,865	\$17,041	\$34,942	\$25,878	\$27,517
<b>Nov</b>	946	140	426	302	44	80	156	274.5	235.5	176	287	370	550.5	337.25	\$0	\$246	\$0	\$0	\$969	\$0	\$0	\$18,359	\$15,103	\$17,554	\$10,442	\$30,691	\$15,920	\$26,166
<b>Dec</b>	392	254	600	424	206	104	168	171	346.5	144.5	376	265	642.5	366.5	\$302	\$0	\$0	\$0	\$0	\$0	\$0	\$18,360	\$20,920	\$21,126	\$25,206	\$22,102	\$15,766	\$26,057
<b>Total</b>	3113.5	1960	2236	4974	2482	894	1421	2968.5	3275	2582	3018.5	4795	5057	3712.5	\$593	\$947	\$1,625	\$412	\$1,139	\$929	\$0	\$181,548	\$206,506	\$241,128	\$171,046	\$266,872	\$190,558	\$317,628

**December**

<u>Total Overtime</u>
<u>Hours Paid</u>
<b>296.50</b>

<u>Total</u>	<u>Total</u>	<u>% of Hrs Equating to</u>
<u>Vaca/Comp Hrs</u>	<u>Vaca/Comp/Personal/Bereave Hrs</u>	<u>OT</u>
<b>366.5</b>	<b>203</b>	<b>55.39%</b>

<u>Total Sick Time</u>	<u>Total Sick Time</u>	<u>% of Hrs Equating to</u>
<u>Hrs</u>	<u>Hrs Creating OT</u>	<u>OT</u>
<b>168</b>	<b>72</b>	<b>42.86%</b>

**\*\* Operating with 11 - 12 Officers since April**

- 3 Hours mandatory Drug Testing**
- 12 hours mandatory Training**
- 6.5 hours Tree/Menorah Lighting**

**MOUNTAIN LAKES BORO POLICE DEPARTMENT**

Agency Activity Report

By CFS Classification

From Date: 12/1/2023 To Date: 12/31/2023

Report Date: 1/18/2024 11:37:37 AM

<b>Classification code</b>	<b>Description</b>	<b>Total Events</b>	<b>0000-0800</b>	<b>0801-1600</b>	<b>1601-2359</b>
0500	Burglary	3	3	0	0
0600	Theft	2	0	0	2
0800	Other Assaults	1	0	1	0
1100	Fraud	1	0	1	0
1300	Stolen Property	2	0	2	0
1700	Sex Offense	1	0	1	0
1800	Narcotics Drug Laws	1	1	0	0
2000	Family Offense	2	0	2	0
2400	Disorderly Conduct	5	1	2	2
2600	All Other Offenses	1	0	1	0
4000	Non Criminal Investigations	44	14	12	18
4100	Fire Related	6	1	3	2
5000	Lost Found Property	1	0	1	0
5500	Animal Complaints	7	1	2	4
6000	Traffic Accidents	14	0	8	6
6300	Traffic Enforcement	260	30	108	122
6500	Parking Enforcement	8	5	3	0
6600	Traffic Services	15	1	13	1
7000	Public Services	322	144	52	126
7500	Assist other Agency	59	5	44	10
8000	Warrants	2	0	2	0
8100	Warrants Other	1	0	1	0
9000	Administrative	651	263	88	300
	<b>Total:</b>	<b>1409</b>	<b>469</b>	<b>347</b>	<b>593</b>

# MOUNTAIN LAKES BORO POLICE DEPARTMENT

## *Officer Citation Report*

From Date : 12/1/2023 To Date : 12/31/2023

Report Date : 1/18/2024 11:36 AM

Officers Name	Badge Number	Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total
XX	XX	86	1	6	0	0	0	0	7
XX	XX	0	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
XX	XX	28	0	1	0	0	0	0	1
XX	XX	29	3	1	0	0	0	3	7
XX	XX	14	0	0	0	0	0	0	0
XX	XX	1	0	0	0	0	0	0	0
XX	XX	36	1	4	0	0	0	0	5
XX	XX	9	0	1	0	0	0	0	1
XX	XX	60	0	9	0	0	0	0	9
XX	XX	0	0	0	0	0	0	0	0
XX	XX	7	0	0	0	0	0	0	0
		<b>Traffic Stops</b>	<b>Equipment</b>	<b>Moving</b>	<b>Radar</b>	<b>Parking</b>	<b>Ordinance</b>	<b>Warnings</b>	<b>Total</b>
<b>Total:</b>		250	5	22	0	0	0	3	30



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Recreation Department

November 2023

## Recreation Commission

- Met via Zoom and introduced themselves to the new Recreation Director, Laurie Stepper.
- Discussed upcoming Tree Lighting, Menorah Lighting and Holiday Gathering event.
- David Keyt, Commission Chair, met with Laurie via Zoom to interview 2 candidates for the 1 vacancy. Commission will be reviewing and selecting the candidate in December.

## Recreation Director

- Connected and met, via phone, Zoom or in-person, with over 25 people who are volunteers or staff involved with programs/events the Department is a part of. More meetings are scheduled daily.
- Submitted 2024 budget proposal.
- Scheduled and attended rSchoolToday facilities and program registration platform training.
- Ski Club
  - o Set-up and opened registration for Briarcliff Ski Club. Registration filled within 24 hours with 80 students
  - o High School Ski Club will not be offered this year due to lack of consistent participation, advisors' availability has reduced, and the HS offers a ski team for interested students.
  - o Buses have been confirmed
- Jr Laker Wrestling
  - o Program is back from a 3-year hiatus, due to COVID-19, with 39 kids registered, which is 14 more prior to the pandemic.
- Posted events to Borough of Mountain Lakes Facebook page. Goal is to drive more views/likes to page with intentional content.
- Offered a Photo Contest for residents to submit up to 5 photos for a chance to win a gift card to the Station or Hapgoods (deadline Dec 15). Photos will be used for media and marketing purposes.
- Created action items and run of show for Tree Lighting (Dec 3) and Menorah Lighting (Dec 10). Discussed event logistics with Fire Department, Police Department, and DPW.
- Attended League of Municipalities Convention for one day, walked with vendor hall and attended 2 workshops.
- Attended the New Jersey Recreation and Parks Association Board Meeting and Annual Networking Event.

## Ongoing tasks

- Manage facility request from residents
- Oversee and support sports programs with school facility requests



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Recreation Department  
December 2023

## Recreation Commission

- Met via Zoom
- Recapped holiday events
- Commission reviewed and discussed Interest Statements for 2 candidates and voted Margaret Keymetian Ng to the Commission.
- Subcommittee discussion scheduled for early January to discuss Rack and Ring accessibility and equity.

## Recreation Director

- Continue to meet with community members who are involved with various programs and events
- Holiday Events
  - o Despite the weather, the Christmas Tree Lighting had about 100 people in attendance
  - o Menorah Lighting had a bit more rain, but about 50-60 people attended
  - o Holiday Gathering and PBA Food Drive had been postponed to Wed, Dec 20 from 4:30-6pm due to rain and wind gusts. About 30-40 people attended the event and enjoyed two holiday crafts, scavenger hunt, and treats provided by Hapgoods. In total 182 lbs of food were donated.
- Participated in two training sessions on rSchool, facility and program registration platform.
- Requested fireworks quotes from Starfire Productions and Garden State Fireworks
- Ordered apparel for Jr Laker Wrestling program, which now has 42 kids registered.
- Ski Club starts Tues, Jan 2 with 80 middle schoolers. Advisors and buses have been confirmed.
- Secured two quotes to have the Jan Wilson Memorial Basketball Court re-striped. This will be done when temperatures are above 50 degrees.
- Increased the frequency of Facebook posts, and recently took over the weekly eblast.
- The Photo Contest ended Dec 15 with over 70 photos submitted. Winners were notified on Dec 22.
- The responsibility of Safety Coordinator was added. Reviewed various video trainings on MEL (Municipal Excess Liability) Safety Institute and have an in-person meeting with Rick Control Consultant in January 2024. Safety Committee proposal will be sent to Borough Manager in January.
- Requested quote from Musky Trout Hatchery for Trout Derby. April date pending until Feb Committee meeting.

## Ongoing tasks

- Manage facility request from residents
- Oversee and support sports programs with school facility requests
- Weekly eblast



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Joe Mullaney**  
**Code Enforcement Officer**  
[jmullaney@mtnlakes.org](mailto:jmullaney@mtnlakes.org)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-334-3131 ext.2014  
F -973-402-3466

TO: Borough Manager Mitchell Stern  
DATE: 1/5/24  
SUBJECT: Monthly Report November 2023

The following lists code enforcement/property maintenance issues for the month of November 2023:

11/14: Follow up on complaint from DPW about a property maintenance violation at a Powerville Road address. Corrective action taken.

11/14: Complaint received regarding a local landscaper starting work before 9:00 AM. Spoke with the owner and advised them of the ordinance.

11/16: Spoke with a local landscaper doing work at a Boulevard residence before 9:00 AM. They were advised of the ordinance.

#### Smoke and Carbon Monoxide Detector Inspections

DATE	LOCATION	PASS/FAIL
11/8	105 Kenilworth Rd	Pass
11/14	67 Lookout Rd	Pass
11/14	223 Boulevard	Pass
11/30	53 Rainbow Trail	Pass

**SIGN ENFORCEMENT** -Monitor placement of temporary signs for compliance with ordinance.

**Parking Enforcement:** Monitor parking of landscaping trucks on Boulevard and around town to ensure compliance.



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F -973-402-3466

TO: Borough Manager Mitchell Stern  
DATE: 1/5/24  
SUBJECT: Monthly Report December 2023

The following lists code enforcement/property maintenance issues for the month of December 2023:

12/14: Follow up on complaint received regarding a noise ordinance violation at a Lookout Road address. Corrective action taken.

12/18: Follow up on complaint received regarding property maintenance violations at a Roberts Drive address. The residence is currently unoccupied. Corrective action is being taken.

12/27: Received complaint regarding property maintenance violations at Route 46 address. Investigation on going and the owner will be notified to take corrective action.

#### Smoke and Carbon Monoxide Detector Inspections

DATE	LOCATION	PASS/FAIL
12/8	77 Hanover Rd	Pass
12/12	23 New Castle Ct	Pass
12/19	10 Grove Place	Pass
12/21	139 Kenilworth Rd	Pass

**SIGN ENFORCEMENT** –Monitor placement of temporary signs for compliance with ordinance.

**Parking Enforcement:** Monitor parking of landscaping trucks on Boulevard and around town to ensure compliance.