

**Historic Preservation Committee
Meeting Minutes – October 22, 2019**

A meeting of the Mountain Lakes Historic Preservation Committee (“HPC” or the “Committee”) was held on Tuesday, October 22, 2019, at the Mountain Lakes Library. In attendance were Alex Gotthelf, Tom Dagger, Margaret DeWitt, Mark Hoffman, Gillian Strauss, Kaylee Smith, and Sueanne Sylvester. Absent were Borough Council Liaison David Shepard, Michael DeWitt, Roberta Matalon, and Justin Savage.

Approval of Prior Meeting’s Minutes

The minutes of the September 17, 2019 meeting were approved.

Public Comments

Jeremy Marinaccio presented the final proposal for his upcoming Eagle Scout project. The focus is on developing a process and tools to add meta-data to the HPCs digitized collections.

Chair's Report

Alex introduced new member Sueann Sylvester. Sueann brings unique talents to the Committee as a second generation Laker, local Realtor, and grant writer.

Treasurer’s Report

Andy presented the following summary and comparison of the Committee's activity.

	YTD 10-22-19		
	2019	2018	2017
Cash	28,086	28,820	30,894
Income	1,081	1,609	1,724
Expenses	1,404	2,722	3,645
Net income (loss)	(323)	(1,113)	(1,921)

Archive Report

The work of scanning the collection continues. And Justin and Rob continue to research open source systems to manage our digital content.

Salvage Report

The DPW breakfast was rescheduled for the holiday season.

Oral Histories Report

No report.

Borough Liaison Report

No report.

Old Business

* Display. The Committee asked Justin to create a new library display featuring recently acquired sports memorabilia as well as items from the high school's collection.

* Open house. The Committee reviewed goals, promotion, and staffing for this annual event.

New Business

Margaret reported on funding sources used by other New Jersey historic preservation groups. The most significant source by far is membership dues. This is followed by grants, activity fees, and product sales. There was a lively discussion about the pros and cons of repositioning the Committee as a membership organization.

Date for Next Meeting

Next meeting date – Tuesday, November 19 at 7:30 in the Mountain Lakes Library.

There being no further business, the meeting was adjourned.

Minutes prepared by Margaret DeWitt & Alex Gotthelf.