

Wednesday Dec. 11, 2019

**Shade Tree Commission
Meeting Minutes**

Present:

Marnie Vyff; John Briggs; Sandy Batty; Chris Capodanno;
Lucas Stelling Cynthia Korman (Council Liason)

1. This is Cynthia's last meeting as the council liason for Shade Tree. Lauren Barnett is our liason in 2020.
2. Marnie is stepping down as the chair of STC. Chris Capodanno will chair for 2020
3. Prune and Remove Areas:
 - a. Area 1 – Sandy;
 - b. Area 2 – Lucas;
 - c. Area 3 – Brett;
 - d. Area 4 – Chris;
 - e. Area 5 –Phyllis;
 - f. Area 6 – John;
 - g. Area 7 – Marnie

4. Current STC roles for 2019

Sandy – Ordinance; plan reviews

Chris – Planting and Chair

John – EAB task force; Prune and Remove; Secretary

Marnie – Prune and remove; Liason to residents; Membership; CEU training; Memorial Tree list (making certificates); Annual Report

Phyllis – Tree City USA annual report; Arbor Day

Brett – Website; Tree Planting Promotion; Public Education

Jackie – Writing on STC activities (ie. The recent tree planting for 2019).

Lucas – Vice Chair;

Open: Writer of Articles for Newspaper and Websites; Letters to Residents for Hazardous Trees; Photographer;

4. 2019 Prune and Remove List
 - a. Mitchell would like the list asap.

- b. Sandy, John and Chris have their data entered and trees are listed for P & R.
 - c. We are going to develop a new data entry system in 2020.
- 5. Birchwood Lake Parking lot
 - a. The current plan has too many trees proposed in the middle of the two gravel parking areas.
 - b. We propose 3 canopy trees for the back lot. 4 canopy for front lot.
 - c. We propose a guard rail protection system that leaves a 30" or greater gap between two rails to protect the tree for life.
 - d. We also want to propose tree species that can withstand gravel compaction, salt, etc. from vehicle traffic over the roots. Linden and red maple are two good species.
- 6. Ordinance
 - a. Sandy made a presentation on the ordinance in Public Comment at the last Council Meeting.
 - b. Chris and John will come off the ordinance subcommittee. Lucas, Sandy, and Marnie are the members for 2020.
 - c. We need to reach out to those who spoke against the ordinance at the council meeting in September.
- 7. Tree Planting Promotion
 - a. Next meeting
- 8. CFMP (Community Forestry Management Plan) 5 year plan grant
 - a. Phyllis is writing for the grant (the cost for writing the plan is about \$6k)
- 9. Woodlands
 - a. John reported on the Pocket Park clean project at Crescent and Midvale. The trail was reclaimed. Garbage was picked up. Invasive plants were removed where possible. We had the Scouts assist in this project as well as approximately 10 other community members.
- 10. Next meeting January 8, 2019 at 7 pm